

**POLICY & PROCEDURES MEMORANDUM**

<b>TITLE:</b>	<b>HONORARY DEGREES</b>
<b>EFFECTIVE DATE:</b>	<b>May 17, 2005*</b> <i>(*Title Updates 6/8/12)</i>
<b>CANCELLATION:</b>	none
<b>CATEGORY:</b>	Academic Affairs (AA)

**POLICY STATEMENT**

Subject to the approval of the Board of Supervisors for the Louisiana Community and Technical College System (LCTCS), Delgado Community College is authorized to confer an Honorary Associate of Arts in Humane Letters to any individual who has made significant contributions in his/her respective field of endeavor, including civic engagement, community development, or the institution's advancement. In accordance with [LCTCS Policy #1.041, Honorary Degrees](#), and Louisiana Revised Statute 17:3352, honorary degrees are conferred by vote of the Board upon recommendation of the President of the Louisiana Community and Technical College System, the Chancellor, and the Vice Chancellor for Academic Affairs. In addition, the following requirements apply.

- (1) Honorary degrees shall not be granted in a specific discipline.
- (2) Honorary degrees shall not be printed in a manner to be mistaken as an earned degree granted by the College.
- (3) Two categories of individuals are excluded from receiving honorary degrees-- faculty or staff members currently employed at the granting institution and Louisiana elected and/or appointed officials in office at the time of selection and conferral.
- (4) To emphasize and preserve the value of honorary degrees, the College is limited to awarding a maximum of two honorary degrees per academic year.
- (5) Faculty and staff members of the College are encouraged to recommend individuals who have made significant achievements in their fields of endeavor. Such recommendations must be submitted in writing, with supporting documentation describing the individual's accomplishments, to the Vice Chancellor for Academic Affairs for review and consideration by the College.

*Review Process:*

Academic Affairs Council 4/21/05

College Council 5/17/05

*Reference:*

[Louisiana Community and Technical College System Policy #1.041, Honorary Degrees](#)

Louisiana Revised Statute 17:3352, *Degrees; Conditions*

*Distribution:*

Electronic distribution via the College's Internet and Email Systems