

APPLICATION FOR CLEP CREDIT
Office of the Registrar

Only for Students Whose CLEP Scores are NOT in the College's System

TO: Testing Office

DATE:

FROM:

Name of Student (Last, First, MI)

Stud. ID # or SSN

Division / Major

Program

PART 1

I am presently enrolled at Delgado. I understand that credit may not be awarded for Courses being reviewed through LEAP and fees paid are non-refundable. As my official record indicated, I have never registered for this course(s) in any college or university.

Received by:

Student's Signature

Signature, Testing Office

NOTE: Fee of \$5 per credit hour must be paid before application is processed. If credit is not awarded, fees are non-refundable.

PART 2

Fee Paid: _____
Cashier

Date

The student whose name appears above has submitted the following CLEP score for credit (copy attached).

CLEP TEST _____ TEST DATE _____ SCORE _____

PART 3

Course No. _____

Descriptive Title _____

Hrs. Credit _____

Coordinator, Testing

APPROVED: _____ Dean, Division – Student

APPROVED: _____ Dean, Division – Course

PART 4

A grade of "P" (Pass) will be assigned to all approved requests.

When this form has been completed with all signatures affixed, the Student's Division Dean should see that it is hand carried to the Office of the Registrar for processing. (Forms with grades cannot be accepted from students.)

APPROVED:

PART 5

Registrar: _____ Date: _____