Delgado
COMMUNITY COLLEGE

POLICY & PROCEDURES MEMORANDUM

TITLE:	**INFORMATION TECHNOLOGY SECURITY**
EFFECTIVE DATE:	**April 3, 2007*** *(*Title Updates 5/13/10)*
CANCELLATION:	AD-1822.2A (4/20/04)
CATEGORY:	Information Technology (IT)

POLICY STATEMENT

Today, information technology (IT) permeates all aspects of teaching, learning, research, outreach, and the business and facilities functions of the College. Safeguarding information and information systems is, therefore, essential to preserving the ability of the College to perform its missions and meet its responsibilities to students, faculty, staff, and the constituents whom it serves. Federal and State statutes, rules, and regulations, State OIT Policies and standards, Louisiana Board of Regents policies, Louisiana Community and Technical Colleges System (LCTCS) policies and other explicit agreements also mandate the security of information and information systems. Failure to protect the College's information technology assets could have financial, legal, and ethical ramifications.

In accordance with the Louisiana Community and Technical College System Use of Technology Resources Policy Statement, use of Delgado Community College computer resources is limited to the College's faculty, staff, currently enrolled students, and authorized guests, for legitimate academic and business purposes consistent with the College's mission. In fulfilling this mission, the College is committed to providing a secure yet open network that protects the integrity and confidentiality of information resources while maintaining its accessibility.

To accomplish this, the College has developed a comprehensive Information Technology Security Policy document, which constitutes a College-wide security policy to address security issues related to the safety and integrity of information maintained on Delgado's computerized information systems through technology resources. This extensive document has been developed under the direction of the Information Systems Council. The Information Systems Council is charged with updating the IT Security Policy as needed, while the Assistant Vice Chancellor/ Chief Information Officer and the Office of Information Technology staff are responsible for administering the provisions of the policy.

Cancellation

This policy and procedures memorandum cancels IT-1822.2A, *Computer Usage,* dated April 20, 2004.

Reference:
LCTCS Policy # 7.002, *Use of Technology Resources Policy Statement*

Review Process:
Academic Computing Committee/ Ad Hoc Information Technology Security Policy
    Reviewers 2/22/07
Information Systems Council 3/2/07
College Council 4/3/07

Distribution:
Distributed Electronically Via the College's Internet and Email Systems