



**CURRICULUM COMMITTEE
MINUTES**

*Friday, February 15, 2008 - 2:00 p.m.
City Park Campus – Lac Maurepas (Building 23, Second Floor)*

I. Call to Order

Curriculum Committee Meeting was called to order at 2:06 p.m. by Lester Adelsberg, Assistant Chair.

II. Roll Call

Present were:

Lester Adelsberg	Sarah Inman
Mary Bartholomew	Leroy Kendrick
Jennifer Bennett	Mary Ellen Logan
Wayne Chalona	Patrice Moore
Ashley Chitwood	Warren Punecky
Maria Cisneros	Sallye Raymond
Harolyn Cumlet	Vance Roux
Greg Dawson	Dolores Smith
Pat Egers	Tim Stamm
Thomas Gruber	

Absent/attending
to other business:

Donna Alley	Cheryl Myers
Sal Anselmo	Mike Nixon
Janet Colletti	Suzanne Riche
Arnel Cosey	Kim Rugon
Chris Doyle	Deborah Skevington
Harold Gaspard	Lauren Tarrantino
Sheila Hickman	Dianne Thames
Melissa LaCour	Elizabeth Wilson
Anne LaVance	

Guest: Barry Brantley

III. Minutes of Meeting of January 25, 2008

The Minutes of the meeting of January 25, 2008 were reviewed accepted as written. Motion to accept minutes [**Motion: Mary Ellen Logan; Second: Wayne Chalona; Carried, Unanimously**].

IV. Curriculum Operations Report – Tim Stamm

Tim Stamm reported all curriculum proposals from the January 25, 2008 meeting were reviewed and approved by the Vice Chancellor of Learning & Student Development. The information has been forwarded to the Catalog Editor for inclusion in the 2008-2009 College Catalog. The Louisiana Community & Technical College System postponed the February 2008 meeting of the Board of Supervisors in light of the events at the Baton Rouge Campus of the Louisiana Technical College. The items

included: creation of concentrations within the existing Associate of Applied Science degree in Computer Information Technologies and the title change, change of degree designation, and creation of concentrations for the Management degree program. These items will be discussed at the March meeting of the Board of Supervisors.

V. New Business

- a) *Note: The Agenda was reordered and items combined for discussion. Original Agenda Placement Items V.a. to V.d.*
Business and Technology/CULA
Course Deletion: CULA-110: Introduction to Food Processing Technician. Delete the course, CULA-110: Introduction to Food Processing Technician from the catalog of course offerings. The course is not used in a current degree or certificate program and does not adequately meet the needs of the curriculum in Culinary Arts.
Business and Technology/CULA
Course Deletion: CULA-120: Culinary Arts Survey. Delete the course, CULA-120: Culinary Arts Survey from the catalog of course offerings. The course is not used in a current degree or certificate program and does not adequately meet the needs of the curriculum in Culinary Arts.
Business and Technology/CULA
Course Deletion: CULA-212: Food Specialties III: Intermediate Baking and Pastry. Delete the course, CULA-212: Food Specialties III: Intermediate Baking and Pastry from the catalog of course offerings. The course is not used in a current degree or certificate program and does not adequately meet the needs of the curriculum in Culinary Arts.
Business and Technology/CULA
Course Deletion: CULA-219: Food Specialties IV: Advanced Baking and Pastry Preparation. Delete the course, CULA-219: Food Specialties IV: Advanced Baking and Pastry Preparation from the catalog of course offerings. The course is not used in a current degree or certificate program and does not adequately meet the needs of the curriculum in Culinary Arts. Motion to accept proposals [**Motion: Leroy Kendrick; Second: Patrice Moore; Carried, Unanimously**].
- b) *Note: The Agenda was reordered. Original Agenda Placement Item V.e.*
Business and Technology/HOST
Course Deletion: HOST-110: Hospitality Practicum I. Delete the course, HOST-110: Hospitality Practicum I from the catalog of course offerings. This course is being phased out of the curriculum in Hospitality Management. Motion to accept proposal [**Motion: Mary Ellen Logan; Second: Wayne Chalona; Carried, Unanimously**].

- c) *Note: The Agenda was reordered. Original Agenda Placement Item V.f.*
Business and Technology/HOST
Change of Course Title: HOST-210: Hospitality Practicum II. Change the name of HOST-210: Hospitality Practicum II from Hospitality Practicum II to Hospitality Practicum. With the deletion of HOST-110: Hospitality Practicum I, it is no longer feasible to have a course titled “Hospitality Practicum II.” This course will serve as a stand-alone practicum for the Associate of Applied Science in Hospitality Management and the Certificate of Technical Studies in Hospitality Management. Additionally, the following prerequisite requirements will be added to the course: HOST-101: Introduction to the Hospitality Industry and HOST-103: Introduction to Travel and Tourism or HOST-104: Hostel Systems and Operations Management, or permission of instructor. Motion to accept proposal [Motion: Dolores Smith; Second: Leroy Kendrick; Carried, Unanimously].
- d) *Note: The Agenda was reordered. Original Agenda Placement Item V.g.*
Business and Technology/HOST
Program Revision: Certificate of Technical Studies in Hospitality Management. Remove HOST-110: Hospitality Practicum I from Courses Required in Major. Replace the course with HOST-210: Hospitality Practicum. Total program hours remain the same. Motion to accept proposal [Motion: Leroy Kendrick; Second: Patrice Moore; Carried, Unanimously].
- e) *Note: The Agenda was reordered and items combined for discussion. Original Agenda Placement Items V.h. to V.cc.*
Business and Technology/MACH
Course Deletion: MACH-101: Bench Work. Delete the course, MACH-101: Bench Work from the catalog of course offerings. No certificate or degree program in Machine Tool Technology is offered at the college; the course is no longer taught as a part of any certificate or degree program.
Business and Technology/MACH
Course Deletion: MACH-103: Bench Work Laboratory. Delete the course, MACH-103: Bench Work Laboratory from the catalog of course offerings. No certificate or degree program in Machine Tool Technology is offered at the college; the course is no longer taught as a part of any certificate or degree program.
Business and Technology/MACH
Course Deletion: MACH-105: Lathe Fundamentals. Delete the course, MACH-105: Lathe Fundamentals from the catalog of course offerings. No certificate or degree program in Machine Tool Technology is offered at the college; the course is no longer taught as a part of any certificate or degree program.
Business and Technology/MACH
Course Deletion: MACH-107: Lathe Fundamentals Laboratory. Delete the course, MACH-107: Lathe Fundamentals Laboratory from the catalog of course offerings. No certificate or degree program in Machine Tool Technology is offered at the college; the course is no longer taught as a part of any certificate or degree program.

Business and Technology/MACH

Course Deletion: MACH-150: Lathe Operations. Delete the course, MACH-150: Lathe Operations from the catalog of course offerings. No certificate or degree program in Machine Tool Technology is offered at the college; the course is no longer taught as a part of any certificate or degree program.

Business and Technology/MACH

Course Deletion: MACH-152: Lathe Operations Laboratory. Delete the course, MACH-152: Lathe Operations Laboratory from the catalog of course offerings. No certificate or degree program in Machine Tool Technology is offered at the college; the course is no longer taught as a part of any certificate or degree program.

Business and Technology/MACH

Course Deletion: MACH-156: Mill Operations I. Delete the course, MACH-156: Mill Operations I from the catalog of course offerings. No certificate or degree program in Machine Tool Technology is offered at the college; the course is no longer taught as a part of any certificate or degree program.

Business and Technology/MACH

Course Deletion: MACH-158: Mill Operations I Laboratory. Delete the course, MACH-158: Mill Operations I Laboratory from the catalog of course offerings. No certificate or degree program in Machine Tool Technology is offered at the college; the course is no longer taught as a part of any certificate or degree program.

Business and Technology/MACH

Course Deletion: MACH-201: General Machining I. Delete the course, MACH-201: General Machining I from the catalog of course offerings. No certificate or degree program in Machine Tool Technology is offered at the college; the course is no longer taught as a part of any certificate or degree program.

Business and Technology/MACH

Course Deletion: MACH-203: General Machining I Laboratory. Delete the course, MACH-203: General Machining I Laboratory from the catalog of course offerings. No certificate or degree program in Machine Tool Technology is offered at the college; the course is no longer taught as a part of any certificate or degree program.

Business and Technology/MACH

Course Deletion: MACH-205: Lathe Operations II. Delete the course, MACH-205: Lathe Operations II from the catalog of course offerings. No certificate or degree program in Machine Tool Technology is offered at the college; the course is no longer taught as a part of any certificate or degree program.

Business and Technology/MACH

Course Deletion: MACH-207: Lathe Operations II Laboratory. Delete the course, MACH-207: Lathe Operations II from the catalog of course offerings. No certificate or degree program in Machine Tool Technology is offered at the college; the course is no longer taught as a part of any certificate or degree program.

Business and Technology/MACH

Course Deletion: MACH-250: General Machining II. Delete the course, MACH-250: General Machining II from the catalog of course offerings. No certificate or degree program in Machine Tool Technology is offered at the college; the course is no longer taught as a part of any certificate or degree program.

Business and Technology/MACH

Course Deletion: MACH-252: General Machining II Laboratory. Delete the course, MACH-252: General Machining II Laboratory from the catalog of course offerings. No certificate or degree program in Machine Tool Technology is offered at the college; the course is no longer taught as a part of any certificate or degree program.

Business and Technology/MACH

Course Deletion: MACH-256: Mill Operation II. Delete the course, MACH-256: Mill Operation II from the catalog of course offerings. No certificate or degree program in Machine Tool Technology is offered at the college; the course is no longer taught as a part of any certificate or degree program.

Business and Technology/MACH

Course Deletion: MACH-258: Mill Operation II Laboratory. Delete the course, MACH-258: Mill Operation II Laboratory from the catalog of course offerings. No certificate or degree program in Machine Tool Technology is offered at the college; the course is no longer taught as a part of any certificate or degree program.

Business and Technology/MACH

Course Deletion: MACH-262: Computer Numerical Control. Delete the course, MACH-262: Computer Numerical Control from the catalog of course offerings. No certificate or degree program in Machine Tool Technology is offered at the college; the course is no longer taught as a part of any certificate or degree program.

Business and Technology/MACH

Course Deletion: MACH-263: Computer Numerical Control Lathe. Delete the course, MACH-263: Computer Numerical Control Lathe from the catalog of course offerings. No certificate or degree program in Machine Tool Technology is offered at the college; the course is no longer taught as a part of any certificate or degree program.

Business and Technology/MACH

Course Deletion: MACH-264: Computer Numerical Control Laboratory. Delete the course, MACH-264: Computer Numerical Control Laboratory from the catalog of course offerings. No certificate or degree program in Machine Tool Technology is offered at the college; the course is no longer taught as a part of any certificate or degree program.

Business and Technology/MACH

Course Deletion: MACH-272: Advanced Computer Numerical Control Programming and Operation. Delete the course, MACH-272: Advanced Computer Numerical Control Programming and Operation from the catalog of course offerings. No certificate or degree program in Machine Tool Technology is offered at the college; the course is no longer taught as a part of any certificate or degree program.

Business and Technology/MACH

Course Deletion: MACH-274: Advanced CNC Programming and Operations Laboratory. Delete the course, MACH-274: Advanced CNC Programming and Operations Laboratory from the catalog of course offerings. No certificate or degree program in Machine Tool Technology is offered at the college; the course is no longer taught as a part of any certificate or degree program.

Business and Technology/MACH

Course Deletion: MACH-299: Machine Tool Seminar. Delete the course, MACH-299: Machine Tool Seminar from the catalog of course offerings. No certificate or degree program in Machine Tool Technology is offered at the college; the course is no longer taught as a part of any certificate or degree program. Motion to accept proposals [**Motion: Mary Bartholomew; Second: Patrice Moore; Carried, Unanimously**].

- f) *Note: Proposal removed by author/creator*

Business and Technology/ELCT

~~**Program Deletion:** Certificate of Technical Studies in Electrical Technology. Delete the Certificate of Technical Studies (CTS) in Electrical Technology from the Catalog of Course Offerings.~~

- g) *Note: Items added for consideration by consent of committee. Items were combined for discussion*

Nursing

Change of Course Prerequisite Requirements: NURS-219: Parent Child Nursing. Modify the prerequisite requirement of NURS-219: Parent Child Nursing to state: "Prerequisite: NURS-122: Nursing of the Adult Client I OR NURS-132: Transitions in Nursing AND PSYC-127: General Psychology. The concepts introduced in PSYC-127: General Psychology are necessary prior to entry in NURS-122: Nursing of the Adult Client I. PSYC-127 is included in the Associate of Science degree in Nursing as a Required Related Course.

Nursing

Change of Course Prerequisite Requirements: NURS-221: Mental Health Nursing. Modify the prerequisite requirement of NURS-221: Mental Health Nursing to state: "Prerequisite: NURS-122: Nursing of the Adult Client I OR NURS-132: Transitions in Nursing AND PSYC-127: General Psychology. The concepts introduced in PSYC-127: General Psychology are necessary prior to entry in NURS-221: Mental Health Nursing. PSYC-127 is included in the Associate of Science degree in Nursing as a Required Related Course. Motion to accept proposals [**Motion: Mary Bartholomew; Second: Wayne Chalona; Carried, Unanimously**].

h)

i) *Note: Items added for consideration by consent of committee. Items were combined for discussion*

Business & Technology/CABI

Course Deletion: CABI-103: Layout and Design. Delete CABI-103: Layout and Design from the catalog of course offerings No certificate or degree program in Cabinet Making or Carpentry is offered at the college; the course is no longer taught as a part of any certificate or degree program.

Course Deletion: CABI-150: Specialty Power Tools. Delete CABI-150: Specialty Power Tools from the catalog of course offerings No certificate or degree program in Cabinet Making or Carpentry is offered at the college; the course is no longer taught as a part of any certificate or degree program.

Course Deletion: CABI-201: Shop Fabrication I. Delete CABI-201: Shop Fabrication I from the catalog of course offerings No certificate or degree program in Cabinet Making or Carpentry is offered at the college; the course is no longer taught as a part of any certificate or degree program.

Course Deletion: CABI-203: Shop Fabrication II. Delete CABI-203: Shop Fabrication II from the catalog of course offerings No certificate or degree program in Cabinet Making or Carpentry is offered at the college; the course is no longer taught as a part of any certificate or degree program.

Business & Technology/CARP

Course Deletion: CARP-101: Shop Basics. Delete CARP-101: Shop Basics from the catalog of course offerings. No certificate or degree program in Cabinet Making or Carpentry is offered at the college; the course is no longer taught as a part of any certificate or degree program.

Business & Technology/CARP

Course Deletion: CARP-112: Material and Cost Estimation. Delete CARP-112: Material and Cost Estimation from the catalog of course offerings. No certificate or degree program in Cabinet Making or Carpentry is offered at the college; the course is no longer taught as a part of any certificate or degree program.

Business & Technology/CARP

Course Deletion: CARP-160: Framing I. Delete CARP-160: Framing I from the catalog of course offerings. No certificate or degree program in Cabinet Making or Carpentry is offered at the college; the course is no longer taught as a part of any certificate or degree program.

Business & Technology/CARP

Course Deletion: CARP-162: Residential Planning. Delete CARP-162: Residential Planning from the catalog of course offerings. No certificate or degree program in Cabinet Making or Carpentry is offered at the college; the course is no longer taught as a part of any certificate or degree program.

Business & Technology/CARP

Course Deletion: CARP-201: Framing II. Delete CARP-201: Framing II from the catalog of course offerings. No certificate or degree program in Cabinet Making or Carpentry is offered at the college; the course is no longer taught as a part of any certificate or degree program.

Business & Technology/CARP

Course Deletion: CARP-210: Renovation. Delete CARP-210: Renovation from the catalog of course offerings. No certificate or degree program in Cabinet Making or Carpentry is offered at the college; the course is no longer taught as a part of any certificate or degree program.

Business & Technology/CARP

Course Deletion: CARP-260: Trim Carpentry. Delete CARP-260: Trim Carpentry from the catalog of course offerings. No certificate or degree program in Cabinet Making or Carpentry is offered at the college; the course is no longer taught as a part of any certificate or degree program. Motion to accept proposals [**Motion: Mary Ellen Logan; Second: Mary Bartholomew; Carried, Unanimously**].

VI. Old Business

VII. Next Meeting **March 7, 2008** (Scheduled Meeting)

VIII. Adjournment 2:20 p.m.