



CURRICULUM COMMITTEE

MINUTES

Friday, March 2, 2007 - 2:00 p.m.

City Park Campus – Lac Maurepas (Building 23, Second Floor)

I. Call to Order

Curriculum Committee Meeting was called to order at 2:05 p.m. by Harold Gaspard, Chair.

II. Roll Call

Present were:

Lester Adelsberg
Sal Anselmo
Mary Bartholomew
Wayne Chalona
Janet Colletti
Harolyn Cumlet
Greg Dawson
Chris Doyle
Patricia Egers
Harold Gaspard

Thomas Gruber
Lenetra Jefferson
Leroy Kendrick
Linda Kieffer
Mary Ellen Logan
Claudia Martinez (for Maria Cisneros)
Patrice Moore
Wesley Payne
Warren Punekey
Sallye Raymond
Tim Stamm

Absent/attending
to other business:

Donna Alley
Maria Cisneros
Arnel Cosey
Shelia Hickman
Anne LaVance
Deborah Lea
Cheryl Myers
Mike Nixon

Max Reichard
Suzanne Riche
Kim Rugon
Vance Roux
Dolores Smith
Lauren Tarantino
Dianne Thames
Elizabeth Wilson

Guests were:

Charles Alfortish
Barry Brantley
Deshon Berry

Patrick Conroy
Sandra P. Madison
Govindarao Sathyamoorthi

III. Minutes of Meetings

The Minutes of the February 9, 2007 were reviewed and unanimously approved.

IV. Curriculum Operations Report

Tim Stamm reported that all curriculum proposals from the February 9, 2007 meeting were approved by Deborah R. Lea, Vice Chancellor for Learning & Student Development.

V. New Business

- a) Note: The Agenda was reordered. Original Agenda Placement V.b.
Liberal Arts/Liberal Arts & Sciences/VCLSD/TEAC
New Course: TEAC-201: Teaching & Learning in Diverse Settings I. Creation of a new course, TEAC-201: Teaching & Learning in Diverse Settings I, the first course of a two-course sequence designed to provide teacher candidates with an overview of the teaching profession by focusing on professional responsibilities of educators and the development of elementary school children. [Motion: Mary Bartholomew; Second: Mary Ellen Logan; Carried, Unanimously].

- b) Note: The Agenda was reordered. Original Agenda Placement V.c.
Liberal Arts/Liberal Arts & Sciences/VCLSD/TEAC
New Course: TEAC-203: Teaching & Learning in Diverse Settings II. Creation of a new course, TEAC-203: Teaching & Learning in Diverse Settings II, the second of a two-course sequence designed to introduce teacher candidates to the field of teaching and to focus on the diverse needs of students, particularly in Grades 1-5. Motion to accept proposal [Motion: Mary Bartholomew; Second: Linda Kieffer; Carried, Unanimously].

- c) Note: The Agenda was reordered. Original Agenda Placement V.a.
Liberal Arts/Liberal Arts & Sciences/VCLSD/TEAC
Final Approval of Curriculum: Associate of Science in Teaching (A.S.T.), Grades 1-5: Final approval of curriculum/catalog description for the Associate of Science in Teaching Degree (A.S.T.) for Grades 1-5. Motion to accept proposal [Motion: Tom Gruber; Second: Mary Bartholomew; Carried, Unanimously].

- d) Business & Technology/HOST
Program Revision: Revision of the Hospitality Management Associate of Applied Science degree to offer three separate and distinct concentrations. Concentrations include: Hotel & Lodging Management; Tourism; and Food & Beverage Management. The addition of concentrations to the Hospitality Management Associate of Applied Science degree program will allow students to focus study and will provide enhanced opportunities for transfer to senior colleges offering similar degree programs. Motion to accept proposal [Motion: Wayne Chalona; Second: Warren Punecky; Carried, Unanimously].

- e) Liberal Arts/Liberal Arts & Sciences/PSYC
New Course: PSYC-290: Forensic Psychology. Creation of a new course. PSYC-290: Forensic Psychology. This course focuses on the application of psychological methods and theories to the legal system including: psychopathology, the insanity defense, competency to stand trial, criminal responsibility, capital punishment, risk assessment, violence, and victimology. The course may be used in fulfillment of degree requirements for an Associate of General Studies (A.G.S.) with a concentration in Psychology, as a Psychology elective, as a Criminal Justice elective, or as an elective for students college-wide. This request does not seek to add the course to the list of courses approved for use in fulfillment of General Education requirements for certificate or degree. Motion to accept proposal with minor changes to course objectives [Motion: Lester Adelsberg; Second: Tom Gruber; Carried, Unanimously].

- f) Business & Technology/Business, Technology, & Mathematics/MANG
Program Revision: Revision of the Management Associate of Science degree program. Revise the Associate of Science degree in Management to become the Associate of Science in Business & Management to help prepare students for successful careers in contemporary Business and Management fields. Program concentrations include: General Business; Human Resources/Leadership; Entrepreneurship/Small Business Management; International Business; Marketing; Music Business; Real Estate; and Retail Management. Motion to accept proposal [Motion: Mary Bartholomew; Second: Tom Gruber; Carried, Unanimously].

- g) **Business & Technology/Business, Technology, & Mathematics/BUSG**
New Course: BUSG-252: Entrepreneurial Finance. Creation of a new course, BUSG-252: Entrepreneurial Finance. The course will provide an overview of the finance-related issues associated with an entrepreneurial or small-company setting with a goal of providing small business owners the skills required to successfully manage the financial challenges of a small company or new business venture. Motion to accept proposal [Motion: Mary Bartholomew; Second: Wesley Payne; Carried, Unanimously].
- h) **Business & Technology/Business, Technology, & Mathematics/MANG**
New Course: RLST-180: Property Management: Creation of a new course, RLST-180: Property Management, designed to provide a practical overview of the rapidly changing field of property management. The course will explore the daily issues facing property owners including maintenance, accounting, administrative, and legal activities and federal regulations. Motion to accept proposal [Motion: Wesley Payne; Second: Mary Ellen Logan; Carried, Unanimously].
- i) **Business & Technology/Business, Technology, & Mathematics/RLST**
New Course: RLST-175: Real Estate Sales and Marketing. Creation of a new course, RLST-175: Real Estate Sales and Marketing, designed to assist the student gain a better understanding of consumer behavior, effective communication, marketplace specialization, self-motivation, time management, record-keeping, prospecting, qualifying, and presenting and negotiating real estate offers. Motion to accept proposal [Motion: Wesley Payne; Second: Warren Punecky; Carried, Unanimously].
- j) **Business & Technology/Business, Technology, & Mathematics/ACCT**
Program Revision: Revise the curriculum for the Associate of Science degree in Accounting. Delete BUSL-241: Business Law I from Required Courses in Major; Add BUSL-250: Legal Environment of Business to Required Courses in Major; Add the following Required Related Courses: BUSG-178: Business Communication, MANG-201: Principles of Management, and MANG-275: Project Management; Reduce Approved Electives from four (4) Business Courses (12 credit hours) to one (1) Business Course (3 credit hours). Total program hours remain the same. Motion to accept proposal [Motion: Mary Bartholomew; Second: Warren Punecky; Carried, Unanimously].
- k) *Note: The Agenda was reordered and items were combined for discussion. Original Agenda Placement V.k to V.l.*
Business & Technology/Business, Technology, & Mathematics/BUSG
Course Deletion: MANG-114: Principles of Credit and Collection. Delete the course MANG-114: Principles of Credit and Collection from the catalog of course offerings. The course is not used in any degree or certificate program as a Required Course in Major and has not demonstrated significant student interest in a considerable period of time.
Business & Technology/Business, Technology, & Mathematics/INTL
Course Deletion: INTL-206: International Economics. Delete the course INTL-206: International Economics from the Catalog of course offerings. The course has not demonstrated significant student interest, is not transferable to senior colleges, and its content is better suited to a 300 / 400 level of study. Motion to accept proposals [Motion: Mary Ellen Logan; Second: Tom Gruber; Carried, Unanimously].
- l) *Note: The Agenda was reordered and items were combined for discussion. Original Agenda Placement V.m. to V.p.*
Business & Technology/Business, Technology, & Mathematics/INTL
Removal of Course Prefix: INTL/MANG-228: International Management. Remove the “INTL” prefix from the International Management course; the course will be listed as MANG-228: International Management. This course will carry the “MANG” prefix only; it will not be listed under dual prefixes.
Business & Technology/Business, Technology, & Mathematics/INTL
Removal of Course Prefix: INTL/BUSL-244: Introduction to International Law. Remove the “INTL” prefix from the Introduction to International Law course; the course will be listed as BUSL-244: Introduction to International Law. This course will carry the “BUSL” prefix only; it will not be listed under dual prefixes.

Business & Technology/Business, Technology, & Mathematics/INTL

Removal of Course Prefix: INTL/MARK-220: International Marketing. Remove the “INTL” prefix from the International Marketing course; the course will be listed as MANG-220: International Marketing. This course will carry the “MARK” prefix only; it will not be listed under dual prefixes.

Business & Technology/Business, Technology, & Mathematics/INTL

Removal of Course Prefix: INTL/BUSG-200: International Business. Remove the “INTL” prefix from the International Business course; the course will be listed as BUSG-200: International Business. This course will carry the “BUSG” prefix only; it will not be listed under dual prefixes. Motion to accept proposals [**Motion: Tom Gruber ; Second: Harolyn Cumlet; Carried; Unanimously**].

- m) *Note: The Agenda was reordered and items were combined for discussion. Original Agenda Placement V.q. to V.t.*

Business & Technology/Business, Technology, & Mathematics/INTL

Course Deletion: INTL-222: International Finance. Delete the course INTL-222: International Finance from the Catalog of course offerings. The course has not demonstrated significant student interest, is not transferable to senior colleges, and its content is better suited to a 300 / 400 level of study.

Business & Technology/Business, Technology, & Mathematics/BUSG

Course Deletion: FINA-222: International Finance. Delete the course FINA-222: International Finance from the Catalog of course offerings. The course has not demonstrated significant student interest, is not transferable to senior colleges, and its content is better suited to a 300 / 400 level of study. Same course as INTL-222.

Business & Technology/Business, Technology, & Mathematics/BUSG

Course Deletion: BUSG-222: Business Statistics. Delete the course BUSG-222: Business Statistics from the Catalog of course offerings. The course has not demonstrated significant student interest, is not transferable to senior colleges, is not required in any degree or certificate program. Students may take MATH-203: Statistics, a transferable course designed to cover all aspects of Statistics rather than a special, applied Business Statistics course.

Business & Technology/Business, Technology, & Mathematics/BUSG

Course Deletion: FINA-201: Business Finance. Delete the course FINA-201: Business Finance from the Catalog of course offerings. The course has not demonstrated significant student interest, is not transferable to senior colleges, is not required in any degree or certificate program, and its content is better suited to a 300 / 400 level of study. Motion to accept proposal [**Motion: Wesley Payne; Second: Tom Gruber; Carried, Unanimously**].

- n) *Note: The Agenda was reordered. Original Agenda Placement V.u.*

Business & Technology/Business, Technology, & Mathematics/MANG

Change of Course Prerequisite Requirements: MANG-275: Project Management. Change the prerequisite requirements of MANG-275: Project Management to state “BUSG-178: Business Communication; MANG-201: Principles of Management; ACCT-201: Accounting I or ACCT-205: Financial Accounting; and CMIN-201 Computer Literacy or BUSG-224: Business Computer Applications.” Motion to accept proposal [**Motion: Mary Ellen Logan; Second: Warren Punecky; Carried, Unanimously**].

- o) *Note: The Agenda was reordered. Original Agenda Placement V.v.*

Business & Technology/Business, Technology, & Mathematics/ACCT

Change of Course Prerequisite Requirements: ACCT-221: Computerized Accounting. Change the prerequisite requirements of ACCT-221: Computerized Accounting to state “ACCT-111: Fundamentals of Accounting or ACCT-201: Accounting I or ACCT-205: Financial Accounting.” Prerequisite currently states “ACCT-201: Accounting I.” Motion to accept proposal [**Motion: Mary Bartholomew; Second: Linda Kieffer; Carried, Unanimously**].

- p) Note: The Agenda was reordered. Original Agenda Placement V.w.
Business & Technology/Business, Technology, & Mathematics/BUSG
Change of Course Prerequisite Requirement: BUSG-121: Business Mathematics. Change the prerequisite requirement for BUSG-121: Business Mathematics to state “MATH-091 or above or a score of 12 or above on the Delgado Community College Placement Test.” Currently, this course has no prerequisite requirements. [Motion: Mary Ellen Logan; Second: Patricia Egers; Carried, Unanimously].
- q) Note: The Agenda was reordered. Original Agenda Placement V.x.
Business & Technology/Business, Technology, & Mathematics/RLST
Change of Course Prerequisite Requirement: RLST-265: Real Estate Sales Finance. Remove the prerequisite requirement, RLST-261, from RLST-265: Real Estate Sales Finance. Concepts in RLST-265 may be learned independently from those addressed in RLST-261. Motion to accept proposal [Motion: Mary Bartholomew; Second: Wayne Chalona; Carried, Unanimously].
- r) Note: The Agenda was reordered. Original Agenda Placement V.y.
Business & Technology/Business, Technology, & Mathematics/ACCT
Change of Course Prerequisite Requirement: ACCT-211: Managerial Accounting. Change the prerequisite requirement of ACCT-211: Managerial Accounting to state “ACCT-201: Principles of Accounting or ACCT-205: Financial Accounting.” Currently, the prerequisite requirement states “ACCT-202: Accounting II.” Motion to accept proposal [Motion: Wesley Payne; Second: Warren Punecky; Carried, Unanimously].
- s) Note: The Agenda was reordered. Original Agenda Placement V.z.
Business & Technology/Business, Technology, & Mathematics/ACCT
Change of Course Prerequisite Requirement: ACCT-214: Tax Accounting -- Individuals. Remove the prerequisite requirement from ACCT-214: Tax Accounting – Individuals. Concepts introduced in this course may be learned independently of prerequisite requirements. Motion to accept proposal [Motion: Wesley Payne; Second: Mary Bartholomew; Carried, Unanimously].
- a) Note: The Agenda was reordered and items were combined for discussion. Original Agenda Placement V.aa. to V.bb.
Science & Mathematics/CHEM
Concept of New Program: Associate of Applied Science in Chemical Technology, a program designed to prepare students for employment in quality assurance laboratories, analytical laboratories in private testing companies, government agencies including: Agriculture, Health, and Environmental Quality as a chemical research technicians, laboratory assistants, chemical production technicians, junior technicians, and/or analytical technicians.
Science & Mathematics/CHEM
Concept of New Program: Certificate of Technical Studies in Chemical Technology, a program designed to prepare students for employment in quality assurance laboratories, analytical laboratories in private testing companies, government agencies including: Agriculture, Health, and Environmental Quality as a chemical research technicians, laboratory assistants, chemical production technicians, junior technicians, and/or analytical technicians. Motion to accept proposals [Motion: Mary Bartholomew; Second: Wesley Payne; Carried, Unanimously].

- VI. Old Business None
- VII. Next Meeting: March 23, 2007 (scheduled meeting)
- VIII. Adjournment: 3:15 pm