



## **EMERGENCY PLAN/PROCEDURES for**

### **MEDICAL EMERGENCY**

#### **Life-threatening injury or illness, or death:**

- Call Campus Police at **504-671-6111**.
- If Campus Police is not available, call **911** for local police department response.
- Give full attention to the victim(s).
- Do not attempt to move a person who is ill or injured unless he/she is in immediate danger of further injury.
- If possible, isolate the affected student/staff member. Disperse onlookers and keep others from congregating in the area.
- Check breathing. Is the airway clear? Is the victim in a position to facilitate breathing?
- Help stop bleeding.
  - Applying pressure on wound or elevating wound may help stop or slow bleeding.
  - Protect yourself from body fluids. Use gloves if available.
- Check for vital signs. Initiate first aid, if you are trained.
- Comfort the victim(s) and offer reassurance that medical attention is on the way.
- After immediate medical needs have been cared for, remain to assist emergency medical services personnel with pertinent information about the incident.

#### **Non-life-threatening injury or illness:**

- For all non-life-threatening illnesses and injuries, call your campus or site administrative office.