



## **CAMPUS POLICE PRESENCE REQUIREMENTS** **for On-Campus Events and Functions**

In accordance with the College's [On-Campus Events and Functions](#) policy, coordination of Campus Police presence is required for all events or functions scheduled on campus.

While the Department Head/Supervisor of the employee requesting the use of the facility is responsible for ensuring Campus Police is notified to determine if police presence is necessary, the following are provided as general parameters for police presence.

### **CAMPUS POLICE PRESENCE IS REQUIRED IF ONE OR MORE APPLY:**

- (1) If the event involves external participants
- (2) If the event is after hours
- (3) If the event involves money collection
- (4) If alcohol is being served at the event
- (5) If the size of crowd and/or type of the event indicates the need (as determined by Campus Police)
- (6) If the Chief of Campus Police determines police presence is needed

*To determine if police presence is required for an on-campus event or function, send email to [hwdean@dcc.edu](mailto:hwdean@dcc.edu) with specific event information addressing 1-6 above. The final, non-negotiable officer detail number and cost is to be determined by the Chief of Campus Police.*