



**FACULTY WORK SCHEDULE TEMPLATE**

**SEMESTER/SESSION:** \_\_\_\_\_

**NAME/TITLE:** \_\_\_\_\_ **DIVISION/DEPT.:** \_\_\_\_\_  
**OFFICE LOCATION:** \_\_\_\_\_ **E-MAIL:** \_\_\_\_\_  
**OFFICE PHONE #:** \_\_\_\_\_  
**ConexEd VIRTUAL OFFICE LINK:** \_\_\_\_\_

**MONDAY/WEDNESDAY/FRIDAY CLASSES (Face-to-Face, Hybrid, & Virtual)**

COURSE & SECTION	TIME	LOCATION

**TUESDAY/THURSDAY CLASSES (Face-to-Face, Hybrid, & Virtual)**

COURSE & SECTION	TIME	LOCATION

**FULLY ONLINE CLASSES**

COURSE & SECTION	TIME	LOCATION

**CAMPUS SUPPORT/OFFICE HOURS**

DAYS & TIME	LOCATION