



CURRICULUM COMMITTEE MEETING

Friday, September 18, 2009 - 2:00 p.m.

City Park Campus – Lac Maurepas (Building 23, Second Floor)

AGENDA

I. Call to Order

The Curriculum Committee Meeting was called to order at 2:05 p.m. by Harold Gaspard, Chair.

II. Roll Call

Attending Were:

Lester Adelsberg
Sal Anselmo
Malane Arnaud-Davis
Mary Bartholomew
Rene Cintron
Harolyn Cumlet
Linda Donahue
Harold Gaspard
Ray Gisclair
Sheila Hickman
Melissa LaCour

Anne LaVance
Claudia Martinez
Cheryl Myers
Warren Punecky
Sallye Raymond
Vance Roux
Deborah Skevington
Dolores Smith
Tim Stamm
Antonette Tardo

Attending to
Other Business:

Donna Alley
Jennifer Bennett
Wayne Chalona
Ashley Chitwood
Maria Cisneros
Janet Colletti
Arnel Cosey

Patricia Egers
Thomas Gruber
Sarah Inman
Leroy Kendrick
Patrice Moore
Kim Rugon
Dianne Thames

Guests: Jerrie Protti

III. Vice Chancellor's Charge for the Curriculum Committee

Vice Chancellor, Deborah Lea, welcomed the committee members and emphasized the important work the committee performs.

IV. Curriculum Committee Functions

Tim Stamm reviewed the following with the committee; the items were informational in nature and no committee action was required

- a) Membership List
- b) Curriculum Development Calendar

- c) Charter: Committee on Curriculum PPM – Policy No. AA-1622.1D
- d) The College Curriculum PPM – Policy No. AA-1510.1A
(Committee Operating Procedures – Pages 11-13)
- e) Master Syllabus PPM – Policy No. AA-1503.1A
- f) Board of Regents Approved Academic Degree Terms and Designations –
Policy No. 2.11
- g) Board of Regents Definitions of Undergraduate Certificates and Degrees –
Policy No. 2.15
- h) Board of Regents Statewide General Education Requirements – Policy
No. 2.16
- i) Louisiana Community & Technical College System: Guide to Quality
General Education Experiences for Two-Year College Students

V. Minutes of meeting of May 1, 2009

The Minutes of the Meeting of May 1, 2009 were reviewed and approved as written.

VI. Curriculum Operations Report – Tim Stamm

A brief summary of Curriculum Committee and Vice Chancellor actions for the 2008-2009 Academic Year was provided.

VII. General Education / Articulation Initiatives – Tim Stamm

The following items were provided for informational purposes; no committee action was required.

- a) Board of Regents for Louisiana Higher Education Master Course
Articulation Matrix – AY: 2009-2010
- b) Success Through Articulation (STArt): Statewide Articulation Agreement
for Secondary to Postsecondary Articulated Credit
- c) Delgado Community College Associate of Arts in Criminal Justice to
Southern University at New Orleans Bachelor of Science in Criminal
Justice with a minor in Sociology
- d) Delgado Community College Associate of General Studies in Mathematics
to Southern University at New Orleans Bachelor of Science in Mathematics
- e) Delgado Community College Associate of Science in General Science with
a Concentration in Biology to Southern University at New Orleans
Bachelor of Science in Biology

- f) Delgado Community College Associate of Applied Science in Hospitality Management to University of New Orleans Bachelor of Science in Hotel, Restaurant, and Tourism Administration
- g) Delgado Community College Associate of Applied Science in Computer Information Technology with a Concentration in Technical Specialist to Southeastern Louisiana University Bachelor of Science in Computer Science with a Concentration in Information Technology

VIII. Louisiana Community & Technical College System / Board of Regents for Louisiana Higher Education Initiatives – Tim Stamm

The following items were provided for informational purposes and no committee action was required; however, feedback was solicited and a report to the Vice Chancellor may be developed in the future.

- a) Louisiana Act 356 (Senate Bill 285): Senator Nevers; Representative Hutter, et. al.: Provides for a comprehensive system of articulation and transfer of credit between and among public secondary and postsecondary educational institutions.
- b) LCTC System Proposal: 60 Credit Hour Transferrable Associate degree with 39 hours of General Education.
- c) LCTC System Proposal: Designate all current Associate of Arts and Associate of Science degree programs: 60 credit hour maximum; 39 credit hours of General Education Courses; 21 credit hours of professional coursework – Does not apply to Associate of Applied Science degree programs and Associate (non-designated) degree programs.

IX. New Business

- a) **Allied Health/PTAP**
Change of Program Description: Revise the last sentence of program admission criteria #3 to state: “Additional hours are strongly recommended and are considered in the calculation for admission.” Criteria #3 currently states: “Additional hours are strongly recommended.” The revision, though minor, will provide clarity to prospective program applicants and realistically reflect evaluation criteria for admission into the program. Motion to accept proposal [**Motion: Mary Bartholomew; Second: Sheila Hickman; Carried, Unanimously**].

- b) **Note:** *The Agenda was reordered and Items combined for discussion. Original Placement Items V. b. to V. f.*

Business & Technology/METC

Course Deletion: METC-150: Statics. Delete the course, METC-150: Statistics, from the catalog of course offerings. The Mechanical Engineering Technology Associate of Science degree was cancelled in 1994 and the course is not currently used in any degree or certificate program.

Business & Technology/METC

Course Deletion: METC-201: Dynamics. Delete the course, METC-201: Dynamics, from the catalog of course offerings. The Mechanical Engineering Technology Associate of Science degree was cancelled in 1994 and the course is not currently used in any degree or certificate program.

Business & Technology/METC

Course Deletion: METC-202: Strength of Materials. Delete the course, METC-202: Strength of Materials, from the catalog of course offerings. The Mechanical Engineering Technology Associate of Science degree was cancelled in 1994 and the course is not currently used in any degree or certificate program.

Business & Technology/METC

Course Deletion: METC-210: Introduction to Fluid Mechanics. Delete the course, METC-210: Introduction to Fluid Mechanics, from the catalog of course offerings. The Mechanical Engineering Technology Associate of Science degree was cancelled in 1994 and the course is not currently used in any degree or certificate program.

Business & Technology/METC

Course Deletion: METC-215: Robotics I. Delete the course, METC-215: Robotics I, from the catalog of course offerings. The Mechanical Engineering Technology Associate of Science degree was cancelled in 1994 and the course is not currently used in any degree or certificate program.
Motion to accept proposals [Motion: Mary Bartholomew; Second: Sal Anselmo; Carried Unanimously]

X. Old Business

XI. Adjournment 2:50 p.m.

XII. Next Meeting: October 2, 2009 (Scheduled Meeting).