

**POLICY & PROCEDURES MEMORANDUM**

**TITLE: SMOKING POLICY**

**EFFECTIVE DATE:** November 1, 2010

**CANCELLATION:** AD-1373.5B (7/11/95)

**OFFICE:** Administrative Affairs (AD)

**POLICY STATEMENT**

Delgado Community College operates in compliance with the 2007 Louisiana Smoke-Free Air Law, La. R.S. 40:1300.251-263, whose stated purpose is to preserve and improve the health, comfort, and environment of the people of the state by limiting exposure to tobacco smoke.

In accordance with Louisiana Community and Technical College System [Policy #6.024 Smoke-Free Environment](#), it is the policy of the College to provide its students, faculty, staff, and visitors with a tobacco smoke-free environment within its vehicles and facilities; however, Delgado does not otherwise prohibit the smoking of tobacco by its students, employees and visitors and does not discriminate against tobacco smokers in employment or conditions of employment.

Therefore, smoking is prohibited within all Delgado facilities and vehicles, outside of designated smoking areas. The College adheres to the LCTCS recommendation that designated smoking areas be located 25 feet or more beyond any facility entrance.

**PROCEDURES & SPECIFIC INFORMATION**

1. **Purpose**

To establish smoking provisions for Delgado employees, students and visitors within College vehicles and facilities.

2. **Scope and Applicability**

This policy and procedures memorandum applies to all employees, students, and visitors to Delgado Community College, as well as to all vehicles and facilities maintained and operated by the College.

3. **Background Information**

The Surgeon General of the United States continues to issue warnings about the harmful effects of smoking both to smokers and to non-smokers who are exposed to second-hand tobacco smoke.

The 2007 Louisiana Smoke-Free Air Law states that it is in the best interest of the people of the state to protect non-smokers from involuntary exposure to secondhand smoke in most indoor areas open to the public, public meetings, restaurants and places of employment.

4. **Smoking Provisions**

- A. Smoking is prohibited inside all facilities and vehicles maintained and operated by the College.
- B. Smoking is permitted outside of College facilities *but only* in designated smoking areas.
- C. Designated smoking areas must be clearly marked and located a minimum of 25 feet beyond any facility entrance.

5. **Cancellation**

This policy and procedures memorandum cancels AD-1373.5A *Smoke-Free Buildings* dated July 11, 1995.

*Policy Reference:*

Louisiana Smoke-Free Air Law, La. R.S. 40:1300.251-263  
Louisiana Community and Technical College System [Policy #6.024 Smoke-Free Environment](#)

*Review Process:*

Ad Hoc Smoking Policy Committee 4/19/10  
Special Needs and Health Sciences Committee 5/7/10  
Campus Provosts/ Site Heads 8/2/10  
Business and Administrative Affairs Council 8/6/10  
College Council 9/21/10

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