



CURRICULUM COMMITTEE MEETING

Friday, April 23, 2010 - 2:00 p.m.

City Park Campus – Lac Maurepas (Building 23, Second Floor)

MINUTES

I. Call to Order

The Meeting of the Curriculum Committee was called to order at 2:04p.m. by Lester Adelsberg, Assistant Chair.

II. Roll Call

Present	Lester Adelsberg	Claudia Martinez
Were:	Malane Arnaud-Davis	Patrice Moore
	Mary Bartholomew	Cheryl Myers
	Jennifer Bennett	Warren Punecky
	Maria Cisneros	Sallye Raymond
	Janet Colletti	Deborah Skevington
	Harolyn Cumlet	Dolores Smith
	Sheila Hickman	Tim Stamm
	Leroy Kendrick	
Attending to	Donna Alley	Ray Gisclair
Other Business:	Sal Anselmo	Thomas Gruber
	Wayne Chalona	Sarah Inman
	Ashley Chitwood	Melissa LaCour
	Rene Cintron	Anne LaCour
	Arnel Cosey	Kim Rugon
	Linda Donahue	Vance Roux
	Patricia Egers	Antonette Tardo
	Harold Gaspard	Dianne Thames
Guests	Brett Heintz	Betty Speyrer
	Leslie Knowles	Susan Welsh

III. Minutes of meeting of April 9, 2010

The minutes of the meeting on April 9, 2010 were reviewed and accepted as written with a motion by Sallye Raymond, and a second by Deborah Skevington.

IV. Curriculum Operations Report – Tim Stamm

V. Board of Regents for Louisiana Higher Education Policy Updates

a) **Academic Affairs Policy 2.15: Definitions of Undergraduate/Graduate Certificates and Undergraduate Degrees**

The standard number of credits required for the Associate Degree will be 60. Given that the Associate of Applied Science (A.A.S.) degree is designed to prepare students to directly enter careers upon graduation, A.A.S. programs often require additional technical training; consequently, A.A.S. degree programs may range from 60-72 hours. Exceptions to the standard number of credits must be approved according to the respective System's policy. The Board of Regents will periodically review both the number of credit hours required and approved exceptions to the 60-hour standard. Update: LCTCS Action: All Associate Degrees (A.A., A.S., A.A.S., and A) will meet the 60 hour standard; exceptions must be approved, and must be consistent across LCTCS colleges.

VI. New Business

a) **Business & Technology/Web Site Design**

Program Revision: Certificate of Technical Studies in Web Site Design. Revise the Certificate of Technical Studies program in Web Site Design to provide students with choices for expanded career options. Total program hours remain the same. Motion to accept proposal [**Motion: Mary Bartholomew; Second: Sheila Hickman; Carried, Unanimously**]

b) **Business & Technology/CMIN**

Program Revision: Associate of Applied Science in Computer Information Technology. Revise the Web Design Specialist Concentration of the Associate of Applied Science in Computer Information Technology to address recent modifications to the curriculum. Total program hours remain the same. Motion to accept proposal [**Motion: Mary Bartholomew; Second: Sheila Hickman; Carried, Unanimously**]

c) **Business & Technology/CMIN**

Change of Course Title: ADOT-225: Web Animation and Multimedia for Windows. Change the title of ADOT-225: Web Animation and Multimedia for Windows to ADOT-225: Multimedia and Animation Technologies with Flash. The proposed title more accurately reflects the content and student learning outcomes of the course. Motion to accept proposal [**Motion: Mary Bartholomew; Second: Jennifer Bennett; Carried, Unanimously**]

d) **Business & Technology/CMIN**

Concept Proposal of a New Technical Competency Area: Creation of a new twelve (12) credit hour Technical Competency Area (TCA) in Digital Media Technologies. Digital Media focuses on the development,

use, critical evaluation, and regulation of new electronic communication technologies using computer applications. The proposed Technical Competency Area will prepare individuals to function as developers and managers of digital communications media. Includes instruction in computer and telecommunications technologies and processes; design and development of digital communications; marketing and distribution; digital communications regulation, law, and policy; the study of human interaction with, and use of, digital media; and emerging trends and issues. Motion to accept proposal [**Mary Bartholomew; Second: Patrice Moore; Carried, Unanimously**]

- e) The agenda was reordered and items were combined for discussion.
Original Placement Items VI. e. to VI. m.

Arts & Humanities/CRJU/SOCI

Change of Prerequisite Requirements: CRJU-209/SOCI: Criminology. Addition of CRJU-103: Corrections Process OR CRJU-105: Criminal Justice System as a prerequisite to CRJU-209/SOCI-209: Criminology. Currently, the course has no prerequisite requirements. As a 2XX level capstone course, foundational knowledge in Criminal Justice is necessary for student success in the Associate of Arts degree in Criminal Justice.

Arts & Humanities/CRJU

Change of Prerequisite Requirements: CRJU-298: Criminal Justice Practicum. Addition of CRJU-103: Corrections Process OR CRJU-105: Criminal Justice System as a prerequisite to CRJU-298: Criminal Justice Practicum. Currently, the course has no prerequisite requirements. As a 2XX level capstone course, foundational knowledge in Criminal Justice is necessary for student success in the Associate of Arts degree in Criminal Justice.

Arts & Humanities/CRJU

Change of Prerequisite Requirements: CRJU-203: Evidence. Addition of CRJU-103: Corrections Process OR CRJU-105: Criminal Justice System as a prerequisite to CRJU-203: Evidence. Currently, the course has no prerequisite requirements. As a 2XX level course, foundational knowledge in Criminal Justice is necessary for student success in the Associate of Arts degree in Criminal Justice.

Arts & Humanities/CRJU

Change of Prerequisite Requirements: CRJU-204: Legal Rights of the Confined. Addition of CRJU-103: Corrections Process OR CRJU-105: Criminal Justice System as a prerequisite to CRJU-204: Legal Rights of the Confined. Currently, the course has no prerequisite requirements. As a 2XX level course, foundational knowledge in Criminal Justice is necessary for student success in the Associate of Arts degree in Criminal Justice.

Arts & Humanities/CRJU

Change of Prerequisite Requirements: CRJU-222: Drug Abuse. Addition of CRJU-103: Corrections Process OR CRJU-105: Criminal

Justice System as a prerequisite to CRJU-222: Drug Abuse. Currently, the course has no prerequisite requirements. As a 2XX level course, foundational knowledge in Criminal Justice is necessary for student success in the Associate of Arts degree in Criminal Justice.

Arts & Humanities/CRJU/SOCI

Change of Prerequisite Requirements: CRJU-240/SOCI: Juvenile Delinquency. Addition of CRJU-103: Corrections Process OR CRJU-105: Criminal Justice System as a prerequisite to CRJU-240/SOCI: Juvenile Delinquency. Currently, the course has no prerequisite requirements. As a 2XX level course, foundational knowledge in Criminal Justice is necessary for student success in the Associate of Arts degree in Criminal Justice.

Arts & Humanities/CRJU

Change of Prerequisite Requirements: CRJU-261: Constitutional Law. Addition of CRJU-103: Corrections Process OR CRJU-105: Criminal Justice System as a prerequisite to CRJU-261: Constitutional Law. Currently, the course has no prerequisite requirements. As a 2XX level course, foundational knowledge in Criminal Justice is necessary for student success in the Associate of Arts degree in Criminal Justice.

Arts & Humanities/CRJU/SOCI

Change of Prerequisite Requirements: CRJU-270/SOCI-270: Victimology. Addition of CRJU-103: Corrections Process OR CRJU-105: Criminal Justice System as a prerequisite to CRJU-270: Victimology. Currently, the course has no prerequisite requirements. As a 2XX level course, foundational knowledge in Criminal Justice is necessary for student success in the Associate of Arts degree in Criminal Justice.

Arts & Humanities/CRJU

Change of Prerequisite Requirements: CRJU-295: Criminal Justice Research. Addition of CRJU-103: Corrections Process OR CRJU-105: Criminal Justice System as a prerequisite to CRJU-295: Criminal Justice Research. Currently, the course has no prerequisite requirements. As a 2XX level capstone course, foundational knowledge in Criminal Justice is necessary for student success in the Associate of Arts degree in Criminal Justice. **Motion: Mary Bartholomew; Second: Sallye Raymond; Carried, Unanimously]**

- †) The Agenda was reordered. Original Placement Item VI.n. Item Removed from Consideration by Author/Creator

Arts & Humanities/CRJU

Program Revision: Associate of Arts in Criminal Justice. ~~Revise the Associate of Arts in Criminal Justice. Add: PSYC-290: Forensic Psychology to the list of choices (15 hours) in Required Courses in Major. Forensic Psychology is a useful course in the Criminal Justice/Research field.~~

- g) *The Agenda was reordered. Original Placement Item VI.o.*
Arts & Humanities/CRJU
Program Revision: Associate of Arts in Criminal Justice. Delete: Approved Electives. Program hours decrease from **69** to **60** to comply with Board of Regents for Louisiana Higher Education Academic Affairs Policy 2.15. Motion to accept proposal [**Motion: Sallye Raymond; Second: Janet Colletti; Carried, Unanimously**]
- h) *The agenda was reordered. Original Placement Item VI. p.*
Communication/ASLS
Change of Program Description: Revise the description of the Associate of Arts in American Sign Language Interpreting to state: “The American Sign Language Interpreting Studies Department recognizes that a sociolinguistic and cultural approach to the instruction of signed language, specifically American Sign Language, best models the language used in conversation, formally and informally, by the Deaf community and is incorporated into all educational components of the ASLS curriculum. The American Sign Language Interpreting degree provides academic instruction in the field of sign language interpreting. The program prepares interpreters to work in a variety of entry level settings with a diverse population. Upon completion of the degree, students are prepared to take the national certification knowledge examination and to seek advance degrees.” The revised description more accurately reflects the content and purpose of the degree program. Motion to accept proposal [**Motion: Mary Bartholomew; Second: Patrice Moore; Carried, Unanimously**]
- i) *The agenda was reordered. Original Placement Item VI.q.*
Communication/ASLS
Program Termination: Certificate of Technical Studies in American Sign Language Studies. Delete the Certificate of Technical Studies program in American Sign Language Studies. Motion to accept proposal [**Motion: Mary Bartholomew; Second: Patrice Moore; Carried, Unanimously**]
- j) *The agenda was reordered. Original Placement Item VI.r.*
Communication/ASLS
Program Revision: Associate of Arts in American Sign Language Interpreting. Add: ASLS-101: American Sign Language I as a prerequisite to all courses in the degree program. Success in ASLS courses is dependent on foundational knowledge gained in ASLS-101: American Sign Language I. Adding the course as a prerequisite to other courses in the degree program will increase opportunities for student learning and success throughout the degree program. Delete: Required Related Courses: PSYC-127: General Psychology and SOCI-250: Studies in Cultural Diversity. Add: Social Science Requirement, 6 hours (with 3 hours at the

2XX level) to General Education Requirements. This allows students in the program to self-select General Education Social Science requirements from the menu of options, as opposed to defining General Education Social Sciences requirements. Delete: PHIL-175: Social Ethics from General Education Requirements. Add: Humanities requirement (3 hours) to General Education Requirements. This allows students in the program to self-select General Education Humanities requirement from the menu of options, as opposed to defining General Education Humanities requirement. Delete: ASLS-210: Comparative Linguistics from Required Courses in Major. Total program hours decrease from **69** to **66**. Motion to accept proposal [**Motion: Mary Bartholomew; Second: Sheila Hickman; Carried, Unanimously**]

- k) *The agenda was reordered and items were combined for discussion.*
Original Placement Items VI.s.to VI.z

Communication/ASLS

Change of Course Title: ASLS-204: Fingerspelling. Change the title of ASLS-204: Fingerspelling to ASLS-204: Fingerspelling and Numbering in ASL. The new title more accurately reflects the content and identified outcomes of the course.

Communication/ASLS

Change of Course Title: ASLS-205: ASL Literature. Change the title of ASLS-205: ASL Literature to ASLS-205: ASL Narratives. The new title more accurately reflects the content and identified outcomes of the course.

Communication/ASLS

Change of Course Title: ASLS-220: Fundamentals of Transliteration. Change the title of ASLS-220: Fundamentals of Transliteration to ASLS-220: Introduction to Interpreting. The new title more accurately reflects the content and identified outcomes of the course.

Communication/ASLS

Change of Course Title: ASLS-235: Applied Linguistics. Change the title of ASLS-235: Applied Linguistics to ASLS-235: Discourse Analysis. The new title more accurately reflects the content and identified outcomes of the course.

Communication/ASLS

Change of Course Title: ASLS-252: Transliteration. Change the title of ASLS-252: Transliteration to ASLS-252: Specialized Topics in Interpreting. The new title more accurately reflects the content and identified outcomes of the course.

Communication/ASLS

Change of Course Title: ASLS-261: Interpreting I. Change the title of ASLS-261: Interpreting I to ASLS-261: English-to-ASL Interpreting. The new title more accurately reflects the content and identified outcomes of the course.

Communication/ASLS

Change of Course Title: ASLS-262: Interpreting II. Change the title of ASLS-262: Interpreting to ASLS-262: ASL-to-English Interpreting. The

new title more accurately reflects the content and identified outcomes of the course.

Communication/ASLS

Change of Course Title: ASLS-263: Practicum. Change the title of ASLS-263: Practicum to ASLS-263: Interpreting Practicum. The new title more accurately reflects the content and identified outcomes of the course. Motion to accept proposals [**Motion: Mary Bartholomew; Second: Sheila Hickman; Carried, Unanimously**]

- l) *The agenda was reordered, Original Placement Item VI. aa.*

Communication/ASLS

Course Deletion: ASLS-210: Comparative Linguistics. Delete the course, ASLS-210: Comparative Linguistics, from the catalog of course offerings. Motion to accept proposal [**Motion: Mary Bartholomew; Second: Patrice Moore; Carried, Unanimously**]

- m) *The agenda was reordered and items were combined for discussion. Original Placement Items VI.bb. to VI. cc.*

Concept of New Program: Associate of Arts for Transfer. Creation of an Associate of Arts degree program designed for Transfer. The degree will contain 39 hours of General Education Coursework and 21 hours of specialized tracks leading to Baccalaureate of Arts degrees in a range of subjects. Framework will be developed as a joint effort of the LCTCS Colleges. The degree will block transfer, as opposed to course-by-course, to Louisiana Universities in the Louisiana University, Southern University, and University of Louisiana Systems, and was promulgated by Louisiana Act-356.

Concept of New Program: Associate of Science for Transfer. Creation of an Associate of Science degree program designed for Transfer. The degree will contain 39 hours of General Education Coursework and 21 hours of specialized tracks leading to Baccalaureate of Science degrees in a range of subjects. Framework will be developed as a joint effort of the LCTCS Colleges. . The degree will block transfer, as opposed to course-by-course, to Louisiana Universities in the Louisiana University, Southern University, and University of Louisiana Systems, and was promulgated by Louisiana Act-356. Motion to accept proposals [**Motion: Mary Bartholomew; Second: Deborah Skevington; Carried, Unanimously**]

- n) *Note: The following item was added for consideration by majority agreement of the Committee*

Allied Health/PTAP

Revision of Program Description/Admission Criteria: Associate of Applied Science in Physical Therapy Assistant. Change deadline for receipt of Admission Application *from* March 30 *to* March 31; Increase Grade Point Average in Science courses *from* 2.0 *to* 2.5; Increase volunteer hours *from* a total of 40 *to* a total of 60 (with 30 hours at each facility).

Motion to accept proposal [**Motion: Mary Bartholomew; Second: Sheila Hickman; Carried, Unanimously**].

VII. Consent Agenda

- a) **Communication/ASLS**
Master Syllabus Revision: ASLS-101: American Sign Language I. Revise the Master Syllabus for ASLS-101: American Sign Language I to comply with PPM: AA.1503.1A.
- b) **Communication/ASLS**
Master Syllabus Revision: ASLS-102: American Sign Language II. Revise the Master Syllabus for ASLS-101: American Sign Language II to comply with PPM: AA.1503.1A.
- c) **Communication/ASLS**
Master Syllabus Revision: ASLS-150: Introduction to Deaf Studies. Revise the Master Syllabus for ASLS-150: Introduction to Deaf Studies to comply with PPM: AA.1503.1A.
- d) **Communication/ASLS**
Master Syllabus Revision: ASLS-201: American Sign Language III. Revise the Master Syllabus for ASLS-201: American Sign Language III to comply with PPM: AA.1503.1A.
- e) **Communication/ASLS**
Master Syllabus Revision: ASLS-202: American Sign Language IV. Revise the Master Syllabus for ASLS-202: American Sign Language IV to comply with PPM: AA.1503.1A.
- f) **Communication/ASLS**
Master Syllabus Revision: ASLS-204: Fingerspelling and Numbering in ASL. Revise the Master Syllabus for ASLS-204: Fingerspelling and Numbering in ASL to reflect new title, updated course content, and to comply with PPM: AA.1503.1A.
- g) **Communication/ASLS**
Master Syllabus Revision: ASLS-205: ASL Narratives. Revise the Master Syllabus for ASLS-205: ASL Narratives to reflect new title and to comply with PPM: AA.1503.1A.
- h) **Communication/ASLS**
Master Syllabus Revision: ASLS-220: Introduction to Interpreting. Revise the Master Syllabus for ASLS-220: Introduction to Interpreting to reflect new title and to comply with PPM: AA.1503.1A.
- i) **Communication/ASLS**
Master Syllabus Revision: ASLS-235: Discourse Analysis. Revise the Master Syllabus for ASLS-235: Discourse Analysis to reflect new title, updated course content, and to comply with PPM: AA.1503.1A.
- j) **Communication/ASLS**
Master Syllabus Revision: ASLS-252: Specialized Topics in Interpreting. Revise the Master Syllabus for ASLS-252: Specialized Topics in Interpreting to reflect new title, updated course content, and to comply with PPM: AA.1503.1A.

- k) **Communication/ASLS**
Master Syllabus Revision: ASLS-261: English-to-ASL Interpreting. Revise the Master Syllabus for ASLS-261: English-to-ASL Interpreting to reflect new title, updated course content, and to comply with PPM: AA.1503.1A.
- l) **Communication/ASLS**
Master Syllabus Revision: ASLS-262: ASL-to-English Interpreting. Revise the Master Syllabus for ASLS-262: ASL-to-English Interpreting to reflect new title, updated course content, and to comply with PPM: AA.1503.1A.
- m) **Communication/ASLS**
Master Syllabus Revision: ASLS-263: Interpreting Practicum. Revise the Master Syllabus for ASLS-263: Interpreting Practicum to reflect new title and to comply with PPM: AA.1503.1A.
Motion to accept Consent Agenda [Motion: Mary Bartholomew; Second: Sheila Hickman; Carried, Unanimously]

VIII. Old Business

IX. Next Meeting: Summer 2010

X. Adjournment – 3:15 p.m.