Delgado COMMUNITY COLLEGE

Policy No. BA-1710.1

POLICY & PROCEDURES MEMORANDUM

TITLE:	**LEGAL COUNSEL**
EFFECTIVE DATE:	July 2, 2010* *(*Update 7/2/10;Original 6/19/01)*
CANCELLATION:	none
CATEGORY:	Business (BA)

POLICY STATEMENT

As a public institution of higher education, Delgado Community College is responsible to operate within the rules and regulations set forth by its governing board, the Board of Supervisors for the Louisiana Community and Technical College System (LCTCS), and the state-wide board for higher education, the Louisiana Board of Regents, as well as all federal, state, and local laws. To accomplish this, the College employs the use of legal counsel on relevant matters as deemed appropriate.

The College generally engages the LCTCS Board's authorized attorney unless an outside agency (including, but not limited to, the State of Louisiana Attorney General's Office) is within its jurisdiction to assign other legal counsel on behalf of the College. In some extraordinary cases, the Chancellor may provide justification to the LCTCS Board to use legal counsel other than the authorized attorney for the Board.

All legal assistance and counsel for the College is coordinated through the Chief Human Resources Officer. The Chief Human Resources Officer is designated by the Chancellor to handle all communication with the College's legal counsel and to authorize other senior administrators to communicate with legal counsel as needed.

Review/ Approval Process:

Executive Council 6/19/01
Update 7/2/10

Distribution:

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