



## Unit Plan Assessment Rubric

**Planning Unit:** \_\_\_\_\_  
**Planning Year:** \_\_\_\_\_  
**Review Date:** \_\_\_\_\_  
**Reviewer:** \_\_\_\_\_

### STANDARDS

<b>1. Unit Mission Statement</b>		<b>Overall</b>				
a. Does the unit mission support the college mission?		Yes / No				
b. Does the unit mission describe the unit and its characteristics & components?		Yes / No				
<b>2. Strategic Goal/College Goal Link</b>		<b>Outcome 1</b>	<b>Outcome 2</b>	<b>Outcome 3</b>	<b>Outcome 4</b>	<b>Outcome 5</b>
a. Is outcome linked to Strategic Goal(s) and/or College Goal(s)?		Yes / No				
<b>3. Measurable Outcomes &amp; Target</b>		<b>Overall</b>				
a. Does the unit state at least three desired outcomes that start with verbs?		Yes / No				
b. Is each stated outcome numerically measurable?		Yes / No				
c. Is (are) target(s) clearly and objectively stated?		Yes / No				
d. Is (are) target(s) related to the stated outcome?		Yes / No				
<b>4. Strategy to Accomplish Desired Outcome</b>						
a. Does the proposed strategy relate to the stated outcome?		Yes / No				
b. Is the proposed strategy likely to achieve the stated outcome?		Yes / No				
c. Is the proposed strategy sufficiently detailed?		Yes / No				
<b>5. Budget Link</b>						
a. Is either "Yes" or "No" budget link clearly indicated for the outcome?		Yes / No				
b. If "Yes" is indicated, is amount and type of funds specified?		Yes / No				
c. If "Yes" is indicated, is the evidence documentation of amount and type of funds included?		Yes / No				
<b>6. Assessment Methods &amp; Instruments</b>						
a. Are the assessment methods and instruments clearly identified?		Yes / No				
b. Are the assessment methods and instruments likely to yield the data needed to properly measure the target(s)?		Yes / No				
<b>7. Findings and Use of Results</b>						
a. Are results clearly stated that link to the target(s)?		Yes / No				
a. Is there clear and sufficient evidence of the use of results for improvement?		Yes / No				

### Overall Rating:

1. **Excellent**                      2. **Acceptable**                      3. **Needs Work**