



## POLICY & PROCEDURES MEMORANDUM

<b>TITLE:</b>	<b>CHARTER: DELGADO CLASSIFIED EMPLOYEES ASSOCIATION</b>
<b>EFFECTIVE DATE:</b>	<b>January 19, 1999*</b> <i>(*Title Updates 7/25/13; 7/14/05)</i>
<b>CANCELLATION:</b>	none
<b>CATEGORY:</b>	Human Resources (HR) <i>Initially issues as PR-1660.2</i>

### CHARTER

#### Function

The Delgado Community College Classified Employees Association is established to address the needs of classified employees. Specifically, the Association will:

- (1) serve as a communication network for classified employees;
- (2) provide a voice in policy development and decision making as they pertain to the employment of classified employees;
- (3) promote the fair implementation of policy and procedures related to the employment of classified employees;
- (4) promote the professional development and improve the working environment of classified employees; and
- (5) serve as an advisory group to the Chancellor of the College.

#### Membership

Those eligible for membership in the Delgado Community College Classified Employees Association include all permanent full-time Civil Service/Classified employees.

HR 1660.2

April 19, 1999\*

\*(Title Updates 7/25/13; 7/14/05)

*Review Process:*

Ad Hoc Classified Employees Committee 11/5/98

Executive Council 1/19/99

*Distribution:*

*Electronically distributed via the College's Intranet*