

LA-R.S. 42.171 CERTIFICATION

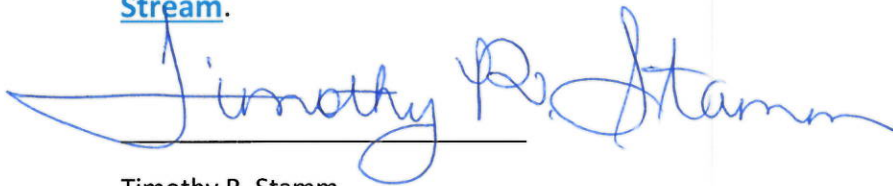
I certify that the January 28, 2022, Delgado Community College Curriculum Committee meeting will be held via videoconference in accordance with LA R.S. 42.17.1.

The State of Louisiana continues to operate under a state of public health emergency declared by the governor, with extra restrictions noted by the Mayor of the City of New Orleans. In addition, the Delgado Community College updated guidelines, published recently in the document [COVID-19: Looking Ahead: Continuing the Journey: Spring 2022](#), prohibit face-to-face meetings of more than three (3) people through January 30, 2022. As a result, a traditional public meeting would be detrimental to the health, safety, and welfare of the public. The January 28, 2022, meeting of the Curriculum Committee concerns matters directly related to the Committee's Charter, PPM: AA-1622.1D: Charter: Committee on Curriculum; specifically, the role of the Committee to evaluate recommended curriculum changes.

Pursuant to LA-R.S. 42.17.1, Delgado Community College will provide for attendance by the public at the meeting of January 28, 2022, via video or teleconference, in a manner that allows for observation and input by members of the public, including a mechanism to receive electronic comment both prior to and during the meeting, as set forth in this notice, posted January 21, 2022.

Public comments can be made prior to the meeting, using an on-line form. [More information about the Public Comment Form.](#)

The meeting may be viewed via a live stream. [More information about the Live Stream.](#)



Timothy R. Stamm
Executive Director, Curriculum & Program Development



CURRICULUM COMMITTEE MEETING

Friday, January 28, 2022, 2:00 p.m.

*Virtual Meeting via Zoom***

MINUTES

I. Call to Order The meeting was called to order at 2:05 p.m., by Tim Stamm, Assistant Chair.

II. Roll Call

Present Were:	Cristina Alvarado-Suarez	Raymond Duplessis
	Revaz Akirtava	Lilian Gamble
	John Arbour	Harold Gaspard
	Malene Arnaud-Davis	Linda Hueschen
	Abdelrahim Ayyad	Larisia Jones
	Jennifer E. Bennett	Shawn Loht
	Jesse Boyd	Mary Higgins Prather
	Jason Briggs	Patrice Moore
	Angela Camaille	Jay Randolph
	Peter Cho	Kenneth Ripberger
	Maria Cisneros	Michael Santos
	Caitlin Cooper	Deborah Skevington
	Emily Cospers	Tim Stamm
	Emmett Davis	Janet Gauthier Stephens
	Theresa Degruy	Sara Strickland
	Ty Delger	Erin vonSteuben
	Elizbeth Duett	Angela Wilson
Attending to	Leshia Coulon	Mavis Larrimer
Other Business:	Tamika Duplessis	Jancarlo J. Romero
	Joan Ellis	Vance Roux
	Sarah Inman	David Sanders
	Tara LaFrance	Mostofa Sarwar
		Arlanda Williams
Guests:	Linda Green	Amanda Rosenzweig
	Traci King	Nicholas Simoneaux
	Tara LaFrance	Tanisha Slaughter

III. Call for Public Comments (LA R.S. 42:26, 2010, No. 861, sec 23)

**Governor's temporary approval for virtual meetings in light of continuing COVID-19 restrictions

IV. Minutes of meeting of October 29, 2021

The minutes of the meeting of October 29, 2001, were reviewed and approved as written.

V. Curriculum Operations Report – Tim Stamm

VI. New Business

- a) *The agenda was ordered and items were combined for discussion. Original Placement Items V. a. to V. e.*

Technical Division/COSM

New Course: ESTH-101: Introduction to Esthetics (3-7-4 / 150). Creation of a new course, ESTH-101: Introduction to Esthetics. Course description: "An overview of skills and knowledge of esthetics. This course will cover the history, opportunities in esthetics, life skills, professionalism, and communication."

Technical Division/COSM

New Course: ESTH-110: Science of Esthetics (2-9-3 / 165). Creation of a new course, ESTH-101: Introduction to Esthetics. Course description: "Study of general science. Course will cover infection controls, anatomy and physiology, chemistry, nutrition, and electricity as it relates to esthetics."

Technical Division/COSM

New Course: ESTH-201: Esthetic Treatments and Techniques (2-9-3 / 165). Creation of a new course, ESTH-201: Esthetic Treatments and Techniques. Course description: "Comprehensive coverage of treatments and techniques as these relate to the skin; physiology and histology of skin, disease, disorders, skin analysis, skin care products, treatment room, and facial treatments."

Technical Division/COSM

New Course: ESTH-205: Spa and Alternative Treatments (2-9-3 / 165). Creation of a new course, ESTH-205: Spa and Alternative Treatments. Course description: "Alternative therapies. Course will cover electrotherapy and waxing."

Technical Division/COSM

New Course: ESTH-210: Advanced Esthetics (0-11-3 / 165). Creation of a new course, ESTH-210: Advanced Esthetics. Course description: "Advanced techniques. Covers advanced topics, treatments, facial massages, and makeup applications." Motion to accept proposal [**Motion: Lilian Gamble; Second: Angela Camaille; Carried, Unanimously**].

- b) *The agenda was reordered. Original Placement Item V.f*

Technical Division/COSM

Final Approval of Curriculum: Career and Technical Certificate in Esthetics. Final approval of the C.T.C. in Esthetics, to include program description, curriculum outline, suggested sequence, and Student Learning Outcomes. Program Description: "Estheticians, or skincare specialists, cleanse and beautify the face and body to enhance a person's appearance. Typically, estheticians will evaluate the client's skin condition and appearance; discuss available treatments and determine which products will improve client's skin quality; remove unwanted hair, using wax, lasers, or other approved treatments; clean the skin before applying makeup; recommend skin care products, such as cleansers, lotions, or creams; teach and advise clients on how to apply makeup, and how to take care of their skin; refer clients to dermatologists for serious skin problems; and disinfect equipment and clean work areas. Student Learning Outcomes: Manage and operate a full-service spa; Apply safety and sanitation procedures in accordance with the Louisiana State Board of Cosmetology regulations; Apply appropriate esthetic techniques depending on client need(s). Note: the College is authorized to offer the C.T.C. program by the Louisiana State Board of Cosmetology. The program will be a limited-admission program. Motion to accept proposal [**Motion: Jay Randolph; Second: Christina Alvarado-Suarez; Carried, Unanimously**].

- c) *The agenda was reordered and items were combined for discussion. Original Placement Items V. g. to V. u.*

Communication/American Sign Language Interpreting

Program Review: Review/Discussion of the Program Review Report (2020-2021) for the A.A. in American Sign Language Interpreting.

Business & Technology/Architectural/Design Construction Technology

Program Review: Review/Discussion of the Program Review Report (2020-2021) for the A.A.S. in Architectural/Design Construction Technology. **The Curriculum Committee noted that the Student Learning Outcomes listed in the Program Review report have not been reviewed by the Curriculum Committee or approved for publication in the *College Catalog*. The Curriculum Committee encourages the instructional program faculty to submit program Student Learning Outcomes for review and action by the Committee. The Curriculum Committee noted that while the program reported noted low completion numbers (2017-2018: 8; 2018-2019: 8; and, 2020-2021: 9), the most recent Academic Year completion data also demonstrate an upward trend: 2020-2021: 13 completers.**

Business & Technology/Business Administration

Program Review: Review/Discussion of the Program Review Report (2020-2021) for the A.S. in Business Administration.

Business & Technology/Computer Information Technology

Program Review: Review/Discussion of the Program Review Report (2020-2021)

for the A.A.S. in Computer Information Technology and related certificate programs.

Business & Technology/Computer Network Technology

Program Review: Review/Discussion of the Program Review Report (2020-2021) for the A.A.S. in Computer Network Technology, the C.T.S. in Computer Network Technician, and the C.T.C. in NET+ Certification. **The Curriculum Committee noted that the Student Learning Outcomes listed in the Program Review report have not been reviewed by the Curriculum Committee or approved for publication in the *College Catalog* for the A.A.S. in Computer Network Technology, the C.T.S. in Computer Network Technician, or the C.T.C. in NET+ Certification. The Curriculum Committee encourages the instructional program faculty to submit program Student Learning Outcomes for review and action by the Committee. The Curriculum Committee noted that completion numbers were totaled for the various instructional programs and requests that the data are reported separately in the Program Review Report: AAS: 2017-2018: 11; 2018-2019: 11; 2019-2020: 14; and, 2020-2021: 15. CTS: 2017-2018: 0; 2018-2019: 15; 2019-2020: 17; and, 2020-2021: 15; CTC: 2017-2018: 0; 2018-2019: 7; 2019-2020: 12; and, 2020-2021:4.**

Allied Health/Diagnostic Medical Sonography

Program Review: Review/Discussion of the Program Review Report (2020-2021) for the P.A.C. in Diagnostic Medical Sonography.

Technical Division/Electrician

Program Review: Review/Discussion of the Program Review Report (2020-2021) for the C.T.S. in Electrician: Commercial, the C.T.S. in Electrician: Residential, and the C.T.S. in Electrician: Small Industrial. **The Curriculum Committee noted that completion numbers were totaled for the various instructional programs and requests that the data are reported separately in the Program Review Report: CTS in Electrician: Commercial: 2017-2018: 21; 2018-2019: 10; 2019-2020: 22; and, 2020-2021: 26. CTS in Electrician: Residential: 2017-2018: 56; 2018-2019: 43; 2019-2020: 58; and, 2020-2021: 44. CTS in Electrician: Small Industrial: 2017-2018: 6; 2018-2019: 4; 2019-2020: 4; and, 2020-2021: 6.**

Allied Health/Emergency Medical Technician

Program Review: Review/Discussion of the Program Review Report (2020-2021) for the C.T.S. in Emergency Medical Technician-Paramedic and the C.T.C. in Emergency Medical Technician-Basic. **The Curriculum Committee noted that the four (4) Program Student Learning Outcomes that were reviewed in the Program Review report do not match the Student Learning Outcomes that were reviewed by the Curriculum Committee and are published in the *College Catalog*. Additionally, the outcomes listed in the Program Review Report are not written in measurable terms. The Curriculum Committee requests clarification regarding which outcomes are used in the instruction program's planning and assessment process. The Curriculum Committee noted that Student Learning Outcomes for the CTC in Emergency Medical Technician-Basic have not been reviewed by the Curriculum Committee or approved for**

publication in the *College Catalog*. The Curriculum Committee encourages the instructional program faculty to submit program Student Learning Outcomes for review and action by the Committee. The Curriculum Committee noted that completion numbers were totaled for the two instructional programs and requests that the data are reported separately in the Program Review Report: CTS: 2017-2018: 10; 2018-2019: 7; 2019-2020: 6; and, 2020-2021: 3; CTC: 2017-2018: 0; 2018-2019: 9; 2019-2020: 26; and, 2020-2021: 23.

Business & Technology/Fire Science Technology

Program Review: Review/Discussion of the Program Review Report (2020-2021) for the A.A.S. in Fire Science Technology and the C.T.S. in Fire Science Technology. The Curriculum Committee noted that the Student Learning Outcomes listed in the Program Review report have not been reviewed by the Curriculum Committee or approved for publication in the *College Catalog* for the A.A.S. or C.T.S. in Fire Science Technology. The Curriculum Committee encourages the instructional program faculty to submit program Student Learning Outcomes for review and action by the Committee. The Curriculum Committee noted that completion numbers were the AAS and requests that the data for both instructional programs are reported separately in the Program Review Report: AAS: 2017-2018: 6; 2018-2019: 16; 2019-2020: 13; and, 2020-2021: 6. CTS: 2017-2018: 6; 2018-2019: 9; 2019-2020: 10; and, 2020-2021: 12.

Allied Health/Funeral Service Education

Program Review: Review/Discussion of the Program Review Report (2020-2021) for the A.A.S. in Funeral Service Education and the C.T.S. in Funeral Service. The Curriculum Committee noted that the seven (7) Student Learning Outcomes listed in the Program Review Report for the AAS do not reflect the information reviewed by the Curriculum Committee and approved for publication in the *College Catalog*. The Curriculum Committee requests clarification regarding which outcomes are used in the instruction program's planning and assessment process. The Curriculum Committee noted that Student Learning Outcomes for the CTS in Funeral Service have not been reviewed by the Curriculum Committee or approved for publication in the *College Catalog*. The Curriculum Committee encourages the instructional program faculty to submit program Student Learning Outcomes for review and action by the Committee. The Curriculum Committee noted that completion numbers were totaled for the two instructional programs and requests that the data are reported separately in the Program Review Report: AAS: 2017-2018: 9; 2018-2019: 12; 2019-2020: 3; and, 2020-2021: 11. CTS: 2017-2018: 0; 2018-2019: 7; 2019-2020: 8; and, 2020-2021: 14.

Allied Health/Health Information Technology

Program Review: Review/Discussion of the Program Review Report (2020-2021) for the A.A.S. in Health Information Technology, the C.A.S. in Medical Coding, and the C.T.S. in Medical Registration Specialist.

Business & Technology/Hospitality Management

Program Review: Review/Discussion of the Program Review Report (2020-2021) for the A.A.S., the C.T.S., and the C.T.C. in Hospitality Management. The Curriculum Committee noted that six (6) of the eight (8) the Student Learning Outcomes for the A.A.S. in Hospitality Management do not reflect information that was reviewed by the Curriculum Committee and approved for publication in the *College Catalog*. The Committee requests correction to the SLOs as noted in the Program Review document, which primarily consist of word choice to make the SLOs clearer to students and to be written using measurable terms. The Curriculum Committee noted that Student Learning Outcomes for the CTS and CTC Hospitality Management have not been reviewed by the Curriculum Committee or approved for publication in the *College Catalog*. The Curriculum Committee encourages the instructional program faculty to submit program Student Learning Outcomes for review and action by the Committee. The Curriculum Committee noted that as new programs, the CTC and CTS did not report completion numbers during the time of program review; however, each instructional program has reported completion for the 2020-2021 Academic Year: CTS: 2020-2021: 12; and, CTC: 2020-2021: 96.

Business & Technology/Instrumentation and Control

Program Review: Review/Discussion of the Program Review Report (2020-2021) for the A.A.S. in Instrumentation and Control. The Curriculum Committee requests clarification regarding which outcomes are used in the instruction program's planning and assessment process. The Curriculum Committee noted that Student Learning Outcomes have not been reviewed by the Curriculum Committee or approved for publication in the *College Catalog*. The Curriculum Committee encourages the instructional program faculty to submit program Student Learning Outcomes for review and action by the Committee. The Curriculum Committee emphasized that the program was first approved in 2015, and has produced no graduates since that time.

Allied Health/Occupational Therapy Assistant

Program Review: Review/Discussion of the Program Review Report (2020-2021) for the A.A.S. in Occupational Therapy Assistant. The Curriculum Committee noted that two (2) of the five (5) Student Learning Outcomes for the A.A.S. in Occupational Therapy Assistant do not reflect information that was reviewed by the Curriculum Committee and approved for publication in the *College Catalog*. The Committee requests correction to the SLOs as noted in the Program Review document, specifically SLO #3 and SLO#5, which primarily consist of word choice to make the SLOs clearer to students and to be written using measurable terms.

Allied Health/Respiratory Care Technology

Program Review: Review/Discussion of the Program Review Report (2020-2021) for the A.A.S. in Respiratory Care Technology. Motion to accept proposals, with

corrections and amendments as noted [**Motion: Lilian Gamble; Second: Angela Camaille; Carried, Unanimously**].

- d) *The agenda was reordered and items were combined for discussion. Original Placement Items V. v. to V. bb.*

Business & Technology/Administrative Office Technology

Program Review: Review/Discussion of the Discipline Review Report (2020-2021) for Administrative Office Technology.

Communication/English

Program Review: Review/Discussion of the Discipline Review Report (2020-2021) for English.

Science & Mathematics/Geology

Program Review: Review/Discussion of the Discipline Review Report (2020-2021) for Geology.

Arts & Humanities/Philosophy

Program Review: Review/Discussion of the Discipline Review Report (2020-2021) for Philosophy.

Arts & Humanities/Psychology

Program Review: Review/Discussion of the Discipline Review Report (2020-2021) for Psychology.

Arts & Humanities/Sociology

Program Review: Review/Discussion of the Discipline Review Report (2020-2021) for Sociology.

Arts & Humanities/Theatre Arts

Program Review: Review/Discussion of the Discipline Review Report (2020-2021) for Theatre Arts. Motion to accept proposal [**Motion: Erin vonSteuben; Second: Christina Alvarado-Suarez; Carried, Unanimously**].

- e) *The agenda was reordered. Original Placement Item V. cc*

Business & Technology/CMIN

Program Revision: Associate of Applied Science in Computer Information Technology, with a concentration in Programmer/Analyst and Associate of Applied Science in Computer Information Technology, with a concentration in Game Design: Revise the A.A.S. in Computer Information Technology, with a concentration in Programmer/Analyst: Required Courses in Concentration: Add: ADOT-209: User Experience and Prototyping to list of courses under the heading "select 3 courses from the following." Revise the A.A.S. in Computer Information Technology, with a concentration in Game Design: Required Courses in Concentration: Add: ADOT-209: User Experience and Prototyping to list of courses under the heading "select 3 courses from the following." Total concentration and Total Program hours remain the same. No changes to Suggested Sequences. Motion to accept proposal [**Motion: Erin vonSteuben; Second: Peter Cho; Carried, Unanimously**].

- f) *The agenda was reordered and items were combined for discussion. Original Placement Items V.dd. to V. kk.*

Science & Mathematics/BIOL

Change of Prerequisite Requirement: BIOL-101: General Biology I (non-science majors). Add: Readiness for ENGL-101: English Composition I or ENGL-110: Intensive English Composition I as prerequisite requirements.

Science & Mathematics/BIOL

Change of Prerequisite Requirement: BIOL-102: General Biology II (non-science majors). Add: Readiness for ENGL-101: English Composition I or ENGL-110: Intensive English Composition I as prerequisite requirements.

Science & Mathematics/BIOL

Change of Prerequisite Requirement: BIOL-107: General Biology I Lab (non-science majors). Add: Readiness for ENGL-101: English Composition I or ENGL-110: Intensive English Composition I as prerequisite requirements.

Science & Mathematics/BIOL

Change of Prerequisite Requirement: BIOL-108: General Biology II Lab (non-science majors). Add: Readiness for ENGL-101: English Composition I or ENGL-110: Intensive English Composition I as prerequisite requirements.

Science & Mathematics/BIOL

Change of Prerequisite Requirement: BIOL-114: Nutrition. Add: Readiness for ENGL-101: English Composition I or ENGL-110: Intensive English Composition I as prerequisite requirements.

Science & Mathematics/BIOL

Change of Prerequisite Requirement: BIOL-143: General Biology I Lab (Science Majors). Add: Readiness for ENGL-101: English Composition I or ENGL-110: Intensive English Composition I as prerequisite requirements.

Science & Mathematics/BIOL

Change of Prerequisite Requirement: BIOL-161: Introductory Anatomy & Physiology. Add: Readiness for ENGL-101: English Composition I or ENGL-110: Intensive English Composition I as prerequisite requirements.

Science & Mathematics/BIOL

Change of Prerequisite Requirement: BIOL-163: Introductory Anatomy & Physiology Laboratory. Add: Readiness for ENGL-101: English Composition I or ENGL-110: Intensive English Composition I as prerequisite requirements. Motion to accept proposal [**Motion: Sarah Strickland; Second: Emily Cospser; Carried, Unanimously**]. **Modification: Add: Readiness for ENGL-101: English Composition I Only to BIOL-101-102-107-108-114-143-161-163. Modified Motion does not include Readiness for ENGL-110: Intensive English Composition I as an option.** Motion to accept modification to original proposal and motion [**Motion: Angela Camaille; Second: Raymond Duplessis; Carried, by Majority Vote, with no opposing vote and one (1) Abstaining vote**].

- g) *The agenda was reordered. Original Placement Item V. II.*
Science & Mathematics/BIOL
Change of Prerequisite Requirement: BIOL-180-184: Biological Issues. Remove prerequisites from BIOL-180-184: Biological Issues. Current prerequisites: “BIOL-141 and BIOL-143.” Motion to accept proposal [**Motion: Jay Randolph; Second: Ray Duplessis; Carried, Unanimously**].
- h) *The agenda was reordered. Original Placement Item V.mm.*
Nursing/PRNU
Program Revision: Technical Diploma in Practical Nursing. Revise the T.D. in Practical Nursing: DELETE: Required Related Category; ADD: Prerequisite category: BIOL-161: Introductory Anatomy and Physiology; BIOL-163: Introductory Anatomy and Physiology Lab; and HESC-109: Medical Nutrition Therapy for Nursing and Allied Health. Prerequisite course must be completed prior to enrollment in Practical Nursing courses/program acceptance. Total program hours remain the same. Adjust Suggested Sequences: Fall Admission: Creation of a “Prerequisite” semester with BIOL-163: Introductory Anatomy and Physiology Lab; and HESC-109: Medical Nutrition Therapy for Nursing and Allied Health, Total: 7 credit hours; Adjust First Sequence to reflect removal of BIOL-163: Introductory Anatomy and Physiology Lab; and HESC-109: Medical Nutrition Therapy for Nursing and Allied Health, Total: 9 credit hours. Spring Admission: Creation of a “Prerequisite” semester with BIOL-163: Introductory Anatomy and Physiology Lab; and HESC-109: Medical Nutrition Therapy for Nursing and Allied Health, Total: 7 credit hours; Adjust First Sequence to reflect removal of BIOL-163: Introductory Anatomy and Physiology Lab; and HESC-109: Medical Nutrition Therapy for Nursing and Allied Health, Total: 9 credit hours. Motion to accept proposal [**Motion: Peter Cho; Second: Larissa Jones; Carried, Unanimously**].
- i) *The agenda was reordered and items were combined for discussion. Original Placement Items V. nn. to V.oo*
Allied Health/SURG
Change of Course Lecture, Lab, Credit, and/Contact Hours: SURG-111: Surgical Instruments and Procedures. Change the lecture, lab, credit, and/Contact hours of SURG-111: Surgical Instruments and Procedures *from 1-8-3 / 165 to 3-9-4 / 180*. Changes are necessary to address content requirements and related practical experiences.
Allied Health/SURG
Change of Course Description: SURG-111: Surgical Instruments and Procedures. Change the description of SURG-111: Surgical to state: “Commonly used basic instrumentation, supplies and equipment and surgical communication used in nine of the many surgical specialty areas of: General, Gynecological, Genito-Urological, Neurological, Oral, Plastic, ENT, Ophthalmic, Cardiac, Peripheral, Thoracic and Orthopedic procedures. Introduce the supply and usage of

commonly used sterile items such as: surgical sponges, dressings, catheters, drains, sutures, endoscopic/minimally invasive instruments and pathology.” Current Description: “Basic instrumentation, supplies, and equipment used in general, gynecological, urological, and basic orthopedic procedures. Introduces surgical procedures germane to these specialties along with their pathology, positioning, draping, preps, and incisions.” Motion to accept proposal [**Motion: Lilian Gamble; Second: Jay Randolph; Carried, Unanimously**].

- j) *The agenda was reordered and items were combined for discussion. Original Placement Items V.pp to V. qq*

Allied Health/SURG

Change of Course Lecture, Laboratory, Credit, and/Contact Hours: SURG-141: Introduction to Clinical Practicum. Change the lecture, laboratory, credit, and/contact hours of SURG-141: Introduction to Clinical Practicum *from* 1-8-2 / 135 *to* 2-9-4 / 165. Changes are necessary to address content requirements and related practical experiences.

Allied Health/SURG

Change of Course Description: SURG-141: Introduction to Clinical Practicum. Change the description of SURG-141: Introduction to Clinical Practicum to state: “Perioperative, intraoperative and post care patient care concepts, the role of the surgical technologist, circulator and other members on the surgical team related to safe patient care in the surgical suites. Development of surgical conscience, knowledge of creation and maintenance of the sterile field, and infectious processes related to wound healing. Review ethical and legal aspects, medical terminology, and basic concepts of workplace management.” Current description: “Introduces surgical techniques and procedures and observation of actual surgical procedures.” Motion to accept proposal [**Motion: Lilian Gamble; Second: Deborah Skevington; Carried, Unanimously**].

- k) *The agenda was reordered and items were combined for discussion. Original Placement Items V. rr. To V.ss.*

Allied Health/SURG

Change of Course Lecture, Laboratory, Credit, and/Contact Hours: SURG-201: Clinical Specialties. Change the lecture, laboratory, credit, and/contact hours of SURG-201: Clinical Specialties *from* 2-4-3 / 90 *to* 3-6-4 / 135.

Allied Health/SURG

Change of Course Description: SURG-201: Clinical Specialties. Change the description of SURG-201: Clinical Specialties to state: “Introduces surgical specialty procedures in the selected specialty areas of Minimally Invasive Endoscopic and Robotic-Assisted General Surgery, Gynecological and Obstetrical, Ophthalmic, Orthopedics, Endoscopic and Robotic-Assisted Genitor-Urological Surgery, and Diagnostic Procedures. Includes anatomical structures, sterile surgical instruments, equipment, and supplies required for safe patient care.” Current description: “Equipment, instruments, sutures, drains, and dressing

required for surgeries in various medical fields. Specialties covered include general, urological, obstetrical, gynecological, plastic, oral, orthopedic, neuro, dental, and otorhinolaryngological surgeries.” Motion to accept proposal **[Motion: Deborah Skevington; Second: Erin vonSteuben; Carried, Unanimously]**.

- l) *The agenda was reordered and items were combined for discussion. Original Placement Items V. tt. V.uu*

Allied Health/SURG

Change of Course Credit hours: SURG-211: Clinical Practicum I. Change the credit hours of SURG-211: Clinical Practicum I *from 3 to 4*.

Allied Health/SURG

Change of Course Description: SURG-211: Clinical Practicum I. Change the description of SURG-211: Clinical Practicum I to state: “Health-related, surgery based, clinical learning experience. The hands-on opportunity will enable the student to apply specialized occupational theory, and aseptic technique concepts. Under direct supervision, members of the surgical team and/or clinical preceptor will introduce and allow students to participate in the actual surgical environment. Hospital facilities, procedures, and decontamination of surgical instruments.” Current description: “Rotation in general, urological, obstetrical, gynecological, ophthalmological, oral, dental and otorhinolaryngological procedures. Under direct supervision of faculty.” Motion to accept proposal **[Motion: Deborah Skevington; Second: Angela Camaille; Carried, Unanimously]**.

- m) *The agenda was reordered and items were combined for discussion. Original Placement Items V.vv. to V.ww*

Allied Health/SURG

Change of Course Credit hours: SURG-212: Clinical Practicum II. Change the credit hours of SURG-212: Clinical Practicum II *from 4 to 6*.

Allied Health/SURG

Change of Course Description: SURG-212: Clinical Practicum II. Change the description of SURG-212: Clinical Practicum II to state: “Health-related, surgery based, clinical learning experience. Under direct supervision, members of the surgical team and/or clinical preceptor will introduce and/or allow students to participate in the actual surgical environment and apply specialized surgical theory and practices related to the specialty areas of Neurology, Peripheral Vascular, Thoracic, Cardiology and Otorhinolaryngology surgery. Facilities, procedures, and practices of the working surgical environment.” Current description: “Rotation in plastic surgery, neurosurgery, and cardiovascular, thoracic, peripheral vascular, and orthopedic surgery.” Motion to accept proposal **[Motion: Lilian Gamble; Second: Deborah Skevington; Carried, Unanimously]**.

- n) *The agenda was reordered and items were combined for discussion. Original Placement Items V.xx to V.yy*
Allied Health/SURG
Change of Course Credit hours: SURG-213: Clinical Practicum III. Change the credit hours of SURG-213: Clinical Practicum III *from 3 to 4.*
Allied Health/SURG
Change of Course Description: SURG-213: Clinical Practicum III. Change the description of SURG-213: Clinical Practicum III to state: “Surgery based, clinical learning experience under direct supervision of staff surgical team members. Participation within the actual surgical environment applying knowledge and skills gained from previous surgical procedures. The student is assigned to scrub in various major and minor surgical procedures at affiliate hospitals.” Current description: “Student participation as a member of the surgical team in an aseptic environment with minimal supervision by hospital staff or instructor. Clinical experience in specialty areas of the surgery department such as general surgery, ortho surgery, eye surgery, etc.” Motion to accept proposal [**Motion: Deborah Skevington; Second: Lilian Gamble; Carried, Unanimously**].
- o) *The agenda was reordered and items were combined for discussion. Original Placement Items V.zz to V.aaa*
Allied Health/SURG
Change of Course Lecture, Laboratory, Credit, and/Contact Hours: SURG-215: SACK Seminar. Change the lecture, laboratory, credit, and/contact hours of: SURG-215: SACK Seminar *from 1-0-1 / 15 to 2-0-2 / 30.*
Allied Health/SURG
Change of Course Description: SURG-215: SACK Seminar. Change the description of: SURG-215: SACK Seminar to state: “Self-Assessment of Current Knowledge is designed as a review of basic sciences, biomedical science, medical terminology, microbiology and safe patient care. Topics of discussion and practice include continuing education, job resume’, job application and job interview protocol. Review anesthesia and pharmacology, concepts of patient care, supplies and equipment, and electricity and physics, specialty surgical instrumentation, positioning and anatomical structures related to various surgical procedures in all specialty areas.” Current description: “Review of all tests and quizzes taken during the year. Individual, group, and program topics that need further study are recognized, and additional reading, lectures, and tests are given.” Motion to accept proposal [**Motion: Deborah Skevington; Second: Lilian Gamble; Carried, Unanimously**].

