

Transfer Agreement Between
Bellevue University
And
Louisiana Community and Technical College System

In accordance with the Louisiana Community and Technical College System policy on transfer, the Louisiana Community and Technical College System and Bellevue University recognize the need and importance of facilitating the transfer of students from one institution to the other as they pursue their educational goals. Recognizing that many students engage in education as a life-long learning process, Louisiana Community and Technical College System and BU enter into this agreement to provide a transfer path to a baccalaureate degree.

SECTION 1 - PURPOSE

1. This agreement between the Louisiana Community and Technical College System located at 265 S Foster Dr, Baton Rouge, LA 70806 and Bellevue University located at 1000 Galvin Road South, Bellevue, NE 68005, is for the purpose of providing students in the state of Louisiana enhanced access to upper division undergraduate programs.
2. This agreement defines the nature of the relationship and responsibilities between Bellevue University and the Louisiana Community and Technical College System. Louisiana Community and Technical College System is comprised of 12 community colleges in Louisiana. The parties mutually understand that this agreement is intended to represent a good faith effort to accommodate the partnership and carry out the parameters defined below. Included by reference into this agreement are any Exhibits that detail requirements or obligations.

SECTION 2 - TRANSFER QUALIFICATIONS

1. Bellevue University prefers that transfer students obtain an associate degree, or approximately 60 credit hours prior to transfer. All applicants not meeting these standards will be referred to Louisiana Community and Technical College System institutions for additional coursework whenever possible. Both institutions will work together to mutually support the needs of their students, and the needs of their respective partner institutions.
2. Louisiana Community and Technical College System students transferring with an associate degree will receive credit for all coursework in their degree program and will enter Bellevue University with junior status. This is applicable for both the traditional bachelor's degree program and the accelerated bachelor's degree completion program. If a student wishes to transfer but has less than 60 credit hours and has consulted with their respective college advisor, a course by course evaluation will be completed prior to enrollment.
3. All Louisiana Community and Technical College System transfer students may submit unofficial transcripts to Bellevue University for initial evaluation and to be provided information on remaining requirements for degree completion. Official transcripts are required prior to admittance.
4. Louisiana Community and Technical College System transfer students must complete a minimum of 30 hours in residence with Bellevue University. On-line courses satisfy residence requirements.
5. Louisiana Community and Technical College System transfer students must meet all catalog requirements for their degree program.

SECTION 3 - OBLIGATIONS OF the Louisiana Community and Technical College System

1. Louisiana Community and Technical College System will inform students of transfer opportunities to BU under this agreement by posting links to the agreement and BU portal on the Louisiana Community and Technical College System Transfer Website by school [<https://latransferdegree.org/>].
2. Provide academic advising services to assist Louisiana Community and Technical College System students interested in transferring to BU in choosing courses that will best prepare them to complete the associate degree.
3. Allow Bellevue University representatives access to various contacts within the community and technical colleges which comprise Louisiana Community and Technical College System to schedule classroom/virtual and other presentation opportunities and for general recruitment purposes. Louisiana Community and Technical College System will provide guidance on the appropriate process and protocol to follow in requesting faculty appointments and classroom presentations. Those contacts will include, but are not limited to faculty, program directors, advisors, managers and other school personnel.
4. Louisiana Community and Technical College System agrees to provide Bellevue University students and Bellevue staff residing in the local area of their respective community and technical colleges access to library services and computers in the libraries within the Louisiana Community and Technical College System.
5. In the event of any agreed upon shared marketing effort, Louisiana Community and Technical College System will provide updated logos to produce co-branded promotional material. Louisiana Community and Technical College System reserves the right to review in advance any information including, but not limited to, websites, cobranded web portals, and in- print marketing publications

SECTION 4 - OBLIGATIONS OF BELLEVUE UNIVERSITY

1. Louisiana Community and Technical College System student inquiries in which the student requires an associate degree or equivalent lower- division credits will be referred to the Louisiana Community and Technical College System admissions department for additional coursework completion.
2. Bellevue University will create and maintain a co-branded microsite to provide Louisiana Community and Technical College System students information relevant to transfer requirements, partnership agreements, and additional information as agreed upon by the partner institution.
3. An annual meeting will be coordinated by Bellevue University with a representative from Louisiana Community and Technical College System for the purpose of reviewing all aspects of the partnership.
4. Fellowship grants will be established for Louisiana Community and Technical College System employees who are seeking a Bellevue University undergraduate or graduate degree. Full-time Louisiana Community and Technical College System employees will be awarded a two thousand-dollar (\$2000) grant towards a degree program at Bellevue University. Part-time Louisiana Community and Technical College System employees will be awarded a five hundred-dollar (\$500) grant toward a degree program at Bellevue University. This is intended to be a one-time use grant and will not be duplicated if the employee changes their degree plan, pursues an additional degree, or takes just a single course. Confirmation of employment from the Louisiana Community and Technical College System human resources department will be required

before the fellowship grant can be applied to the student's account.

5. All Louisiana Community and Technical College System transfer students who hold a cumulative GPA of 2.5 or higher may submit an application to be eligible for the Premier Student Scholarship award. GPA must be verified by the most recent transcript in order to qualify. Scholarship and criteria subject to change based on fund availability.
6. Bellevue University will maintain all transcript records for Bellevue University coursework, as well as handle the processing and administration of all Bellevue University student transactions.
7. Bellevue University will work closely with Louisiana Community and Technical College System to coordinate a press release and press conference to announce the transfer agreement and enhance awareness of the opportunity for students,

SECTION 5- ACCREDITATION

1. Bellevue University and Louisiana Community and Technical College System will ensure that they maintain any applicable accreditation with the appropriate regional accrediting body and/or any applicable state or federal authorization requirements and ensure that all operations will be in keeping with any applicable requirements. This AGREEMENT shall be effective upon executive signatures below and any necessary state approvals that may be required and shall continue in force and effect until either party requests amendment or termination of said AGREEMENT. Amendment shall occur at the mutual agreement of both parties. Termination shall occur upon written notice by either party to the other submitted ninety (90) days prior to the termination date. Bellevue University programs in progress at the time of termination shall be permitted to run to completion for the sake of the student participants.

ACCEPTANCE BY PARTIES

The parties are committed to the concept of a long-standing agreement. This agreement may be amended when terms are added, deleted, or significantly modified. Amendments must be in writing and may take the form of letters signed by the signatories or their designees. The agreement may be reviewed at any time at the request of either party.

SIGNATURES:


Louisiana Community and Technical College System:



Representative of Louisiana Community and Technical College System

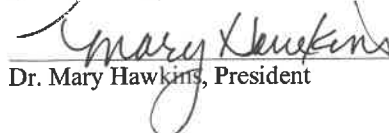
11/12/2020
Date

Bellevue University



James Nekuda, Vice President

Nov. 16 2020
Date



Dr. Mary Hawkins, President

16 Nov. 2020
Date

Exhibit A
Transfer Data

The exchange of educational information is critical to student transfer, and student transfer is crucial to Bellevue University and Louisiana Community and Technical College System mutual goal of increasing educational attainment. Bellevue University and Louisiana Community and Technical College System agree to exchange transfer information in accordance with the following processes outlined.

- 1.) **Student Information:** Louisiana Community and Technical College System will report data of their students to Bellevue University annually upon request.

- 2.) **Format and Data:** Each report will be in Microsoft Excel 2007 or later. Each report will include the following data elements:
 - a. college name
 - b. credential seeking/awarded
 - c. major program of study
 - d. number of credited hours earned
 - e. name
 - f. address
 - g. county of residence
 - h. email address
 - i. telephone
 - j. date of birth

- 3.) **Institutional Contact:** Louisiana Community and Technical College System agrees to designate an individual to serve as the institutional contact pursuant to this agreement to receive and disseminate these reports of student information to appropriate individuals at the Bellevue University.

- 4.) **Transfer Information:** On condition of receipt of data from Louisiana Community and Technical College System, Bellevue University agrees to a reciprocal obligation of providing transfer information on admissions, academic performance, and retention. All data shall be provided in compliance with federal, state, and local laws relevant to the monitoring and execution of this agreement
 - a. Louisiana Community and Technical College System from which students transferred
 - b. Degrees/Awards Received
 - c. major program(s) of study
 - d. number of credit hours earned
 - e. dates of attendance
 - f. name
 - g. address
 - h. county of residence
 - i. telephone
 - j. date of birth