



**CURRICULUM COMMITTEE  
MINUTES**

*Friday, January 25, 2008 - 2:00 p.m.  
City Park Campus – Lac Maurepas (Building 23, Second Floor)*

**I. Call to Order**

Curriculum Committee Meeting was called to order at 2:03 p.m. by Harold Gaspard, Chair.

**II. Roll Call**

Present were:	Sal Anselmo	Melissa LaCour
	Mary Bartholomew	Anne LaVance
	Jennifer Bennett	Mary Ellen Logan
	Wayne Chalona	Patrice Moore
	Maria Cisneros	Warren Punecky
	Janet Colletti	Sallye Raymond
	Harolyn Cumlet	Deborah Skevington
	Harold Gaspard	Dolores Smith
	Thomas Gruber	Tim Stamm
	Sheila Hickman	Lauren Tarantino
	Sarah Inman	

Absent/attending to other business:	Lester Adelsberg	Cheryl Myers
	Donna Alley	Mike Nixon
	Ashley Chitwood	Suzanne Riche
	Arnel Cosey	Kim Rugon
	Greg Dawson	Vance Roux
	Chris Doyle	Dianne Thames
	Patricia Egers	Elizabeth Wilson
	Leroy Kendrick	

Guests:	Barry Brantley	Warren Duclos
	Patrick Conroy	Catherine Lenihan
	Joe Cruthirds	

**III. Minutes of Meeting of November 9, 2007**

The Minutes of the meeting of November 9, 2007 were reviewed and unanimously accepted as written.

**IV. Curriculum Operations Report – Tim Stamm**

Tim Stamm reported all curriculum proposals from the November 9, 2007 meeting were reviewed and approved by the Vice Chancellor of Learning & Student Development. The information will be forwarded to the new Catalog Editor for inclusion in the 2008-2009 College Catalog. A state-wide General Education meeting sponsored by the Board of Regents was held in January, 2008. Information will be forthcoming and will necessitate a review/audit of General Education courses.

V. New Business

- a. *Note: The Agenda was reordered. Original Agenda Placement Item V.dd.*  
**Liberal Arts/SPAN**  
**Change of Course Prerequisite Requirements:** SPAN-201: Intermediate Spanish I. Modify the prerequisite requirement of SPAN-201: Intermediate Spanish I to state: "SPAN-102: Elementary Spanish II." Students need the fundamentals introduced in SPAN-101 and SPAN-102 to be successful in SPAN-201. Currently, the course has no prerequisite requirements. Motion to accept proposal [**Motion: Mary Ellen Logan; Second: Sheila Hickman; Carried, Unanimously**].
  
- b. *Note: The Agenda was reordered. Original Agenda Placement Item V.ee.*  
**Liberal Arts/SPAN**  
**Change of Course Description:** SPAN-201: Intermediate Spanish I. Change the course description of SPAN-201: Intermediate Spanish I to read "Same as SPAN-101 except at an intermediate level. Students will be expected to use more Spanish language in class. Introduces students to complex sentences. Native Spanish speakers must take SPAN-102 or SPAN-201 after consulting with the appropriate Foreign Language Advisor." Current description: "Reviews fundamental skills of speaking, understanding, reading, writing. Introduces works of literature by major Spanish and Latin-American writers. Native Spanish speakers must take SPAN-102 or SPAN-201 after consulting with the appropriate Foreign Language Advisor." Motion to accept proposal [**Motion: Tom Gruber; Second: Sallye Raymond; Carried, Unanimously**].
  
- c. *Note: The Agenda was reordered. Original Agenda Placement Item V.a.*  
**Business and Technology/CMIN**  
**Change of Prerequisite Requirements:** CMIN-201: Computer and Internet Literacy. Modify the prerequisite requirement of CMIN-201: Computer and Internet Literacy to state: "Prerequisite: Eligibility for ENGL-101." Currently, the course has no prerequisite requirement. Motion to accept proposal [**Motion: Sheila Hickman; Second: Mary Ellen Logan; Carried, Unanimously**].
  
- d. *Note: The Agenda was reordered. Original Agenda Placement Item V.b.*  
**Business and Technology/MANG**  
**Change of Course Prefix and Number:** LOGT-101: Introduction to Logistics. Change the course prefix and number of LOGT-101: Introduction to Logistics from LOGT-101 to MANG-206; Logistics courses/programs are classified by the National Center for Education Statistics as "Logistics and Materials Management," therefore, the MANG prefix is more appropriate for this course. Motion to accept proposal [**Motion: Mary Bartholomew; Second: Warren Punecky; Carried, Unanimously**].

- e. *Note: The Agenda was reordered and items combined for discussion.*  
*Original Agenda Placement Items V.c. to V.d.*

**Business and Technology/MANG**

**Change of Course Prefix and Number:** LOGT-110: Supply Chain Management. Change the course prefix and number of LOGT-110: Supply Chain Management from LOGT-110 to MANG-229; Logistics courses/programs are classified by the National Center for Education Statistics as “Logistics and Materials Management,” therefore, the MANG prefix is more appropriate for this course.

**Business and Technology/MANG**

**Change of Course Prerequisite Requirement:** MANG-229: Supply Chain Management. Modify the prerequisite requirements of MANG-229: Supply Chain Management to state “MANG-206: Introduction to Logistics; and MATH-118: Algebra for College Students.” Currently, the course has no prerequisite requirements. Motion to accept proposals [**Motion: Wayne Chalona; Second: Mary Ellen Logan; Carried, Unanimously**].

- f. *Note: The Agenda was reordered and items combined for discussion.*  
*Original Agenda Placement Items V.e. to V.g.*

**Business and Technology/MANG**

**Change of Course Prefix and Number:** LOGT-115: Warehouse and Inventory Control. Change the course prefix and number of LOGT-115: Warehouse and Inventory Control from LOGT-115 to MANG-230; Logistics courses/programs are classified by the National Center for Education Statistics as “Logistics and Materials Management,” therefore, the MANG prefix is more appropriate for this course.

**Business and Technology/MANG**

**Change of Course Title:** MANG-230: Warehouse and Inventory Control. Change the name of MANG-230 from Warehouse and Inventory Control to Warehouse and Inventory Management to accurately reflect the course content.

**Business and Technology/MANG**

**Change of Course Prerequisite Requirement:** MANG-230: Warehouse and Inventory Management. Modify the prerequisite requirements of MANG-230: Warehouse and Inventory Management to state “MANG-206: Introduction to Logistics; and MATH-118: Algebra for College Students.” Currently, the course has no prerequisite requirements. Motion to accept proposals [**Motion: Sheila Hickman; Second: Patrice Moore; Carried, Unanimously**].

- g. *Note: The Agenda was reordered and items combined for discussion.*  
*Original Agenda Placement Items V.h. to V.i.*

**Business and Technology/MANG**

**Change of Course Prefix and Number:** LOGT-120: Transportation and Distribution. Change the course prefix and number of LOGT-120: Transportation and Distribution from LOGT-120 to MANG-208; Logistics courses/programs are classified by the National Center for Education

Statistics as “Logistics and Materials Management,” therefore, the MANG prefix is more appropriate for this course.

**Business and Technology/MANG**

**Change of Course Title:** MANG-208: Transportation and Distribution. Change the name of MANG-208 from Transportation and Distribution to Transportation Management to accurately reflect the course content. Motion to accept proposals [**Motion: Janet Colletti, Second: Mary Ellen Logan; Carried, Unanimously**].

- h. *Note: The Agenda was reordered and items combined for discussion. Original Agenda Placement Items V.j. to V.l.*

**Business and Technology/MANG**

**Change of Course Prefix and Number:** LOGT-125: Logistics Support Analysis. Change the course prefix and number of LOGT-125: Logistics Support Analysis from LOGT-125 to MANG-220; Logistics courses/programs are classified by the National Center for Education Statistics as “Logistics and Materials Management,” therefore, the MANG prefix is more appropriate for this course.

**Business and Technology/MANG**

**Change of Course Title:** MANG-220: Logistics Support Analysis. Change the name of MANG-220 from Logistics Support Analysis to Introduction to Operations Management to accurately reflect the course content.

**Business and Technology/MANG**

**Change of Course Prerequisite Requirement:** MANG-220: Introduction to Operation Management. Modify the prerequisite requirements of MANG-220: Introduction to Operations Management to state “MANG-206: Introduction to Logistics; and MATH-118: Algebra for College Students; and BUSG-224: Business Computer Applications or CMIN-201: Computer and Internet Literacy.” Currently, the course has no prerequisite requirements. Motion to accept proposals [**Motion: Mary Bartholomew; Second: Warren Punecky; Carried, Unanimously**].

- i. *Note: The Agenda was reordered and items combined for discussion. Original Agenda Placement Items V.m. to V.n.*

**Business and Technology/MANG**

**Change of Course Prefix and Number:** LOGT-130: Production Planning and Cost Analysis. Change the course prefix and number of LOGT-130: Production Planning and Cost Analysis from LOGT-130 to MANG-265; Logistics courses/programs are classified by the National Center for Education Statistics as “Logistics and Materials Management,” therefore, the MANG prefix is more appropriate for this course.

**Business and Technology/MANG**

**Change of Course Prerequisite Requirement:** MANG-265: Production Planning and Cost Analysis. Modify the prerequisite requirements of MANG-265: Production Planning and Cost Analysis to state “MANG-215: Management Information Systems; and MANG-221: Introduction to Operations Management; and MANG-228: Supply Chain Management; and MATH-120: Mathematics Survey with Applications or higher level

Mathematics course.” Current prerequisite states “Eligibility for MATH-118.” Motion to accept proposals [**Motion: Deborah Skevington; Second: Sheila Hickman; Carried, Unanimously**].

- j. *Note: The Agenda was reordered. Original Agenda Placement Item V.o.*  
**Business and Technology/MANG**  
**Program Revision:** Certificate of Technical Studies in Logistics. Revise the curriculum for the Certificate of Technical Studies in Logistics. Add MANG-201: Principles of Management to Required Courses in Major; Add MANG-215: Management Information Systems to Required Courses in Major; Delete MANG-265: Production Planning and Cost Analysis from Courses Required in Major; Delete ADOT-264: Database Applications from Required Related Courses; Add MATH-118: Algebra for College Students to Required Related Courses; Delete ADOT-105: Survey of Computer Applications as a choice in Required Related Courses and replace with BUSG-224: Business Computer Applications. Revisions to program reflect advisory board input; the additional Mathematics and Management courses have been added to the curriculum to provide opportunities for student success in higher-level Logistics Management courses. Motion to accept proposal [**Motion: Mary Bartholomew; Second: Jennifer Bennett; Carried, Unanimously**].
- k. *Note: The Agenda was reordered. Original Agenda Placement Item V.p.*  
**Business and Technology/MANG**  
**Program Revision:** Associate of Applied Science in Business and Management. Addition of a concentration in Logistics Management to the proposed Associate of Applied Science in Business and Management degree program. The addition of this concentration will allow students completing the Certificate of Technical Studies in Logistics to continue toward attainment of an Associate degree, if desired; conversely, the Certificate of Technical Studies can serve as an exit point for the Associate of Applied Science degree program. Motion to accept proposal [**Motion: Sheila Hickman; Second: Wayne Chalona; Carried, Unanimously**].
- l. *Note: The Agenda was reordered. Original Agenda Placement Item V.q.*  
**Business and Technology/MOVH**  
**Change of Program Concentration Title:** Certificate of Technical Studies in Motor Vehicle Technology, Body & Fender Concentration. Change the name of the “Body & Fender” concentration in the Certificate of Technical Studies in Motor Vehicle Technology to “Collision Repair,” to more accurately reflect curricular content of the concentration.  
**Change of Program Concentration Title:** Associate of Applied Science in Motor Vehicle Technology, Body & Fender Concentration. Change the name of the “Body & Fender” concentration in the Associate of Applied Science in Motor Vehicle Technology to “Collision Repair,” to more accurately reflect curricular content of the concentration. Motion to accept proposals [**Motion: Mary Bartholomew; Second: Lauren Tarantino; Carried, Unanimously**].

m. Note: The Agenda was reordered. Original Agenda Placement Item V.q.  
**Business and Technology/MOVH**

**Program Revision:** Associate of Applied Science in Motor Vehicle Technology. Revise the Associate of Applied Science in Motor Vehicle Technology degree program as follows: Delete COOP-133: Cooperative Education: Technology OR COOP-233: Cooperative Education: Technology OR COOP-236: Cooperative Education Technology. Replace with: “Any Cooperative Education: Technology courses for a total of 3 credit hours.” This will allow students to choose from the following courses: COOP-113, 213, 216 (1 credit hour each), COOP-131, 231, 234 (2 credit hours each), and COOP-133, 233, 236 (3 credit hours each). Motion to accept proposal [**Motion: Mary Bartholomew; Second: Mary Ellen Logan; Carried, Unanimously**].

n. Note: The Agenda was reordered and items combined for discussion.  
Original Agenda Placement Items V.s. to V.z.

**Business and Technology/MOVH**

**Change of Course Prerequisite Requirements:** MOVH-153: Automotive Machine Shop. Modify the prerequisite requirement of MOVH-153: Automotive Machine Shop to state: “MOVH-103: Tools and Equipment OR Permission of Department Head.” Prerequisite currently states: “MOVH-103: Tools and Equipment.”

**Business and Technology/MOVH**

**Change of Course Prerequisite Requirements:** MOVH-206: Fuel Systems. Modify the prerequisite requirement of MOVH-206: Fuel Systems to state: “MOVH-103: Tools and Equipment; AND MOVH-105: Basic Engines; AND MOVH-130: Fundamentals of Electricity; OR Permission of Department Head.” Prerequisite currently states: “MOVH-103: Tools and Equipment; AND MOVH-105: Basic Engines; AND MOVH-130: Fundamentals of Electricity”

**Business and Technology/MOVH**

**Change of Course Prerequisite Requirements:** MOVH-211: Engine Reconditioning. Modify the prerequisite requirement of MOVH-211: Engine Reconditioning to state: “MOVH-103: Tools and Equipment; AND MOVH-105: Basic Engines; OR Permission of Department Head.” Prerequisite currently states: “MOVH-103: Tools and Equipment; AND MOVH-105: Basic Engines”

**Business and Technology/MOVH**

**Change of Course Prerequisite Requirements:** MOVH-231: Motor Vehicle Electrical Systems. Modify the prerequisite requirement of MOVH-231: Motor Vehicle Electrical Systems to state: “MOVH-103: Tools and Equipment AND MOVH-105: Basic Engines; AND MOVH-130: Fundamentals of Electricity; OR Permission of Department Head.” Prerequisite currently states: “MOVH-103: Tools and Equipment; AND MOVH-105: Basic Engines; AND MOVH-130: Fundamentals of Electricity”

**Business and Technology/MOVH**

**Change of Course Prerequisite Requirements:** MOVH-232: Ignition and Test Equipment. Modify the prerequisite requirement of MOVH-232:

Ignition and Test Equipment to state: “MOVH-103: Tools and Equipment AND MOVH-105: Basic Engines; AND MOVH-130: Fundamentals of Electricity; OR Permission of Department Head.” Prerequisite currently states: “MOVH-103: Tools and Equipment; AND MOVH-105: Basic Engines; AND MOVH-130: Fundamentals of Electricity”

**Business and Technology/MOVH**

**Change of Course Prerequisite Requirements:** MOVH-240: Standard Transmissions. Modify the prerequisite requirement of MOVH-240: Standard Transmissions to state: “MOVH-103: Tools and Equipment; AND MOVH-105: Basic Engines; OR Permission of Department Head.” Prerequisite currently states: “MOVH-103: Tools and Equipment; AND MOVH-105: Basic Engines”

**Business and Technology/MOVH**

**Change of Course Prerequisite Requirements:** MOVH-244: Automatic Transmissions. Modify the prerequisite requirement of MOVH-244: Automatic Transmissions to state: “MOVH-103: Tools and Equipment; AND MOVH-105: Basic Engines; OR Permission of Department Head.” Prerequisite currently states: “MOVH-103: Tools and Equipment; AND MOVH-105: Basic Engines”

**Business and Technology/MOVH**

**Change of Course Prerequisite Requirements:** MOVH-260: Auto Air Conditioning. Modify the prerequisite requirement of MOVH-260: Auto Air Conditioning to state: “MOVH-103: Tools and Equipment; AND MOVH-130: Fundamentals of Electricity; OR Permission of Department Head.” Prerequisite currently states: “MOVH-103: Tools and Equipment; AND MOVH-130: Fundamentals of Electricity” Motion to accept proposals [**Motion: Mary Ellen Logan; Second: Wayne Chalona; Carried, Unanimously**].

- o. *Note: The Agenda was reordered. Original Agenda Placement Item V.aa.*

**Business and Technology/CULA**

**Revision of Program Description:** Revise the program description for the Associate of Applied Science degree program in Culinary Arts to reflect the goals of the program and to meet requirements as set forth by the professional accreditation agency. The request for revision includes text to be added to the current catalog description. Motion to accept proposal [**Motion: Dolores Smith; Second: Wayne Chalona; Carried, Unanimously**].

- p. *Note: The Agenda was reordered. Original Agenda Placement Item V.bb.*

**Business and Technology/HOST**

**Revision of Program Description:** Revise the program description for the Associate of Applied Science degree program in Hospitality Management to reflect the goals of the program and to meet requirements as set forth by the professional accreditation agency. The request for revision includes text to be added to the current catalog description. Motion to accept proposal [**Motion: Anne LaVance; Second: Wayne Chalona; Carried, Unanimously**].

- q. *Note: The Agenda was reordered. Original Agenda Placement Item V.cc. Allied Health/PTAP*

**Change of Course Prerequisite Requirements:** PTAP-216: Clinical Science IV. Delete the prerequisite requirement of PTAP-215: Clinical Science III from PTAP-216: Clinical Science IV. Concepts introduced in PTAP-216: Clinical Science IV may be learned independently, after completion, or in conjunction with those introduced in PTAP-215: Clinical Science III. Motion to accept proposal [**Motion: Sheila Hickman; Second: Mary Ellen Logan; Carried, Unanimously**].

**VI. Old Business**

**VII. Next Meeting**                      **February 15, 2008** (Scheduled Meeting)

**VIII. Adjournment**                      2:45 p.m.