



CURRICULUM COMMITTEE MEETING

Friday, October 6, 2006- 2:00 p.m.

City Park Campus – Lac Maurepas (Building 23, Second Floor)

AGENDA

I. Call to Order

II. Roll Call

III. Announcements / Welcome

IV. Curriculum Committee Functions

Note: Documents for Agenda Item III are included in the previous meeting packet for your review

- a) Membership List
- b) Curriculum Development Calendar
- c) Charter: Committee on Curriculum PPM – Policy No. AA-1622.1D
- d) The College Curriculum PPM – Policy No. AA-1510.1A
(Committee Operating Procedures – Pages 11-13)
- e) Master Syllabus PPM – Policy No. AA-1503.1

V. Minutes of meeting of April 28, 2006

VI. Curriculum Operations Report – Tim Stamm

VII. New Business

- a) **Allied Health/OPHT**
Course Deletion: OPHT-102 Ophthalmic Medical Assistant I. Delete OPHT-102 Ophthalmic Medical Assistant I from the Catalog of Course Offerings. This course is no longer taught in the OPHT Certificate Program.
- b) **Allied Health/OPHT**
Course Revision/Catalog Description: OPHT-204: Revise catalog description of OPHT-204 Ophthalmic Medical Assistant Practicum I to state “Emphasizes basic skills in patient care and examination techniques. Actual patient examination by student under supervision. Prerequisite: Acceptance into Ophthalmic Medical Assistant Program.” Currently, the description references OPHT-102 which is no longer taught in the program.
- c) **Business & Technology/MOVH**
New Course: MOVH 109. Creation of a new course MOVH 109 Automotive Gas Metal Arc Welding (1-2-2). This course replaces WELD 109 and is a requirement in the Certificate of Technical Studies and Associate of Applied Science Degree Programs. Course Description: “Fundamentals of Gas Metal Arc Welding (G.M.A.W) process, plasma arc, and

oxyacetylene cutting. The use of machines, cutting techniques, shop safety, and running weld beads in all positions on various thickness of steel plate.”

- d) **Office of Curriculum & Program Development/GSTD**
New Program: Certificate of General Studies. Final Approval of Curriculum.
- e) **Business & Technology/Business, Mathematics, & Technology/BUSG**
Course Title Change: MANG-131 Personnel Administration. Change the title of MANG-131 from MANG-131 Personnel Administration to MANG-131 Human Resource Management. “Human Resource Management” is the preferred term/title in both industry and academia as opposed to “Personnel Administration.”
- f) **Business & Technology/Business, Mathematics, & Technology/MANG**
New Course: MANG 275 Project Management. Creation of a new course MANG 275 Project Management which is designed to be a capstone course for the Business Administration and Accounting Degree Programs. MANG 275 Project Management will incorporate skills and concepts learned across the curriculum in Business Administration and Accounting degree programs.
- g) **Business & Technology/Business, Mathematics, & Technology/BUSG**
New Course: BUSG-210 Business Ethics. Creation of a new course BUSG 210 Business Ethics. The focus of the course is primarily on ethical issues that corporate decision makers face in developing policies regarding employees, customers, and the general public.
- h) **Business & Technology/Business, Mathematics, & Technology/BUSG**
Course Addition: BUSG 210 Business Ethics. Addition of the course BUSG 210 Business Ethics to the list of approved general education courses that may be used to meet the Humanities requirement for successful completion of certificate and/or degree.

VIII. Old Business

IX. Next Meeting: **October 20, 2006** (scheduled meeting)

X. Adjournment