



**CURRICULUM COMMITTEE
MINUTES**

*Friday, March 23, 2007 - 2:00 p.m.
City Park Campus – Lac Maurepas (Building 23, Second Floor)*

I. Call to Order

Curriculum Committee Meeting was called to order at 2:02 p.m. by Harold Gaspard, Chair.

II. Roll Call

Present were:

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| Lester Adelsberg | Lenetra Jefferson |
| Mary Bartholomew | Linda Kieffer |
| Wayne Chalona | Anne LaVance |
| Maria Cisneros | Patrice Moore |
| Janet Colletti | Wesley Payne |
| Harolyn Cumlet | Max Reichard |
| Harold Gaspard | Vance Roux |
| Thomas Gruber | Tim Stamm |
| Sheila Hickman | Elizabeth Wilson |

Absent/attending
to other business:

| | |
|------------------|------------------|
| Donna Alley | Cheryl Myers |
| Sal Anselmo | Mike Nixon |
| Arnel Cosey | Warren Puneky |
| Greg Dawson | Sallye Raymond |
| Chris Doyle | Suzanne Riche |
| Patricia Egers | Kim Rugon |
| Leroy Kendrick | Dolores Smith |
| Mary Ellen Logan | Lauren Tarantino |
| | Dianne Thames |

Guests were:

| | |
|---------------|------------------|
| Timothy Baker | Claudia Martinez |
| Peter L. Cho | Lynn Robertson |
| Susan Hague | Michael Santos |
| Jenny Louis | |

III. Minutes of Meetings

The Minutes of the March 2, 2007 were reviewed and unanimously approved.

IV. Curriculum Operations Report

Tim Stamm reported that all curriculum proposals from the March 2, 2007 meeting were approved by Deborah R. Lea, Vice Chancellor for Learning & Student Development with the exception of the revision to the Associate of Science degree in Management; proposed changes are still under review.

V. New Business

- a) **Liberal Arts/Liberal Arts & Sciences/GSTD**
Program Revision: General Studies: Revise the Required Related sections of the Associate of General Studies degree program. The proposed revision is designed to provide students with flexibility in their career choices and life goals. Motion to accept proposal [**Motion: Mary Bartholomew; Second: Tom Gruber; Carried, Unanimously**].
- b) **Business & Technology/Business, Mathematics, & Technology/ADOT**
Creation of Concentrations: Revise the Administrative Office Technologies Associate of Applied Science degree program to have two separate and distinct concentrations. The concentrations, Computer Administrative Specialists and Applications Specialists, are designed to provide focus on different areas of specialization in the contemporary workplace. Motion to accept proposal [**Motion: Mary Bartholomew; Second: Sheila Hickman; Carried, Unanimously**].
- c) **Note: The Agenda was reordered and items were combined for discussion. Original Agenda Placement V.c. to V.d.**
Business & Technology/Business, Mathematics, & Technology/CMIN
Course Title Change: CMIN-201: Computer Literacy. Change the title of CMIN-201: Computer Literacy to CMIN-201: Computer and Internet Literacy. The change in title is being requested as it will more accurately reflect proposed course content changes designed to integrate Internet literacy and Certiport IC3 standards into the computer literacy course.
Business & Technology/Business, Mathematics, & Technology/CMIN
Course Revision: CMIN-201: Computer and Internet Literacy. Modify the course content to include focus on Internet Literacy and Certiport IC3 standards in addition to the current computer literacy component. Motion to accept proposals [**Motion: Mary Bartholomew; Second: Tom Gruber; Carried, Unanimously**].
- d) **Note: The Agenda was reordered and items were combined for discussion. Original Agenda Placement V.e. to V.f.**
Business & Technology/Business, Mathematics, & Technology/ADOT
Course Title Change: ADOT-209: Web Design Using Front Page. Change the name of ADOT-209: Web Design Using Front Page to ADOT-209: Web Design Using Expressions.
Business & Technology/Business, Mathematics, & Technology/ADOT
Course Title Change: ADOT-208: Presentation Software. Change the name of ADOT-208: Presentation Software to ADOT-208: Presentations with PowerPoint. Motion to accept proposals [**Motion: Mary Bartholomew; Second: Tom Gruber; Carried, Unanimously**].
- e) **Note: The Agenda was reordered and items were combined for discussion. Original Agenda Placement V.g. to V.i.**
Allied Health/OCTA
Change of Course Prerequisite Requirement: OCTA-201: Introduction to Occupational Therapy. Remove prerequisite requirement of acceptance in program as a prerequisite requirement of OCTA-201. This will allow students to enroll in the course for exploratory purposes and career choice.
Allied Health/OCTA
Change of Course Prerequisite Requirement: OCTA-217: Clinical Applications I. Remove the prerequisite requirement of OCTA-207 from OCTA-217: Clinical Applications I. Concepts learned in OCTA-217 may be learned independently of those introduced in OCTA-207.
Allied Health/OCTA
Change of Course Prerequisite Requirement: OCTA-221: Occupational Therapy Assistant Seminar. Remove the prerequisite requirement of OCTA-220 from OCTA-221: Occupational Therapy Assistant Seminar. Concepts learned in OCTA-221 may be learned independently of those introduced in OCTA-220. Motion to accept proposals [**Motion: Mary Bartholomew; Second: Wayne Chalona; Carried, Unanimously**].

- f) Note: The Agenda was reordered and items were combined for discussion. Original Agenda Placement V.j. to V.bb.
- Liberal Arts/Liberal Arts & Sciences/PFMA**
Course Deletion: THEA-113: Musical Theatre Workshop I. Delete the course, THEA-113: Musical Theatre Workshop one from the catalog of course offerings. This course does not adequately meet the needs of the curriculum in the PFMA degree program.
- Liberal Arts/Liberal Arts & Sciences/PFMA**
Course Deletion: THEA-214: Musical Theatre Audition Workshop. Delete the course, THEA-214: Musical Theatre Audition Workshop for the catalog of course offerings. This course does not adequately meet the needs of the curriculum in the PFMA degree program.
- Liberal Arts/Liberal Arts & Sciences/PFMA**
Course Deletion: THEA-115: Yoga for Actors I. Delete the course THEA-115: Yoga for Actors I from the catalog of course offerings. This course does not adequately meet the needs of the curriculum in the PFMA degree program.
- Liberal Arts/Liberal Arts & Sciences/PFMA**
Course Deletion: THEA-215: Yoga for Actors II. Delete the course THEA-215: Yoga for Actors II from the catalog of course offerings. This course does not adequately meet the needs of the curriculum in the PFMA degree program.
- Liberal Arts/Liberal Arts & Sciences/PFMA**
Course Deletion: THEA-191: Movement Workshop II. Delete the course THEA-191: Movement Workshop II from the catalog of course offerings. This course does not adequately meet the needs of the curriculum in the PFMA degree program.
- Liberal Arts/Liberal Arts & Sciences/PFMA**
Course Deletion: THEA-231: Movement Workshop III. Delete the course THEA-231: Movement Workshop III from the catalog of course offerings. This course does not adequately meet the needs of the curriculum in the PFMA degree program.
- Liberal Arts/Liberal Arts & Sciences/PFMA**
Course Deletion: THEA-291: Movement Workshop IV. Delete the course THEA-291: Movement Workshop IV from the catalog of course offerings. This course does not adequately meet the needs of the curriculum in the PFMA degree program.
- Liberal Arts/Liberal Arts & Sciences/PFMA**
Course Deletion: THEA-141: Acting for the Camera Workshop I. Delete the course THEA-141: Acting for the Camera Workshop I from the catalog of course offerings. This course does not adequately meet the needs of the curriculum in the PFMA degree program.
- Liberal Arts/Liberal Arts & Sciences/PFMA**
Course Deletion: THEA-242: Acting for the Camera Workshop III. Delete the course THEA-242: Acting for the Camera Workshop III from the catalog of course offerings. This course does not adequately meet the needs of the curriculum in the PFMA degree program.
- Liberal Arts/Liberal Arts & Sciences/PFMA**
Course Deletion: THEA-203: Stagecraft II. Delete the course THEA-203: Stagecraft II from the catalog of course offerings. This course does not adequately meet the needs of the curriculum in the PFMA program.
- Liberal Arts/Liberal Arts & Sciences/PFMA**
Course Deletion: THEA-205: Theatre Design. Delete the course THEA-205: Theatre Design from the catalog of course offerings. This course does not adequately meet the needs of the curriculum in the PFMA program.
- Liberal Arts/Liberal Arts & Sciences/PFMA**
Course Deletion: THEA-220: Theatre Practicum. Delete the course THEA-220: Theatre Practicum from the catalog of course offerings. This course does not adequately meet the needs of the curriculum in the PFMA program.
- Liberal Arts/Liberal Arts & Sciences/PFMA**
Course Deletion: SPCH-134: Fundamentals of Voice and Diction. Delete the course SPCH-134: Fundamentals of Voice and Diction from the catalog of course offerings. This course does not address

current student need and will be replaced with a new course.

Liberal Arts/Liberal Arts & Sciences/PFMA

Course Deletion: SPCH-232: Small Group Communication. Delete the course SPCH-232: Small Group Communication from the catalog of course offerings. This course does not address current student need nor does it adequately meet the needs of the curriculum in the PFMA degree program.

Liberal Arts/Liberal Arts & Sciences/PFMA

Course Deletion: MSCM-203: Broadcast News Writing. Delete the course MSCM-203: Broadcast News Writing from the catalog of course offerings. This course does not adequately address the competencies students must develop as broadcast news writers; the course will be replaced with a revised course.

Liberal Arts/Liberal Arts & Sciences/PFMA

Course Deletion: MSCM-205: Newspaper Reporting. Delete the course MSCM-205: Newspaper Reporting from the catalog of course offerings. This course does not adequately provide students with the experience to develop individual skills as newspaper writers; a revised course will be used in place of MSCM-205.

Liberal Arts/Liberal Arts & Sciences/PFMA

Course Deletion: MSCM-206: Newspaper Editing. Delete the course MSCM-206: Newspaper Editing from the catalog of course offerings. This course does not adequately provide students with the experience to develop skills in news editing. A revised course will be used to replace MSCM-206.

Liberal Arts/Liberal Arts & Sciences/PFMA

Course Deletion: MSCM-211: Writing for Public Relations. Delete the course MSCM-211: Writing for Public Relations from the catalog of course offerings. This course does not address current student need nor does it adequately meet the needs of the curriculum in the PFMA degree program.

Liberal Arts/Liberal Arts & Sciences/PFMA

Course Deletion: TEVP-256: Television Production. Delete the course TEVP-256 from the catalog of course offerings. This course will be replaced with two courses more representative of current industry training needs. Motion to accept proposals [**Motion: Mary Bartholomew; Second: Lenetra Jefferson; Carried, Unanimously**].

- g) *Note: The Agenda was reordered. Original Agenda Placement V.cc.*

Liberal Arts/Liberal Arts & Sciences/PFMA

New Course: THEA-112: Voice and Diction. Add a new course, THEA-112: Voice and Diction, to the catalog of course offerings. This course is designed to familiarize students with the basic principles of diction and will include practical experience and special activities to meet individual student objectives. Motion to accept proposal [**Motion: Mary Bartholomew; Second: Patrice Moore; Carried, Unanimously**].

- h) *Note: The Agenda was reordered. Original Agenda Placement V.dd.*

Liberal Arts/Liberal Arts & Sciences/PFMA

New Course: SPCH-236: Intercultural Communication. Add a new course, SPCH-236: Intercultural Communication (3-0-3/45), to the catalog of course offerings. This course explores the influence of culture on the communications process. Students will examine how culture shapes worldviews and will examine diverse international cultures and domestic co-cultures. Motion to accept proposal [**Motion: Mary Bartholomew; Second: Tom Gruber; Carried, Unanimously**].

- i) *Note: The Agenda was reordered. Original Agenda Placement V.ee.*

Liberal Arts/Liberal Arts & Sciences – General Education

~~**Addition of a course to the Social Science list of approved courses:** Add SPCH 236: Intercultural Communication to the list of approved courses that may be used to fulfill a Social Science General Education requirement for certificate and/or degree at Delgado Community College. In this course, the study of human behavior is explored through the communication styles and culture of the United States and other cultures. Intercultural Communication studies the norms, self perceptions, dominance, and subordination between groups and genders as well as the cultural influences on verbal and nonverbal behavior. Motion to accept proposal [**Motion: Mary Bartholomew; Second: Lenetra Jefferson**].~~

After discussion, a substitute motion was introduced:

General Education

Moratorium: To place a moratorium on the consideration of the placement of any additional courses on the list of courses approved to fulfill general education requirements for certificate and/or degree at Delgado Community College pending clear definitions from The Board of Regents for Louisiana Higher Education, the Louisiana Community and Technical College System, the Southern Association of Colleges and Schools, and an internal committee. Motion to accept proposal [**Motion: Max Reichard; Second: Lester Adelsberg; Carried, Unanimously**].

j) *Note: The Agenda was reordered. Original Agenda Placement V.ff.*

Liberal Arts/Liberal Arts & Sciences/PFMA

New Course: MSCM-147-148-247-248: Radio Production. Add a series of new courses MSCM-147-148-247-248: Radio Production (each is 1-2-1/45 and students take a combination of three to total three credit hours) to the catalog of course offerings. Each provides an opportunity for students to gain practical experience in radio production and programming. Motion to accept proposal [**Motion: Mary Bartholomew; Second: Wesley Payne; Carried, Unanimously**].

k) *Note: The Agenda was reordered. Original Agenda Placement V.gg.*

Liberal Arts/Liberal Arts & Sciences/PFMA

New Course: MSCM-145-245-146-246: Newspaper Reporting and Editing. Add a series of new courses MSCM-145-245-146-246: Newspaper Reporting and Editing (each is 1-2-1/45 and students take a combination of three to total three credit hours) to the catalog of course offerings. Each provides an opportunity for students to gain practical experience in newspaper production. Motion to accept proposal [**Motion: Lester Adelsberg; Second: Sheila Hickman; Carried, Unanimously**].

l) *Note: The Agenda was reordered. Original Agenda Placement V.hh.*

Liberal Arts/Liberal Arts & Sciences/PFMA

New Course: MSCM-242: Public Relations Issues and Strategies. Add a new course, MSCM-242: Public Relations Issues (3-0-3/45) to the catalog of course offerings. This course is designed to increase the knowledge and skills required for the beginning public relations practitioner. Motion to accept proposal [**Motion: Patrice Moore; Second: Wesley Payne; Carried, Unanimously**].

m) *Note: The Agenda was reordered. Original Agenda Placement V.ii.*

Liberal Arts/Liberal Arts & Sciences/PFMA

New Course: TEVP-125: Introduction to Radio Production Process. Add a new course, TEVP-125: Introduction to Radio Production Process (3-0-3/45), to the catalog of course offerings. This course is designed to provide students with an overview of the radio production process and is an expansion of the Television Production curricular offerings in the PFMA degree program. Motion to accept proposal [**Motion: Patrice Moore; Second: Linda Kieffer; Carried, Unanimously**].

n) *Note: The Agenda was reordered. Original Agenda Placement V.ji.*

Liberal Arts/Liberal Arts & Sciences/PFMA

New Course: TEVP-127-128-227-228: TV Production. Add a series of new courses, TEVP-127-128-227-228: TV Production (each is 1-2-1/45), to the catalog of course offerings. This course is designed to provide the student with practical experience in television production. Students will be expected to demonstrate self-discipline, time-management, collaboration, and cooperation in bringing television production projects to completion. Motion to accept proposal [**Motion: Lenetra Jefferson; Second: Lester Adelsberg; Carried, Unanimously**].

- o) Note: The Agenda was reordered. Original Agenda Placement V.kk.
Liberal Arts/Liberal Arts & Sciences/PFMA
New Course: TEVP-253: Grip and Electric. Add a new course, TEVP-253: Grip and Electric (3-3-3/90), to the catalog of course offerings. This course is designed to address industry need in preparing grip and electric positions for television and film productions. Motion to accept proposal [**Motion: Patrice Moore; Second: Lenetra Jefferson; Carried, Unanimously**].
- p) Note: The Agenda was reordered. Original Agenda Placement V.ll.
Liberal Arts/Liberal Arts & Sciences/PFMA
New Course: TEVP-259: Documentary Production. Add a new course, TEVP-259: Documentary Production (3-3-3/90), to the catalog of course offerings. This course will provide an in-depth look at story and structure when creating films based on factual materials. Motion to accept proposal [**Motion: Wesley Payne; Second: Tom Gruber; Carried, Unanimously**].
- q) Note: The Agenda was reordered and items were combined for discussion. Original Agenda Placement V.mm. to V.tt.
Liberal Arts/Liberal Arts & Sciences/PFMA
Course Title Change/Change of Credit Hours: THEA-131: Movement Workshop I. Change the title of THEA-131: Movement Workshop I to THEA-131: Movement for Theatre. Change credit hours from 1-2-1/15 to 3-0-3/45.
Liberal Arts/Liberal Arts & Sciences/PFMA
Change of Course Description: THEA-131: Movement for Theatre. Change the description of THEA-131: Movement for Theatre to state “Exploration of various movement techniques, principles, and styles used in stage performance. Students will develop skills in the concepts of basic spatial stage relationships, unarmed combat, armed combat, and/or period or stylized movement.”
Liberal Arts/Liberal Arts & Sciences/PFMA
Course Title Change/Change of Credit Hours: THEA-211: Acting Workshop. Change the title of THEA-211: Acting Workshop to THEA-211: “Acting II.” Change credit hours from 0-3-1 to 3-0-3/45.
Liberal Arts/Liberal Arts & Sciences/PFMA
Change of Course Description: THEA-211: Acting II. Change the description of THEA-211: Acting II to state “Introduces the student actor to the characterization skills necessary in the development of building a life of a character, to analyze play structure and characterization from the point of view of the actor and the critic. Through exercises, relaxation, sensory awareness, stage movement, text/scene work, and critiques; the student actor will heighten awareness of self and partner, refine focus, characterization, concentration, and expand the imagination.”
Liberal Arts/Liberal Arts & Sciences/PFMA
Course Title Change/Change of Credit Hours: THEA-213: Musical Theatre II. Change the title of THEA-213: Musical Theatre II to THEA-213: Musical Theatre. Change credit hours from 0-3-1/15 to 3-0-3/45.
Liberal Arts/Liberal Arts & Sciences/PFMA
Change of Course Description: THEA-213: Musical Theatre. Change the description of THEA-213: Musical Theatre to state: “Survey of the history of musical theatre and acting techniques and vocal styles used in musical theatre performance. The student will study performance theories and styles and will integrate these with vocal and acting exercises.”
Liberal Arts/Liberal Arts & Sciences/PFMA
Course Title Change/Change of Credit Hours: THEA-241: Acting for the Camera Workshop II. Change the title of THEA-241: Acting for the Camera Workshop II to THEA-241: Acting for the Camera. Change credit hours from 1-2-1 to 3-0-3/45.
Liberal Arts/Liberal Arts & Sciences/PFMA
Change of Course Description: THEA-241: Acting for the Camera. Change the description of THEA-241: Acting for the Camera to state: “Introduces the student to acting techniques used in television and file. The student will have on-camera experience in sustained scenes and commercial styles.” Motion to accept proposals [**Motion: Lenetra Jefferson; Second: Patrice Moore; Carried, Unanimously**].

- r) Note: The Agenda was reordered and items were combined for discussion. Original Agenda Placement V.uu to V.vv.
Liberal Arts/Liberal Arts & Sciences/PFMA
Course Title Change: MSCM-201: Print Journalism. Change the title of MSCM-201: Print Journalism to MSCM-201: Writing for Media II.
Liberal Arts/Liberal Arts & Sciences/PFMA
Change of Course Description: MSCM-201: Writing for Media II. Change the description of MSCM-201: Writing for Media II to state: “Designed to increase the knowledge and skills required for print, broadcast, on-line, and public relations writing. Students will have the opportunity to gain practical experience and to build a portfolio of reflective professional work experience.” Motion to accept proposal [**Motion: Patrice Moore; Second: Lenetra Jefferson; Carried, Unanimously**].
- s) Note: The Agenda was reordered and items were combined for discussion. Original Agenda Placement V.wv. V.xx.
Liberal Arts/Liberal Arts & Sciences/PFMA
Course Title Change/Change of Credit Hours: TEVP-124: Television Production Process. Change the title of TEVP-124: Television Production Process to TEVP-124: Introduction to Television/Film Production Process. Change the credit hours from 3-0-3/45 to 3-3-3/90.
Liberal Arts/Liberal Arts & Sciences/PFMA
Change of Course Description: TEVP-124: Introduction to Television/Film Production Process. Change the description of TEVP-124: Introduction to Television/Film Production to state: “Theoretical and practical introduction to the language, aesthetics, and techniques of production from conception to completion. The pre-production, production, and post-production phases of the production process are emphasized. Various formats, technology, and skills will be examined.” Motion to accept proposal [**Motion: Wesley Payne; Second: Lenetra Jefferson; Carried, Unanimously**].
- t) Note: The Agenda was reordered and items were combined for discussion. Original Agenda Placement V.yy. to V.zz.
Liberal Arts/Liberal Arts & Sciences/PFMA
Change of Credit Hours: THEA-110: Storytelling. Change the credit hours of THEA-110: Storytelling from 1-2-1 to 3-0-3/45.
Liberal Arts/Liberal Arts & Sciences/PFMA
Change of Course Description: Change the description of THEA-110: Storytelling to state: “Introduction to the art of storytelling techniques, with an emphasis on folklore and presentation style. Attention will be paid to the use of costumes, props, and puppets. Motion to accept proposals [**Motion: Patrice Moore; Second: Linda Kieffer; Carried, Unanimously**].
- u) Note: The Agenda was reordered. Original Agenda Placement V.aaa.
Proposal Removed from discussion by Prior Motion (See Agenda Item V.i.)
Liberal Arts/Liberal Arts & Sciences/PFMA
~~**Addition of a course to the Humanities list of approved courses:** Add THEA 110: Storytelling to the list of approved courses that may be used to fulfill a Humanities General Education requirement for certificate and/or degree at Delgado Community College. Storytelling is a style of communication that encompasses folklore, mythology, history, and ethnicity.~~
- v) Note: The Agenda was reordered. Original Agenda Placement V.bbb.
Liberal Arts/Liberal Arts & Sciences/PFMA
Change of Course Title: SPCH-132: Technical and Professional Speech. Change the name of SPCH-132: Technical and Professional Speech to SPCH-132: Workplace Communication to better reflect the instructional content of the course. Motion to accept proposal [**Motion: Patrice Moore; Second: Wesley Payne; Carried, Unanimously**].

w) Note: The Agenda was reordered. Original Agenda Placement V.ccc.

Liberal Arts/Liberal Arts & Sciences/PFMA

Change of Course Title: TEVP-255: Corporate and Organization Television. Change the name of TEVP-255: Corporate and Organization Television to Corporate Communication to better reflect the instructional content of the course. Motion to accept proposal [**Motion: Patrice Moore; Second: Lester Adelsberg; Carried, Unanimously**].

x) Note: The Agenda was reordered. Original Agenda Placement V.ddd.

Liberal Arts/Liberal Arts & Sciences/PFMA

Program Revision: Performance and Media Arts. Delete HUMA-105: Humanities through the Arts from “Required Courses in Major;” replace with THEA-112: Voice and Diction. Total credit hours remain the same. Motion to accept proposal [**Motion: Wesley Payne; Second: Patrice Moore; Carried, Unanimously**].

VI. Old Business None

VII. Next Meeting: April 13, 2007 (scheduled meeting)

VIII. Adjournment: 3:37 pm