



CURRICULUM COMMITTEE

MINUTES

Friday, April 13,, 2007 - 2:00 p.m.

City Park Campus – Lac Maurepas (Building 23, Second Floor)

I. Call to Order

Curriculum Committee Meeting was called to order at 2:06 p.m. by Harold Gaspard, Chair.

II. Roll Call

Present were:

Lester Adelsberg
Sal Anselmo
Wayne Chalona
Janet Colletti
Greg Dawson
Patricia Eggers
Chris Doyle
Harold Gaspard
Thomas Gruber
Sheila Hickman
Lenetra Jefferson

Leroy Kendrick
Anne LaVance
Mary Ellen Logan
Cheryl Myers
Wesley Payne
Warren Punecky
Sallye Raymond
Max Reichard
Vance Roux
Dolores Smith
Tim Stamm

Absent/attending
to other business:

Donna Alley
Mary Bartholomew
Maria Cisneros
Arnel Cosey
Harolyn Cumlet
Linda Kieffer
Patrice Moore

Mike Nixon
Suzanne Riche
Kim Rugon
Lauren Tarantino
Dianne Thames
Elizabeth Wilson

Guests were:

Diane Cohen
Peter L. Cho (for Patrice Moore)

Joe Cruthrids
Claudia Martinez (for Maria Cisneros)

III. Minutes of the Meeting of March 23, 2007

The Minutes of the March 23, 2007 were reviewed and unanimously approved.

IV. Curriculum Operations Report

Tim Stamm reported that all curriculum proposals from the March 23, 2007 meeting are still being reviewed by the Vice Chancellor for Learning and Student Development.

V. New Business

a) **Liberal Arts/Liberal Arts & Sciences/CDYC**

Program Revision: CDYC: Revise the Care and Development of Young Children degree program to comply with Board of Regents mandates – Associate of Applied Science and Certificate of Applied Science. Motion to accept proposal [**Motion: Leroy Kendrick; Second: Sheila Hickman; Carried, Unanimously**].

b) **Liberal Arts/Liberal Arts & Sciences/CDYC**

Change of Prerequisite Requirements: CDYC-107: Child Development Associate (CDA) Prep II. Addition of prerequisite requirement to CDYC-107: Child Development Associate (CDA) Prep II. Add prerequisite requirement of CDYC-106: Child Development Associate (CDA) Prep I to CDYC-107: Child Development Associate (CDA) Prep II. Motion to accept proposal [**Motion: Wesley Payne; Second: Sheila Hickman; Carried, Unanimously**].

c) **Liberal Arts/Liberal Arts & Sciences/CDYC**

Change of Prerequisite Requirements: CDYC-108: CDA Renewal. Change the prerequisite requirements of CDYC-108: CDA Renewal to state “Need to be working with children and need to have a CDA in need of renewal.” Prerequisite currently states “Suggested CDYC 106 and CDYC 107.” Motion to accept proposal [**Motion: Lenetra Jefferson; Second: Sheila Hickman; Carried, Unanimously**].

d) **Note: The Agenda was reordered and items were combined for discussion. Original Agenda Placement V. d. to V.f. and V.h. to V.i.**

Liberal Arts/Liberal Arts & Sciences/CDYC

Change of Prerequisite Requirements: CDYC-111: Observation and Assessment. Remove the prerequisite requirement from CDYC-111: Observation and Assessment. Eligibility for ENGL-101: English Composition I is assumed for all program courses.

Liberal Arts/Liberal Arts & Sciences/CDYC

Change of Prerequisite Requirements: CDYC-115: Guidance and Behavior Management. Remove the prerequisite requirement from CDYC-115: Guidance and Behavior Management. Eligibility for ENGL-101: English Composition I is assumed for all program courses.

Liberal Arts/Liberal Arts & Sciences/CDYC

Change of Prerequisite Requirements: CDYC-121: Movement with Young Children. Remove the prerequisite requirement from CDYC-121: Movement with Young Children. Eligibility for ENGL-101: English Composition I is assumed for all program courses.

Liberal Arts/Liberal Arts & Sciences/CDYC

Change of Prerequisite Requirements: CDYC-135: Dramatic Expression with Young Children. Remove the prerequisite requirement from CDYC-135: Dramatic Expression with Young Children. Eligibility for ENGL-101 is assumed for all program courses.

Liberal Arts/Liberal Arts & Sciences/CDYC

Change of Prerequisite Requirements: CDYC-141: Art with Young Children. Remove the prerequisite requirement from CDYC-141: Art with Young Children. Eligibility for ENGL-101 is assumed for all program courses.

Motion to accept proposals [**Motion: Lenetra Jefferson; Second: Wayne Chalona; Carried, Unanimously**].

e) **Note: The Agenda was reordered and items were combined for discussion. Original Agenda Placement V.c., V.g., and V.j. to V.v.**

Liberal Arts/Liberal Arts & Sciences/CDYC

Change of Prerequisite Requirements: CDYC-108: CDA Renewal. Change the prerequisite requirements of CDYC-108: CDA Renewal to state “Need to be working with children and need to have a CDA in need of renewal.” Prerequisite currently states “Suggested CDYC 106 and CDYC 107.”

Liberal Arts/Liberal Arts & Sciences/CDYC

Change of Prerequisite Requirements: CDYC-131: Music with Young Children. Remove the prerequisite requirement of CDYC-105: Introduction to Care and Development of Young Children from CDYC-131: Music with Young Children. Concepts introduced in CDYC-131 may be learned independently of those introduced in CDYC-105.

Liberal Arts/Liberal Arts & Sciences/CDYC

Change of Prerequisite Requirements: CDYC-165: Language and Literacy. Remove the prerequisite requirements of CDYC-105: Introduction to Care and Development of Young Children OR CDYC-111: Observation and Assessment from CDYC-165: Language and Literacy. Concepts introduced in CDYC-165: Language and Literacy may be learned independently of those introduced in CDYC-105 or CDYC-111.

Liberal Arts/Liberal Arts & Sciences/CDYC

Change of Prerequisite Requirements: CDYC-175: Teaching Science to Young Children. Remove the prerequisite requirements of CDYC-105: Introduction to Care and Development of Young Children OR CDYC-111: Observation and Assessment from CDYC-175: Teaching Science to Young Children. Concepts introduced in CDYC-175: Teaching Science to Young Children may be learned independently of those introduced in CDYC-105 or CDYC-111.

Liberal Arts/Liberal Arts & Sciences/CDYC

Change of Prerequisite Requirements: CDYC-185: Teaching Math to Young Children. Remove the prerequisite requirements of CDYC-105: Introduction to Care and Development of Young Children OR CDYC-111: Observation and Assessment from CDYC-185: Teaching Math to Young Children. Concepts introduced in CDYC-185: Teaching Math to Young Children may be learned independently of those introduced in CDYC-105 or CDYC-111.

Liberal Arts/Liberal Arts & Sciences/CDYC

Change of Prerequisite Requirements: CDYC-209: Infant Development. Remove the prerequisite requirements of CDYC-105: Introduction to Care and Development of Young Children, PSYC-225: Child Psychology, OR permission of instructor from CDYC-209: Infant Development. Concepts introduced in CDYC-209: Infant Development may be learned independently of those concepts in the current prerequisite courses.

Liberal Arts/Liberal Arts & Sciences/CDYC

Change of Prerequisite Requirements: CDYC-213: Infant and Toddler Curriculum. Remove the prerequisite requirements of CDYC-105: Introduction to Care and Development of Young Children and PSYC-225: Child Psychology from CDYC-213: Infant and Toddler Curriculum. Concepts in CDYC-213: Infant and Toddler Curriculum are not dependent on knowledge learned in the current prerequisite course requirements.

Liberal Arts/Liberal Arts & Sciences/CDYC

Change of Prerequisite Requirements: CDYC-211: Comparison of Child Care Programs. Change the prerequisite requirements of CDYC-211: Comparison of Child Care Programs to state "Prerequisite: CDYC-105: Introduction to Care and Development of Young Children OR CDYC-106: Child Development Associate (CDA) Prep I." Currently prerequisite states "CDYC-105: Introduction to Care and Development of Young Children" OR CDYC-111: Observation and Assessment."

Liberal Arts/Liberal Arts & Sciences/CDYC

Change of Prerequisite Requirements: CDYC-261: Families in the Educational Process. Remove the prerequisite requirements of CDYC-105: Introduction to Care and Development of Young Children OR CDYC-111: Observation and Assessment from CDYC-261: Families in the Educational Process. Concepts introduced in CDYC-261: Families in the Educational Process may be learned independently of those introduced in CDYC-105 or CDYC-111.

Liberal Arts/Liberal Arts & Sciences/CDYC

Change of Prerequisite Requirements: CDYC-265: Working with Children with Special Needs. Remove the prerequisite requirements of CDYC-105: Introduction to Care and Development of Young Children OR CDYC-111: Observation and Assessment from CDYC-165: Language and Literacy. Concepts introduced in CDYC-265: Working with Children with Special Needs may be learned independently of those introduced in CDYC-105 or CDYC-111.

Liberal Arts/Liberal Arts & Sciences/CDYC

Change of Prerequisite Requirements: CDYC-273: Curriculum and Teaching Materials. Change the prerequisite requirements of CDYC-273: Curriculum and Teaching Materials to state “CDYC-105: Introduction to Care and Development of Young Children OR CDYC-106: Child Development Associate (CDA) Prep I.” Prerequisite currently states “CDYC-105: Introduction to Care and Development of Young Children.”

Liberal Arts/Liberal Arts & Sciences/CDYC

Change of Prerequisite Requirements: CDYC-277: Inclusion: Methods and Materials. Change the prerequisite requirements of CDYC-277: Inclusion: Methods and Materials to state “CDYC-265: Working with Children with Special Needs OR CDYC-130: Introduction to Special Education for CDYC.” Prerequisite currently states “CDYC-265: Working with Children with Special Needs AND CDYC-273: Curriculum and Teaching Materials.”

Liberal Arts/Liberal Arts & Sciences/CDYC

Change of Prerequisite Requirements: CDYC-265: Working with Children with Special Needs. Remove prerequisite requirement of CDYC-105: Introduction to Special Education AND CDYC-111: Observation and Assessment from CDYC-265: Working with Children with Special Needs. Concepts introduced in CDYC-265: Working with Children with Special Needs may be learned independently of those introduced in the current prerequisite course requirements.

Liberal Arts/Liberal Arts & Sciences/CDYC

Change of Prerequisite Requirements: CDYC-280: Administration of Child Care Programs. Change the prerequisite requirements of CDYC-280: Administration of Child Care Programs to state “Prerequisite: CDYC-105: Introduction to Child Care Programs OR CDYC-106: Child Development Associate (CDA) Prep I OR Permission of the Department.” Prerequisite requirements are currently stated as “CDYC-105: Introduction to Child Care Programs OR CDYC-111: Observation and Assessment OR Permission of the Department.”

Liberal Arts/Liberal Arts & Sciences/CDYC

Change of Prerequisite Requirements: CDYC-298: Practicum. Change the prerequisite requirements of CDYC-298: Practicum to state “Permission of the Department.” Prerequisite requirements are stated as “CDYC-105: Introduction to Care and Development of Young Children, candidate for graduation, a grade of “C” or better in CDYC courses taken, and Permission of the instructor.”

Motion to accept proposals [**Motion: Lenetra Jefferson; Second: Mary Ellen Logan; Carried, Unanimously**].

- f) *Note: The Agenda was reordered. Original Agenda Placement V.w.*

Liberal Arts/Liberal Arts & Sciences/CDYC

Change of Course Description: CDYC-273: Curriculum and Teaching Materials. Change the course description of CDYC-273: Curriculum and Teaching Materials to state “Designed to help students synthesize knowledge of how young learn, grow, and develop into creative, age-appropriate curriculum covering all areas of development. Course includes the creation of teacher-made materials and units for children’s hands-on learning.” Course description currently states “Types of curricula used in early childhood education. Examines activities, materials, media, and teaching aids.” The revised description more accurately describes the learning outcomes of the course. Motion to accept proposal [**Motion: Mary Ellen Logan; Second: Lester Adelsberg; Carried, Unanimously**].

- g) *Note: The Agenda was reordered. Original Agenda Placement V.x.*

Liberal Arts/Liberal Arts & Sciences/CDYC

Change of Course Description: CDYC-141: Art with Young Children. Change the course description of CDYC-141: Art with Young Children to state “Development of appropriate materials and techniques to enhance artistic expression in young children. Understanding of art as a way of enhancing and understanding children’s development in all areas of the curriculum.” Current course description “Materials and techniques that enhance artistic expression in children.” Motion to accept proposal [**Motion: Lester Adelsberg; Second: Warren Punecky; Carried, Unanimously**].

- h) Note: The Agenda was reordered. Original Agenda Placement V.y.
Liberal Arts/Liberal Arts & Sciences/CDYC
Change of Course Lecture/Lab/Credit Hours: CDYC-298: Practicum. Change the Lecture/Lab/Credit Hours of CDYC-298: Practicum from 2-18-6 to 3-18-6 as the Practicum meets for three hours weekly as a group in a seminar (lecture) format in addition to an extensive laboratory component. The change will not impact course credit hours. Motion to accept proposal [**Motion: Sheila Hickman; Second: Lester Adelsberg; Carried, Unanimously**].
- i) Note: The Agenda was reordered. Original Agenda Placement V.z.
Note: Proposal Removed by Author/Creator
Business and Technology/CULA
~~**New Course:** PAST-217: Pastry Arts Capstone. Creation of a new course PAST-217: Pastry Arts Capstone (3-4-5/105). This course incorporates all the processes of the bake shop into a capstone course. Students will take a certification examination as well as a final practical examination that is evaluated by industry chefs. Includes managerial concepts of the bake shop to include cost control. Plating, sanitation, and display techniques will be emphasized.~~
- j) Note: The Agenda was reordered. Original Agenda Placement V.aa.
Note: Proposal Removed by Author/Creator
Business and Technology/CULA
~~**New Course:** PAST-251: Baking and Pastry Work Experience III. Creation of a new course PAST-251: Baking and Pastry Work Experience III (0-20-3/300). Work (20 hours per week) in a cooperating bakery/pastry institution. Maintenance of a log book describing work experiences containing recipe files and photographs of display work is required.~~
- k) Note: The Agenda was reordered. Original Agenda Placement V.bb.
Note: Proposal Removed by Author/Creator
Business and Technology/CULA
~~**Creation of Concentration:** Creation of a third concentration in the Culinary Arts Associate of Applied Science degree program— Pastry Arts (in addition to current concentrations of Chef Apprenticeship and Catering).~~
- l) Note: The Agenda was reordered and items were combined for discussion. Original Agenda Placement V.cc. to V.dd.
School of Nursing/NURS
Change of Course Prerequisite: NURS-219: Parent-Child Nursing. Addition of a prerequisite option to NURS-219: Parent-Child Nursing. Modify prerequisite requirements to state “NURS-122: Nursing of the Adult Client I **OR** NURS-132: Transitions in Nursing: Licensed Practical Nurse (LPN) to Registered Nurse (RN).” Students entering the NURS Associate of Science degree program take NURS-122 as a prerequisite, while those students entering the program through the LPN-to-RN Transition Program take NURS-132 as a prerequisite. Currently, the prerequisite requirement states NURS-122 only.
School of Nursing/NURS
Change of Course Prerequisite: NURS-221: Mental Health Nursing. Addition of a prerequisite option to NURS-221: Mental Health Nursing. Modify prerequisite requirements to state “NURS-122: Nursing of the Adult Client I **OR** NURS-132: Transitions in Nursing: Licensed Practical Nurse (LPN) to Registered Nurse (RN).” Students entering the NURS Associate of Science degree program take NURS-122 as a prerequisite, while those students entering the program through the LPN-to-RN Transition Program take NURS-132 as a prerequisite. Currently, the prerequisite requirement states NURS-122 only.
Motion to accept proposals [**Motion: Mary Ellen Logan; Second: Sheila Hickman; Carried, Unanimously**].

- m) Note: The Agenda was reordered. Original Agenda Placement V.ee.
Workforce Development & Education
Concept of New Program: Certificate of Technical Studies in Diesel Power Technology, a program designed to prepare students for careers in the operation, repair, and maintenance of diesel/multi-fuel industrial consumer use engines and equipment. Motion to accept proposal [**Motion: Wesley Payne; Second: Tom Gruber; Carried by Majority Vote with one (1) Opposing Vote**].
- n) Note: The Agenda was reordered. The following item was added to the agenda for discussion by Unanimous Consent of the Curriculum Committee
Allied Health/SURG
Program Revision: Revise the Required Related curriculum of the Surgical Technology Certificate of Technical Studies program to state “SURG-102: Microbiology for Surgery Techs OR BIOL-211: Microbiology of Human Pathogens.” Either course is acceptable for the completion of certificate requirements. Motion to accept proposal [**Motion: Lenetra Jefferson; Second: Mary Ellen Logan; Carried, Unanimously**].
- o) Note: The Agenda was reordered. The following item was added to the agenda for discussion by Unanimous Consent of the Curriculum Committee
General Education
Review the inclusion of History on both the Social/Behavioral Sciences and Humanities lists of approved courses to be used in fulfillment of general education requirements for certificate and degree. No action called for; a report will be presented at the next meeting of the committee.

- VI. Old Business None
- VII. Next Meeting: April 27, 2007 (scheduled meeting)
- VIII. Adjournment: 3:12 pm