



CURRICULUM COMMITTEE MEETING

Friday, October 10, 2008 - 2:00 p.m.

City Park Campus – Lac Maurepas (Building 23, Second Floor)

MINUTES

I. Call to Order @2:05

II. Roll Call

Present were:	Mary Bartholomew	Leroy Kendrick
	Jennifer Bennett	Melissa LaCour
	Wayne B. Chalona	Anne LaVance
	Janet Colletti	Claudia Martinez
	Harolyn Cumlet	Cheryl Myers
	Patricia Egers	Sallye Raymond
	Harold Gaspard	Deborah Skevington
	Raymond Gisclair	Dolores Smith
	Thomas Gruber	Timothy Stamm
	Sheila Hickman	Dianne Thames

Absent/attending

To other business:	Lester Adlesberg	Patrice Moore
	Donna Alley	Mike Nixon
	Sal Anselmo	Warren Punecky
	Ashley Chitwood	Suzanne Riche
	Rene Cintron	Kim Rugon
	Maria Cisneros	Vance Roux
	Arnel Cosey	Lauren Tarantino
	Greg Dawson	Antonette Tardo
	Chris Doyle	Elizabeth Wilson
	Sarah Inman	

Guest: Patrick Conroy

III. Minutes of meeting of September 26, 2008

IV. Curriculum Operations Report – Tim Stamm

V. New Business

a) **Business & Technology/BUSL**

Course Deletion: BUSL-241: Business Law I. Delete the course, BUSL-241: Business Law I from the catalog of course offerings. The course is no longer required in any degree or certificate program.

Business & Technology/BUSL

Course Deletion: BUSL-242: Business Law II. Delete the course, BUSL-242: Business Law II from the catalog of course offerings. The course is no longer required in any degree or certificate program. Motion to accept proposal [**Motion: Mary Bartholomew; Second: Tom Gruber; Carried, Unanimously**].

b) **Allied Health/PHAR**

New Course: PHAR-109: Body Systems, Diseases, and Drugs (3-0-3/45). Creation of a new course, PHAR-109: Body Systems, Diseases, and Drugs. This course is designed to build a foundation in the relationship of body systems and disease. Focus is on how this relationship fundamentally impacts the study of pharmacology. Motion to accept proposal [**Motion: Mary Bartholomew; Second: Sheila Hickman; Carried, Unanimously**].

c) **Allied Health/PHAR**

New Course: PHAR-116: Fundamentals in Pharmacy Math (2-0-2/30). Creation of a new course, PHAR-116: Fundamentals in Pharmacy Math. This course is an introduction to basic math skills necessary for dosage calculations. Topics include: pharmacy business math including turnover, par levels, profit and loss, discounts, handling money, overhead, and extemporaneous computations and costing. Motion to accept proposal. [**Motion: Mary Bartholomew; Second: Sheila Hickman; Carried, Unanimously**].

d) **Allied Health/PHAR**

Course Revision: PHAR-152: Pharmacy Clinical Practice II (0-14-3/210). Reactive PHAR-152: Pharmacy Clinical Practice II. This course is designed to allow the student the opportunity to work in a community setting under the supervision of a registered pharmacist. Emphasis is placed on effective communication, understanding pharmacy operations, and dispensing of medications. The student will complete the training in a community pharmacy setting. Prerequisites: PHAR-102: Pharmacy Practice; AND PHAR-106: Pharmacy Practice Laboratory; AND PHAR-110: Sterile Products; AND PHAR-112: Sterile Products Laboratory.

Allied Health/PHAR

Change of Course Title: PHAR-151: Pharmacy Clinical Practice. Change the title of PHAR-151 from “Pharmacy Clinical Practice” to “Pharmacy Clinical Practice I.” This course is designed to allow the student the opportunity to work in an Institutional pharmacy setting under the supervision of a registered pharmacist. Emphasis is placed on effective

communication, understanding pharmacy operations, and dispensing of medications. The student will complete training in an institutional pharmacy setting. Prerequisites: PHAR-102: Pharmacy Practice AND PHAR-106: Pharmacy Practice Laboratory.

Allied Health/PHAR

Course Revision: PHAR-151: Pharmacy Clinical Practice I. Reduce the credit hours of PHAR-151: Pharmacy Clinical Practice I **from** six (6) credit hours **to** three (3) credit hours in light of the newly approved PHAR-152: Pharmacy Clinical Practice II course. Course Lecture-Lab-Credit/Contact hours become 0-14-3/210. Motion to accept proposal [**Motion: Sheila Hickman; Second: Mary Bartholomew; Carried, Unanimously**].

e) **Allied Health/PHAR/HESC:**

Change of Course Prerequisite Requirements: HESC-116: Pharmaceutical Dosage Calculation and Measurements (3-0-3/45). Addition of a prerequisite option to HESC-116: Pharmaceutical Dosage Calculation and Measurements: “Prerequisite: MATH-095: Introductory Algebra I OR PHAR-116: Fundamentals in Pharmacy Math.” Prerequisite currently states “MATH-095: Introductory Algebra I.” Motion to accept proposal [**Motion: Mary Bartholomew; Second: Tom Gruber; Carried, Unanimously**].

f) **Allied Health/PHAR:**

Change of Course Prerequisite Requirements: PHAR-104: Pharmacology for Pharmacy Technician I (3-0-3/45). Modify the prerequisites of PHAR-104: Pharmacology for Pharmacy Technician I to state “PHAR-109: Body Systems, Diseases, and Drugs.” Currently, the course has no prerequisite requirements. Motion to accept proposal [**Motion: Mary Bartholomew; Second: Sheila Hickman; Carried, Unanimously**].

g) **Allied Health/PHAR:**

Program Revision: Revise the Certificate of Technical Studies in Pharmacy Technician: Delete: BIOL-161: Introduction to Anatomy and Physiology and BIOL-163: Introduction to Anatomy and Physiology Laboratory as prerequisite program courses; Add: PHAR-109: Body Systems, Diseases, and Drugs to Courses Required in Major; Add PHAR-152: Pharmacy Clinical Practice II to Courses Required in Major; Add PHAR-116: Fundamentals in Pharmacy Math to Courses Required in Major. Total credit hours increase from **32** to **33**. All changes are based on assessment data, program evaluation, and advisory board input. Motion to accept proposal [**Motion: Mary Bartholomew; Second: Janet Colletti; Carried, Unanimously**]

VI. Consent Agenda

a) **Business & Technology/ADOT:**

Program Revision: Modification of Concentration Titles for the Associate of Applied Science Administrative Office Technology degree. Change “Computer Administrative Specialist” to “Administrative Specialist.” Change

“Applications Specialist” to “Computer Applications Specialist.” This is a correction.

b) Business & Technology/ADOT:

Change of Course Title: ADOT-209: Web Design Using Expressions.

Change the title of ADOT-209 from “Web Design Using Expressions” to “Web Design with Expression Web” to reflect the correct name of the software used in this course. This is a correction.

Motion to accept consent agenda [**Motion: Mary Bartholomew; Second: Tom Gruber; Carried, Unanimously**].

VII. Old Business

VIII. Adjournment 2:55 p.m.

IX. Next Meeting: October 31, 2008 (Scheduled Meeting).