



CURRICULUM COMMITTEE MEETING

Friday, March 6, 2009 - 2:00 p.m.

City Park Campus – Lac Maurepas (Building 23, Second Floor)

MINUTES

I. Call to Order: The Meeting of the Curriculum Committee was called to order by Harold Gaspard, Chair at 2:10 p.m.

II. Roll Call

Present were:	Lester Adelsberg	Anne LaVance
	Mary Bartholomew	Claudia Martinez
	Jennifer Bennett	Patrice Moore
	Ashley Chitwood	Cheryl Myers
	Rene Cintron	Warren Punecky
	Maria Cisneros	Sallye Raymond
	Janet Colletti	Deborah Skevington
	Greg Dawson	Dolores Smith
	Harold Gaspard	Tim Stamm
	Leroy Kendrick	Dianne Thames
Absent/attending to other business:	Donna Alley	Sheila Hickman
	Sal Anselmo	Sarah Inman
	Bert Chalona	Melissa LaCour
	Arnel Cosey	Mike Nixon
	Harolyn Cumlet	Suzanne Riche
	Chris Doyle	Kim Rugon
	Patricia Egers	Vance Roux
	Ray Gisclair	Lauren Tarantino
	Tom Gruber	Antonette Tardo
Guests:	Tim Baker	Steven C. Edwards
	Peter Cho	Susan Hague

III. Minutes of meeting of February 13, 2009

IV. Curriculum Operations Report – Tim Stamm

V. New Business

- a) *Note: The Agenda was reordered and items combined for discussion. Original Agenda Placement Items V.a. to V. d.*

Business & Technology/HSEM

Course Deletion: HESM-101: Introduction to Emergency Management. Delete the course, HSEM-101: Introduction to Emergency Management from the catalog of course offerings. The course is not used in any degree or certificate program and has not been offered since its creation in 2004.

Business & Technology/HSEM

Course Deletion: HESM-105: Social Dimensions of Disaster. Delete the course, HSEM-105: Social Dimensions of Disaster from the catalog of course offerings. The course is not used in any degree or certificate program and has not been offered since its creation in 2004.

Business & Technology/HSEM

Course Deletion: HESM-110: Introduction to Terrorism. Delete the course, HSEM-110: Introduction to Terrorism from the catalog of course offerings. The course is not used in any degree or certificate program and has not been offered since its creation in 2004.

Business & Technology/HSEM

Course Deletion: HESM-125: Criminal/Incident Investigation. Delete the course, HSEM-125: Criminal/Incident Investigation from the catalog of course offerings. The course is not used in any degree or certificate program and has not been offered since its creation in 2004.

Business & Technology/HSEM

Course Deletion: HESM-210: Resource Planning and Mitigation. Delete the course, HSEM-210: Resource Planning and Mitigation from the catalog of course offerings. The course is not used in any degree or certificate program and has not been offered since its creation in 2004.

Business & Technology/HSEM

Course Deletion: HESM-220: Forensic Investigation. Delete the course, HSEM-220: Forensic Investigation from the catalog of course offerings. The course is not used in any degree or certificate program and has not been offered since its creation in 2004.

Business & Technology/HSEM

Course Deletion: HESM-222: Emergency Management Risk Assessment. Delete the course, HSEM-222: Emergency Management Risk Assessment from the catalog of course offerings. The course is not used in any degree or certificate program and has not been offered since its creation in 2004.

Business & Technology/HSEM

Course Deletion: HESM-230: Emergency Management Leadership and Administration. Delete the course, HESM-230: Emergency Management Leadership and Administration from the catalog of course offerings. The course is not used in any degree or certificate program and has not been offered since its creation in 2004.

Business & Technology/HSEM

Course Deletion: HESM-235: Introduction to Biological, Chemical, and Radiological Terrorism. Delete the course, HESM-235: Introduction to Biological, Chemical, and Radiological Terrorism from the catalog of course offerings. The course is not used in any degree or certificate program and has not been offered since its creation in 2004.

Business & Technology/HSEM

Course Deletion: HESM-240: Technology and Emergency Management. Delete the course, HSEM-240: Technology and Emergency Management from the catalog of course offerings. The course is not used in any degree or certificate program and has not been offered since its creation in 2004.

Business & Technology/HSEM

Course Deletion: HESM-245: Natural Disaster and Terrorist Incidents. Delete the course, HSEM-245: Natural Disaster and Terrorist Incidents from the catalog of course offerings. The course is not used in any degree or certificate program and has not been offered since its creation in 2004.

Business & Technology/HSEM

Course Deletion: HESM-250: Homeland Security Practicum. Delete the course, HSEM-250: Homeland Security Practicum from the catalog of course offerings. The course is not used in any degree or certificate program and has not been offered since its creation in 2004. Motion to accept proposals [**Motion: Leroy Kendrick; Second: Patrice Moore: Carried, Unanimously**].

b) *The Agenda was reordered. Original Placement Item V. m.*

Arts & Humanities/MUSB

Change of Course Prerequisite Requirement: MUSB-103: Music Marketing and Promotion. Delete the prerequisite requirement of MUSB-101: Introduction to Music Business from MUSB-103: Music Marketing and Promotion. The concepts introduced in MUSB-103: Music Marketing and Promotion do not require the successful completion of MUSB-101 as a prerequisite for success in the course. Motion to accept proposal [**Motion: Ashley Chitwood; Second: Janet Colletti; Carried, Unanimously**]

- c) *Note: The Agenda was reordered and items combined for discussion. Original Placement Items V. n to V. p.*

Arts & Humanities/MUSB

Change of Course Prerequisite Requirement: MUSB-200: Live Audio Engineering. Delete the prerequisite requirement of MUSC-215: Seminar in Recording Techniques I from MUSB-200: Live Audio Engineering. The concepts introduced in MUSB-200: Live Audio Engineering do not require the prerequisite knowledge of skills learned in MUSC-215: Seminar in Recording Techniques I.

Arts & Humanities/MUSB

Change of Course Prerequisite Requirement: MUSB-204: Basic Audio Troubleshooting. Delete the prerequisite requirement of MUSC-215 Seminar in Recording Techniques I from MUSB-204: Basic Audio Troubleshooting. The concepts in introduced in MUSB-204: Basic Audio Troubleshooting do not the require the prerequisite knowledge of skills learned in MUSC-215: Seminar in Recording Techniques I.

Arts & Humanities/MUSB

Change of Course Prerequisite Requirement: MUSB-206: Music Entrepreneurship. Delete the prerequisite requirement of MUSB-101: Introduction to Music Business from MUSB-206: Music Entrepreneurship. The concepts introduced in MUSB-206: Music Entrepreneurship do not require the successful completion of MUSB-101 as a prerequisite for success in the course. Motion to accept proposal [**Motion: Janet Colletti; Second: Patrice Moore; Carried, Unanimously**].

- d) *Note: The Agenda was reordered and items combined for discussion. Original Placement Items V. q to V. r.*

Arts & Humanities/MUSC

Change of Course Prefix and Number: MUSC-215: Seminar in Recording Techniques I. Change the course prefix and number of MUSC-215: Seminar in Recording Techniques I from MUSC-215: Seminar in Recording Techniques I to MUSB-105: Seminar in Recording Techniques I. The course, Seminar in Recording Techniques I, is a practical course covering the recording techniques used in the Music Business industry. As such, the MUSB prefix more accurately reflects the content, student learning outcomes, and goal of the course.

Arts & Humanities/MUSC

Change of Course Prefix and Number: MUSC-216: Seminar in Recording Techniques II. Change the course prefix and number of MUSC-216: Seminar in Recording Techniques II from MUSC-216: Seminar in Recording Techniques II to MUSB-205: Seminar in Recording Techniques II. The course, Seminar in Recording Techniques II, is a practical course covering the recording techniques used in the Music Business industry. As such, the MUSB prefix more

accurately reflects the content, student learning outcomes, and goal of the course. Motion to accept proposals [**Motion: Lester Adelsberg; Second: Maria Cisneros; Carried, Unanimously**].

e) *The Agenda was reordered. Original Agenda Placement Item V. s.*
Arts & Humanities/MUSB

Change of Course Prerequisite Requirement: MUSB-205: Seminar in Recording Techniques II. Modify the prerequisite requirement of MUSB-205: Seminar in Recording Techniques II to state: “MUSB-105: Seminar in Recording Techniques I OR Permission of Instructor.” Prerequisite currently states: “MUSB-105: Seminar in Recording Techniques I.” Motion to accept proposal [**Motion: Maria Cisneros; Second: Ashley Chitwood; Carried, Unanimously**].

f) *The Agenda was reordered. Original Agenda Placement Item V. t.*
Nursing

Change of Prerequisite Requirements: NURS-232: Nursing of the Adult Client II. Modify the prerequisite requirements of NURS-232: Nursing of the Adult Client II to state: “NURS-219: Parent-Child Nursing; NURS-221: Mental Health Nursing; BIOL-211: Microbiology of Human Pathogens OR BIOL-210: Microbiology; MATH-120: Mathematics Survey with Applications OR higher level MATH course; ENGL-102: English Composition II.” Prerequisite currently states: “NURS-219: Parent-Child Nursing; NURS-221: Mental Health Nursing; BIOL-211: Microbiology of Human Pathogens OR BIOL-210: Microbiology AND BIOL-212: Microbiology Laboratory; MATH (6 hours); ENGL-102: English Composition II; Fine Arts Elective (3 hours).” Motion to accept proposal [**Motion: Leroy Kendrick; Second: Patrice Moore; Carried, Unanimously**].

g) *The Agenda was reordered. Original Agenda Placement Item V. u.*
Nursing

Change of Co-requisite Requirements: NURS-232: Nursing of the Adult Client II. Modify the co-requisite requirements of NURS-232: Nursing of the Adult Client II to state: “Humanities Elective OR Fine Arts Elective.” Co-requisite currently states: “Humanities Elective.” Motion to accept proposal [**Motion: Ashley Chitwood; Second: Patrice Moore; Carried, Unanimously**].

- h) *The Agenda was reordered. Original Agenda Placement Item V. v.*
Arts & Humanities/PFMA/MSCM
Concentration Revision: Revise the Print/Broadcast Journalism Concentration of the Associate of Arts degree in Performance and Media Arts. Modify the Approved Electives in Concentration to state: “MSCM; SPCH; TEVP; or THEA courses; ADOT-141****; ADOT-209****; ADOT-215****; MANG-201; MARK-201; VISC-185; or any course designated as an Honors Course.” Motion to accept proposal [**Motion: Lester Adelsberg; Second: Ashley Chitwood; Carried, Unanimously**].
- i) *The Agenda was reordered. Original Agenda Placement Item V. w.*
Arts & Humanities/PFMA/MSCM
Concentration Revision: Revise the Public Relations Concentration of the Associate of Arts degree in Performance and Media Arts. Delete: ADOT-141: Desktop Publishing from Required Courses in Concentration. Add and addition three (3) credit hours to Approved Electives in Concentration. Total Concentration hours remain the same. Motion to accept proposal [**Motion: Marie Cisneros; Second: Anne LaVance; Carried, Unanimously**].
- j) *The Agenda was reordered. Original Agenda Placement Item V. x.*
Arts & Humanities/PFMA/MSCM
Concentration Revision: Revise the Public Relations Concentration of the Associate of Arts degree in Performance and Media Arts. Modify the Approved Electives in Concentration to state: “MSCM; SPCH; TEVP; or THEA courses; ADOT-141****; ADOT-209****; ADOT-215****; MANG-201; MARK-201; VISC-185; or any course designated as an Honors Course.” Motion to accept proposal [**Motion: Lester Adelsberg; Second: Anne LaVance; Carried, Unanimously**].
- k) *The Agenda was reordered. Original Agenda Placement Item V. y.*
Arts & Humanities/PFMA/SPCH
Concentration Revision: Revise the Speech Communication Concentration of the Associate of Arts degree in Performance and Media Arts. Modify the Approved Electives in Concentration to state: “MSCM; SPCH; TEVP; or THEA courses; ADOT-141****; ADOT-209****; ADOT-215****; MANG-201; MARK-201; VISC-185; or any course designated as an Honors Course.” Motion to accept proposal [**Motion: Lester Adelsberg; Second: Anne LaVance; Carried, Unanimously**].

- l) *The Agenda was reordered. Original Agenda Placement Item V. z. Arts & Humanities/PFMA/THEA*
Concentration Revision: Revise the Theatre Arts Concentration of the Associate of Arts in Performance and Media Arts. Delete references to “Theatre Production” as an area of focus within the Concentration. Concentrations within Associate degree programs and/or Certificate programs may have only one focus. The total hours in concentration will remain the same. Motion to accept proposal [**Motion: Anne LaVance; Second: Ashley Chitwood; Carried Unanimously**].

- m) *The Agenda was reordered. Original Agenda Placement Item V. aa. Communication/ENGL*
Acceptance of Transfer Credits: Revise the following statement regarding Acceptance of Transfer Credits to delete all references to ENGL-101: English Composition I transfer credits. Currently, the following statement is included in reference to ENGL-101: “The acceptance of transfer credits to meet degree/certificate program requirements will be governed by the following guidelines: 3. A transfer grade of “D” in English 101 must be validated by successful completion of the English Proficiency Examination.” Motion to accept proposal [**Motion: Ashley Chitwood; Second: Anne LaVance; Carried, Unanimously**].

- n) *The Agenda was reordered. Original Agenda Placement Item V. bb. Business & Technology/ENVS*
Concept of a New Program: Certificate of Technical Studies in Environmental Studies/The Built Environment. Creation of a twenty-four (24) credit hour Certificate of Technical Studies in Environmental Studies/The Built Environment. The goal of the program is to provide students with an educational experience that will prepare them for a career in Environmental Studies. Environmental Studies programs focus on environment-related issues using scientific, social scientific, or humanistic approaches to construction, design, planning, and development. Motion to accept proposal [**Motion: Lester Adelsberg; Second: Ann LaVance; Carried Unanimously**].

VI. Consent Agenda

- a) **Allied Health/PTAP**
Master Syllabus Revision: Revision of the Master Syllabus for PTAP-201: Introduction to Physical Therapy.
- b) **Allied Health/PTAP**
Master Syllabus Revision: Revision of the Master Syllabus for PTAP-202: Health Care Communication.

- c) **Allied Health/PTAP**
Master Syllabus Revision: Revision of the Master Syllabus for PTAP-203: Functional Anatomy and Kinesiology I.
- d) **Allied Health/PTAP**
Master Syllabus Revision: Revision of the Master Syllabus for PTAP-204: Pathophysiological Conditions I.
- e) **Allied Health/PTAP**
Master Syllabus Revision: Revision of the Master Syllabus for PTAP-205: Clinical Science I.
- f) **Allied Health/PTAP**
Master Syllabus Revision: Revision of the Master Syllabus for PTAP-206: Clinical Science II.
- g) **Allied Health/PTAP**
Master Syllabus Revision: Revision of the Master Syllabus for PTAP-207: Clinical Practice I.
- h) **Allied Health/PTAP**
Master Syllabus Revision: Revision of the Master Syllabus for PTAP-211: The Health Care System.
- i) **Allied Health/PTAP**
Master Syllabus Revision: Revision of the Master Syllabus for PTAP-212: Development Considerations.
- j) **Allied Health/PTAP**
Master Syllabus Revision: Revision of the Master Syllabus for PTAP-213: Functional Anatomy and Kinesiology II.
- k) **Allied Health/PTAP**
Master Syllabus Revision: Revision of the Master Syllabus for PTAP-214: Pathophysiological Conditions II.
- l) **Allied Health/PTAP**
Master Syllabus Revision: Revision of the Master Syllabus for PTAP-215: Clinical Science III.
- m) **Allied Health/PTAP**
Master Syllabus Revision: Revision of the Master Syllabus for PTAP-216: Clinical Science IV.
- n) **Allied Health/PTAP**
Master Syllabus Revision: Revision of the Master Syllabus for PTAP-217: Clinical Practice II.
- o) **Allied Health/PTAP**
Master Syllabus Revision: Revision of the Master Syllabus for PTAP-221: Physical Therapy Seminar.
- p) **Allied Health/PTAP**
Master Syllabus Revision: Revision of the Master Syllabus for PTAP-227: Clinical Practice III.

- q) **Arts & Humanities/PFMA**
Change of Course Prerequisite Requirement: THEA-250: Stage Management. Delete the prerequisite requirement of THEA-203 from THEA-250: Stage Management as THEA-203 is no longer offered at the College.
- r) **Arts & Humanities/PFMA**
Change of Course Prerequisite Requirement: THEA-255: Corporate Communication. Delete the prerequisite requirement of MSCM-212: Scriptwriting from THEA-255: Corporate Communication. Prerequisite knowledge of scriptwriting is not necessary for success in TEVP-255.
- s) **Arts & Humanities/PFMA**
Change of Course Prerequisite Requirement: MSCM-212: Scriptwriting. Delete the prerequisite requirement of TEVP-124: Introduction to Television/Film Production Process from MSCM-212: Scriptwriting. Students will learn the vocabulary, terminology, and formatting for scriptwriting in MSCM-212. The course is focused on scriptwriting and prerequisite knowledge of production is not necessary for success in the course.
- t) **Arts & Humanities/PFMA**
Change of Course Prerequisite Requirement: TEVP-255: Corporate Communication. Add the prerequisite of TEVP-124: Introduction to Television/Film Production Process to TEVP-255: Corporate Communication; the concepts introduced in TEVP-124 are necessary for success in the advanced level TEVP-255.
- u) **Arts & Humanities/PFMA**
Change of Course Prerequisite Requirement: MSCM-212: Scriptwriting. Add the prerequisite “Eligibility for ENGL-101: English Composition I” to MSCM-212: Scriptwriting.
- v) **Arts & Humanities/PFMA**
Change of Course Co-requisite Requirement: TEVP-125: Introduction to Radio Production Process. Add MSCM-148: Radio Production to TEVP-125: Introduction Radio Production Process. Motion to accept consent agenda [**Motion Mary Bartholomew; Second: Janet Colletti; Carried Unanimously**].

VII. Old Business

VIII. Adjournment 3:25 p.m.

IX. Next Meeting: March 20, 2009 (Scheduled Meeting).