



CURRICULUM COMMITTEE MEETING

Friday, January 28, 2011 - 2:00 p.m.

City Park Campus – Student Life Center (Building 23), Lac Maurepas

MINUTES

I. Call to Order

The Meeting of the Curriculum Committee was called to order at 2:10 p.m. by Harold Gaspard, Chair

II. Roll Call

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| Present | Lester Adelsberg | Tom Gruber |
| Were: | Sal Anselmo | Joan Hodge |
| | Malene Arnaud-Davis | Leroy Kendrick |
| | Jennifer Bennett | Claudia Martinez |
| | Ashley Chitwood | Cheryl Myers |
| | Lesha Coulon | Kenneth Ripberger |
| | Sara DeLozier | Dolores Smith |
| | Harold Gaspard | Tim Stamm |
| | Ray Gisclair | Dianne Thames |
| Attending to Other | Mary Bartholomew | Larissa Littleton-Steib |
| Business Were: | Rene Cintron | Patrice Moore |
| | Maria Cisneros | Jerrie Protti |
| | Janet Colletti | Warren Punecky |
| | Arnel Cosey | Sallye Raymond |
| | Linda Donahue | Kim Rugon |
| | Lilian Gamble | Vance Roux |
| | Melissa LaCour | Deborah Skevington |
| | Anne LaVance | Antonette Tardo |
| Guest: | Terri Diaz | |

III. Minutes of meeting of November 19, 2010

The minutes of the meeting on November 19, 2010 were reviewed and accepted as written.

IV. Curriculum Operations Report – Tim Stamm

Board of Regents Low Completer Review: Associate degree programs must have an average of 8 completers per year, for a total of 24 completers over a 3 year period. A report was released in January 2011, with responses due to Systems and Regents in February 2011. Final action is scheduled for March/April 2011. Delgado has 14 programs considered as “low completer;” one program was included in error (completion numbers reported incorrectly), and one program was initiated in the first year of review, so completion averages should be based

on two years, as opposed to three; requests to review these have been forwarded to the Regents staff.

V. New Business

- a) The agenda was reordered and items were combined for discussion.
Original Placement Items V. a. to V.c.

Allied Health/EMTE

Course Deletion: EMTE-100: EMT Basic. Delete the course, EMTE-100: EMT Basic, as the course no longer meets standards dictated by the National Registry of Emergency Medical Technicians and the Louisiana Bureau of Emergency Medical Services.

Allied Health/EMTE

New Course: EMTE-110: Emergency Medical Technician (6-0-6 / 90). Creation of a new course, EMTE-110: Emergency Medical Technician.

Course Description: "Training in initiating immediate lifesaving measures to patients across the pre-hospital spectrum. It will provide basic knowledge and skills needed in critical situations utilizing minimal equipment." The course content meets guidelines mandated by the National Registry of Emergency Medical Technicians and the Louisiana Bureau of Emergency Medical Services. The course will be taken concurrently with EMTE-120:

Emergency Medical Technician Laboratory.

Allied Health/EMTE

New Course: EMTE-120: Emergency Medical Technician Laboratory (0-5-2 / 75). Creation of a new course, EMTE-120: Emergency Medical Technician Laboratory. Course Description: "training in initiating immediate lifesaving measures to patients across the pre-hospital spectrum. It will provide basic knowledge and skills needed in critical situations utilizing minimal equipment." The course is laboratory based and is offered concurrently with EMTE-110: Emergency Medical Technician. Course content meets guidelines mandated by the National Registry of Emergency Medical Technicians and the Louisiana Bureau of Emergency Medical Services. Motion to accept proposals [**Motion: Ashley Chitwood; Second: Jennifer Bennett; Carried, Unanimously.**]

- b) The agenda was reordered. Original Placement item V. d.

Allied Health/EMTE/HESC

Course Deletion: HESC-137: First Responder. Deletion of the course, HESC-137: First Responder, as the course no longer meets standards dictated by the National Registry of Emergency Medical Technicians and the Louisiana Bureau of Emergency Medical Services. Motion to accept proposal [**Motion: Ashley Chitwood; Second: Lester Adelsberg; Carried, Unanimously.**]

- c) The agenda was reordered. Original Placement item V. e.
Allied Health/EMTE
New Course: EMTE-101: Emergency Medical Responder (3-2-4 / 75).
Creation of a new course, EMTE-101: Emergency Medical Responder.
Course Description: "Emergency Medical Responder (EMR) provides training in initiating immediate lifesaving measures to patients across the pre-hospital spectrum. The course is designed to prepare students to become certified as an Emergency Medical Responder (EMR)." This course replaces HESC-137: First Responder. Motion to accept proposal [**Motion: Lester Adelsberg; Second: Leroy Kendrick; Carried, Unanimously.**]
- d) The agenda was reordered. Original Placement item V. f.
Allied Health/EMTE/HESC
New Course: HESC-102: First Aid (3-0-3 / 45). Creation of a new course, HESC-102: First Aid. Course Description: "First Aid training in recognizing life-threatening medical emergencies and trauma injuries and the ability to keep the patient in the best possible condition until medical help arrives." The course provides instruction in basic first aid, and is offered to all students. Motion to accept proposal [**Motion: Leroy Kendrick; Second: Kenneth Ripberger; Carried, Unanimously.**]
- e) Item removed from consideration by Division Dean
Arts & Humanities/VISC
Course Revision: Change of Course Title: VISC-185: Introduction to Photography. Change the title of VISC 185: Introduction to Photography ~~from~~ VISC 185: Introduction to Photography ~~to~~ Introduction to Digital Photography. The change in title is requested due to an increased demand for digital photography skills in the workforce, and reflects current industry standard.
- f) Item removed from consideration by Division Dean
Arts & Humanities/VISC
Course Revision: Change of Course Description: VISC-185: Introduction to Digital Photography. Change the description of VISC 185: Introduction to Digital Photography to state: "Basic digital photography and use of the digital camera. Will cover camera functions and the usage of software to in order to produce and manipulate software." Current description: "Basic photography and use of camera. Covers films, developing, and printmaking."

- g) The agenda was reordered. Original Placement item V.f.
Arts & Humanities/ANTH
New Course Prefix: Geography. Creation of a unique rubric/prefix for Geography courses. In response to requests from the Board of Regents for Louisiana Higher Education Transfer/Articulation Guide committee, a unique prefix is being requested for courses in Geography. Motion to accept proposal [**Motion: Ashley Chitwood; Second: Leroy Kendrick; Carried, Unanimously.**]
- h) The agenda was reordered and items were combined for discussion.
Original Placement Items V.j to V.k
Arts & Humanities/ANTH
Change of Course Prefix and Number: ANTH-181: Geography. Change the prefix and number of ANTH-181: Geography *from* ANTH-181: Geography *to* GEOG-203: Geography. The change follows the preliminary pattern outlined for Common Course names and numbers in the Louisiana Community and Technical College System and Board of Regents for Louisiana Higher Education taxonomies.
Arts & Humanities/ANTH
Change of Course Prefix: ANTH-205: Physical Geography. Change the prefix of ANTH-205: Physical Geography *from* ANTH-205: Physical Geography *to* GEOG-205: Physical Geography. The change follows the preliminary pattern outlined for Common Course names and numbers in the Louisiana Community and Technical College System and Board of Regents for Louisiana Higher Education taxonomies. Motion to accept proposals [**Motion: Sal Anselmo; Second: Ashley Chitwood; Carried, Unanimously.**]

VI. Old Business

VII. Next Meeting February 18, 2011 (Scheduled Meeting)

VIII. Adjournment **2:35 p.m.**