Program Assessment

Delgado Community College has an established Office of Curriculum, Assessment, and Program Development. A major function of this Office is the on-going review of all instructional program offerings at the College, with the ultimate goal being the development of strategies to improve opportunities for student success while enrolled in the instructional program, and after completion and attainment of credential, either through immediate entry into the workforce, or transfer to a senior college for the completion of additional studies.

Often, instructional programs at the Associate degree level are initially designed with two or more options of the same overarching degree. This model provides separate distinct educational paths designed to result in a focused sub-specialty within a career field. Programmatic options share a core of courses common to each instructional area; however, provide different course groupings for each distinct option. Reviewing enrollment, retention, and completion rates of instructional programs by degree option, often identifies when a disconnect occurs, as student interest and workforce needs change over time. Programmatic review and assessment may demonstrate that the various options in a degree may have more common core knowledge required than is evident by program structure, or that student interest spans courses comprising various program options to reflect current trends and expectations in the workforce. Through review, assessment, and evaluation, instructional program content may be revised to discontinue separate program options, and to provide elective choices, or advising concentrations to students for assistance in career exploration and preparation. Combining multiple options of degree programs, as appropriate and as a result of review and evaluation, can remove unnecessary barriers to student completion by strengthening instructional program offerings and providing a clear path to an ultimate goal of credential attainment and/or immediate entry into the labor market.

PROGRAM REVIEW

Program: _____

Department Chair or Lead Instructor: _____

Dean of Division: _____

Academic Year: _____

Program Review Team Members: _____

Reviewed by Committee for Program Review: _____
                                                         (Date)

This review is to be completed by the program chair in consultation with the program faculty and advisory committee members. This review will focus on five areas of the program:

    I.   Program Goals and Rationale
    II.   Program Outcomes Assessment
    III.   Program Resources and Support
    IV.   Program Strengths and Opportunities for Improvement
    V.   Program Viability

I.   PROGRAM GOALS

A. Goals

    1. Program Mission Statement

    2. Is the program mission aligned with the College's mission, vision, and strategic plan?

                    _____ Yes   _____ No

    If not, please explain

3. Check which of the goals below apply to the program:

_____ Prepare students for employment

_____ Prepare graduates to transfer to related Baccalaureate program

_____ Continue workforce education/Improving workers' skills

_____ Critical thinking

_____ Leadership Development

_____ Other (please explain)

II.   ASSESSMENT OF PROGRAM OUTCOMES

A. Intended Program Outcomes

1. List the intended student learning outcomes of the program

2. Describe how these student learning outcomes are assessed. Examples of assessment methods include but are not limited to certification exams/licensing tests, observations, portfolios, presentations/performances, projects/assignments, reports, rubrics, surveys. What is the target/criterion for success?

B. Outcomes Assessment Results

1. What are the findings of the assessment of student learning in the program?

2. What actions/use of results have been taken in response to the assessment results to improve student learning?

C. Employer Satisfaction

1. How is employer satisfaction of recent program graduates assessed?

2. What are the assessment results?
3. What actions were taken in response to the assessment results of employer satisfaction of recent program graduates?

4. What is the outlook for this program with regard to employment of program graduates in five years?

5. How well-aligned is the program's curriculum with the area's changing industry demands? Information can be gathered through employer surveys, advisory boards, and Department of Labor reports.

D. Transfer Information –if applicable

1. How is transfer success measured?

2. What are students' opinions of the transfer process, and foundational preparation for success at the senior college?

3. How well does the program's curriculum prepare students for success?

III. PROGRAM RESOURCES AND SUPPORT

A. Student Enrollment Data (Please refer to data provided by Institutional Research)

1. Indicate the number of majors in the program for the past five years.

Academic Year	Number of Declared Majors Full-Time	Part-Time	Number of Admitted Majors in Program (if Limited Admission)	Number of Graduates

2. Have any barriers or obstacles to students' progression through the program been identified?

3. What strategies are you taken regarding:

   a. Student Enrollment

   b. Student Persistence (Retention)

   c. Student Completion (Graduation)

B. Faculty Data

1. Indicate the number of full-time and part-time faculty and loads assigned to the program during the past five years.

Academic Year	# of Full-Time Faculty	# of Courses Taught by Full-time Faculty	# of Part-Time Faculty	# of Courses Taught by Part-Time Faculty

2. Is the student/faculty ratio appropriate to the program accreditation standards?

3. What are the current faculty professional development needs and how are they being met?

4. What succession plans have been developed for faculty who are retiring or intending to leave Delgado Community College?

C. Facilities/Technology/Budget Data

1. Is the equipment adequate/sufficient for the program? Are any needs not being met?

2. Are the facilities adequate for the program? If applicable, include computer and science labs.

3. Are the library/technology resources adequate for the program?

4. Is the budget adequate for the program?

D. Student Support Services

1. Are Advising/Counseling Services available to students (programmatic advising, transfer/job placement advising)? How is student satisfaction with program and college advising assessed?

What are the assessment results?

2. Are tutorial assistance services available to students?

If yes, how is student satisfaction with the tutorial assistance assessed?

What are the assessment results?

3. What internship/clinical/practicum opportunities are available to students?

How is student satisfaction with these internship/clinical/practicum opportunities assessed?

What are the assessment results?

IV. PROGRAM STRENGTHS AND OPPORTUNITIES FOR IMPROVEMENT

Please use your responses to the items in sections I-III to respond to the questions below concerning the program's strengths and opportunities for improvement.

A. Strengths

1. What are the strengths of the program?

B. Opportunities for Improvement

1. What are the opportunities to improve the program?

2. List Action Plan or Suggested initiative to strengthen the program.

3. Any barriers to addressing the opportunities for improvement?

V. PROGRAM VIABILITY

A. Overall assessment of program viability, current and projected for five years. Is there a need for program expansion, consolidation, or deletion? Please explain.