

POLICY & PROCEDURES MEMORANDUM

TITLE:	CHARTER: COMMITTEE ON ATHLETICS
EFFECTIVE DATE:	May 21, 1997* <i>(*Title Updates 6/7/12, 2/15/05)</i>
CANCELLATION:	none
CATEGORY:	Student Affairs (SA)

CHARTER

FUNCTION

The Committee on Athletics serves as an advisory source for the Vice Chancellor for Student Affairs. The Committee makes recommendations concerning all phases of the Athletic Program of Delgado Community College and promotes the College's athletic programs and any other connected functions. Specifically, the Committee:

- (1) Formulates, reviews, and recommends athletic policies.
- (2) Serves as the grievance committee for formal student athletic-related grievances.
- (3) Reviews and makes recommendations for the schedule of athletic events.
- (4) Reviews the academic progress of student athletes and their eligibility to participate in intercollegiate athletics and encourages their graduation.
- (5) Reviews and helps formulate policies for the use of athletic facilities.
- (6) Reviews and promotes the College's policy on gender equity and minority recruitment for athletic programs.
- (7) Prepares an annual report of the Athletic Program.
- (8) Reviews, as need arises, any conflicts or problems involving the Delgado Athletic Program, Miss-Lou Conference, and National Junior College Athletic Association (NJCAA) regulations.

- (9) Is involved with the selection of the Athletic Director and full-time staff members.
- (10) Recommends criteria for athletic scholarships and reviews the qualifications of recipients for the academic year on the first day of class each fall semester.

MEMBERSHIP

The Committee on Athletics is appointed by the Chancellor of the College and has the following ex-officio members, the Vice Chancellor for Student Affairs, the Vice Chancellor for Business and Administrative Affairs, the Director of Student Life, the Athletic Director, and the head coach of each major College sport. The Committee also has at least six (6) faculty and staff members, with representation from each campus and site; and at least two student athletes, one male and one female, all with full voting power.

TERMS OF OFFICE

Each member will serve for three consecutive years; appointments will be staggered. The Vice Chancellor for Student Affairs appoints the Chair.

MEETINGS

The Vice Chancellor for Student Affairs directs the Chair to call the initial meeting within one month of appointment of the new Committee. Subsequent meetings are called by the Chair as required to accomplish the responsibilities of the Committee.

REPORTS

The Chair of the Committee will prepare and submit the required reports as published in the yearly *Operational Guidelines* documenting the progress of the committee, with copies to the committee members

Review Process:

Committee on Athletics 4/16/97
Student Affairs Council 5/5/97
Executive Council 5/21/97

Distribution:

Distributed Electronically Via the College's Intranet

Attachments:

Committee Standard Forms:

Committee Initial Report (Form A)

Committee Recommendation Form (Form B)

Committee Attendance Report (Form C)

Committee Final Report (Form D)