

POLICY & PROCEDURES MEMORANDUM

TITLE:	CHARTER: COMMITTEE ON ACADEMIC & ADMISSION STANDARDS
EFFECTIVE DATE:	February 1, 2005* <i>(*Title Updates 6/7/12)</i>
CANCELLATION:	AA-1625.1C (12/19/00)
CATEGORY:	Academic (AA)

CHARTER

FUNCTION

The Committee on Academic and Admission Standards will:

1. Review and make recommendations for the academic standards and admission requirements of the College;
2. Review and make recommendations concerning the admission requirements of the selective admission programs of the College, including consistency and fairness in the various selection procedures and criteria;
3. Evaluate and recommend probation and suspension policies for the College; and
4. Recommend and monitor general graduation requirements for certificates and degrees.

MEMBERSHIP

The Committee on Academic and Admission Standards will be appointed by the Chancellor of Delgado Community College and will be composed of representatives of each campus and site. Ex officio members include: the Vice Chancellor for Academic Affairs, the Executive Dean of each campus and site, the College Director of Admissions and Enrollment Services, the College Registrar, and the Equal Access Equal Opportunity Officer.

TERMS OF OFFICE

Each member of the Committee will serve for staggered three-year terms. The Chair will be appointed by the Vice Chancellor for Academic Affairs.

MEETINGS

The Vice Chancellor for Academic Affairs directs the Committee Chair to call the initial meeting within one month of appointment of the new Committee. Subsequent meetings are called by the Chair as required to accomplish the responsibilities of the Committee.

REPORTS

The Chair of the Committee will prepare and submit the required reports to the Vice Chancellor for Academic Affairs as published in the yearly *Operational Guidelines* documenting the progress of the committee, with copies to the committee members.

CANCELLATION

This policy and procedures memorandum cancels AA-1625.1C, *Charter: Committee on Academic & Admission Standards*, dated December 19, 2000.

Attachments:

[Committee Standard Forms:](#)

[Committee Initial Report \(Form A\)](#)

[Committee Recommendation Form \(Form B\)](#)

[Committee Attendance Report \(Form C\)](#)

[Committee Final Report \(Form D\)](#)

Policy Reference:

Delgado Policy and Procedures Memorandum, [Academic Status](#)

Review Process:

Academic Affairs Council 12/2/04

College Council 2/1/05

Distribution:

Distributed Electronically Via the College's Intranet