



**MEMORANDUM OF AGREEMENT  
BETWEEN  
SOUTHERN UNIVERSITY AT NEW ORLEANS  
AND  
DELGADO COMMUNITY COLLEGE**

Southern University at New Orleans (SUNO) and Delgado Community College (DCC), in order to establish a cooperative arrangement which offers access to all students who desires to pursue a college education, agree to provide seamless admission into the community college for applicants who are not eligible for immediate admission to Southern University at New Orleans as well as pre-admission into the university upon attaining eligibility as a transfer student.

Applicants to Southern University at New Orleans who are not eligible for immediate admission will be:

- a) Admitted to Delgado Community College without completing additional application forms.
- b) Admitted to the Southern University upon completion of at least 12 hours of college credit with a 2.0 grade point average, must not need more than one developmental course, and must be academically eligible to transfer to Southern University at New Orleans.
- c) Receive an admission letter detailing the partnership and the conditions of enrollment at both institutions.
- d) Assigned and Enrollment Advisor from Southern University at New Orleans and Delgado Community College to provide assistance with the admissions and transfer processes.

For its part, Southern University at New Orleans will:

- a) Develop in conjunction with Delgado Community College an admission letter to be mailed to the students by Southern University at New Orleans.
- b) With the permission of the student, provide Delgado Community College with all application materials for the student.
- c) Develop in conjunction with Delgado Community College an "Intent to Participate" form to expedite the admission process.
- d) Encourage program participants to enroll at Delgado Community College to begin pursuit of their educational goals and to transfer to Southern University at New Orleans upon attaining eligibility as a transfer student.
- e) Provide admission counselors and advisors to program participants. Counselors and advisors will be available through phone and on-line consultations, as well as through on-site appointments.
- f) Meet periodically with Delgado Community College representatives to assess program effectiveness.
- g) Maintain records and track program participants.

For its part, Delgado Community College will:

- a) Process admission applications provided to them by Southern University of New Orleans
- b) Waive the admissions application fee to Delgado Community College
- c) Encourage students to enroll at the Community College to begin the pursuit of their educational goals and to facilitate transfer to the University when appropriate.
- d) With permission from the students, provide Southern University at New Orleans with participating students' transcripts each semester to facilitate the recording of student data Southern University at New Orleans and allow for appropriate advising.
- e) Develop in conjunction with Southern University at New Orleans as "Intent to Participate" form to expedite the admissions process.
- f) Provide admission counselors and advisors to program participants. Counselors will be available on-line, through telephone consultations as well as on site appointments.
- g) Meet periodically with Southern University at New Orleans representatives to assess program progress.
- h) Promote the program in the Greater New Orleans area.

Miscellaneous points:

1. Southern University at New Orleans and Delgado Community College enter into this agreement in a joint effort to provide post-secondary educational opportunities for all Louisiana students and to facilitate transferability between two-and four-year institutions
2. This agreement is effective upon signing. Either party may terminate the agreement through a written notice of intent. Should the agreement discontinue students who declared their intent to participate will be allowed to complete the enrollment and transfer process in accordance with the agreement in place at the time.
3. Both parties will periodically assess the program for effectiveness and impact and share the outcome of that assessment for planning purposes.
4. Changes to this agreement may be made at any time, with the express agreement of the chief academic officers of each campus.



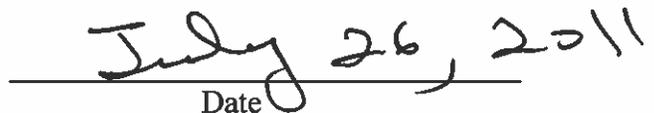
Deborah Lea  
Acting Chancellor, Delgado Community College



Date



Dr. Victor Ukpolo  
Chancellor, Southern University at New Orleans



Date



**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
DELGADO COMMUNITY COLLEGE  
AND  
XAVIER UNIVERSITY OF LOUISIANA**

Xavier University of Louisiana (XU) and Delgado Community College (DCC) are autonomous institutions located in the City of New Orleans, Louisiana. Although each of these institutions has its own distinct mission, a major commitment of each is to provide educational services to the people of the Greater New Orleans area. This common goal, together with geographic proximity, argues for close cooperation between the two institutions. It is in this spirit of cooperation that Xavier University and Delgado Community College enter into this Memorandum of Understanding.

WHEREAS, the parties believe that there is great value in promoting higher education and academic achievement, and

WHEREAS, the parties recognize the important role that education plays in enhancing mutual understanding, friendship, and good relations.

NOW, therefore, both parties are interested in exploring, in good faith, opportunities for future academic and educational collaborations through their respective institutions, namely Delgado Community College and Xavier University of Louisiana, and set forth their intent as follows:

- 1. Potential Types of Collaboration.** Some types of collaboration that the parties may consider pursuing include the following:
  - A process for dual admissions
  - Seamless transfer of DCC students to XU
  - Scholarship opportunities for qualifying DCC students
  - A reinstatement of an articulation agreement between DCC and XU
  - Transfer credits of DCC online courses to XU
  - Funding opportunities for academic partnerships
  - Development of joint academic programs
  - Curricular alignment in specific academic disciplines
  - Exchange of information consistent with applicable copyright laws.
  
- 2. Consistency with Institutional and Legal Requirements.** Future collaborations, if any, will be consistent with both institutions' respective educational missions, policies and regulations, and consistent with the laws of State and Federal Governments.

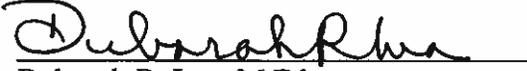
**3. Future Obligations.** The parties acknowledge and agree that this Memorandum of Understanding does not create any binding legal obligations or financial commitments. The parties recognize that any such future obligations or commitments must be agreed upon in writing, which must be signed by an authorized representative of each of their institutions. The parties also recognize that any future obligations or commitments will depend on the availability of funds for each party.

**4. Term.** This Memorandum of Understanding shall commence on September 12, 2011 and shall end on September 12, 2016. Any work continuing beyond these dates shall not be considered part of this Memorandum of Understanding. Either party may terminate its participation in this Memorandum of Understanding by giving thirty (30) days written notice. Termination shall not relieve the terminating party of obligations arising under this Memorandum of Understanding in connection with activities performed prior to termination. Either party may terminate this Memorandum of Understanding for cause, at any time and without notice, in the event of a material breach by either party of the terms and conditions hereof.

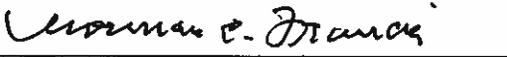
All signatories hereby warrant that they have been and are duly authorized to execute this Memorandum of Understanding and any amendments thereof. This Memorandum of Understanding constitutes the entire Memorandum of Understanding among the parties concerning the matters contained herein.

All parties agree to support this Memorandum of Understanding, agree to be bound by it, and commit to acting in good faith, with all due diligence, to effect its success and comply with its intent.

IN WITNESS WHEREOF, the parties have executed this Memorandum of Understanding on the date below.

  
Deborah R. Lea, M.Ed.  
Acting Chancellor, Delgado Community College

September 12, 2011  
Date

  
Norman C. Francis, J.D., LL.D.  
President, Xavier University of LA

9/12/2011  
Date

Appendix A

**MEMORANDUM of AGREEMENT**  
Fall 2012-Fall 2013-Summer 2013

Delgado Community College (DCC) and University of New Orleans (UNO) do hereby and hereon agree to the following terms and conditions.

Delgado agrees to:

1. Assess, advise and enroll qualified students to DCC@UNO
2. Employ and provide qualified faculty members to teach developmental mathematics, developmental English, Reading, and General Education courses or other courses at the UNO location.
3. Provide UNO with an opportunity to review material, publications or media releases related to the subject of this agreement prior to any release of information.
4. Assess DCC tuition and fees in accordance with published fee schedules
5. Assess and collect UNO fees so that UNO may provide quality services for students at UNO and to remit said fees to UNO in a timely fashion. A schedule of UNO service fees is to be developed and reviewed for each semester.
6. Require DCC students to obtain a valid DCC or UNO parking pass.
7. Remit facility usage fees to UNO in accordance with mutual agreement.
8. Develop processes that are in the best interest of the student, DCC and UNO.
9. When necessary, DCC will allow UNO faculty to teach a DCC course at UNO at a pay rate agreed upon by both institutions.

University of New Orleans agrees to:

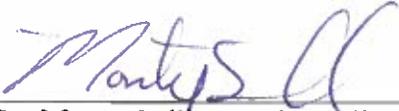
1. Provide DCC with ~~designated~~ classrooms for DCC courses at UNO.
2. Provide office space for DCC On-site Coordinator ~~and shared space for faculty.~~
3. Allow access to technology to DCC students, faculty and staff on site.
4. Provide access to open computer labs to students enrolled in the DCC sections to allow for use of supplemental learning resources via the Internet.
5. Provide DCC with an opportunity to review all materials, publications, or media releases related to the subject of this agreement prior to the release of any information.
6. Compensate UNO faculty teaching DCC classes at UNO the difference between DCC adjunct pay and UNO adjunct pay.
7. Develop processes that are in the best interest of the student, DCC and UNO.

As set out in the approved plan pursuant to Act 419 of the 2011 Regular Legislative Session, Delgado Community College and the University of New Orleans agree to collaborate to:

1. Create and publish recruiting and information flyers and materials.
2. Develop specialized web page to be housed on each institution's homepage that provides information regarding collaboration for students.
3. Annually assess College Connection processes, enrollment, and student performance.

4. Develop a MOU to address sharing of faculty, integrated course delivery and other resources related to College Connection or DCC@UNO.
5. Share resources and best practices for faculty development.
6. Develop and publish advising templates for AALT and ASLT.
7. Review and revise, as needed, existing Cross Enrollment Agreements.

The above terms are subject to modifications upon agreement of both parties.



Dr. Monty Sullivan, Chancellor  
Delgado Community College



Dr. Peter Fos, ~~Chancellor~~  
University of New Orleans **PRESIDENT**