



**CURRICULUM COMMITTEE MEETING**

*Friday, September 13, 2013 - 2:00 p.m.*

*Student Life Center, Dolphin Den – (Building 23, First Floor)*

**MINUTES**

**I. Call to Order**

The meeting was called to order at 2:19 pm, by Harold Gaspard, Chair

**II. Roll Call**

Present were:

Lester Adelsberg  
Sal Anselmo  
John Arbour  
Malene Arnaud-Davis  
Jennifer Bennett  
Vernell Briscoe  
Janet Colletti  
Sara DeLozier  
Raymond Duplessis  
Harold Gaspard

Alaina Hebert  
Joan Hodge  
Linda Kieffer  
Larissa Littleton-Steib  
Mark McLean  
Cheryl Myers  
Vance Roux  
David Sanders  
Deborah Skevington  
Dolores Smith  
Tim Stamm

Attending to  
Other Business:

Abdelrahim Ayyad  
Douglas Brewster  
Ashley Chitwood  
Maria Cisneros  
Arnel Cosey  
Leshia Coulon  
Linda Donahue  
Meredith Feike  
Danielle Gandolfo  
Thomas Gruber  
Larisia Jones  
Melissa LaCour

Anne LaVance  
Rhett McNorton  
Claudia Martinez  
Patrice Moore  
Warren Punecky  
Rhonda King  
Kenneth Ripberger  
Kristine Strickland  
Tedd Walley  
Darlene Williams  
Keidra M. Williams  
Theophilus Worrell

**III. Vice Chancellor's Charge for the Curriculum Committee**

**IV. Curriculum Committee Functions**

- a) Membership List
- b) Curriculum Development Calendar
- c) Charter: Committee on Curriculum PPM – Policy No. AA-1622.1D

- d) The College Curriculum PPM – Policy No. AA-1510.1A  
(Committee Operating Procedures – Pages 11-12 of PPM)
- e) Master Syllabus PPM – Policy No. AA-1503.1A
- f) Board of Regents Approved Academic Degree Terms and Designations –  
Policy No. 2.11
- g) Board of Regents Definitions of Undergraduate Certificates and Degrees –  
Policy No. 2.15
- h) Board of Regents Statewide General Education Requirements – Policy  
No. 2.16

#### **V. Minutes of meeting of May 17, 2013**

#### **VI. Curriculum Operations Report – Tim Stamm**

#### **VII. General Education / Articulation Initiatives – Tim Stamm**

- a) Board of Regents for Louisiana Higher Education Master Course  
Articulation Matrix and Louisiana Statewide Common Course Catalog–  
AY: 2013-2014
- b) Board of Regents Academic Affairs Policy 2.15:

*“The standard number of credits required for the Associate Degree will be 60, though in some circumstances (e.g., accreditation requirements) they may range from 60-72 hours. Exceptions to the standard number of credits must be approved according to the respective System's policy. The Board of Regents will periodically review both the number of credit hours required and approved exceptions to the 60-hour standard.”*

#### **VIII. Common Course Names/Numbers**

- a) Louisiana ACT 356 (2009); subsection 3164:

*“...the Board of Regents shall develop, coordinate, and maintain a statewide course numbering system for postsecondary .... Education in all public ... postsecondary institutions as a means to facilitate program planning and transfer of students and course credits between and among ... postsecondary educational institutions.”*

- b) Mathematics – Core Competencies/Descriptions – November 21, 2011
- c) English – Core Competencies/Descriptions – January 13, 2012
- d) Biological Sciences – Core Competencies/Descriptions – February 17, 2012

- e) Physical Sciences – Core Competencies/Descriptions – March 27, 2012
- f) Foreign Languages – Core Competencies/Descriptions – April 17, 2012
- g) Fine Arts – Core Competencies/Descriptions – September 11, 2012
- h) Humanities – October 10, 2012
- i) Social and Behavioral Sciences – Core Competencies/Descriptions – November 27, 2012
- j) Accounting – Core Competencies/Descriptions – February 26, 2013
- k) Finance/Economics/Management – Core Competencies/Descriptions – April 9, 2013
- l) Marketing/Business Law/Legal Environment of Business/Microcomputer Applications/Statistical Methods/General-Intro to Business Administration/Business Math – Core Competencies/Descriptions – May 1, 2013

### **IX. Developmental Education:**

- a) Louisiana Act 187 (2011):  
Established a Remedial Education Commission  
  
*“The need for clear entrance and exit standards for all remedial courses and the transferability of credit for such courses to all public postsecondary education institutions in the state.”*
- b) Partnership for Assessment of Readiness for College and Careers (PARCC)

### **X. New Business**

- a) The agenda was reordered and items were combined for discussion.  
Original Placement Items X. a. to X.g.  
**Technical Division/DPTE**  
**Course Deletion:** DPTE-100: Introduction to Tool/Shop Safety. Delete the course, DPTE-100: Introduction to Tool/Shop Safety from the Catalog of Course Offerings. The course is not used in any degree or certificate program at the College.  
**Technical Division/DPTE**  
**Course Deletion:** DPTE-101: Introduction Diesel. Delete the course, DPTE-101: Introduction Diesel from the Catalog of Course Offerings. The course is not used in any degree or certificate program at the College.  
**Technical Division/DPTE**  
**Course Deletion:** DPTE-103: Preventative Maintenance Inspection. Delete the course, DPTE-103: Preventative Maintenance Inspection from the Catalog of Course Offerings. The course is not used in any degree or certificate program at the College.  
**Technical Division/DPTE**  
**Course Deletion:** DPTE-120: Diesel Engine Overhaul. Delete the course, DPTE-120: Diesel Engine Overhaul from the Catalog of Course

Offerings. The course is not used in any degree or certificate program at the College.

**Technical Division/DPTE**

**Course Deletion:** DPTE-121: Fuel Systems. Delete the course, DPTE-121: Fuel Systems from the Catalog of Course Offerings. The course is not used in any degree or certificate program at the College.

**Technical Division/DPTE**

**Course Deletion:** DPTE-130: Basic Diesel Electrical/Electronic Systems. Delete the course, DPTE-130: Basic Diesel Electrical/Electronic Systems from the Catalog of Course Offerings. The course is not used in any degree or certificate program at the College.

**Technical Division/DPTE**

**Course Deletion:** DPTE-170: Natural Gas Engine Theory. Delete the course, DPTE-170: Natural Gas Engine Theory from the Catalog of Course Offerings. The course is not used in any degree or certificate program at the College. Motion to accept proposals [**Motion: Lester Adelsberg; Second: Janet Colletti; Carried, Unanimously**].

- b) *The agenda was reordered and items were combined for discussion. Original Placement Items X. h. to X. m.*

**Business & Technology/ENVS**

**Course Deletion:** ENVS-101: Introduction to the Built Environment. Delete the course, ENVS-101: Introduction to the Built Environment from the Catalog of Course Offerings. The course is not used in any degree or certificate program at the College.

**Business & Technology/ENVS**

**Course Deletion:** ENVS-102: Building Materials. Delete the course, ENVS-102: Building Materials from the Catalog of Course Offerings. The course is not used in any degree or certificate program at the College.

**Business & Technology/ENVS**

**Course Deletion:** ENVS-103: Collaborative Planning for the Built Environment. Delete the course, ENVS-103: Collaborative Planning for the Built Environment from the Catalog of Course Offerings. The course is not used in any degree or certificate program at the College.

**Business & Technology/ENVS**

**Course Deletion:** ENVS-104: Practicum I. Delete the course, ENVS-104: Practicum I from the Catalog of Course Offerings. The course is not used in any degree or certificate program at the College.

**Business & Technology/ENVS**

**Course Deletion:** ENVS-105: Practicum II. Delete the course, ENVS-105: Practicum II from the Catalog of Course Offerings. The course is not used in any degree or certificate program at the College.

**Business & Technology/ENVS**

**Course Deletion:** ENVS-106: Practicum III. Delete the course, ENVS-106: Practicum III from the Catalog of Course Offerings. The course is not used in any degree or certificate program at the College. Motion to accept

proposals [**Motion: Lester Adelsberg; Second: Deborah Skevington; Carried, Unanimously**].

- c) *The agenda was reordered. Original Placement Item X. n.*  
**Arts & Humanities/Science & Mathematics/LATD**  
**Program Revision:** Associate of Arts Louisiana Transfer Degree/Associate of Science Louisiana Transfer Degree. Deletion of “College Algebra” Mathematics requirement, where appropriate, replace with “General Education Mathematics” requirement to be consistent with General Education requirements for degree, as defined in Board of Regents for Higher Education Academic Affairs Policy 2.15; deletion of notation “3 credit hours of Social/Behavioral Science credits at the 200/2000 level.” Six credit hours of Social/Behavioral Science credits are required for degree; however, the level is no longer specified be consistent with General Education requirements for degree, as defined in Board of Regents for Higher Education Academic Affairs Policy 2.15. New Statewide concentration in “Criminal Justice” for the Associate of Arts Louisiana Transfer. Motion to accept proposal [**Motion: Deborah Skevington; Second: Cheryl Myers; Carried, Unanimously**].

## **XI. Consent Agenda**

- a) **Business & Technology/ACCT**  
**Change of Course Name:** ACCT-205: Principles of Financial Accounting. Change the name of ACCT-205: Principles of Financial *from* ACCT-205: Principles of Financial *to* ACCT-205: Introduction to Financial Accounting.
- Business & Technology/ACCT**  
**Change of Course Description:** ACCT-205: Introduction to Financial Accounting. Course description: “LCCN: CACC 2113: Introduction to accounting and financial reporting concepts and the significance of financial accounting information in decision-making. Emphasis on the accounting cycle; assets, liabilities, and stockholders’ equity; and preparation of financial statements.” Current description: “Introduction to the accounting model and financial statement preparation with emphasis on the concepts and terminology needed to understand a typical corporate report. Topics covered include current and long-term assets, current and long-term liabilities, stockholders’ equity, revenues, and expenses. Students wishing a foundational course are encouraged to take a lower-level Accounting course before attempting this course.”
- Business & Technology/ACCT**  
**Change of Course Description:** ACCT-211: Managerial Accounting. Course description: “LCCN: CACC 2213: Introduction to managerial accounting theory, tools and concepts, with emphasis on the techniques used to provide information for internal management decisions.” Current description: “Accounting as aid to management functions. Production and

analysis of documents such as cost-volume-profit, break-even point variance, budgeting, and cost allocation.”

**Business & Technology/ACCT**

**Change of Course Name:** ACCT-201: Accounting I. Change the name of ACCT-201: Accounting I *from* ACCT-201: Accounting I *to* ACCT-201: Principles of Accounting I.

**Business & Technology/ACCT**

**Change of Course Description:** ACCT-201: Principles of Accounting I. Course description: “LCCN: CACC 2313: Principles, techniques, and tools of accounting. Includes principles of collecting, summarizing, and reporting financial information for sole proprietorships.” Current description: “Principles, techniques, and tools of accounting. Includes the principles of collecting, summarizing, and reporting financial information for sole proprietorships.”

**Business & Technology/ACCT**

**Change of Course Name:** ACCT-202: Accounting II. Change the name of ACCT-202: Accounting II *from* ACCT-202: Accounting II *to* ACCT-202: Principles of Accounting II.

**Business & Technology/ACCT**

**Change of Course Description:** ACCT-202: Principles of Accounting II. Add LCCN notation to the Course description: “LCCN: CACC 2323.”

**Business & Technology/ACCT**

**Change of Course Description:** ACCT-221: Computerized Accounting Using Peachtree. Add LCCN notation to the Course description: “LCCN: CACC 2413.”

**Business & Technology/ACCT**

**Change of Course Description:** ACCT-222: Computerized Accounting Using Quickbooks. Add LCCN notation to the Course description: “LCCN: CACC 2413.”

**Business & Technology/ACCT**

**Change of Course Name:** ACCT-218: Payroll Accounting. Change the name of ACCT-218: Payroll Accounting *from* ACCT-218: Payroll Accounting *to* ACCT-218: Payroll.

**Business & Technology/ACCT**

**Change of Course Description:** ACCT-218: Payroll. Course description: “LCCN: CACC 2513: Accounting principles and procedures relating to payroll accounting.” Current description: “Emphasizes the methods of computing earnings and deductions, preparation of payroll records, and journalizing payroll transactions as well as focusing on federal and state payroll laws and their effect on payroll records and required government reports.”

**Business & Technology/ACCT**

**Change of Course Description:** ACCT-214: Tax Accounting – Individuals. Course description: “LCCN: CACC 2613: Personal income tax preparation: current internal revenue act and its application to the federal income tax for individuals.” Current description: “Current Internal Revenue Act and its application to the federal income tax for individuals.”

**Business & Technology/ACCT**

**Change of Course Description:** ACCT-216: Intermediate Accounting I. Course description: "LCCN: CACC 2713: Continuation of accounting theory and concepts, concentrating on the 'asset' side of the balance sheet: time value of money; property plant and equipment." Current description: "Theory and practice of accounting. Concentrates on asset side of balance sheet."

**Arts & Humanities/ANTH**

**Change of Course Description:** ANTH-160: Cultural Anthropology. Course description: "LCCN: CATR 2013: Perspectives on cultural diversity and comparative cross-cultural analysis of social, political and economic organization, language, and religion." Current description: Nature and diversity of human cultures."

**Arts & Humanities/CRJU**

**Change of Course Description:** CRJU-105: Introduction to Criminal Justice. Course description: "LCCN: CCRJ 1013: Examination of the history, organization, and function of the local, state, and federal agencies that make up the criminal justice system. The survey course is organized around the three major components of the criminal justice system: police, courts, and corrections." Current description: "Overview of American criminal justice system and functional relationship among its component parts-law enforcement, courts, and corrections."

**Arts & Humanities/CRJU**

**Change of Course Name:** CRJU-103: Introduction to Correctional Systems. Change the name of CRJU-103: Introduction to Correctional Systems *from* CRJU-103: Introduction to Correctional Systems *to* CRJU-103: Introduction to Corrections.

**Arts & Humanities/CRJU**

**Change of Course Description:** CRJU-103: Introduction to Corrections. Course description: "LCCN: CCRJ 2013: Study of the American correctional process with emphasis on the development of current correctional programs and practice, modern rehabilitative processes, and community-based correctional efforts. Focus is also given to the roles of correctional system and its interrelation with the other components of the criminal justice system." Current description: Survey of criminal corrections. Explores historical development of penal and correctional philosophy, and practical application of theoretical concepts."

**Arts & Humanities/CRJU**

**Change of Course Description:** CRJU-209: Criminology. Course description: "LCCN: CCRJ 2113: Study of the theoretical perspectives used to explain the causation, prevalence, and societal impacts of crime." Current description: "Origin, extent, types and causes of criminal behavior. Topics include criminal theories as well as societal reaction to deviant behavior and criminal acts."

**Arts & Humanities/CRJU**

**Change of Course Description:** CRJU-160: Criminal Law. Course description: "LCCN: CCRJ 2213: Survey of law, crime, general principles of

criminal responsibility, elements of major crimes, punishments, conditions or circumstances that may excuse criminal responsibility or mitigate punishment, the court systems of Louisiana and the US, basic concepts of criminal law..” Current description: “Theory and application of criminal law within the criminal justice system. Discusses societal, cultural, and political contexts of criminal law.”

#### **Arts & Humanities/CRJU**

**Change of Course Name:** CRJU-101: Introduction to Police Process and Practices. Change the name of CRJU-101: Introduction to Police Process and Practices *from* CRJU-101: Introduction to Police Process and Practices *to* CRJU-101: Introduction to Policing.

#### **Arts & Humanities/CRJU**

**Change of Course Description:** CRJU-101: Introduction to Policing. Course description: “LCCN: CCRJ 2313: Study of the role, scope, organization, and management of police agencies at local, state, and federal levels.” Current description: “Philosophical and historical background of law enforcement in the United States. Examines federal, state, local, and private law enforcement agencies.”

#### **Business & Technology/ECON**

**Change of Course Description:** ECON-201: Macroeconomics. Course description: “LCCN: CECN 2213: Introduction to economy-wide phenomena, including national income, inflation, unemployment, economic growth, the monetary system, fiscal policy, international trade and finance.” Current description: “Unemployment, inflation, level and distribution of national income, growth and international trade. Competing macroeconomic models, fiscal and monetary policy.”

#### **Business & Technology/ECON**

**Change of Course Description:** ECON-202: Microeconomics. Course description: “LCCN: CECN 2223: Introduction to how individuals and firms make decisions and how they interact. Topics include the study of consumer theory, theories of price determination, production, market structure, trade, externalities, and public goods. Current description: “Demand, supply, cost and determination of prices through analyses of market models of competition, monopoly, and oligopoly. Concepts applied to real-world problems of pollution, shortages, surpluses and prices of inputs.”

#### **Business & Technology/ECON**

**Change of Course Name:** ECON-272: Money and Banking. Change the title of ECON-272: Money and Banking *from* ECON-272: Money and Banking *to* ECON-272: Money, Banking, and the Economy.

#### **Business & Technology/ECON**

**Change of Course Description:** ECON-272: Money, Banking, and the Economy. Course description: “LCCN: CECN 2313: Introduction to the role of commercial banks, other financial institutions, and the central bank in affecting the performance of the economy; relationships of monetary and fiscal policy in an open economy to prices, production, and employment.” Current description: “Aspects of money, banking, and basic

monetary theory: problems of economic stabilization, types of spending, role of gold, limitations of central bank control, governmental fiscal policy, balance of payments, and foreign exchange.”

**Arts & Humanities/ANTH**

**Change of Course Name:** ANTH-181: Geography. Change the name of ANTH-181: Geography *from* ANTH-181: Geography *to* ANTH-181: World Regional Geography.

**Arts & Humanities/ANTH**

**Change of Course Description:** ANTH-181: World Regional Geography. Course description: “LCCN: CGEG 2113: Study of the patterns of cultural characteristics and human landscapes of the major world regions.” Current description: “Describes and analyzes relationships of physical and human forces in various world regions.”

**Arts & Humanities/ANTH**

**Change of Course Description:** ANTH-205: Physical Geography. Course description: “LCCN: CGEG 2213: Physical processes and world patterns of weather, climate, soil, vegetation, landforms, and ocean phenomena.” Current description: “Introduces basic differences in geographical setting by examining landforms, surficial processes, and climate.”

**Business & Technology/MANG**

**Change of Course Description:** MANG-201: Principles of Management. Course description: “LCCN: CMGM 2103: Survey of administrative and behavioral processes fundamental to successfully operating various types of enterprises. Focuses on the management functions of planning, organizing, leading and controlling organizations and how management functions are impacted by domestic and global environmental factors.” Current description: “Fundamentals of management theory, including behavioral and scientific approaches.”

**Business & Technology/MANG**

**Change of Course Description:** MANG-131: Human Resource Management. Course description: “LCCN: CMGM 2213: Introduction to the examination of the utilization of human resources in organizations. Topics include recruitment, selection, training, compensation and development, legal issues, evaluation and termination of people in organizations.” Current description: “Study of the issues, trends, and problems involved in Human Resource Management. Topics such as recruiting, motivation, communication, leadership, and human resources development will be emphasized.”

**Business & Technology/MANG**

**Change of Course Description:** MANG-222: Small Business Management. Course description: “LCCN: CMGM 2313: Introduction to the procedure for operating a business, including principles, procedures, and methods for managing a small business. Special attention given to assessing business opportunities, planning for a small business, and managing other factors important for the success of a small company.” Current description: “Capstone course to the Entrepreneurship and Small

Business Management program brings together skills and competencies developed in other programmatic courses while the student prepares a professional-level business plan to launch or to better manage a business endeavor.”

**Arts & Humanities/POLI**

**Change of Course Name:** POLI-180: American Government. Change the name of POLI-180: American Government *from* POLI-180: American Government *to* POLI-180: Introduction to American Government.

**Arts & Humanities/POLI**

**Change of Course Description:** POLI-180: Introduction to American Government. Course description: “LCCN: CPOL 2013: The principles, institutions, processes, and functions of the government of the United States, and American political behavior.” Current description: “Surveys the structure of American Government.”

**Arts & Humanities/PSYC**

**Change of Course Name:** PSYC-127: General Psychology. Change the name of PSYC-127: General Psychology *from* PSYC-127: General Psychology *to* PSYC-127: Introduction to Psychology.

**Arts & Humanities/PSYC**

**Change of Course Description:** PSYC-127: Introduction to Psychology. Course description: “LCCN: CPSY 2013: Overview of the scientific study of behavior and mental processes.” Current description: “History and methodology of psychology, biological basis of behavior, perception, memory, learning, motivation, human development, personality, abnormal behavior, and social psychology.”

**Arts & Humanities/PSYC**

**Change of Course Name:** PSYC-226: Human Growth and Development. Change the name of PSYC-226: Human Growth and Development *from* PSYC-226: Human Growth and Development *to* PSYC-226: Developmental Psychology.

**Arts & Humanities/PSYC**

**Change of Course Description:** PSYC-226: Developmental Psychology. Course description: “LCCN: CPSY 2113: Survey of developmental processes from conception to death.” Current description: “Surveys normal lifespan changes, including physiological, cognitive, emotional, and behavioral changes.”

**Arts & Humanities/PSYC**

**Change of Course Description:** PSYC-225: Child Psychology. Course description: “LCCN: CPSY 2313: Survey of developmental processes of the child.” Current description: “Physical, intellectual, social, and emotional factors in child growth and development.”

**Arts & Humanities/PSYC**

**Change of Course Description:** PSYC-245: Social Psychology. Course description: “LCCN: CPSY 2413: Survey of the scientific study of individuals as they influence and are influenced by others.” Current description: “Social influences on individual behavior and the dynamics of group interaction. Includes research methods, attribution, attitudes and

behavior, interpersonal attraction, altruism, aggression, conflict, prejudice, social influence, and group dynamics.”

**Arts & Humanities/SOCI**

**Change of Course Name:** SOCI-151: Introductory Sociology. Change the name of SOCI-151: Introductory Sociology *from* SOCI-151: Introductory Sociology *to* SOCI-151: Introduction to Sociology.

**Arts & Humanities/SOCI**

**Change of Course Description:** SOCI-151: Introduction to Sociology. Course description: “LCCN: CSOC 2013: Introduction to major subject areas, theoretical perspectives, basic research methods, culture, socialization, social organization, institutions, inequality, and social change.” Current description: “Examines the scope and nature of sociological thought. Topics include culture, socialization, deviance, social institutions, social change and social organization.”

**Arts & Humanities/SOCI**

**Change of Course Name:** SOCI-155: Modern Social Problems. Change the name of SOCI-155: Modern Social Problems *from* SOCI-155: Modern Social Problems *to* SOCI-155: Social Problems.

**Arts & Humanities/SOCI**

**Change of Course Description:** SOCI-155: Social Problems. Course description: “LCCN CSOC 2113: Description and analysis of contemporary community, national, and international social issues, including history, theory, social implications, and current trends.” Current description: “Social problems explored from various sociological and social policy perspectives. Topics include alcohol and drug abuse, crime, family issues, discrimination (race, gender, class, religion, etc.) and health matters.”

**Arts & Humanities/SOCI**

**Change of Course Description:** SOCI-255: Marriage and the Family. Course description: “LCCN CSOC 2213: Current issues and trends in marriage and family relationships.” Current description: “Marriage and family patterns. Topics include dating, gender roles, mate selection, parenthood and divorce.”

Motion to Consent Agenda [**Motion: Vance Roux; Second: Janet Colletti; Carried, Unanimously**].

**XII. Old Business**

**XIII. Next Meeting**      September 27, 2013 (Scheduled Meeting)

**XIV. Adjournment**