



CURRICULUM COMMITTEE MEETING

Friday, March 28, 2014 - 2:00 p.m.

Student Life Center, Faculty Dining Room – (Building 23, First Floor Floor)

MINUTES

I. Call to Order

The meeting was called to order at 2:04 p.m Cheryl Myers, Designated Chair.

II. Roll Call

Present

Were:

John Arbour

Malene Arnaud-Davis

Jennifer Bennett

Vernel Briscoe

Maria Cisneros

Janet Colletti

Caitlin Cooper

Sara DeLozier

Linda Donahue

Lilian Gamble

Joan Hodge

Linda Kieffer

Larisia Jones

Anne LaVance

Mark McLean

Cheryl Myers

Vance Roux

David Sanders

Tim Stamm

Kiedra M. Williams

Attending to

Other Business:

Lester Adelsberg

Sal Anselmo

Abdelrahim Ayyad

Douglas Brewster

Ashley Chitwood

Monique Cola

Arnel Cosey

Lesha Coulon

Raymond Duplessis

Meredith Feike

Danielle Gandolfo

Thomas Gruber

Melissa LaCour

Larissa Littleton-Steib

Rhett McNorton

Claudia Martinez

Patrice Moore

Warren Punecky

Rhonda King

Kenneth Ripberger

Deborah Skevington

Dolores Smith

Janet Gauthier Stephens

Kristine Strickland

Tedd Walley

Darlene Williams

Theophilus Worrell

Guests:

Rene Cintron

Erin Sanders

Susan Welsh

III. Minutes of Committee Meetings

- a) Meeting of February 21, 2014; approved as written, with no changes requested.
- b) Special Meeting of March 14, 2014; approved as written, with no changes requested.

IV. Curriculum Operations Report – Tim Stamm

V. Common Course Names/Numbers

- a) Louisiana ACT 356 (2009); subsection 3164:

“...the Board of Regents shall develop, coordinate, and maintain a statewide course numbering system for postsecondary Education in all public ... postsecondary institutions as a means to facilitate program planning and transfer of students and course credits between and among ... postsecondary educational institutions.”

- b) Mathematics – Review – October 9, 2013
c) English – Review – November 5, 2013
d) Biological Sciences – Review – March 18, 2014
e) Physical Sciences – Review – April 8, 2014

VI. New Business

- a) **Arts & Humanities/SPCH**
Change of Course Number: SPCH-131: Interpersonal Communication. Change the number for SPCH-131: Interpersonal Communication *from* SPCH-131: Interpersonal Communication *to* SPCH-231 to reflect the nature and student learning outcomes associated with this course. Note: the Louisiana Common Course number designation is CCOM-2213. Review by faculty groups determine this course is more appropriately offered at the 200/2000 level. Motion to accept proposal [**Motion: Lilian Gamble; Second: Keidra Williams; Carried, Unanimously**].
- b) **Business & Technology/BUSG**
Change of Course Number: BUSG-131: Internship. Change the number for BUSG-131: Internship *from* BUSG-131: Internship *to* BUSG-275: Internship to reflect expected learning outcomes, and the placement of the course as a capstone requirement for the Associate of Applied Science degree program in Business & Management. Motion to accept proposal. [**Motion: Janet Colletti; Second: Lilian Gamble; Carried, Unanimously**].
- c) The agenda was reordered and items were combined for discussion. Original Placement Items VI. c. to VI. d.
Business & Technology/BUSG
Change of Course Description: BUSG-275: Internship. Course description: “Capstone course where students apply and develop skills and knowledge learned on the job. In addition to completing readings and assignments, students must be employed for a total of 120 hours in an

approved setting related to their major/concentration.” Current description: “Application of skills and knowledge learned in the classroom. Students gain real world experience by working in their chosen field of study.”

Business & Technology/BUSG

Change of Course Practicum and Contact Hours: BUSG-275: Internship. Change the practicum and contact hours from 0-15-3 / 225 to 0-10-3 / 150. Motion to accept proposals [**Motion: Larissa Jones; Second: David Sanders; Carried, Unanimously**].

- d) *The agenda was reordered. Original Placement Item VI. e.*

Allied Health/PTAP

New Course: PTAP-101: Introduction to Physical Therapy Careers (3-0-3 / 45). Creation of a new course, PTAP-101: Introduction to Physical Therapy Careers. The goal of the course is to provide accurate information about the educational requirements, scope of practice of the PT and the PTA, and the role of physical therapy in the healthcare field. Course description: “Introduction to the field of physical therapy as a career choice. Emphasis is on the role of the PT and PTA educational requirements, scope of practice and subspecialty areas such as pediatrics, geriatrics, sports. Upon completion of the course, the student should have a general understanding of the role of physical therapy in the health care environment.” Motion to accept proposal [**Motion: Jennifer Bennett; Second: Janet Colletti; Carried, Unanimously**].

- e) *The agenda was reordered and items were combined for discussion. Original Placement Items VI. f, to VI. i. and k*

Arts & Humanities/CDYC

Program Revision: Associate of Applied Science in Care & Development of Young Children. Revise the A.A.S. in Care & Development of Young Children: Delete: MATH-118: Algebra for College Students from General Education Requirements; Add: MATH-120: Contemporary Mathematics to General Education Requirements. Total Program Hours remain the same.

Arts & Humanities/CRJU

Program Revision: Associate of Arts in Criminal Justice. Revise the A.A. in Criminal Justice: Delete: MATH-118: Algebra for College Students from General Education Requirements; Add: MATH-120: Contemporary Mathematics to General Education Requirements. Total Program Hours remain the same.

Arts & Humanities/GSTD

Program Revision: Certificate of General Studies. Revise the CGS: Delete: MATH-118: Algebra for College Students from General Education Requirements; Add: MATH-120: Contemporary Mathematics to General Education Requirements. Total Program Hours remain the same.

Arts & Humanities/GSTD

Program Revision: Associate of General Studies. Revise the A.G.S.: Delete: MATH-118: Algebra for College Students from General Education Requirements; Add: MATH-120: Contemporary Mathematics to General Education Requirements. Total Program Hours remain the same.

Arts & Humanities/VISC

Program Revision: Associate of Arts Applied Science in Visual Communication-Graphic Design. Revise the A.A.S. in Visual Communication-Graphic Design: Delete: MATH-118: Algebra for College Students from General Education Requirements; Add: MATH-120: Contemporary Mathematics to General Education Requirements. Total Program Hours remain the same. Motion to accept proposals [**Motion: Keidra Williams; Second: Lillian Gamble; Carried Unanimously**].

- f) *The agenda was reordered. Original Placement Item VI. j.*

Arts & Humanities/INTD

Program Revision: Associate of Arts in Interior Design. Revise the A.A. in Interior Design: Delete: MATH-118: Algebra for College Students from General Education Requirements; Add: MATH-120: Contemporary Mathematics to General Education Requirements. Delete: INTD-251: Interior Design IV from Required Courses in Major; Change Approved Electives from Choose Three Hours to Choose Six Hours from List; Delete: ARCH-180: History and Theory of Architecture and CADD-212: Architectural Applications in CADD from the list of Approved Elective Choices, Add: Any CADD course 200 or higher to list of choices; Replace Humanities Requirement 3 hours with ARCH-180: History and Theory of Architecture. Total Program Hours remain the same. Changes are based on NCIDQ exam eligibility requirements: 60 credit hours of Interior Design related courses, such as: Interior Design studio courses, one Art History course, one Psychology course, one Sociology course, a basic drawing course, etc. Motion to accept proposal [**Motion: Keidra Williams; Second: Lilian Gamble; Carried, Unanimously**].

- g) *The agenda was reordered and items were combined for discussion. Original Placement Items VI. l to VI. m*

Business & Technology/ACCT

Program Revision: Associate of Applied Science in Accounting. Revise the A.A.S. in Accounting: Delete: MATH-118: Algebra for College Students from General Education Requirements; Add: MATH-120: Contemporary Mathematics to General Education Requirements. Total Program Hours remain the same.

Business & Technology/BUMG

Program Revision: Associate of Applied Science in Business & Management. Revise the A.A.S. in Business and Management: Delete: MATH-118: Algebra for College Students from General Education

Requirements; Add: MATH-120: Contemporary Mathematics to General Education Requirements. Total Program Hours remain the same. Motion to accept proposals [**Motion: Keidra Williams; Second: Joan Hodge; Carried, Unanimously**].

The agenda was reordered. Original Placement Item VI. n.

Technical Division/Painting & Glazing

Concept Proposal of a New Instructional Program: Certificate of Technical Studies in Glazier. The proposed C.T.S. program in Glazier will be a 33 credit hour program, offered in conjunction with the International Union of Painters and Allied Trades District Council 80. The goal of the program is to prepare students to enter the workforce as glaziers. The program will be a limited admissions program. To be eligible to enroll students must be registered with the IUPAT District 80.

Concept Proposal of a New Instructional Program: Certificate of Technical Studies in Painter and Wall Coverer. The proposed C.T.S. program in Painter and Wall Coverer will be a 33 credit hour program, offered in conjunction with the International Union of Painters and Allied Trades District Council 80. The goal of the program is to prepare students to enter the workforce as Painter/Wall Covers. The program will be a limited admissions program. To be eligible to enroll students must be registered with the IUPAT District 80.

Concept Proposal of a New Instructional Program: Certificate of Technical Studies in Industrial Coating and Lining Application Specialist. The proposed C.T.S. program in Industrial Coating and Lining Application Specialist will be a 33 credit hour program, offered in conjunction with the International Union of Painters and Allied Trades District Council 80. The goal of the program is to prepare students to enter the workforce as Industrial Coating and Lining Application Specialists. The program will be a limited admissions program. To be eligible to enroll students must be registered with the IUPAT District 80.

The proposed Certificate programs have been developed in consultation with industry partners and are designed to meet local workforce needs. The proposed programs have been developed to meet national standards of the painting/glazing industry. Motion to accept proposal with the following questions: Tuition and faculty responsibilities for attendance, grading, reporting [**Motion: Larissa Jones; Second: Vernell Briscoe; Carried, Unanimously**].

- h) *The agenda was reordered and items combined for discussion. Original Placement Items VI. o to VI. t.*

Nursing/NURS

Course Deletion: NURS-112: Basics in Nursing. Delete the course, NURS-112: Basics in Nursing, as it is no longer used in the Curriculum.

Nursing/NURS

Course Deletion: NURS-115: Pharmacology in Nursing. Delete the

course, NURS-115: Pharmacology in Nursing, as it is no longer used in the Curriculum.

Nursing/NURS

Course Deletion: NURS-122: Nursing of the Adult Client I. Delete the course, NURS-122: Nursing of the Adult Client I, as it is no longer used in the Curriculum.

Nursing/NURS

Course Deletion: NURS-219: Parent-Child Nursing. Delete the course, NURS-219: Parent-Child Nursing, as it is no longer used in the Curriculum.

Nursing/NURS

Course Deletion: NURS-221: Mental Health Nursing. Delete the course, NURS-221: Mental Health Nursing, as it is no longer used in the Curriculum.

Nursing/NURS

Course Deletion: NURS-232: Nursing of the Adult Client II. Delete the course, NURS-232: Nursing of the Adult Client II, as it is no longer used in the Curriculum. Motion to accept proposals [**Motion: Vernell Briscoe; Second: Keidra Williams; Carried, Unanimously**].

- i) *The agenda was reordered and items combined for discussion. Original Placement Items VI. u to VI. v.*

Business & Technology/ACCT

Change of Course Prerequisite Requirement: ACCT-201: Accounting I. Delete: Eligibility for MATH-118, and Add: Eligibility for MATH-120 as prerequisite requirement.

Business & Technology/ACCT

Change of Course Prerequisite Requirement: ACCT-205: Principles of Financial Accounting. Delete: Eligibility for MATH-118, and Add: Eligibility for MATH-120 as prerequisite requirement. Motion to accept proposals [**Motion: Lillian Gamble; Second: Vance Roux; Carried, Unanimously**].

- j) *The agenda was reordered and items combined for discussion. Original Placement Items VI. w. to VI. x.*

Business & Technology/ECON

Change of Course Prerequisite Requirement: ECON-201: Macroeconomics. Delete: Eligibility for MATH-118, and Add: Eligibility for MATH-120 as prerequisite requirement.

Business & Technology/ECON

Change of Course Prerequisite Requirement: ECON-202: Microeconomics. Delete: Eligibility for MATH-118, and Add: Eligibility for MATH-120 as prerequisite requirement. Motion to accept proposals [**Motion: Janet Colletti; Second: David Sanders; Carried, Unanimously**].

- k) *The agenda was reordered and items combined for discussion. Original Placement Items VI. y. to VI. ee.*

General Education/FNAR

Removal of Course from list of used to fulfill General Education Requirements: FNAR-103: Beginning Drawing. Remove FNAR-103: Beginning Drawing from the list of courses used to fulfill Fine Arts General Education requirements. The course is skills-based and does not meet current definitions of General Education, as promulgated by the Commission on Colleges and the Board of Regents for Louisiana Higher Education.

General Education/FNAR

Removal of Course from list of used to fulfill General Education Requirements: FNAR-113: Painting I. Remove FNAR-113: Painting I from the list of courses used to fulfill Fine Arts General Education requirements. The course is skills-based and does not meet current definitions of General Education, as promulgated by the Commission on Colleges and the Board of Regents for Louisiana Higher Education.

General Education/FNAR

Removal of Course from list of used to fulfill General Education Requirements: FNAR-151: Jewelry I. Remove FNAR-151: Jewelry I from the list of courses used to fulfill Fine Arts General Education requirements. The course is skills-based and does not meet current definitions of General Education, as promulgated by the Commission on Colleges and the Board of Regents for Louisiana Higher Education.

General Education/FNAR

Removal of Course from list of used to fulfill General Education Requirements: FNAR-155: Ceramics I. Remove FNAR-155: Ceramics I from the list of courses used to fulfill Fine Arts General Education requirements. The course is skills-based and does not meet current definitions of General Education, as promulgated by the Commission on Colleges and the Board of Regents for Louisiana Higher Education.

General Education/FNAR

Removal of Course from list of used to fulfill General Education Requirements: FNAR-213: Water-Media Painting I. Remove FNAR-213: Water-Media Painting I from the list of courses used to fulfill Fine Arts General Education requirements. The course is skills-based and does not meet current definitions of General Education, as promulgated by the Commission on Colleges and the Board of Regents for Louisiana Higher Education.

General Education/FNAR

Removal of Course from list of used to fulfill General Education Requirements: FNAR-214: Water-Media Painting II. Remove FNAR-214: Water-Media Painting II from the list of courses used to fulfill Fine Arts General Education requirements. The course is skills-based and does not meet current definitions of General Education, as promulgated by the Commission on Colleges and the Board of Regents for Louisiana Higher Education.

General Education/FNAR

Removal of Course from list of used to fulfill General Education Requirements: THEA-111: Acting I. Remove THEA-111: Acting I from the list of courses used to fulfill Fine Arts General Education requirements. The course is skills-based and does not meet current definitions of General Education, as promulgated by the Commission on Colleges and the Board of Regents for Louisiana Higher Education. Motion to accept proposal **[Motion: David Sanders; Second: Lilian Gamble; Carried, by Majority vote, with one (1) Opposing Vote].**

l) **Business & Technology/BUSG**

Change of Course Number: BUSG-178: Business Communication. Change the number for BUSG-178: Business Communication *from* BUSG-178: Business Communication *to* BUSG-240: Business Communication to reflect expected learning outcomes, and the alignment with other LCTC System, UL System, and Louisiana Private Colleges/Universities. Motion to accept proposal **[Motion: Janet Colletti; Second: Lilian Gamble; Carried, Unanimously].**

VII. Old Business

VIII. Next Meeting April 11, 2014 (Scheduled Meeting)

IX. Adjournment