



Unit Plan Assessment Rubric

Planning Unit: _____
Planning Year: _____
Review Date: _____
Reviewer: _____

STANDARDS

1. Unit Mission Statement		Overall				
a. Does the unit mission support the college mission?		Yes / No				
b. Does the unit mission describe the unit and its characteristics & components?		Yes / No				
2. Strategic Focus/College Goals Link		Outcome 1	Outcome 2	Outcome 3	Outcome 4	Outcome 5
a. Is outcome linked to the Strategic Focus and/or College Goals?		Yes / No				
3. Measurable Outcomes & Target		Overall				
a. Does the unit state at least three desired outcomes that start with verbs?		Yes / No				
b. Is each stated outcome numerically measurable?		Yes / No				
c. Is (are) target(s) clearly and objectively stated?		Yes / No				
d. Is (are) target(s) related to the stated outcome?		Yes / No				
4. Strategy to Accomplish Desired Outcome						
a. Does the proposed strategy relate to the stated outcome?		Yes / No				
b. Is the proposed strategy likely to achieve the stated outcome?		Yes / No				
c. Is the proposed strategy sufficiently detailed?		Yes / No				
5. Budget Link						
a. Is either "Yes" or "No" budget link clearly indicated for the outcome?		Yes / No				
b. If "Yes" is indicated, is amount specified?		Yes / No				
6. Assessment Methods & Instruments						
a. Are the assessment methods and instruments clearly identified?		Yes / No				
b. Are the assessment methods and instruments likely to yield the data needed to properly measure the target(s)?		Yes / No				
7. Findings and Use of Results						
a. Are results clearly stated that link to the target(s)?		Yes / No				
a. Is there clear and sufficient evidence of the use of results for improvement?		Yes / No				

Overall Rating:

1. Excellent 2. Acceptable 3. Needs Work