



CURRICULUM COMMITTEE MEETING

Friday, July 29, 2014 - 2:00 p.m.

Student Life Center, Dolphin Den – (Building 23, First Floor Floor)

MINUTES

I. Call to Order

The meeting was called to order at 2:05 pm, by Tim Stamm, Assistant Chair.

II. Roll Call

Present Were:

John Arbour
Abdelrahim Ayyad
Malene Arnaud-Davis
Jennifer Bennett
Douglas Brewster
Maria Cisneros
Janet Colletti
Caitlin Cooper
Leshia Coulon
Raymond Duplessis
Thomas Gruber
Joan Hodge

Larisia Jones
Linda Kieffer
Anne LaVance
Cheryl Myers
Warren Punecky
Deborah Skevington
Dolores Smith
Tim Stamm
Kristine Strickland
Tedd Walley
Keidra M. Williams

Attending to
Other Business:

Lester Adelsberg
Sal Anselmo
Vernel Briscoe
Ashley Chitwood
Monique Cola
Arnel Cosey
Sara DeLozier
Linda Donahue
Meredith Feike
Lilian Gamble
Danielle Gandolfo
Rhonda King

Melissa LaCour
Larissa Littleton-Steib
Mark McLean
Rhett McNorton
Claudia Martinez
Patrice Moore
Kenneth Ripberger
Vance Roux
David Sanders
Janet Gauthier Stephens
Darlene Williams
Theophilus Worrell

Guests:

Robert Dunn
Lynn Robertson

Uriia Hambrick

III. Minutes of the Meeting of May 2, 2014

IV. Curriculum Operations Report – Tim Stamm

V. New Business

- a) **Arts & Humanities/VISC**
New Course: VISC 262: Special Topics in Digital Photography (3-3-3 / 90). Creation of a new course, VISC 262: Special Topics in Digital Photography, designed to provide a capstone experience in digital photography. Course description: “Industry specific techniques for major areas of focus within the field of Professional Digital Photography. Motion to accept proposal [**Motion: Jennifer Bennett; Second: Deborah Skevington; Carried, Unanimously**].
- b) *The agenda was reordered and items were combined for discussion. Original Placement Items V. b. to V.c.*
Science & Mathematics/PHYS
New Course: PHYS-225: Physics III (Calculus Based) (3-0-3 / 45). Creation of a new course, PHYS-225: Physics III (Calculus Based), designed to build and reinforce the critical thinking, logic, and computational skills of the student. Course maps to Louisiana Common Course Number (LCCN) CPHY 2153. Course description: “Calculus-based physics: gravitational fields, electrostatics, circuits, magnetism and electromagnetic waves (Intended for engineering and physical science majors.)
Science & Mathematics/PHYS
New Course: PHYS-226: Physics III Lab (Calculus Based) (0-3-1 / 45). Creation of a new course, PHYS-226: Physics III Lab (Calculus Based) to accompany PHYS-225. Course description: “Laboratory course to reinforce the accompanying lecture, PHYS 225. The experiments to be covered will demonstrate concepts in thermodynamics, sound, optics and topics in modern physics. This course emphasizes the application of basic principles and problem solving techniques acquired in PHYS 225.” Motion to accept proposal. [**Motion: Deborah Skevington; Second; Dolores Smith; Carried, Unanimously**].
- c) *The agenda was reordered. Original Placement Item V.d*
Science & Mathematics/PHYS
Course Deletion: PHYS-201: Introduction to Calculus-Based Physics (3-0-3). Deletion of the course, PHYS-201: Introduction to Calculus-Based Physics, as the revised three-course/laboratory sequence in Calculus-Based Physics (PHYS-221, 222, 223, and 224), render this course obsolete. Motion to accept proposals [**Motion: Jennifer Bennett; Second: Joan Hodge; Carried, Unanimously**].
- d) *The agenda was reordered and items were combined for discussion. Original Placement Items V.e. to V. f.*
Arts & Humanities/TEVP
Concept Proposal of a New Program: Technical Competency Area (TCA) in Editing and Post-Production. Creation of a 12-credit hour T.C.A. in Editing and Post-Production. The purpose of this T.C.A. program is to provide the student with an opportunity for career exploration and/or

career specialization in the Mass Communication Broadcast and Non-Broadcast fields. All courses are existing and are taught on a regular basis. Offering the proposed T.C.A. will incur no additional cost to the College.

Arts & Humanities/TEVP

Concept Proposal of a New Program: Technical Competency Area (TCA) in Event Production. Creation of a 12-credit hour T.C.A. in Event Production. The purpose of this T.C.A. program is to provide the student with an opportunity to master the skills required to work in entry-level, support positions for large and medium scale production events. All courses are existing and are taught on a regular basis. Offering the proposed T.C.A. will incur no additional cost to the College. Motion to accept proposal [**Motion: Jennifer Bennett; Second: Janet Colletti; Carried, Unanimously**].

- e) *The agenda was reordered and items were combined for discussion. Original Placement Items V.g. to V.I.*

Business & Technology/CADD

Program Revision: Associate of Applied Science in Computer Assisted Drafting and Design. Revise the A.A.S. in Computer Assisted Drafting and Design. Delete: MATH-118: Algebra for College Students; Add: MATH-120: Contemporary Mathematics or MATH-128: Applied Algebra or MATH-130: College Algebra; Total Program Hours remain the same.

Allied Health/FSED

Program Revision: Associate of Applied Science in Funeral Services Education. Revise the A.A.S. in Funeral Services Education. Delete: MATH-118: Algebra for College Students; Add: MATH-120: Contemporary Mathematics; Total Program Hours remain the same.

Allied Health/OCTA

Program Revision: Associate of Applied Science in Occupational Therapy Assistant. Revise the A.A.S. in Occupational Therapy Assistant. Delete: MATH-118: Algebra for College Students; Add: MATH-120: Contemporary Mathematics or MATH-128: Applied Algebra or MATH-130: College Algebra; Total Program Hours remain the same.

Allied Health/POLY

Program Revision: Associate of Applied Science in Polysomnographic Technology. Revise the A.A.S. in Polysomnographic Technology. Delete: MATH-118: Algebra for College Students; Add: MATH-128: Applied Algebra; Total Program Hours remain the same.

Allied Health/RATH

Program Revision: Post-Associate Certificate in Radiation Therapy. Revise the Pre-requisite Requirements for the P.A.C. in Radiation Therapy. Delete: MATH-118: Algebra for College Students; Add: MATH-128: Applied Algebra; Total Program Hours remain the same.

Technical Division/MOVH

Program Revision: Associate of Applied Science in Motor Vehicle Technology. Revise the A.A.S. in Motor Vehicle Technology. Delete: MATH-118: Algebra for College Students; Add: MATH-120: Contemporary

Mathematics; Total Program Hours remain the same. Motion to accept proposals [**Motion: Warren Punecky; Second: Lesha Coulon; Carried, Unanimously**].

- f) *The agenda was reordered and items were combined for discussion. Original Placement Items V. m to V. n*

Curriculum & Program Development

Report: Transferrable Mathematics Courses in degree (and certificate) programs. Summary report regarding the progress and timeline for replacing MATH-118: Algebra for College Students, a course not listed on the Board of Regents' Master Course Articulation Matrix or included in the Louisiana Common Course Catalog, with transferrable courses included on the Board of Regents' Master Course Articulation Matrix and included in the Louisiana Common Course Catalog to remain in compliance with the Board of Regents for Louisiana Higher Education's Academic Affairs Policy 2.18: Minimum Requirements for Placement Into Entry-Level, College Level Mathematics and English and Louisiana Act 356 (2009): Common Course Names and Numbers to facilitate transfer/articulation between and among Colleges/Universities. [**Report Only: No action required**]

- g) **Business & Technology/CULA**

Change of Program Description: Associate of Applied Science in Culinary Arts. Delete: References to MATH-118 in program admission statements, and replace with MATH-120: Contemporary Math. Delete: timeline for submission of applications. Motion to accept proposal [**Motion: Keidra Williams; Second: Douglas Brewster; Carried, Unanimously**].

- h) *The agenda was reordered. Original Placement Item V. o.*

Nursing/NURS

Change of Program Description: Associate of Science in Nursing. Delete: references to program completion "in a minimum of five semesters and *one summer session*;" replace with "in a minimum of five semesters." Delete: references to "health insurance;" Change: information requests to reference program website. Motion to accept proposal [**Motion: Raymond Duplessis; Second: Jennifer Bennett; Carried, Unanimously**].

VI. Consent Agenda

- a) **Arts & Humanities/VISC**

Master Syllabus Revision: VISC-204: Introduction to Pixel Based Software. Revision of the Master Syllabus for VISC-204 to include updated format, learning outcomes, and learning activities.

- b) **Arts & Humanities/VISC**

Master Syllabus Revision: VISC-214: Using Vector Based Software.

Revision of the Master Syllabus for VISC-214 to include updated format, learning outcomes, and learning activities.

- c) **Arts & Humanities/VISC**
Master Syllabus Revision: VISC-224: Using Page Publishing Software. Revision of the Master Syllabus for VISC-224 to include updated format, learning outcomes, and learning activities.
- d) **Arts & Humanities/VISC**
Master Syllabus Revision: VISC-225: Advanced Pixel Based Software Use. Revision of the Master Syllabus for VISC-225 to include updated format, learning outcomes, and learning activities.
- e) **Arts & Humanities/VISC**
Master Syllabus Revision: VISC-244: Computer Animation. Revision of the Master Syllabus for VISC-244 to include updated format, learning outcomes, and learning activities.
- f) **Science & Mathematics/PHYS**
Master Syllabus Revision: PHYS-221: Physics I (Calculus Based). Revision of the Master Syllabus for PHYS-221 to include updated format, learning outcomes, and learning activities.
- g) **Science & Mathematics/PHYS**
Master Syllabus Revision: PHYS-222: Physics II (Calculus Based). Revision of the Master Syllabus for PHYS-222 to include updated format, learning outcomes, and learning activities.
- h) **Science & Mathematics/PHYS**
Master Syllabus Revision: PHYS-223: Physics I Lab (Calculus Based). Revision of the Master Syllabus for PHYS-223 to include updated format, learning outcomes, and learning activities.
- i) **Science & Mathematics/PHYS**
Master Syllabus Revision: PHYS-224: Physics II Lab (Calculus Based). Revision of the Master Syllabus for PHYS-224 to include updated format, learning outcomes, and learning activities.

Motion to accept Consent Agenda. [**Motion: Leshia Coulon; Second: Caitlin Cooper; Carried, Unanimously**].

VII. Old Business

- a) *The agenda was reordered and items were combined for discussion. Original Placement Items VII. A. to VII. B.*
- b) **Change of General Education Mathematics Requirements:**
 - i. **P.A.C. in Diagnostic Medical Sonography: MATH-120 and MATH-130 OR MATH-203**
 - ii. **A.A.S. in Health Information Technology: MATH-120**
 - iii. **C.A.S. in Medical Coding: MATH-120**
 - iv. **A.A.S. in Medical Laboratory Technology: MATH-120**
 - v. **A.A.S. in Physical Therapist Assistant: MATH-120**
 - vi. **A.A.S. in Veterinary Technology: MATH-120**

Business & Technology/PTEC

Concept Proposal of a New Program: Associate of Applied Science in Process Technology. Name Change to: Process Control and Instrumentation. Motion to accept proposals [**Motion: Janet Coletti; Second: Tedd Walley; Carried, Unanimously**]

VIII. Next Meeting TBA: Fall 2014

IX. Adjournment

The meeting was adjourned at 2:35 p.m.