



CURRICULUM COMMITTEE MEETING

Friday, October 24, 2014 - 2:00 p.m.

Student Life Center, Dolphin Den – (Building 23, First Floor)

MINUTES

I. Call to Order

The meeting was called to order at 2:05 p.m. by Lester Adelsberg, Chair.

II. Roll Call

Present Were:

Lester Adelsberg
Sal Anselmo
John Arbour
Jennifer Bennett
Ashley Chitwood
Clint A. Coleman
Janet Colletti
Caitlin Cooper
Lilian Gamble
Larisia Jones
Rhonda King

Mark McLean
Cheryl Myers
Jim Newchurch
David Sanders
Deborah Skevington
Tim Stamm
Janet Gauthier Stephens
Darlene Williams
Kiedra M. Williams
Leah Wooden

Attending to
Other Business:

Abdelrahim Ayyad
Malene Arnaud-Davis
Douglass Brewster
Michael Brezinsky
Vernell Briscoe
Maria Cisneros
Arnel Cosey
Leshia Coulon
Emmett Davis
Sara DeLozier
Linda Donahue
Raymond Duplessis
Meredith Feike
Danielle Gandolfo
Thomas Gruber
Linda Kieffer

Melissa LaCour
Anne LaVance
Larissa Littleton-Steib
Claudia Martinez
Rhett McNorton
Patrice Moore
Warren Punecky
J. Michael Randolph
Kenneth Ripberger
Vance Roux
Emily Rush
Dolores Smith
Kristine Strickland
Thomas Lovince
Theodore Walley
Theo Worrell

III. Vice Chancellor's Charge for the Curriculum Committee

IV. Curriculum Committee Information Repository – Tim Stamm

V. Minutes of meeting of September 26, 2014

The minutes of the meeting of September 26, 2014 were reviewed and approved as presented. **[Motion: Janet Colletti; Second: Sal Anselmo; Carried Unanimously].**

VI. Curriculum Operations Report – Tim Stamm

An overview regarding the status of Curriculum Proposals approved by the Curriculum Committee during the past Academic Year (AY: 2013-2014) was presented for information and discussion:

Program	Action/Current Status
TCA Basic Cook	Curriculum Committee/Vice Chancellor Approved: 10/2013 LCTCS Returned-Refused Consideration for Board Agenda*
Welding Revisions	Curriculum Committee/Vice Chancellor Approved: 10/2013 LCTCS/Regents Approved: 2/2014 LCTCS requested adjustments, post-approval, 10/2014
Precision Machining	Curriculum Committee/Vice Chancellor Approved: 10/2013 LCTCS/Regents Approved: 2/2014
CTS in Digital Photography	Curriculum Committee/Vice Chancellor Approved: 10/2013 LCTCS Returned-Refused Consideration for Board Agenda*
CTS in Real Estate Professional	Curriculum Committee/Vice Chancellor Approved: 10/2013 LCTCS Returned-Refused Consideration for Board Agenda*
CTS in Human Resources Assistant	Curriculum Committee/Vice Chancellor Approved: 10/2013 LCTCS Returned-Refused Consideration for Board Agenda*
CTS in Industrial Maintenance	Curriculum Committee/Vice Chancellor Approved: 10/2013 LCTCS/Regents Approved: 2/2014 Submitted to SACSCOC; Follow up: June/July 2014; Substantive Change Approval Pending LCTCS requested adjustments, post-approval, 10/2014
CTS: Glazier CTS: Painter and Wall Coverer CTS: Industrial Coating and Lining Application Specialist	Curriculum Committee/Vice Chancellor Approved: 3/2014 Additional meetings/discussion with Advisory Board re: program structure, format, and exact need.
TCA in Editing and Post Production TCA in Event Production	Curriculum Committee/Vice Chancellor Approved: 7/2014 LCTCS Returned-Refused Consideration for Board Agenda*

AAS in Process Control and Instrumentation	Curriculum Committee/Vice Chancellor Approved: 11/2011 Industry/Advisory Board Review; Detailed Needs Assessment Request Name Change: Curriculum Committee/Vice Chancellor Approved: 7/2014 Submitted to LCTCS – November 8, 2014 Board Meeting
AAS in Science Laboratory Technology	Curriculum Committee/Vice Chancellor Approved: 10/2012 LCTCS Approved: 4/2014; Regents Approved: 5/2014 Submitted to SACSCOC; Follow up: June/July 2014; Substantive Change Approval Pending
AS in Electrical-Electronics Engineering Technology	Approved Pre-1975 LCTCS requested adjustments, post-approval, 10/2014
CTS Electrician: Commercial CTS Electrician: Small Industrial	Curriculum Committee Approved: 11/12; Vice Chancellor Approved: 2/2013 LCTCS Approved Revisions: 5/2013; Regents Approved Name Changes: 6/2013 LCTCS requested adjustments, post-approval, 10/2014

**“At this time, LCTCS colleges are focused intently on providing programs to meet the state’s demand for Tier One programs. The correct question is how these programs meet Louisiana’s Tier One demands? The only variation of that question is how do these programs meet the Tier One demands of the Greater New Orleans region? I have attached a spreadsheet listing the Tier One programs for your reference.” – LCTCS Communication to College, October 3, 2014.*

VII. General Education / Articulation Initiatives – Tim Stamm

- a) 2+2 Articulation Agreement – University of New Orleans: Associate of Arts in American Sign Language Studies to UNO’s Bachelor of Interdisciplinary Studies

VIII. Common Course Names/Numbers

- a) Louisiana ACT 356 (2009); subsection 3164:

“...the Board of Regents shall develop, coordinate, and maintain a statewide course numbering system for postsecondary Education in all public ... postsecondary institutions as a means to facilitate program planning and transfer of students and course credits between and among ... postsecondary educational institutions.”

IX. New Business

a) **Technical Division/AIRC**

Concept Proposal of a new instructional program: Associate of Applied Science in Aviation. Creation of a sixty-one (61) credit hour program, designed to prepare students to become safe, competent, ethical aviation professionals. This program includes all the courses and flight training necessary for the following Federal Aviation Administration (FAA) flight certificates and ratings: Commercial Pilot Certificate— Airplane Single and Multi-engine Land, with Instrument Airplane rating; Private Pilot; and Certified Flight Instructor. The program will be offered in conjunction with the Flight Academy of New Orleans, LLC (FANO), located at the New Orleans Lakefront Airport. FANO is an approved training site and is accredited by the Federal Aviation Authority (FAA). Motion to accept proposal. [**Motion: Clint A. Coleman; Second: Janet Colletti; Carried, Unanimously**].

b) **Business & Technology/ARCH**

Concept Proposal of a new Instructional Program: Technical Competency Area in Architectural Contractor Practices. The nine (9) credit hour Technical Competency in Architectural Contractor Practices. The purpose of the T.C.A. is to recognize through skill assessments individuals who demonstrate mastery of the core competencies of Architectural Contractor Practices (entry-level) through successful completion of measurable assessments. The goal of the Architectural Contractor Practices program is to raise the level of performance of technical workers both to assist the individuals in finding higher-wage jobs and to help employers ensure their workforce increases the company's productivity and competitiveness. Motion to accept proposal. [**Motion: Kiedra Williams; Second: Sal Anselmo; Carried, Unanimously**].

c) **Business & Technology/ELST**

Concept Proposal of a new Instructional Program: Technical Competency Area in A+ Certification. The eleven (11) credit Technical Competency Area is designed to raise the level of performance of technical workers both to assist the individuals in finding higher-wage jobs and to help employers ensure their workforce increases the company's productivity and competitiveness. Motion to accept proposal. [**Motion: Lilian Gamble; Second: Larissa Jones; Carried, Unanimously**].

d) **Business & Technology/ELET**

Concept Proposal of a new Instructional Program: Technical Competency Area in PLC Programming. The four (4) credit Technical Competency area is designed to raise the level of performance of technical workers both to assist the individuals in finding higher-wage jobs and to help employers ensure their workforce increases the company's productivity and competitiveness. Motion to accept proposal. [**Motion:**

Deborah Skevington; Second: Darlene Williams; Carried, Unanimously].

e) **Business & Technology/CNET**

Concept Proposal of a new Instructional Program: Technical Competency Area in NET+ Certification. The six (6) credit hour Technical Competency Area in NET + Certification is designed to raise the level of performance of technical workers both to assist the individuals in finding higher-wage jobs and to help employers ensure their workforce increases the company's productivity and competitiveness. Motion to accept proposal. **[Motion: Ashley Chitwood; Second: Lilian Gamble; Carried, Unanimously].**

f) **Business & Technology/CNET**

Concept Proposal of a new Instructional Program: Certificate of Technical Studies in Computer Network Technology. The twenty-one (21) credit hour Certificate of Technical Studies program in Computer Network Technology is designed to recognize through skill assessments individuals who demonstrate mastery of the core competencies of computer networking through successful completion of measureable assessments. The program is designed to raise the level of performance of technical workers both to assist the individuals in finding higher-wage jobs and to help employers ensure their workforce increases the company's productivity and competitiveness. Motion to accept proposal. **[Motion: Mark McLean; Second: Kiedra Williams; Carried, Unanimously].**

g) **Allied Health/DIET**

Change of Program Title: Associate of Applied Science in Dietetics Technician. Change the name of the A.A.S. in Dietetics Technician *from* A.A.S. in Dietetics Technician *to* A.A.S. in Nutrition and Dietetics. The change in program name reflects industry and professional accreditation agency standard practices. Motion to accept proposal. **[Motion: Ashley Chitwood; Second: Sal Anselmo; Carried, Unanimously].**

h) **The agenda was reordered and items were combined for discussion. Original Placement Items V.h. to V.k.**

Allied Health/VETT

Revision of Master Syllabus: VETT-125: Pharmacology for Veterinary Technicians. Revise the Master Syllabus for VETT-125: Pharmacology for Veterinary Technicians to include topics in Veterinary Nutrition. (*Item Pending receipt of Master Syllabus in proper format reflecting referenced changes*).

Allied Health/VETT

Revision of Master Syllabus: VETT-125: Pharmacology for Veterinary Technicians. Revise the Master Syllabus for VETT-125: Pharmacology for Veterinary Technicians to include topics in Veterinary Nutrition. (*Item*

Pending receipt of Master Syllabus in proper format reflecting referenced changes).

Allied Health/VETT

Revision of Master Syllabus: VETT-135: Clinical Pathology I. Revise the Master Syllabus for VETT-135: Clinical Pathology I to include topics in Clinical Chemistry Tests. *(Item Pending receipt of Master Syllabus in proper format reflecting referenced changes).*

Allied Health/VETT

Revision of Master Syllabus: VETT-235: Clinical Pathology II. Revise the Master Syllabus for VETT-235: Clinical Pathology II to include topics in Parasitology, Microbiology, and Urinalysis. *(Item Pending receipt of Master Syllabus in proper format reflecting referenced changes).* Motion to accept proposals. [**Motion: Mark McLean; Second: Rhonda King; Carried, Unanimously**].

ii) *Item removed from consideration at request of Division Dean*

Business & Technology/ACCT/ECON

Change of Prerequisite Requirements: Change of Prerequisite for ACCT-205: Introduction to Financial Accounting; ECON-201: Macroeconomics; and ECON-202: Microeconomics. Current (partial) Prerequisite: "Eligibility for MATH-120: Contemporary Mathematics;" requested wording change to: "MATH-094: Intermediate Algebra or higher." *Note: Readiness for MATH-120 indicates completion of MATH-093; Completion of MATH-094 indicates readiness for MATH-128 or MATH-130*

X. Old Business

XI. Next Meeting November 14, 2014 (Scheduled Meeting)

XII. Adjournment The meeting was adjourned at 3.18p.m.