

**Ad Hoc Budget Committee Recommendation**

Sub-Committee:         
  
 Date:

|  |  |  |  |
| --- | --- | --- | --- |
| **Recommended Efficiency:** | | | |
| **Data Sources:** | | **Stakeholders/Departments Interviewed:** | |
| **Anticipated Annual Cost Savings:** | | **Anticipated Future Impact:** | |
| **Notes/Concerns/Issues/Other Comments:** | | | |
| **Action Steps:** | | | |
| **What should be done?** | **Who should do it?** | | **When should it be done?** |
|  |  | |  |
|  |  | |  |
|  |  | |  |
|  |  | |  |
|  |  | |  |