



**CURRICULUM COMMITTEE MEETING**

*Friday, January 29, 2016- 2:00 p.m.*

*Student Life Center, Bayou St. John – (Building 23, Second Floor)*

**MINUTES**

**I. Call to Order**

Meeting was called to order at 2:06 p.m. by Harold Gaspard, Chair, Curriculum Committee

**II. Roll Call**

Present Were:

Lester Adelsberg  
Revaz Akirtava  
Malene Arnaud-Davis  
Abdelrahim Ayyad  
Vernell Briscoe  
Peter Cho  
Clint Coleman  
Janet Colletti  
Caitlin Cooper  
Lilian Gamble  
Harold Gaspard  
Thomas Gruber  
Linda Kieffer  
Cherie Larocca

Cheryl Myers  
Jim Newchurch  
Warren Punecky  
Jay Randolph  
Vance Roux  
Emily Rush  
Jeanne Samuel  
David Sanders  
Deborah Skevington  
Dolores Smith  
Tim Stamm  
Sara Strickland  
Tedd Walley

Attending to  
Other Business:

Sal Anselmo  
John Arbour  
Jennifer Bennett  
Michael Brezinsky  
Ashley Chitwood  
Maria Cisneros  
Arnel Cosey  
Leshia Coulon  
Emmett Davis  
Linda Donahue  
Raymond Duplessis  
Danielle Gandolfo  
Larisia Jones

Rhonda King  
Anne LaVance  
Larissa Littleton-Steib  
Claudia Martinez  
Rhett McNorton  
Patrice Moore  
Kenneth Ripberger  
Janet Gauthier Stephens  
Thomas Lovince  
Darlene Williams  
Kiedra M. Williams  
Leah Wooden

**III. Minutes of meeting of November 20, 2015**

**IV. Curriculum Operations Report – Tim Stamm**

## V. Articulation/Transfer/Placement Initiatives – Tim Stamm

- a) LCTCS ACCUPLACER Cut scores for placement into English, Mathematics, and Reading courses.

## VI. New Business

- a) *The agenda was reordered and items were combined for discussion. Original Placement Items V.a to V.j.*

### **Arts & Humanities/CRJU**

**Publication of Suggested Program Sequence:** Associate of Arts in Criminal Justice. Publication of Suggested Program Sequence in College Catalog.

### **Arts & Humanities/INTD**

**Publication of Suggested Program Sequence:** Associate of Arts in Interior Design. Publication of Suggested Program Sequence in College Catalog.

### **Arts & Humanities/VISC**

**Publication of Suggested Program Sequence:** Associate of Applied Science in Visual Communication-Graphic Design. Publication of Suggested Program Sequence in College Catalog.

### **Business & Technology/BUAD**

**Publication of Suggested Program Sequence:** Associate of Science in Business Administration. Publication of Suggested Program Sequence in College Catalog.

### **Business & Technology/ENTE**

**Publication of Suggested Program Sequence:** Certificate of Technical Studies in Entrepreneurship. Publication of Suggested Program Sequence in College Catalog.

### **Business & Technology/LOGT**

**Publication of Suggested Program Sequence:** Certificate of Technical Studies in Logistics Technology. Publication of Suggested Program Sequence in College Catalog.

### **Business & Technology/ADOT/LegSec**

**Publication of Suggested Program Sequence:** Certificate of Technical Studies in Legal Secretary. Publication of Suggested Program Sequence in College Catalog.

### **Business & Technology/ELST**

**Publication of Suggested Program Sequence:** Certificate of Technical Studies in Computer and Electronics Service Technology. Publication of Suggested Program Sequence in College Catalog.

### **Business & Technology/Web Site Design**

**Publication of Suggested Program Sequence:** Certificate of Technical Studies in Web Site Design. Publication of Suggested Program Sequence in College Catalog.

### **Business & Technology/CNET**

**Publication of Suggested Program Sequence:** Associate of Applied

Science in Computer Network Technology. Publication of Suggested Program Sequence in College Catalog. Motion to accept proposals [**Motion: Tom Gruber; Second: Caitlin Cooper; Carried, Unanimously**].

- b) *The agenda was reordered. Original Placement Item V.k.*

**Business & Technology/CULA**

**New Course:** CULA-212: Food Writing (1-2-1 / 45). Creation of a new course, CULA-212: Food Writing. The course will be used as an elective in the Culinary Arts degree program, and is designed to develop the writing skills of the student who is interested in culinary journalism. Course description: "Composition, style, and writing designed especially for food journalism. Designed for the student who is interested in food writing and critique to develop a portfolio specific to writing about the food industry." Motion to accept proposal [**Motion: Lester Adelsberg; Second: Emily Rush; Carried, Unanimously**].

- c) *The agenda was reordered. Original Placement Item V.l.*

**Business & Technology/CULA**

**New Course:** CULA-216: Pop-ups, Food Trucks, and Festival Restauranting (1-2-1 / 45). Creation of a new course, CULA-216: Pop-ups, Food Trucks, and Festival Restauranting. The course will be used as an elective in the Culinary Arts degree program, and is designed to provide an overview of the differences in a variety of start-up businesses. Course description: "Special considerations for small transient foodservice business. Overview of mobile foodservice business start-up. Cost control, menu writing and design, and legal considerations will be addressed. Includes guest speakers and field trips." Motion to accept proposal [**Motion: Lilian Gamble; Second: Janet Colletti; Carried, Unanimously**].

- d) *The agenda was reordered. Original Placement Item V.m.*

**Business & Technology/CULA**

**New Course:** CULA-219: Chef's Tour: Dining Experience (1-2-1 / 45). Creation of a new course, CULA-219: Chef's Tour: Dining Experience. The course will be used as an elective in the Culinary Arts degree program, and is designed to provide the student with a knowledge of the culinary/baking industry from the perspective of the customer. Course description: "Comparative tour of several businesses across the Greater New Orleans region. Menu choices, prices, style, and design are analyzed." Motion to accept proposal [**Motion: Jay Randolph; Second: Lilian Gamble; Carried, Unanimously**].

- e) *The agenda was reordered. Original Placement Item V.n*  
**Business & Technology/CULA**  
**New Course:** CULA-221: Latin Flavors (1-2-1 / 45). Creation of a new course, CULA-221: Latin Flavors. The course will be used as an elective in the Culinary Arts degree program, and is designed to provide the student with an in-depth knowledge of cultural influence on food. Course description: "Overview of the spices, flavors, and specialized ingredients used in cuisines of the Caribbean, South America, and Central America." Motion to accept proposal [**Motion: Lester Adelsberg; Second: Tom Gruber; Carried, Unanimously**].
- f) *The agenda was reordered. Original Placement Item V.o*  
**Business & Technology/PAST**  
**New Course:** PAST-224: Advanced Chocolate Techniques (1-2-1 / 45). Creation of a new course PAST-224: Advanced Chocolate Techniques. The course will be used as an elective in the Culinary Arts degree program, and is designed to provide the student with advanced knowledge of chocolate's roll in foodservice, especially in hotels and restaurants." Motion to accept proposal [**Motion: Tom Gruber; Second: Linda Kieffer; Carried, Unanimously**].
- g) *The agenda was reordered. Original Placement Item V.p.*  
**Business & Technology/CULA**  
**New Course:** CULA-228: Culinary Travels (1-0-1 / 15). Creation of a new course, CULA-228: Culinary Travels. The course will be used as an elective in the Culinary Arts degree program, and is designed to provide an overview of the culinary and hospitality industries through travel. Course description: "Travel course involving study and observation of culinary and hospitality industries abroad." Motion to accept proposal [**Motion: Lilian Gamble; Second: Jay Randolph; Carried, Unanimously**].
- h) *The agenda was reordered. Original Placement Item V.q.*  
**Business & Technology/CULA**  
**New Course:** CULA-229: Food and Dining Social Media and Marketing (1-2-1 / 45). Creation of a new course, CULA-229: Food and Dining Social Media and Marketing. The course will be used as an elective in the Culinary Arts degree program, and is designed to provide the student with an overview of social media and how social media tools may be used to market/promote a foodservice business. Course description: "Social media as these pertain to foodservice business. Current marketing trends are analyzed to determine impact of the social media relationship with customers and competition." Motion to accept proposal [**Motion: Jay Randolph; Second: Lillian Gamble; Carried, Unanimously**].

## VII. Consent Agenda

### Allied Health/DMSU

**Change of Program Description:** Post-Associate Certificate in Diagnostic Medical Sonography. Adjust program admission application deadline *from* May 15 *to* May 1.

Motion to accept Consent Agenda [**Motion: Jay Randolph; Second: Emily Rush; Carried, Unanimously**].

## VIII. Old Business

**IX. Next Meeting**      February 26, 2016 (Scheduled Meeting)

**X. Adjournment**      The meeting was adjourned at 2:55 p.m.