



CURRICULUM COMMITTEE MEETING

February 24, 2017, 2:00 p.m.

City Park Campus, Marvin E. Thames, Sr. Library/Learning Resources Center (Building #7), Room 160

MINUTES

I. Call to Order

Meeting was called to order at 2:00 p.m. by Harold Gaspard, Chair, Curriculum Committee

II. Roll Call

Present Were:

Jennifer Bennett	Lilian Gamble
Peter L. Cho	Harold Gaspard
Maria Cisneros	Thomas Gruber
Janet Colletti	Vance Roux
Caitlin Cooper	David Sanders
Emily Cospier	Deborah Skevington
Raymond Duplessis	Tim Stamm
Marcus Etienne	Sara Strickland

**Attending to
Other Business:**

Revaz Akirtava	Claudia Martinez
Sal Anselmo	Patrice Moore
Malene Arnaud-Davis	Cheryl Myers
Michael Brezinsky	Jim Newchurch
Vernell Briscoe	Warren Punekey
Clint Coleman	Jay Randolph
Arnel Cosey	Kenneth Ripberger
Lesha Coulon	Patricia Ross
Emmett Davis	Emily Rush
Linda Donahue	Jeanne Samuel
Tamika Duplessis	Dolores Smith
Danielle Gandolfo	Dorothy Smith-Elder
Larisa Jones	Janet Gauthier Stephens
Linda Kieffer	Tedd Walley
Rhonda King	Darlene Williams
Cherie LaRocca	Kiedra Williams
Anne LaVance	Leah Wooden
Stanton F. McNeely	

Guests:

Barry Brantley	Patrick Conroy
Cameron Christy	Mike Nixon

III. Minutes of meeting of January 27, 2017

The minutes of the meeting of the October 28, 2016 were reviewed and accepted as presented.

IV. Curriculum Operations Report – Tim Stamm

V. Board of Regents for Louisiana Higher Education – Academic Program (Low Completer) Review

The Academic Program (Low Completer) Review yielded four (4) instructional programs from Delgado as producing less than the 10 per year required rate. Final action: April, 2017.

VI. New Business

- a) *The agenda was reordered and items were combined for discussion. Original Placement Items V. a. to V. h.*

Allied Health/OPHT

Publication of Suggested Program Sequence:

Certificate of Technical Studies in Ophthalmic Medical Assistant. Publication of Suggested Program Sequence in College Catalog.

Allied Health/RATH

Publication of Suggested Program Sequence:

Post Associate Certificate in Radiation Therapy. Publication of Suggested Program Sequence in College Catalog.

Allied Health/HEIT/Registration Specialist

Publication of Suggested Program Sequence:

Certificate of Technical Studies in Medical Registration Specialist. Publication of Suggested Program Sequence in College Catalog.

Allied Health/NUMT

Publication of Suggested Program Sequence:

Post Associate Certificate in Nuclear Medicine Technology. Publication of Suggested Program Sequence in College Catalog.

Allied Health/DIET

Publication of Suggested Program Sequence:

Associate of Applied Science in Dietetics Technician. Publication of Suggested Program Sequence in College Catalog.

Allied Health/PHAR

Publication of Suggested Program Sequence:

Certificate of Technical Studies in Pharmacy Technician. Publication of Suggested Program Sequence in College Catalog, to include Fall and Spring Admission cycles.

Allied Health/RADT

Publication of Suggested Program Sequence:

Associate of Applied Science in Radiologic Technology. Publication of Suggested Program Sequence in College Catalog.

Business & Technology/HOST

Publication of Suggested Program Sequence:

Associate of Applied Science in Hospitality Management. Publication of Suggested Program Sequence, to include concentrations in Food and Beverage Management, Hotel and Lodging Management, and Tourism, in College Catalog. Motion to accept proposal. **[Motion: Lillian Gamble; Second: David Sanders; Carried, Unanimously].**

b) Removed from Consideration by Author/Creator

Academic Affairs

Change of Course Requirements for Developmental Education/Basic Education

~~**Students:** Basic Education: Adjustment to paragraph four (4): "All Students classified as Basic Education students are required to complete CCSS 107 within the first 12 hours of coursework." Current language: "All Students classified as Basic Education students are strongly encouraged to complete CCSS 107 within the first 12 hours of coursework."~~

e) Removed from Consideration by Author/Creator

Academic Affairs

~~**Review and Advisement (vote acknowledges discussion, but does not recommend approval or disapproval) Change of Course Requirements for All**~~

~~**Students:** All students, new to Delgado Community College, will be required to complete CCSS 108 within the first 12 hours of coursework, or demonstrate successful completion of a similar course at another College or University.~~

- d) The agenda is reordered. Original placement item V. k.

Academic Affairs/Curriculum & Program Development/Career Pathways

Approval and Publication of Career Pathways in the College Catalog: Review and approval of Career Clusters for publication in the College Catalog. Note: Career Clusters were approved by the Career Pathways Council December 6, 2016, and include: Architecture, Construction, and Technical Professions; Arts; Automotive Technology; Business, Management, and Administration; Education and Training; Engineering; Hospitality, Restaurant, and Tourism; Human Services; Information Technology and Communication: Information Technology, Digital Media, and Communication; Law, Public Safety, and Security; Manufacturing; Sciences: Health, Science, Agriculture and Natural Resources. Career Pathways may be mapped to Carl Perkins Career Clusters and various other State and Federal educational career linking systems. Motion to accept proposal, with the addition of General Studies to the "Science/Science" pathway [**Motion: Tom Gruber; Second: Marie Cisneros; Carried, Unanimously**].

- e) The agenda was reordered. Original Placement item V. l

Business & Technology/HOST

New Course: HOST-214: Wine Appreciation (3-0-3 / 45). Creation of a new course, HOST-214: Wine Appreciation. The goal of the course is to increase student's knowledge to maximize profits and elevate the dining experiences of customers. Course description: "Designed for a variety of audiences. Combines a framework for understanding wine and making intelligent food paring decisions. Content is relevant for novice and intermediate students and restaurateurs." Motion to accept proposal. [**Motion: Emily Rush; Second: Deborah Skevington; Carried, Unanimously**].

- f) The agenda was reordered. Original Placement item V. m.

Business & Technology/HOST

New Course: HOST-215: Beverage Management (3-0-3 / 45). Creation of a new course, HOST-215: Beverage Management. The goal of the course is to increase the merchandising knowledge of students. Course description: "Overview of the beverage products and skills for effective management necessary to ensure successful and profitable beverage service. Includes non-alcoholic beverages, wines, sprits, and beers; responsible beverage service; purchasing equipment; and effective beverage management. Emphasis on beverage controls and the legal and business aspects of beverage management." Motion to accept proposal. [**Motion: David Sanders; Second: Ray Duplessis; Carried, Unanimously**].

- g) *The agenda was reordered and items were combined for discussion. Original Placement Items V. n. to V. t*

Business & Technology/HOST

Creation of a new concentration: Associate of Applied Science in Hospitality Management. Creation of a new concentration, Beverage Management, in the A.A.S. in Hospitality Management. The concentration is designed to assist students enter career fields in the operation of bars, lounges, sporting venues, private clubs, and coffee/tea shops.

Business & Technology/HOST

Creation of a new concentration: Associate of Applied Science in Hospitality Management. Creation of a new concentration, Meeting and Event Management, in the A.A.S. in Hospitality Management. The concentration is designed to assist students enter career pathways leading to supervisory or managerial positions with logistics, convention services, and meeting management businesses.

Business & Technology/HOST

Creation of a new concentration: Associate of Applied Science in Hospitality Management. Creation of a new concentration, Catering Management, in the A.A.S. in Hospitality Management. The concentration is designed to assist students enter career pathways leading to supervisory or managerial positions with institutional, managed services, or private catering.

Business & Technology/HOST

Program Revision: Associate of Applied Science in Hospitality Management, with a concentration in Hotel and Lodging Management. Revise the Hotel and Lodging Concentration of the A.A.S.: ADD: Approved Hospitality Elective, 3 credit hours. Total concentration hours **increase from 12 to 15**.

Business & Technology/HOST

Program Revision: Associate of Applied Science in Hospitality Management, with a concentration in Tourism. Revise the Tourism Concentration of the A.A.S.: ADD: Approved Hospitality Elective, 3 credit hours. Total concentration hours remain the same.

Business & Technology/HOST

Change of Concentration Title: Associate of Applied Science in Hospitality Management, with a concentration in Food and Beverage Management. Change the name of the concentration in Food and Beverage Management *from* concentration in Food and Beverage Management *to* concentration in Restaurant Management. Revised title more accurately reflects contemporary industry standards and terminology, and better reflects the student learning outcomes of the program.

Business & Technology/HOST

Program Revision: Associate of Applied Science in Hospitality Management. Revise the Hospitality Management A.A.S. ADD: additional concentrations; with revisions to concentrations, concentration totals change to 14-15 credit hours and total program hours **increase from 60-62 to 62-63**. Motion to accept proposal. **[Motion: Jennifer Bennett; Second: Janet Colletti; Carried, Unanimously]**.

- h) *The agenda was reordered. Original Placement Item V. u*

Business & Technology/FPTC

Program Revision: Certificate of Technical Studies in Fire Science Technician. Revise the C.T.S. in Fire Science Technician: Approved Electives: ADD: TECH-104: Computer Fundamentals for Technicians, DELETE: "TECH." TECH-104 is the most appropriate Technology course for Fire Science Technicians. Total program hours remain the same. Adjust Sequence to reflect change (Second Semester). Motion to accept proposal. **[Motion: Deborah Skevington; Second: Jennifer Bennett; Carried, Unanimously]**.

- i) *The agenda was reordered. Original Placement Item V. v*

Business & Technology/ELST

Change of Course Prerequisite Requirements: ELST-103: Electrical Principles. Delete the prerequisite of MATH-095 from ELST-103. Prerequisite mastery of Mathematics is not required for student success in the course. Motion to accept proposal. **[Motion: Jennifer Bennett; Second: Maria Cisneros Carried, Unanimously]**.

- j) *The agenda was reordered. Original Placement Item V. w.*

Business & Technology/MANG

New Course: MANG-276: Foundations of Strategic Management (3-0-3 / 45). Creation of a new course, MANG-276: Foundations of Strategic Management. The goal of the courses is to provide in-depth study and application of theories and skills required for success in the contemporary business world. Course description: "Principles of strategic management with a focus on marketing, production, finance, strategy, and ethics. Process of making strategic management decisions in business situations is reviewed. This capstone course reinforces skills learned in the Business curriculum. Typically taken in the student's final semester." Motion to accept proposal. **[Motion: David Sanders Second: Jennifer Bennett; Carried, Unanimously]**.

- k) The agenda was reordered. Original Placement Item V. x.

Business & Technology/BUAD

Program Revision: Associate of Science in Business Administration. Revise the A.S. in Business Administration: Courses Required in Major: ADD: MANG-276: Foundations of Strategic Management as an OR choice with MANG-275: Project Management. Total program hours remain the same. Adjust Suggested Sequence, Fourth Semester, to reflect "OR" choice. Motion to accept proposal. **[Motion: Maria Cisneros; Second: Lilian Gamble; Carried, Unanimously].**

VII. Consent Agenda

- a) The consent agenda has been reordered. Original Placement Items V. a. to V. p.

Business & Technology/CADD

Change of Course Prerequisite Requirements: CADD-214: MEP Applications in CADD: Delete: CADD-200 and CADD-212 as prerequisite requirements; ADD: CADD-201 as prerequisite requirement.

Business & Technology/CADD

Change of Course Prerequisite Requirements: CADD-221: Mechanical Applications in CADD: Delete: CADD-200 as prerequisite requirement; ADD: CADD-201 as prerequisite requirement.

Business & Technology/CADD

Change of Course Prerequisite Requirements: CADD-231: Structural/Civil Applications in CADD: Delete: CADD-212 as prerequisite requirement; ADD: CADD-201 as prerequisite requirement.

Business & Technology/CADD

Change of Course Prerequisite Requirements: CADD-242: Piping Applications in CADD: Delete: CADD-200 as prerequisite requirement; ADD: CADD-201 as prerequisite requirement.

Business & Technology/CADD

Change of Course Prerequisite Requirements: CADD-245: Special Topics in CADD: Delete: CADD-212 as prerequisite requirements; ADD: CADD-201 as prerequisite requirement.

Business & Technology/CADD

Change of Course Prerequisite Requirements: CADD-261: CADD Capstone: Delete: 18 hours of approved CADD electives; Note: Permission of Department Chair remains as a prerequisite requirement.

Business & Technology/CADD

Change of Course Prerequisite Requirements: CADD-287: CADD Practicum: Delete: 18 hours of approved CADD electives; Note: Permission of Department Chair remains as a prerequisite requirement.

Science & Mathematics/CHEM

Change of Course Requisite Requirements: CHEM-142: Chemistry II (Science Majors): Prerequisites: CHEM-141; Co-requisite: CHEM-144.

Science & Mathematics/CHEM

Change of Course Requisite Requirements: CHEM-144: Chemistry II Lab (Science Majors). Prerequisite: CHEM-143, may be taken concurrently.

Science & Mathematics/CHEM

Change of Course Requisite Requirements: CHEM-222: Organic Chemistry II. Prerequisite: CHEM-221; Co-requisite: CHEM-224.

Science & Mathematics/CHEM

Change of Course Requisite Requirements: CHEM-224: Organic Chemistry Lab. Prerequisite: CHEM-223, may be taken concurrently.

Science & Mathematics/CHEM

Change of Course Requisite Requirements: CHEM-201: Introduction to Organic and Biochemistry. Prerequisite: CHEM-142.

Science & Mathematics/SCIE

Change of Course Requisite Requirements: SCIE-141: Environmental Science I. Prerequisite: Eligibility for ENGL-101 and "C" or higher in MATH-098.

Science & Mathematics/SCIE

Change of Course Requisite Requirements: SCIE-142: Environmental Science II. Prerequisite: Eligibility for ENGL-101 and "C" or higher in MATH-098.

Science & Mathematics/PHYS

Change of Course Requisite Requirements: PHYS-101: Introduction to Concepts in Physics. Prerequisite: Eligibility for ENGL-101 and "C" or higher in MATH-098.

Business & Technology/BUSL

Change of Course Requisite Requirements: BUSL-250: Legal Environment of Business. Addition of BUSG-115 as an "OR" prerequisite. Motion to accept proposal. **[Motion: Caitlin Cooper; Second: Ray Duplessis; Carried, Unanimously].**

VIII. Old Business

IX. Next Meeting March 31, 2017 (Regularly Scheduled Meeting)

X. Adjournment Meeting was adjourned at 2:45 p.m.