



CURRICULUM COMMITTEE MEETING

Friday, March 23, 2018, 2:00 p.m.

City Park Campus, Student Life Center, Lac Maurepas (Building 23, Second Floor)

AGENDA

- I. Call to Order**
- II. Roll Call**
- III. Call for Public Comments**
- IV. [Minutes of meeting of November 17, 2017](#)**
- V. Curriculum Operations Report – Tim Stamm**
- VI. New Business**
 - a) [Allied Health/SURG/SCSP](#)
[Concept Proposal of a New Instructional Program: Certificate of Technical Studies in Central Sterile Processing.](#) Creation of a twenty-two (22) credit hour Certificate of Technical Studies (C.T.S.) program in Central Sterile Processing. A Central Sterile Processing Technician is a medical professional whose main duty is to insure that instruments used by medical personnel are contaminant free. Students will be instructed on proper techniques to clean and sterilize medical instruments. Technicians will specialize in stocking, sterilizing, packaging, and preparing the tools and equipment that are used in surgical procedures. These technicians frequently take inventory of surgical tools and accessories and obtain additional supplies when necessary; and, are often held responsible for ensuring the cleanliness and safety of operating rooms, tables, and equipment. Graduates of the proposed Central Sterile Processing Certificate of Technical Studies (C.T.S.) program will be prepared for entry-level positions in a number of different medical settings, including general hospitals, physicians' offices, inpatient and outpatient clinics, diagnostic centers, and specialized surgical centers. Many technicians work in highly specialized operating rooms, where they take great care to sterilize surfaces and equipment. Professionals are essential in preventing infections and the spread of disease from dirty instruments. Technicians might inspect tools and equipment for signs of dirt or wear, and use alcohol pads or other chemical cleaning agents to sterilize them. Some technicians clean and maintain very delicate computerized and robotic equipment, taking extra care to avoid damaging machines. Upon successful

completion of the proposed program, graduates will be eligible to take a national certification examination, as administered by the Certification Board for Sterile Processing and Distribution (CSPD, Inc.). **[STAR: 4]**

- b) **Communication/ASLS**
Program Review: Review/Discussion of the Program Review Report for the A.A. in American Sign Language Interpreting.
- c) **Technical Division/ELEC**
Program Review: Review/Discussion of the Program Review Report for the C.T.S. in Electrician: Residential; the C.T.S. in Electrician: Commercial; and, the C.T.S. in Electrician: Small Industrial.
- d) **Allied Health/RSPT**
Program Review: Review/Discussion of the Program Review Report for the A.A.S. in Respiratory Care Technology.
- e) **Nursing/PRNU**
Program Review: Review/Discussion of the Program Review Report for the T.D. in Practical Nursing.
- f) **Allied Health/HEIT**
Program Review: Review/Discussion of the Program Review Report for the A.A.S. in Health Information Technology, the C.A.S. in Medical Coding, and the C.T.S. in Medical Registration Specialist.
- g) **Business & Technology/CNET**
Program Review: Review/Discussion of the Program Review Report for the A.A.S. in Computer Network Technology and the C.T.S. in Computer Network Technician.
- h) **Nursing/NURS**
Program Review: Review/Discussion of the Program Review Report for the A.S. in Nursing.
- i) **Allied Health/EMTE**
Program Review: Review/Discussion of the Program Review Report for the C.T.S. in Emergency Medical Technician-Paramedic.
- j) **Allied Health/OCTA**
Program Review: Review/Discussion of the Program Review Report for the A.A.S. in Occupational Therapy Assistant.

- k) **Nursing/CNA**
Program Review: Review/Discussion of the Review Report for the T.C.A. in Certified Nursing Assistant.
- l) **Business & Technology/HOST**
Program Review: Review/Discussion of the Program Review Report for the A.A.S. in Hospitality Management.
- m) **Business & Technology/FPTC**
Program Review: Review/Discussion of the Program Review Report for the A.A.S. in Fire Science Technology and the C.T.S. in Fire Science Technician.
- n) **Business & Technology/ARCH**
Program Review: Review/Discussion of the Program Review Report for the A.A.S. in Architectural/Design Construction Technology.
- o) **Business & Technology/BUAD**
Program Review: Review/Discussion of the Program Review Report for the A.S. in Business Administration.
- p) **Arts & Humanities/TEAC**
Program Review: Review/Discussion of the Program Review Report for the A.S. in Teaching, Grades 1-5.
- q) **Allied Health/HESC/Dialysis**
Program Review: Review/Discussion of the Review Report for the T.C.A. in Dialysis Technician.
- r) **Technical Division/HACR**
Program Review: Review/Discussion of the Program Review Report for the T.D. in Master HVAC/R Technician and the C.T.S. in Certified HVAC Technician.
- s) **Business & Technology/CMIN**
Program Review: Review/Discussion of the Program Review Report for the A.A.S. in Computer Information Technology and the C.T.S. in Web Site Designer.
- t) **Arts & Humanities/CRJU**
Program Review: Review/Discussion of the Program Review Report for the A.A. in Criminal Justice.
- u) **Allied Health/DMSU**
Program Review: Review/Discussion of the Program Review Report for the P.A.C. in Diagnostic Medical Sonography.

- v) **Technical Division/MANF**
Program Review: Review/Discussion of the Program Review Report for the C.T.S. in Industrial Maintenance Technology.
- w) **Technical Division/MANF**
Program Inactive Status: Certificate of Technical Studies in Industrial Maintenance Technology. Designate the C.T.S. in Industrial Maintenance Technology as “inactive,” due to low enrollment and poor graduation productivity. Report/Update regarding request due to the Curriculum Committee in March, 2019. Curriculum Committee action at that time to continue or terminate. Note: LCTCS and Regents do not recognize the ‘inactive’ status; however, the Commission on Colleges must be notified of changes in program status. Program listing will be *removed* from the 2018-2019 *College Catalog*, as a result of this action.
- x) **Allied Health/VETT**
Course Revision: VETT-103: Veterinary Medical Terminology (3-0-3 / 45).
Change the Lecture, Credit, and/Contact hours of VETT-103: Veterinary Medical Terminology *from* 3-0-3 / 45 *to* 2-0-2 / 30.
- y) **Allied Health/VETT**
New Course: VETT-207: Avian and Exotic Animal Medicine (1-0-1 / 15). Creation of a new course, VETT-207: Avian and Exotic Animal Medicine designed to provide students with an introduction to medical care needs of exotic pets. Course description: “Avian and exotic animal husbandry, handling, nursing skills, and disease. Additional topics include, but are not limited to: rodents, rabbits, reptiles, amphibians, ferrets, and other exotic species kept as pets.”
- z) **Allied Health/VETT**
Program Revision: Associate of Applied Science in Veterinary Technology.
Revise the A.A.S. in Veterinary Technology: Add: VETT-207: Avian and Exotic Animal Medicine to Required Courses in Major. Adjust Suggested Sequence, specifically, Second Semester to reduce credit hours based on the revision of VETT-103 *from* 3 *to* 2 credit hours; and, Fifth Semester to add new course, VETT-207: Avian and Exotic Animal Medicine. Total Program Hours Remain the same.
- aa) **Business & Technology/BUMG/RLST**
Program Revision: Associate of Applied Science in Business & Management with a concentration in Real Estate. Revise the Real Estate Concentration in the A.A.S. in Business & Management: Delete: BUSG-221: Environmental Law and Policy from the section: Choose twelve (12) credits from the following list; Change section to state: Choose nine (9) credits from the following list. ADD: BUSG-102: Customer Service to Courses Required in Concentration. Adjust Suggested

Sequence, specifically Third Semester and Fourth Semester to reflect changes. Total Concentration Hours and Total Program Hours Remain the same.

- bb) **Business & Technology/CMIN/Web Design**
Program Revision: Associate of Applied Science in Computer Information Technology, with a concentration in Website Design. Revise the Website Design concentration in the A.A.S. in Computer Information Technology: Add: ADOT-209: Responsive Front End Web Design Software to “Choose 2 courses from the following.” Adjust Suggested Sequence, specifically Fourth Semester to reflect change. Total Concentration Hours and Total Program Hours Remain the same.
- cc) **Business & Technology/ADOT**
Change of Course Title Change: ADOT-161: Fundamentals of 3DS Max. Change the name of ADOT-161: Fundamentals of 3DS Max *from* ADOT-161: Fundamentals of 3DS Max *to* ADOT-161: Modeling and Texturing for 3D Animation and Games. The revised course title does not reference industry software, but reflects instructional content of the course.
- dd) **Business & Technology/ADOT**
Change of Course Title Change: ADOT-162: Animation Design with MAYA. Change the name of ADOT-162: Animation Design with MAYA *from* ADOT-162: Animation Design with MAYA *to* ADOT-162: 3D Modeling and Animation for Games and Film. The revised course title does not reference industry software, but reflects instructional content of the course.
- ee) **Business & Technology/ADOT**
Change of Course Title Change: ADOT-215: Web Design Using Dreamweaver. Change the title of ADOT-215: Web Design Using Dreamweaver *from* ADOT-215: Web Design Using Dreamweaver *to* ADOT-215: Web Design. Note: VISC-226 is titled “Web Design.”
- ff) **Business & Technology/ADOT**
Change of Course Title Change: ADOT-225: Multimedia and Animation Technologies with Flash. Change the title of ADOT-225: Multimedia and Animation Technologies with Flash *from* ADOT-225: Multimedia and Animation Technologies with Flash *to* ADOT-225: Multimedia Animation Technologies. The revised course title does not reference industry software, but reflects instructional content of the course.
- gg) **Science & Mathematics/PHYS**
New Course: PHYS-228: Physics II (Calculus Based) (3-0-3 / 45). Course description: “LCCN: CPHY 2143: Calculus-based Physics: fluids, waves, and thermodynamics (Intended for engineering and physical science majors).”

- hh) **Science & Mathematics/General Education/Natural Sciences:**
Addition of Course to fulfill General Education/Natural Sciences Requirements:
PHYS-228: Physics II (Calculus Based).
- ii) **Science & Mathematics/PHYS**
New Course: PHYS-229: Physics III (Calculus Based) (3-0-3 / 45). Course description: "LCCN: CPHY 2153: Calculus-based physics: gravitational fields, electrostatics, circuits, magnetism, and electromagnetic waves (intended for engineering and physical science majors).
- jj) **Science & Mathematics/General Education/Natural Sciences:**
Addition of Course to fulfill General Education/Natural Sciences Requirements:
PHYS-229: Physics III (Calculus Based).
- kk) **Science & Mathematics/PHYS**
Course Termination: PHYS-222: Physics II (Calculus-based). Terminate the course, PHYS-222, as this course will be replaced with a newer course that addresses changes/errors in mapping to Louisiana Common Course Names, Numbers, and Descriptions.
- ll) **Science & Mathematics/PHYS**
Course Termination: PHYS-225: Physics III (Calculus-based). Terminate the course, PHYS-225, as this course will be replaced with a newer course that addresses changes/errors in mapping to Louisiana Common Course Names, Numbers, and Descriptions.
- mm) **Business & Technology/CULA**
Instructional Area Termination: Technical Competency Area in Culinary Cost Control. Terminate the T.C.A. in Culinary Cost Control; while successful completion of the course comprising the T.C.A. results in state, local, and/or national certification/licensure/registry, the total credit hours do not meet thresholds as defined for approved credentials. Note: the course will continue to be offered, and the attainment of the Industry Based Certification (I.B.C.) will continue to be tracked.
- nn) **Business & Technology/CULA**
Instructional Area Termination: Technical Competency Area in Culinary Supervision. Terminate the T.C.A. in Culinary Supervision; while successful completion of the course comprising the T.C.A. results in state, local, and/or national certification/licensure/registry, the total credit hours do not meet thresholds as defined for approved credentials. Note: the course will continue to be offered, and the attainment of the Industry Based Certification (I.B.C.) will continue to be tracked.

oo) **Business & Technology/CULA**

Instructional Area Termination: Technical Competency Area in Food and Beverage Purchasing. Terminate the T.C.A. in Food and Beverage Purchasing; while successful completion of the course comprising the T.C.A. results in state, local, and/or national certification/licensure/registry, the total credit hours do not meet thresholds as defined for approved credentials. Note: the course will continue to be offered, and the attainment of the Industry Based Certification (I.B.C.) will continue to be tracked.

pp) **Business & Technology/CULA**

Instructional Area Termination: Technical Competency Area in Food Safety and Sanitation. Terminate the T.C.A. in Food Safety and Sanitation; while successful completion of the course comprising the T.C.A. results in state, local, and/or national certification/licensure/registry, the total credit hours do not meet thresholds as defined for approved credentials. Note: the course will continue to be offered, and the attainment of the Industry Based Certification (I.B.C.) will continue to be tracked.

qq) **Business & Technology/ARCH**

Instructional Area Termination: Technical Competency Area in Architectural Contractor Practices. Terminate the T.C.A. in Architectural Contractor Practices; while the total credit hours meet thresholds for the newly approved credential, the Career and Technical Certificate, (C.T.C.), successful completion of these courses does not, at this time, culminate in the awarding of a local, state, or national licensure/certification.

rr) **Technical Division/MOVH**

Instructional Area Termination: Technical Competency Area in Automotive Gas Metal Arc Welding. Terminate the T.C.A. in Automotive Gas Metal Arc Welding; while successful completion of the course comprising the T.C.A. results in state, local, and/or national certification/licensure/registry, the total credit hours do not meet thresholds as defined for approved credentials. Note: the course will continue to be offered, and the attainment of the Industry Based Certification (I.B.C.) will continue to be tracked.

ss) **Business & Technology/ADOT/CMIN**

Instructional Area Termination: Technical Competency Area in Clerical Automation. Terminate the T.C.A. in Clerical Automation; while the total credit hours meet thresholds for the newly approved credential, the Career and Technical Certificate, (C.T.C.), successful completion of these courses does not culminate in the awarding of a local, state, or national licensure/certification.

- tt) **Business & Technology/ADOT**
Instructional Area Termination: Technical Competency Area in Desktop Publishing. Terminate the T.C.A. in Desktop Publishing; while the total credit hours meet thresholds for the newly approved credential, the Career and Technical Certificate, (C.T.C.), successful completion of these courses does not culminate in the awarding of a local, state, or national licensure/certification.
- uu) **Business & Technology/ADOT**
Instructional Area Termination: Technical Competency Area in Digital Media Technologies. Terminate the T.C.A. in Digital Media Technologies; while the total credit hours meet thresholds for the newly approved credential, the Career and Technical Certificate, (C.T.C.), successful completion of these courses does not culminate in the awarding of a local, state, or national licensure/certification.
- vv) **Business & Technology/BUSG/BUMG**
Instructional Area Termination: Technical Competency Area in Management Trainee in General Business. Terminate the T.C.A. in Management Trainee in General Business; while the total credit hours meet thresholds for the newly approved credential, the Career and Technical Certificate, (C.T.C.), successful completion of these courses does not culminate in the awarding of a local, state, or national licensure/certification.
- ww) **Technical Division/TECH**
Instructional Area Termination: Technical Competency Area in NCCER Technical Core Studies. Terminate the T.C.A. in NCCER Technical Core Studies; while successful completion of the course comprising the T.C.A. results in state, local, and/or national certification/licensure/registry, the total credit hours do not meet thresholds as defined for approved credentials. Note: the course will continue to be offered, and the attainment of the Industry Based Certification (I.B.C.) will continue to be tracked.
- xx) **Business & Technology/ELET**
Instructional Area Termination: Technical Competency Area in PLC Programming. Terminate the T.C.A. in PLC Programming; while successful completion of the course comprising the T.C.A. results in state, local, and/or national certification/licensure/registry, the total credit hours do not meet thresholds as defined for approved credentials. Note: the course will continue to be offered, and the attainment of the Industry Based Certification (I.B.C.) will continue to be tracked.

- yy) **Business & Technology/MANG/LOGT**
Instructional Area Termination: Technical Competency Area in Global Logistics Associate. Terminate the T.C.A. in Global Logistics Associate; while successful completion of the course comprising the T.C.A. results in state, local, and/or national certification/licensure/registry, the total credit hours do not meet thresholds as defined for approved credentials. Note: the course will continue to be offered, and the attainment of the Industry Based Certification (I.B.C.) will continue to be tracked; and, Division will submit proposals for new instructional program(s) in the future to address the needs of Logistics Technology/Logistics Management.
- zz) **Business & Technology/MANG/LOGT**
Instructional Area Termination: Technical Competency Area in Logistics Technology Entry-Level. Terminate the T.C.A. in Logistics Technology Entry-Level; while successful completion of the course comprising the T.C.A. results in state, local, and/or national certification/licensure/registry, the total credit hours do not meet thresholds as defined for approved credentials. Note: the course will continue to be offered, and the attainment of the Industry Based Certification (I.B.C.) will continue to be tracked; and, Division will submit proposals for new instructional program(s) in the future to address the needs of Logistics Technology/Logistics Management.
- aaa) **Business & Technology/MANG/LOGT**
Instructional Area Termination: Technical Competency Area in Logistics Technology Front Line Supervisor. Terminate the T.C.A. in Logistics Technology Front Line Supervisor; successful completion of the course comprising the T.C.A. results in state, local, and/or national certification/licensure/registry, and the total credit hours meet thresholds as defined for approved credentials, the Division has requested to terminate this instructional area based on revised certification standards and availability. Note: the courses will continue to be offered, and the attainment of the Industry Based Certification (I.B.C.) will continue to be tracked; and, Division will submit proposals for new instructional program(s) in the future to address the needs of Logistics Technology/Logistics Management.
- bbb) **Business & Technology/ELST**
Change of Credential Designation: Technical Competency Area in A+ Certification. Change the credential designation of the T.C.A. in A+ Certification *from* T.C.A. in A+ Certification *to* Career and Technical Certificate (C.T.C.) in A+ Certification. Program Description: “The goal of this Certificate program is to provide an overview of the CompTIA A+ certification program, the industry standard for validating the skills expected of entry-level computer technicians. Topics covered include motherboards, memory, processors, video, storage

media and devices, printers, operating systems, networking, virtualization, mobile devices, and security. Students who successfully complete the Career and Technical Certificate in A+ Certification are eligible to sit for national certification examinations: CompTIA A+ Exam 220-801 and CompTIA A+ Exam 220-802.” Note publication of curriculum outline and suggested program sequence in the College Catalog.

ccc) **Business & Technology/CMIN**

Change of Credential Designation: Technical Competency Area in Application Programming. Change the credential designation of the T.C.A. in Application Programming *from* T.C.A. in Application Programming *to* Career and Technical Certificate (C.T.C.) in Application Programming. Program Description: “This Certificate Program provides students with an opportunity for career exploration in application programming and/or systems analysis/design. All courses comprising this Career and Technical Certificate may be applied towards the Programmer/Analyst Certificate of Technical Studies and the Computer Information Technology Associate of Applied Science degree with the Programmer/Analyst concentration. Completers of this C.T.C. will be prepared to take Industry Based Certifications related to applications programming such as the C++ Institute C++ Certified Associate Programmer (CAP) exam.” Note publication of curriculum outline and suggested program sequence in the College Catalog.

ddd) **Business & Technology/CADD**

Change of Credential Designation: Technical Competency Area in AutoCAD. Change the credential designation of the T.C.A. in AutoCAD *from* T.C.A. in AutoCAD *to* Career and Technical Certificate (C.T.C.) in AutoCAD. Program Description: “The purpose of the AutoCAD Career and Technical Certificate Program is to recognize through skill assessments individuals who demonstrate mastery of the core competencies required for success in obtaining entry-level positions in the support of drafters and designers in a variety of settings. Entry-level drafters begin with an Associate degree, and those who provide support to drafting professionals may do so with a certificate, degree, or possession of an Industry Based Certification. Qualified applicants in this field are expected to be in high demand for the foreseeable future. Students completing the C.T.C. will be eligible to sit for an Industry Based Certification exam in Autodesk AutoCad Certified User. The program is designed as an exit point, attainable within the Certificate of Technical Studies and the Associate of Applied Science in Computer Aided Design and Drafting.” Note publication of curriculum outline and suggested program sequence in the College Catalog.

- eee) [Business & Technology/CMIN](#)
[Change of Credential Designation: Technical Competency Area in Information Security](#). Change the credential designation of the T.C.A. in Information Security *from* T.C.A. in Information Security *to* Career and Technical Certificate (C.T.C.) in Information Security. Program Description: “The Certificate Program in Information Security/Assurance prepares students to plan, coordinate, and implement security measures for information systems to regulate access to computer data files and prevent unauthorized modification, destruction, or disclosure of information while maintaining the integrity, confidentiality, and availability of information for use by authorized users. The National Security Agency (NSA) has adopted the competencies outlined for the Systems Security Certified Practitioner (SSCP) and the Certified Information Systems Security Professional (CISSP) as the standard for Information Security Professionals. Prior to sitting for the SSCP examination, individuals must first subscribe to the International Information Security Certification Consortium (ISC)2 Code of Ethics, and must have one year working experience in Information Security/Assurance; individuals may substitute time spent earning course credits/academic credentials for the work experience requirement.” Note publication of curriculum outline and suggested program sequence in the College Catalog.
- fff) [Business & Technology/CMIN](#)
[Change of Credential Designation: Technical Competency Area in Information Technology Support](#). Change the credential designation of the T.C.A. in Information Technology Support *from* T.C.A. in Information Technology Support *to* Career and Technical Certificate (C.T.C.) in Information Technology Support. Program Description: “The Certificate Program in Information Technology Support prepares students to provide technical assistance, support, and advice to computer users to help troubleshoot software and hardware problems. The Career and Technical Certificate includes instruction in computer concepts, information systems, networking, operating systems, computer hardware, the Internet, software applications, help desk concepts and problem solving, and principles of customer service. The C.T.C. provides students with technical competencies for entry-level employment opportunities as user support specialists. Students will study current topics and technology advances in the Information Technology field to gain a broad knowledge of the hardware, application software and operating systems, networked environments, PC components, troubleshooting of common problems, and user interaction. Successful completers may be eligible to sit for the A+ Certification exam in Computer Help Desk.” Note publication of curriculum outline and suggested program sequence in the College Catalog.

- ggg) **Technical Division/MOVH**
Change of Credential Designation: Technical Competency Area in Motor Vehicle Maintenance and Light Repair. Change the credential designation of the T.C.A. in Motor Vehicle Maintenance and Light Repair *from* T.C.A. in Motor Vehicle Maintenance and Light Repair *to* Career and Technical Certificate (C.T.C.) in Motor Vehicle Maintenance and Light Repair. Program Description: “The Motor Vehicle Maintenance and Light Repair Certificate Program prepares students for entry level maintenance and repair positions in automotive service shops. Students learn the basic repair and maintenance operations in all eight ASE (Automotive Service Excellence) areas of passenger vehicles and light trucks. Completers of this C.T.C. are eligible for ASE G1 Certification (Maintenance and Light Repair), and may elect to pursue master level Motor Vehicle Technology knowledge in the Certificate of Technical Studies and Associate of Applied Science degree.” Note publication of curriculum outline and suggested program sequence in the College Catalog.
- hhh) **Business & Technology/CNET**
Change of Credential Designation: Technical Competency Area in NET+ Certification. Change the credential designation of the T.C.A. in NET+ Certification *from* T.C.A. in NET+ Certification *to* Career and Technical Certificate (C.T.C.) in NET+ Certification. Program Description: “The NET+ Certification Program provides an overview of the CompTIA NET + certification program, the industry standard for measuring the skills as a network technician: understanding of network hardware, installation, and trouble shooting. Students who successfully complete the Technical Competency Area in Net + Certification are eligible to sit for national certification examination: CompTIA Network+ Exam number N10-006.” Note publication of curriculum outline and suggested program sequence in the College Catalog.
- iii) **Business & Technology/ACCT**
Change of Credential Designation: Technical Competency Area in Quickbooks. Change the credential designation of the T.C.A. in Quickbooks *from* T.C.A. in Quickbooks *to* Career and Technical Certificate (C.T.C.) in Quickbooks. Program Description: “Intuit QuickBooks is the industry leader in accounting software for small businesses and medium-sized businesses. This certification program focuses on the general knowledge of accounting/bookkeeping and the skills required in the most commonly used accounting software application. QuickBooks Certification validates essential knowledge for an entry-level accounting position and provides marketable skills that speak to employers. According to Intuit, 80 percent of today's small businesses use QuickBooks. Students who successfully complete the Career and Technical Certificate in QuickBooks are eligible to sit for the industry-based certification exam offered by QuickBooks to receive the following credentials: Certified QuickBooks User.”

Note publication of curriculum outline and suggested program sequence in the College Catalog.

- jii) [**Business & Technology/BUMG/RLST**](#)
[**Change of Credential Designation: Technical Competency Area in Real Estate Sales Agent.**](#) Change the credential designation of the T.C.A. in Real Estate Sales Agent *from* T.C.A. in Real Estate Sales Agent *to* Career and Technical Certificate (C.T.C.) in Real Estate Sales Agent. Program Description: “The Certificate program in Real Estate Sales Agent prepares students for the State of Louisiana Real Estate licensing examination, and subsequent employment as a Real Estate Sales Agent. To be eligible to take the licensing examination, a student must complete ninety (90) contact hours of approved coursework covering pertinent information in the real estate industry.” Note publication of curriculum outline and suggested program sequence in the College Catalog.
- kkk) [**Business & Technology/CADD**](#)
[**Change of Credential Designation: Technical Competency Area in Revit.**](#) Change the credential designation of the T.C.A. in Revit *from* T.C.A. in Revit *to* Career and Technical Certificate (C.T.C.) in Revit. Program Description: “The Certificate program in Revit provides students with specialized skills in drafting. Students completing the Career and Technical Certificate will be eligible to sit for an Industry Based Certification exam in Autodesk Revit Certified User. Entry-level drafters begin with an Associate degree, and those who provide support to drafting professionals may do so with a certificate, degree, or possession of an Industry Based Certification. The C.T.C. is designed as an exit point, attainable within the Certificate of Technical Studies and the Associate of Applied Science in Computer Aided Design and Drafting.” Note publication of curriculum outline and suggested program sequence in the College Catalog.
- lll) [**Business & Technology/CMIN**](#)
[**Change of Credential Designation: Technical Competency Area in Web Programming.**](#) Change the credential designation of the T.C.A. in Web Programming *from* T.C.A. in Web Programming *to* Career and Technical Certificate (C.T.C.) in Web Programming. Program Description: “The Certificate in Web Design and Development is a hands-on program designed to teach students the principles and mechanics underlying the design development of websites. A combination of technologies and tools are taught, to assist the student in working as a professional in the web environment. Successful completers are prepared to pursue MCSA (Microsoft Certified Professional) Web Application certification.” Note publication of curriculum outline and suggested program sequence in the College Catalog.

- mmm) [Technical Division/WLDG](#)
[Change of Credential Designation: Technical Competency Area in Welding: FCAW & GMAW.](#) Change the credential designation of the T.C.A. in Welding: FCAW & GMAW *from* T.C.A. in Welding: FCAW & GMAW *to* Career and Technical Certificate (C.T.C.) in Welding: FCAW & GMAW. Program Description: “The purpose of the Welding Certificate Program is to prepare individuals for employment in the field of welding. Instruction is provided in various processes and techniques of welding including oxyfuel cutting, carbon arc cutting, shielded metal arc welding, gas tungsten arc welding, flux-cored arc welding, gas metal arc welding, pipe-welding, plasma arc cutting, blueprint reading, weld symbols, and joints. After completion of this program, the student will have covered the skills designated by the AWS (American Welding Society) and may apply for AWS certification.” Note publication of curriculum outline and suggested program sequence in the College Catalog.
- nnn) [Business & Technology/INCO](#)
[Master Syllabus Update/Revision: INCO-102: Introduction to Process Technology \(1-3-2 / 60\).](#) Review/Update of the Master Syllabus for INCO-102: Introduction to Process Technology. Course description: “Overview of the field of Process Operations within the Process Industry. Role and responsibilities of Process Technicians, the environment in which they work, and the equipment and systems in which they operate are discussed.” Note: course approved April 21, 2017.
- ooo) [Business & Technology/INCO](#)
[Master Syllabus Update/Revision: INCO-105: Safety and Environmental Principles.](#) Review/Update of the Master Syllabus for INCO-105: Safety and Environmental Principles. Course description: “Safety, health, and environmental issues associated with the process instrumentation industries.” Note: course approved April 21, 2017.
- ppp) [Business & Technology/INCO](#)
[New Course: INCO-131: Process Instrumentation I \(2-3-3 / 75\).](#) Creation of a new course, INCO-131: Process Instrumentation I. Course description: “Equipment and methodologies used by the industry for monitoring performance and controlling processes. Topics include common terminologies, basic principles of measurement and instrumentation, specific hardware, performance characteristics, control loops, typical applications and operating limits.”

- qqq) [Business & Technology/INCO](#)
[New Course: INCO-132: Process Instrumentation II \(2-3-3 / 75\)](#). Creation of a new course, INCO-132: Process Instrumentation II. Course description: "Instrumentation review, basic principles of relay instrumentation, specific controller hardware and schemes, advanced control loops and distributed control, and various control methods."
- rrr) [Business & Technology/INCO](#)
[New Course: INCO-141: Process Technology Equipment \(2-3-3 / 75\)](#). Creation of a new course, INCO-141: Process Technology Equipment. Course description: "Equipment operations common to the process industries. Introduction to equipment and tools; process drawings and equipment standards; piping, tubes, hoses, and fittings; electrical distribution and motors; heat exchangers; boilers; cooling towers; pumps; and valves."
- sss) [Business & Technology/INCO](#)
[New Course: INCO-242: Process Technology Systems \(2-3-3 / 75\)](#). Creation of a new course, INCO-242: Process Technology Systems. Course description: "Interrelation of process equipment and process systems. Students will be able to arrange process equipment into basic systems, describe the purpose and function of specific process systems, explain how factors affecting process systems are controlled under normal conditions, and recognize abnormal process conditions."
- ttt) [Business & Technology/INCO](#)
[New Course: INCO-243: Process Technology: Unit Operations \(2-3-3 / 75\)](#). Creation of a new course, INCO-243: Process Technology: Unit Operations. Course description: "Operation of an entire unit within the process industry. Students use existing knowledge of equipment, systems, and instrumentation, and examine concepts related to commissioning, normal startup, normal operations, normal shutdown, turnarounds, and abnormal situations."
- uuu) [Business & Technology/INCO](#)
[New Course: INCO-244: Process Troubleshooting \(1-3-2 / 60\)](#). Creation of a new course, INCO-244: Process Troubleshooting. Course description: "Troubleshooting methods for solving and correcting operation problems within the process industry. Concepts related to malfunctions as opposed to process design or configuration improvements are reviewed."
- vvv) [Business & Technology/INCO](#)
[New Course: INCO-263: Fluid Mechanics \(3-0-3\)](#). Creation of a new course, INCO-263: Fluid Mechanics. Course description: "Physical properties and the static and dynamic behavior of fluids. Fluids, fluid types, and the chemical and physical natures and factors affecting fluids while in motion. Covers basic

calculations relative to flow and volume, and topics as laminar/turbulent flow, viscosity, and Reynolds Number.”

- www) [**Business & Technology/INCO**](#)
[**New Course: INCO-297: Process Technology Practicum \(0-6-2 / 90\)**](#). Creation of a new course, INCO-297: Process Technology Practicum. Course description: “Process technology instrumentation and control technician internship. Conducted under the direction and evaluation of a cooperating industry company, supervisor, and/or Delgado Community College faculty member. Introduction to work environment and practical experience. Job-seeking skills, to include resume writing and interviewing, are covered.”
- xxx) [**Business & Technology/INCO**](#)
[**Final Approval of Curriculum: Associate of Applied Science in Instrumentation and Control**](#). Program description: “Instrumentation and Control is a rigorous study of the common operating processes found in industrial plants and the program prepares students for high skill, high wage jobs needed in the manufacturing industry. Upon graduation from the program, students are prepared to enter the employment market as entry-level process control and instrumentation operators for a specialty career in a strong job market. The program prepares graduates to apply basic engineering principles and technical skills in support of engineers engaged in developing control and measurement systems and procedures. The program includes instruction in instrumentation design and maintenance, calibration, design and production testing and scheduling, automated equipment functions, applications to specific industrial tasks, and report preparation.” Note: this is a limited admission program, and totals 60 credit hours.
- yyy) [**Arts & Humanities/FNAR**](#)
[**New Course: FNAR-121: Introduction to Visual Arts \(3-0-3\)**](#). Course description: “LCCN: CART 1023: Basic elements and principles of the visual arts: the vocabulary of art; appreciation and understanding of diverse styles and mediums of art, past and present; developing visual literacy. Includes opportunities to experience art (reproductions and/or live).” Course maps to Louisiana Common Course, CART-1023, and will facilitate transfer through inclusion on the Louisiana Master Course Articulation Matrix. Currently, the College does not have a course listed in the CART-1023: Introduction to Visual Arts category; and, existing courses are not a direct match to the Louisiana Common description and Learning Outcomes. Upon approval, course will be added to the Master Course Articulation Matrix and listing of courses acceptable to fulfill Louisiana High School Core requirements in the Arts.

- zzz) [Arts & Humanities/General Education/Fine Arts:](#)
[Addition of Course to fulfill General Education/Fine Arts Requirements: FNAR-121: Introduction to Visual Arts.](#)
- aaaa) [Communication/ENGL](#)
[Change of Prerequisite Requirements: Eligibility for Honors ENGL-101: English Composition I.](#)
- i. Students who score between 118 and 120 on the Accuplacer Sentence Skills exam are eligible for ENGL-101/Honors *OR* ENGL-102
 - ii. Students who score between 113 and 117 on the Accuplacer Sentence Skills exam are eligible for ENGL-101/Honors
 - iii. Students who have and ACT English sub-score between 22 and 24 are eligible for ENGL-101/Honors
- bbbb) [Academic Affairs/Curriculum & Program Development](#)
Publication of Program Student Learning Outcomes: [Publication](#) of Student Learning Outcomes for instructional programs in the College Catalog. Information will be included after the Program Description. Publication of Student Learning Outcomes will assist with compliance, assessment, and communication of programs' purpose to internal and external reviewers.

VII. Consent Agenda

- a) [Allied Health/DIET](#)
Course Termination: DIET-101: Introduction to Nutrition and Dietetics. This course is not used in any degree or certificate program.
- b) [Allied Health/DIET](#)
Course Termination: DIET-111: Introductory Foods and Nutrition. This course is not used in any degree or certificate program.
- c) [Allied Health/DIET](#)
Course Termination: DIET-141: Basic Nutrition. This course is not used in any degree or certificate program.
- d) [Allied Health/DIET](#)
Course Termination: DIET-205: Nutrition in the Life Cycle. This course is not used in any degree or certificate program.
- e) [Allied Health/DIET](#)
Course Termination: DIET-206: Nutrition in Disease. This course is not used in any degree or certificate program.

- f) **Allied Health/DIET**
Course Termination: DIET-208: Institutional Foods for Health Care. This course is not used in any degree or certificate program.
- g) **Allied Health/DIET**
Course Termination: DIET-206: Management Practices in Dietetics. This course is not used in any degree or certificate program.
- h) **Allied Health/DIET**
Course Termination: DIET-220: Information Technology for Nutrition and Dietetics. This course is not used in any degree or certificate program.
- i) **Allied Health/DIET**
Course Termination: DIET-224: Nutrition in Wellness. This course is not used in any degree or certificate program.
- j) **Allied Health/DIET**
Course Termination: DIET-225: Dietetics Seminar. This course is not used in any degree or certificate program.
- k) **Allied Health/DIET**
Course Termination: DIET-250: The Nutrition Care Process. This course is not used in any degree or certificate program.
- l) **Allied Health/DIET**
Course Termination: DIET-251: Supervised Field Experience in Clinical Dietetics. This course is not used in any degree or certificate program.
- m) **Allied Health/DIET**
Course Termination: DIET-252: Supervised Experience in Field Food Service Management. This course is not used in any degree or certificate program.
- n) **Allied Health/DIET**
Course Termination: DIET-253: Supervised Field Experience in Community Nutrition. This course is not used in any degree or certificate program.
- o) **Business & Technology/HORT**
Course Termination: HORT-101: General Horticulture. This course is not used in any degree or certificate program.
- p) **Business & Technology/HORT**
Course Termination: HORT-110: Soil Science. This course is not used in any degree or certificate program.

- q) **Business & Technology/HORT**
Course Termination: HORT-111: Plant Materials. This course is not used in any degree or certificate program.
- r) **Business & Technology/HORT**
Course Termination: HORT-112: Plant Propagation. This course is not used in any degree or certificate program.
- s) **Business & Technology/HORT**
Course Termination: HORT-113: Environmental Landscape Improvement. This course is not used in any degree or certificate program.
- t) **Business & Technology/HORT**
Course Termination: HORT-114: Turf Grasses. This course is not used in any degree or certificate program.
- u) **Business & Technology/HORT**
Course Termination: HORT-120: Horticulture Professionalism. This course is not used in any degree or certificate program.
- v) **Business & Technology/HORT**
Course Termination: HORT-151: Horticulture Internship I. This course is not used in any degree or certificate program.
- w) **Business & Technology/HORT**
Course Termination: HORT-160: Horticultural Certification. This course is not used in any degree or certificate program.
- x) **Business & Technology/HORT**
Course Termination: HORT-200: Applied Botany for the Horticulturist. This course is not used in any degree or certificate program.
- y) **Business & Technology/HORT**
Course Termination: HORT-201: Greenhouse Management and Production Methods. This course is not used in any degree or certificate program.
- z) **Business & Technology/HORT**
Course Termination: HORT-204: Landscape Irrigation. This course is not used in any degree or certificate program.
- aa) **Business & Technology/HORT**
Course Termination: HORT-213: Environmental Landscape Improvement II. This course is not used in any degree or certificate program.

bb) **Business & Technology/HORT**

Course Termination: HORT-214: Landscape Integrated Pest Management. This course is not used in any degree or certificate program.

cc) **Business & Technology/HORT**

Course Termination: HORT-221: Urban Forestry. This course is not used in any degree or certificate program.

dd) **Business & Technology/HORT**

Course Termination: HORT-222: Landscape Design and Management. This course is not used in any degree or certificate program.

ee) **Business & Technology/HORT**

Course Termination: HORT-224: Horticultural Seminar. This course is not used in any degree or certificate program.

ff) **Business & Technology/HORT**

Course Termination: HORT-251: Horticultural Internship II. This course is not used in any degree or certificate program.

gg) **Arts & Humanities/INTD**

Course Termination: INTD-111: History of Interior Design I. This course is not used in any degree or certificate program.

hh) **Arts & Humanities/INTD**

Course Termination: INTD-125: Drafting for Interior Design. This course is not used in any degree or certificate program.

ii) **Arts & Humanities/INTD**

Course Termination: INTD-131: Two-Dimensional Design. This course is not used in any degree or certificate program.

jj) **Arts & Humanities/INTD**

Course Termination: INTD-141: Interior Design I. This course is not used in any degree or certificate program.

kk) **Arts & Humanities/INTD**

Course Termination: INTD-151: Interior Design II. This course is not used in any degree or certificate program.

ll) **Arts & Humanities/INTD**

Course Termination: INTD-161: History of Interior Design II. This course is not used in any degree or certificate program.

- mm) **Arts & Humanities/INTD**
Course Termination: INTD-2011: Interior Design III. This course is not used in any degree or certificate program.
- nn) **Arts & Humanities/INTD**
Course Termination: INTD-242: Computers for Interior Design. This course is not used in any degree or certificate program.
- oo) **Arts & Humanities/INTD**
Course Termination: INTD-243: Computers for Interior Design II. This course is not used in any degree or certificate program.
- pp) **Arts & Humanities/INTD**
Course Termination: INTD-251: Interior Design IV. This course is not used in any degree or certificate program.
- qq) **Arts & Humanities/INTD**
Course Termination: INTD-260: Color for Interior Space. This course is not used in any degree or certificate program.
- rr) **Arts & Humanities/INTD**
Course Termination: INTD-268: Interior Materials, Finishes, and Furnishings. This course is not used in any degree or certificate program.
- ss) **Arts & Humanities/INTD**
Course Termination: INTD-270: Lighting Design. This course is not used in any degree or certificate program.
- tt) **Arts & Humanities/INTD**
Course Termination: INTD-274: Interior Construction Systems. This course is not used in any degree or certificate program.
- uu) **Arts & Humanities/INTD**
Course Termination: INTD-286: Professional Practices for Interior Design. This course is not used in any degree or certificate program.
- vv) **Arts & Humanities/INTD**
Course Termination: INTD-292: Special Studies and Portfolio. This course is not used in any degree or certificate program.
- ww) **Arts & Humanities/INTD**
Course Termination: INTD-295: Seminar in Interior Design. This course is not used in any degree or certificate program.

- xx) **Arts & Humanities/INTD**
Course Termination: INTD-297: European Interiors. This course is not used in any degree or certificate program.
- yy) **Arts & Humanities/INTD**
Course Termination: INTD-298: Interior Design Practicum/Internship. This course is not used in any degree or certificate program.
- zz) **Arts & Humanities/TEVP**
Course Termination: TEVP-124: Introduction to Television/Film Production Process. This course is not used in any degree or certificate program.
- aaa) **Arts & Humanities/TEVP**
Course Termination: TEVP-125: Introduction to Radio Production Process. This course is not used in any degree or certificate program.
- bbb) **Arts & Humanities/TEVP**
Course Termination: TEVP-127: TV Production I. This course is not used in any degree or certificate program.
- ccc) **Arts & Humanities/TEVP**
Course Termination: TEVP-128: TV Production II. This course is not used in any degree or certificate program.
- ddd) **Arts & Humanities/TEVP**
Course Termination: TEVP-227: TV Production III. This course is not used in any degree or certificate program.
- eee) **Arts & Humanities/TEVP**
Course Termination: TEVP-228: TV Production IV. This course is not used in any degree or certificate program.
- fff) **Arts & Humanities/TEVP**
Course Termination: TEVP-251: Field Production. This course is not used in any degree or certificate program.
- ggg) **Arts & Humanities/TEVP**
Course Termination: TEVP-252: Editing and Post Production. This course is not used in any degree or certificate program.
- hhh) **Arts & Humanities/TEVP**
Course Termination: TEVP-253: Grip & Electric. This course is not used in any degree or certificate program.

- iii) **Arts & Humanities/TEVP**
Course Termination: TEVP-254: Studio Production/Direction. This course is not used in any degree or certificate program.
- jjj) **Arts & Humanities/TEVP**
Course Termination: TEVP-255: Corporate Communication. This course is not used in any degree or certificate program.
- kkk) **Arts & Humanities/TEVP**
Course Termination: TEVP-259: Documentary Production. This course is not used in any degree or certificate program.
- III) **Arts & Humanities/TEVP**
Course Termination: TEVP-270: Practicum. This course is not used in any degree or certificate program.
- mmm) **Arts & Humanities/MSCM**
Course Termination: MSCM-101: Introduction to Mass Communication. This course is not used in any degree or certificate program.
- nnn) **Arts & Humanities/MSCM**
Course Termination: MSCM-105: Writing for the Mass Media. This course is not used in any degree or certificate program.
- ooo) **Arts & Humanities/MSCM**
Course Termination: MSCM-111: Introduction to Public Relations. This course is not used in any degree or certificate program.
- ppp) **Arts & Humanities/MSCM**
Course Termination: MSCM-145: Newspaper Reporting & Editing I. This course is not used in any degree or certificate program.
- qqq) **Arts & Humanities/MSCM**
Course Termination: MSCM-146: Newspaper Reporting & Editing III. This course is not used in any degree or certificate program.
- rrr) **Arts & Humanities/MSCM**
Course Termination: MSCM-147: Radio Production I. This course is not used in any degree or certificate program.
- sss) **Arts & Humanities/MSCM**
Course Termination: MSCM-148: Radio Production II. This course is not used in any degree or certificate program.

- ttt) **Arts & Humanities/MSCM**
Course Termination: MSCM-201: Writing for the Media II. This course is not used in any degree or certificate program.
- uuu) **Arts & Humanities/MSCM**
Course Termination: MSCM-212: Scriptwriting for Television. This course is not used in any degree or certificate program.
- vvv) **Arts & Humanities/MSCM**
Course Termination: MSCM-220: Mass Communication Practicum. This course is not used in any degree or certificate program.
- www) **Arts & Humanities/MSCM**
Course Termination: MSCM-242: Public Relations Issues and Strategies. This course is not used in any degree or certificate program.
- xxx) **Arts & Humanities/MSCM**
Course Termination: MSCM-245: Newspaper Reporting and Editing II. This course is not used in any degree or certificate program.
- yyy) **Arts & Humanities/MSCM**
Course Termination: MSCM-246: Newspaper Reporting and Editing IV. This course is not used in any degree or certificate program.
- zzz) **Arts & Humanities/MSCM**
Course Termination: MSCM-247: Radio Production III. This course is not used in any degree or certificate program.
- aaaa) **Arts & Humanities/MSCM**
Course Termination: MSCM-248: Radio Production IV. This course is not used in any degree or certificate program.
- bbbb) **Business & Technology/ADOT/LEGS**
Course Termination: ADOT-201: Machine Transcription. This course is not used in any degree or certificate program.
- cccc) **Business & Technology/ADOT/LEGS**
Course Termination: ADOT-261: Legal Office Procedures. This course is not used in any degree or certificate program.
- dddd) **Business & Technology/ADOT/LEGS**
Course Termination: ADOT-262: Legal Terminology and Transcription. This course is not used in any degree or certificate program.

- eeee) **Communication/ENRE**
Change of Course Prerequisite Requirements: ENRE-110: English Composition I for Non-Native Speakers. Change the prerequisites to state: “C’ or Better in ENGL-099, or successful completion of ESLR-023 and ESLR-027 OR ESLR-024 and ESLR-028 OR score of 86-177 on the Accuplacer Sentence Skills Placement Exam, or Score of 18 on the ACT (English).
- ffff) **Technical Division/ELEC**
Change of Course Prerequisite Requirement: ELEC-103: Electrical Blueprints. Remove TECH-101: NCCER Technical Core as a prerequisite to ELEC-103. Prerequisite knowledge of content in TECH-101 is not required for success in ELEC-103; additionally, modification of prerequisite requirements corrects errors in sequence for the following instructional programs: C.T.S. in Electrician: Commercial; C.T.S. in Electrician: Residential; and C.T.S. in Electrician: Small Industrial.
- gggg) **Technical Division/ELEC**
Change of Course Prerequisite Requirement: ELEC-131: Residential Wiring: Addition of the following prerequisite requirements: ELEC-112, ELEC-123, ELEC-102, ELEC-103, and TECH-101. Current prerequisites: TECH-101 and ELEC-112.
- hhhh) **Allied Health/PHAR**
Change of Program Suggested Sequence: Pharmacy Technician, Certificate of Technical Studies. Modify the Suggested Sequence for the C.T.S. in Pharmacy Technician, to include Fall/Spring Admission track and Summer Admission track to reflect curricular modifications approved at earlier date.
- iiii) **Business & Technology/HOST**
Change of Program Suggested Sequence: Hospitality Management, Associate of Applied Science. Modify the Suggested Sequences for the A.A.S. in Hospitality Management to correct issues raised at the September 29, 2017 Meeting of the Curriculum Committee.
- jjjj) **Academic Affairs/Curriculum & Program Development:**
Program Revisions: Revisions to various degree and certificate programs *requiring* ENGL-101: English Composition I: Addition of an “OR” choice with ENGL-101: English Composition I to include ENGL-110: Intensive English Composition I. ENGL-101 and ENGL-110 are equivalent courses, and either may be used to satisfy General Education Composition or other programmatic requirements.

VIII. Old Business

IX. Next Meeting April 27, 2018

X. Adjournment