Delgado COMMUNITY COLLEGE

POLICY No. BAA-G02

INTERNAL/ DEPARTMENTAL POLICY AND PROCEDURE

TITLE: **Legislatively Mandated Tuition and Fee Waivers & Tuition and Fee Waivers for Active City of New Orleans Police Officers and Firefighters**

EFFECTIVE DATE: April 16, 2008

CANCELLATION: None

DIVISION: BUSINESS AND ADMINISTRATIVE AFFAIRS (BAA)

CATEGORY: Student Payables (G)

RESPONSIBLE DEPARTMENT: Controller's Office

PROCEDURES & SPECIFIC INFORMATION

1. Purpose

To publish information on existing tuition and fee exemptions and waivers, which are legislatively mandated, and those available for active City of New Orleans Police Officers and Firefighters.

2. Applicability

This policy and its procedures apply to students who demonstrate eligibility for applicable tuition and fee exemptions and waivers that are not subject to the approval of a scholarship committee.

3. Tuition/Fee Exemptions and Waivers

A. **Legislative Tuition/Fee Exemptions and Waivers**

The Controller's Office maintains a listing of all current Legislative Tuition/Fee Exemption and Waivers for each legislatively mandated tuition/fee exemption and its corresponding Louisiana Revised Statute (LRS), which is posted on the College's website. The availability of these exemptions and waivers is published in the *Delgado Community College Catalog.* Students must demonstrate eligibility, and they are responsible for requesting the waivers and certifying eligibility pertaining to the specific waiver with the Controller's Office.

B. **Active City of New Orleans Police Officers and Firefighters**

Authorized by the College's former governing board in 1989, the Board of Trustees for State Colleges and Universities, Delgado continues to offer waivers of tuition for active City of New Orleans Police Officers and Firefighters, as published in the *Delgado Community College Catalog.* Students seeking these waivers are responsible for requesting the waiver and certifying eligibility with the Controller's Office.

4. Tuition and Student Fees

The College publishes its tuition and student fees in the *Delgado Community College Catalog.* Additional information on the origin and background of Student Fees, including the corresponding legislation if applicable, is posted on the College's website.

5. Student Fee Responsibility

Legislative waivers will be extended to students for all fees for which the legislation exempts the eligible student from responsibility. This does not include fees that are legislatively mandated to be paid by ALL students; these fees must be paid by all students regardless of the student's tuition waiver or exemption. Such fees include the Operational Fee, Student Technology Enhancement Program (STEP) Fee, and the Academic Excellence Fee, as well as any other fees legislatively mandated in the future to be paid by ALL students.

In accordance with the Louisiana Community and Technical College System Policy on Hardship Waivers of Tuition and Fees, students who desire to establish financial hardship for paying any required fees must meet the criteria for waiving the fees in accordance with the College's Student Financial Hardship policy.

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Attachments:

Attachment A - Legislative Tuition/Fee Exemptions and Waivers

Attachment B - Student Fees

Reference:

Internal/Departmental Policy/ Procedure BAA-G03, Tuition Increase / Fee Hardship Appeals

Louisiana Community and Technical College System Policy 5.021, *Hardship Waivers of Tuition and Fees*

Review Process:

Ad Hoc Committee on Legislative Waivers 3/18/08
Assistant Vice Chancellor/Controller 3/18/08
Business and Administrative Affairs Council 4/17/08

Approved: *Signature* *4/16/08*
A.C. Eagan, III
Vice Chancellor for Business and Administrative Affairs