



CURRICULUM COMMITTEE MEETING

Friday, February 22, 2019, 2:00 p.m.

City Park Campus, Student Life Center, Lac Maurepas (Building 23, Second Floor)

MINUTES

I. Call to Order

The meeting was called to order at 2:06 p.m., by Harold Gaspard, Chair.

II. Roll Call

Present Were:	Revaz Akirtava	Lilian Gamble
	Sal Anselmo	Harold Gaspard
	John Arbour	Sarah Inman
	Malene Arnaud-Davis	Monecia Moody
	Abdelrahim Ayyad	Jim Newchurch
	Jennifer Bennet	Jay Randolph
	Jesse Boyd	Kenneth Ripberger
	Jason Briggs	Patricia Ross
	Peter Cho	Vance Roux
	Maria Cisneros	Michael Santos
	Caitlin Cooper	Deborah Skevington
	Emily Cospers	Jeffery Smith
	Emmett Davis	Tim Stamm
	Raymond Duplessis	Janet Gauthier Stephens
	Marcus Etienne	Kenneth Williams
		Darlene Williams
Attending to	Arnel Cosey	Patrice Moore
Other Business:	Lesha Coulon	Karen Muhsin
	Tamika Duplessis	Cheryl Myers
	Dorothy Elder	Jeanne Samuel
	Michelle Greco	David Sanders
	John Hazzard	Sara Strickland
	Larisa Jones	Erin vonSteuben
	Linda Kieffer	Tedd Walley
	Cherie Kay LaRocca	Arlanda Williams
	Anne LaVance	Kiedra Williams
		Theo Worrell
Guests:	Patrick Conroy	Lynn Murphy
	Shaye Hope	Gary Wallace
	Linda Kelly	

III. Call for Public Comments

IV. Minutes of meeting of February 1, 2019

The minutes of the meeting of February 1, 2019, were reviewed and accepted as presented.

V. General Education / Articulation Initiatives – Tim Stamm

- a) Articulation Agreement: University of Holy Cross: Associate of Applied Science in Culinary Arts, with a concentration in Professional Culinarian and Certificate of Technical Studies in Culinary Management to Bachelor of Science in Food Science.
- b) Transfer Agreement: University of New Orleans.
- c) Articulation Agreement: Tulane University, School of Professional Advancement: Associate of Arts, Louisiana Transfer Degree (with concentrations in Business, Criminal Justice, Humanities, and Social Science); Associate of Science, Louisiana Transfer Degree (with concentrations in Physical Sciences and Biological Sciences) to Bachelor of Arts and/or Bachelor of Science in the following programs: Applied Computing, Exercise Science, General Legal Studies, Digital Design, Public Relations, Health & Wellness, Homeland Security Studies, Humanities, and Social Sciences.
- d) Associate of Science in Teaching, Grades 1 – 5 ; Louisiana Transfer Degree

VI. Curriculum Operations Report – Tim Stamm

VII. New Business

- a) **Communication/ENGL**
Revision of Placement Test Cut-Off Scores for Entry into Selected English Courses: Add to current COMPASS, Accuplacer, and ACT Scores, the following Accuplacer NextGen Scores: ENGL-098: NG Writing: 200-224; ENGL-099: NG Writing: 225-249; ENGL-110: NG Writing: 240-249 OR (NG Writing: 250-300 AND NG Reading: 200-264); ENGL-101: NG Writing: 250-274; ENGL-101: HONORS: NG Writing: 275-300. **Effective Summer 2019.** Motion to accept proposal [**Motion: Lilian Gamble; Second: Maria Cisneros; Carried, Unanimously**].
- b) **Communication/READ**
Revision of Placement Test Cut-Off Scores for Entry into Selected Reading Courses: Add to current COMPASS, Accuplacer, and ACT Scores, the following Accuplacer NextGen Scores: READ-071: NG: Reading: 200-234; READ-072: NG Reading: 235-255; NG Reading: 265-300: No READ required. Motion to accept proposal [**Motion: Janet Gauthier Stevens; Second: Caitlin Cooper; Carried, Unanimously**].

c) **Communication/ENGL**

New Course: ALIT-099: Academic Literacy (5-0-5 / 75). Creation of a new course, ALIT-099: Academic Literacy. The goal of the course is to prepare students to read, analyze, and respond to texts for success in college courses and the workplace. Course description: "A theme-based, student-centered lecture course. Provides intensive instruction in reading, writing, and critical thinking to prepare students for college-level courses and the workplace. This course may not be used for credit toward degree, diploma, or certificate." Motion to accept proposal [**Motion: Lilian Gamble; Second: Sarah Inman; Carried, Unanimously**].

d) **Nursing/NURS**

Change of Program Description: Student Learning Outcomes: Associate of Science Nursing. Review and approval of publication for the Student Learning Outcomes for the A.S. in Nursing. Student Learning Outcomes: By the end of the program, the graduate will be able to: Individualize holistic health care using the nursing process while incorporating best practices with the patient as an active participant; Manage the delivery of health care by using sound clinical judgement and leadership skills; Exemplify personal, professional, and ethical responsibility; Formulate clinical decisions utilizing information technology and research; Collaborate effectively with the interdisciplinary team members to advocate for positive health outcomes; Ensure adherence to principles of quality improvement to promote excellence and safety in health care. Motion to accept proposal [**Motion: Raymond Duplessis; Second: Jennifer Bennett; Carried, Unanimously**].

e) **Nursing/PRNU**

Change of Program Description: Student Learning Outcomes: Technical Diploma in Practical Nursing. Review and approval of publication for the Student Learning Outcomes for the T.D. in Practical Nursing. Student Learning Outcomes: By the end of the program, the graduate will be able to: Demonstrate the use of scientific knowledge and proper medical terminology when implementing nursing care; Use the nursing process as a framework to deliver care to patients of all ages in a variety of clinical settings; Follow basic principles of nursing practice and legal standards to perform skills; Participate as a member of the health care team to promote, maintain, and restore health; Develop strategies that promote ongoing personal and professional adjustments for employment as a practical nurse. Motion to accept proposal [**Motion: Janet Gauthier Stevens; Second: Jennifer Bennett; Carried, Unanimously**].

- f) **Allied Health/OCTA**
Change of Program Description: Associate of Applied Science in Occupational Therapy Assistant. Change the program description of the A.A.S. in Occupational Therapy Assistant to state: “An occupational therapy assistant helps persons who are impaired due to injury or illness, emotional disorder, intellectual disabilities, developmental disabilities, or the aging process.” Current description: “An occupational therapy assistant helps persons who are impaired due to injury or illness, emotional disorder, mental retardation, developmental disabilities, or the aging process.” Motion to accept proposal [**Motion: Lilian Gamble; Second: Sal Anselmo; Carried, Unanimously**].
- g) **Business & Technology/LOGT/MANG**
Concept Proposal of a new Instructional Program: Career and Technical Certificate in Certified Logistics Associate. Creation of a six (6) credit hour C.T.C. in Certified Logistics Associate. The goal of the program is to provide an overview and lead to an understanding of the world of supply chain and related core competencies. [**STAR 4**] Motion to accept proposal [**Motion: Raymond Duplessis; Second: Deborah Skevington; Carried, Unanimously**].
- h) **Business & Technology/LOGT/MANG**
Concept Proposal of a new Instructional Program: Career and Technical Certificate in Certified Logistics Technician. Creation of a twelve (12) credit hours C.T.C. in Certified Logistics Technician. The goal of the program is to provide students with a solid foundation in the various sectors of the logistics field, and may prepare student for entry-level careers in purchasing, inventory control, distribution, and others. [**STAR 4**] Motion to accept proposal [**Motion: Raymond Duplessis; Second: Maria Cisneros; Carried, Unanimously**].
- i) **Business & Technology/CSET**
Concept Proposal of a new Instructional Program: Associate of Applied in Cyber-Security Applied Engineering. Creation of sixty-three (63) credit hour program in Cyber-Security Applied Engineering. The goal of the program is to provide today’s cyber-security professionals with the skills they need to examine, review, troubleshoot, prevent, and correct cyber threats. [**STAR 0 or STAR 5**] Motion to accept proposal [**Motion: Deborah Skevington; Second: Jennifer Bennett; Carried, Unanimously**].
- j) **Business & Technology/NTET**
Concept Proposal of a new Instructional Program: Associate of Applied in Network Applied Engineering Technology. Creation of sixty-three (63) credit hour program in Network Applied Engineering Technology. The goal of the program is to provide completer with relevant skills that match the rapid deployment of technologies in the contemporary networking environment.

[STAR 5] Motion to accept proposal [Motion: Lilian Gamble; Second: Raymond Duplessis; Carried, Unanimously].

k) **Business & Technology/ARCH**

Course Termination: ARCH-212: Computer-Aided Architectural Drawing. Terminate the course, ARCH-212: Computer-Aided Architectural Drawing. The course is cross-listed (same course as) CADD-212: Architectural Applications in CADD. Motion to accept proposal [Motion: Emily Cosper; Second: Maria Cisneros; Carried, Unanimously].

l) *The agenda was reordered and items combined for discussion. Original Placement items V. II. to VII. m*

Business & Technology/ARCH

Course Termination: ARCH-180: History and Theory of Architecture. Terminate the course, ARCH-180: History and Theory of Architecture.

General Education/Humanities/ARCH

Course Termination: ARCH-180: History and Theory of Architecture. Terminate the course, ARCH-180: History and Theory of Architecture. The course is used as an option to fulfil Humanities General Education Requirements. Motion to accept proposals [Motion: Raymond Duplessis; Second: Michael Santos; Carried, Unanimously].

m) *The agenda was reordered. Original Placement Item VII. n*

Business & Technology/ARCH

Change of Course Description: ARCH150: Architectural Restoration and Renovation. Change the description of ARCH150: Architectural Restoration and Renovation to state: "Designs and theories for the historic preservation, restoration, and renovation of buildings. Development of skills in the observation of existing conditions and recording (graphic presentation) of observation of architecture." Current description: "Designs and theories for the historic preservation, restoration, and renovation of buildings. Recording graphic observations from an architectural viewpoint." Motion to accept proposal [Motion: Raymond Duplessis; Second: Jay Randolph; Carried, Unanimously].

n) *The agenda was reordered. Original Placement Item VII. o*

Business & Technology/ARCH

Change of Course Prerequisite Requirement: ARCH-210: Architectural Design III. Change the prerequisite of ARCH-210: Architectural Design III to state: "ARCH-120: Architectural Design II." Current prerequisite: ARCH-110: Architectural Design I. Motion to accept proposal [Motion: Raymond Duplessis; Second: Jesse Boyd; Carried, Unanimously].

- o) The agenda was reordered. Original Placement Item VII.p
Business & Technology/ARCH
Change of Course Prerequisite Requirement: ARCH-235: Environmental Technology II. Change the prerequisite of ARCH-235: Environmental Technology II to state: "ARCH-110: Architectural Design I AND ARCH-230: Environmental Technology I." Current prerequisite: ARCH-110: Architectural Design I only. Motion to accept proposal [**Motion: Raymond Duplessis; Second: Jason Briggs; Carried, Unanimously**].
- p) The agenda was reordered and items were combined for discussion. Original Placement Items VII. q to VII. r
Business & Technology/ARCH
Change of Course Description: ARCH-285: Architectural Design IV. Change the description of ARCH-285: Architectural Design IV to state: "Advanced design, research, planning, construction, and production of the building environment." Current description: "Advanced design, research, construction, and production of the built environment."
Business & Technology/ARCH
Change of Course Prerequisite Requirement: ARCH-285: Architectural Design IV. Change the description of ARCH-285: Architectural Design IV to state: ARCH-210: Architectural Design III." Current prerequisite: "ARCH-110." Motion to accept proposals [**Motion: Raymond Duplessis; Second: Sal Anselmo; Carried, Unanimously**].
- q) The agenda was reordered. Original Placement Item VII. s
Business & Technology/ARCH
New Course: ARCH-289: Architectural Capstone (2-4-3 / 90). Creation of a new course, ARCH-289: Architectural Capstone. Course description: "Capstone course in Architectural/Design Construction Applied Engineering Technology. Includes production of a student portfolio of creative work, compiled from learning activities in all courses comprising the program. Course is taken in the final semester of the program." Motion to accept proposal [**Motion: Raymond Duplessis; Second: Jeffery Smith; Carried, Unanimously**].
- r) The agenda was reordered. Original Placement Item VII. t
Business & Technology/ARCH
Change of Program Name/Title: Associate of Applied Science in Architectural/Design Construction Technology. Change the title of the Associate of Applied Science in Architectural/Design Construction Technology *from* Associate of Applied Science in Architectural/Design Construction Technology *to* Associate of Applied Science in Architectural/Design Construction Applied Engineering Technology. Motion to accept proposal [**Motion: Raymond Duplessis; Second: Jason Briggs; Carried, Unanimously**].

- s) *The agenda was reordered. Original Placement Item VII. u*

Business & Technology/ARCH

Program Revision: Associate of Applied Science in Architectural/Design Construction Applied Engineering Technology. Required Courses in Major: DELETE: ARCH-180: History and Theory of Architecture, ARCH-212 OR CADD-212: Architectural Applications in CADD, CADD-125: Introduction to Drafting; ADD: ARCH-298: Architectural Capstone. Required Related Courses: DELETE: CMST-130: Fundamentals of Communication; ADD: CADD-212: Architectural Applications in CADD and CADD-125: Introduction to Drafting. General Education Requirements: DELETE: MATH-114: Algebra and Trigonometry for Technology and MATH-120: Contemporary Math or MATH-128: Applied Algebra; PHYS-101: Introductory Concepts in Physics, and PHYS-107: Introductory Concepts in Physics Laboratory; ADD: MATH-131: Trigonometry, MATH-221: Calculus I, PHYS-141: Physics I (Algebra/Trigonometry Based), PHYS-143: Physics I Lab (Algebra/Trigonometry Based), and CMST-130: Fundamentals of Communication. Total Program Hours **increase from 61 to 63**. Motion to accept proposal [**Motion: Deborah Skevington; Second: Caitlin Cooper; Carried, Unanimously**].

VIII. Consent Agenda

- a) **Communication/ENGL**

Course Termination: ENGL-060: Basic Composition. Terminate the course, ENGL-060: Basic Composition. The course is no longer offered and is not used in developmental education.

- b) **Communication/ENGL**

Course Termination: ENGL-061: Developmental Composition I. Terminate the course, ENGL-061: Developmental Composition I. The course is no longer offered and is not used in developmental education.

- c) **Communication/ENGL**

Course Termination: ENGL-062: Developmental Composition II. Terminate the course, ENGL-062: Developmental Composition II. The course is no longer offered and is not used in developmental education.

- d) **Communication/ENGL**

Course Termination: ENGL-063: Developmental Composition III. Terminate the course, ENGL-063: Developmental Composition III. The course is no longer offered and is not used in developmental education.

- e) **Communication/ENRE**

Course Termination: ENRE-061/071: Developmental Composition I and Developmental Reading I. Terminate the course, ENRE-061/071: Developmental

Composition I and Developmental Reading I. The course is no longer offered and is not used in developmental education.

f) **Communication/ENRE**

Course Termination: ENRE-062/072: Developmental Composition II and Developmental Reading II. Terminate the course, ENRE-062/072: Developmental Composition II and Developmental Reading II. The course is no longer offered and is not used in developmental education.

g) **Communication/ENRE**

Course Termination: ENRE-101/111: English Composition I and Analytical Reading. Terminate the course, ENRE-101/111: English Composition I and Analytical Reading. The course is no longer offered.

h) **Allied Health/OCTA**

Change of Program Description: Change the address of the program accreditation body as follows: Accreditation Council for Occupational Therapy Education (ACOTE), American Occupational Therapy Association (AOTA), 4720 Montgomery Lane, Suite 200, Bethesda, Maryland, 20814.”

i) **Business & Technology/ARCH**

Master Syllabus Revision/Update: ARCH-110: Architectural Design I. Revision/Update of the Master Syllabus.

j) **Business & Technology/ARCH**

Master Syllabus Revision/Update: ARCH-120: Architectural Design II. Revision/Update of the Master Syllabus.

k) **Business & Technology/ARCH**

Master Syllabus Revision/Update: ARCH-160: Construction Practices and Codes. Revision/Update of the Master Syllabus.

l) **Business & Technology/ARCH**

Master Syllabus Revision/Update: ARCH-165: Office Practices and Specifications. Revision/Update of the Master Syllabus.

m) **Business & Technology/ARCH**

Master Syllabus Revision/Update: ARCH-230: Environmental Technology I. Revision/Update of the Master Syllabus.

Motion to accept Consent Agenda [**Motion: Jennifer Bennett; Second: Maria Cisneros; Carried, Unanimously**].

IX. Old Business

X. Next Meeting March 22, 2019

XI. Adjournment The meeting was adjourned at 3:20 p.m.