

Program Review Committee Meeting Minutes

The Program Review Committee met in room 160 of the Thames Learning Resource Center Thursday, November 16, from 2:00-4:30.

Members present:

Chair: Patricia Ross

Executive Officer: Peter Fos

Ex Officio Members: Brian Auriti, Emily Cospers, Phil Denette, Harold Gaspard, Cheryl Myers, Warren Punecky, Timothy Stamm

Committee Members: Crystal Andrews, Donald Davenport, Michelle DeLima, Diondra DeMolle, Raymond Duplessis, Kathy Favret, Elizabeth Feltey, Elizabeth Shaye Hope, Krista Lawrence, Jenny Louis Martin, Mark McLean, Michael Santos, Edgar Van Avery

The Committee welcomed new members Janet Colletti and Jenny Louis Martin.

Our new IR Manager, Brian Auriti was introduced. Brian is responsible for preparing the Program Health index for submission to the LCTCS office.

Program Review Presentations for 2017 Programs

Educational Programs	Reviewer	Lead Faculty	Division/Dean
American Sign Language Interpretation, AA	Elizabeth Feltey	Leslie Knowles	COMM/Cospers
Architectural Design Construction Technology, AAS Architectural Contractor Practices, TCA	Elizabeth Feltey	Mike Nixon Victor Mirzai	BSTC/Punecky
Business Administration, AS	Krista Lawrence Crystal Andrews	Patrick Conroy	BSTC/Punecky
Computer Information Technology, AAS Web Site Designer, CTS Application Programming, TCA Desktop Publishing, TCA Digital Media Technologies, TCA Information Security/Assurance, TCA Information Technology Support, TCA	Crystal Andrews	Krista Lawrence	BSTC/Punecky
Computer Network Technology, AAS Computer Network Technician, CTS A+ Certification, TCA Net+ Certification, TCA	Raymond Duplessis Diondra DeMolle	Mike Nixon	BSTC/Punecky
Criminal Justice, AA	Kathy Favret Michelle DeLima	Linda Kieffer	ARHU/Moore
Diagnostic Medical Sonography, AAS	Shaye Hope	Michael Toups	ALHT/Gaspard
Dialysis Technician, TCA	Shaye Hope	Tanya Taylor	ALHT/Gaspard

Electric Line Technician, CTS Electrician: Commercial, CTS Electrician: Residential, CTS Electrician: Small Industrial, CTS	Ed VanAvery	Mark Bacques	TECH/Fos
Emergency Medical Technician-Paramedic, CTS Emergency Medical Responder, TCA Emergency Medical Technician-Basic, TCA First Aid, TCA	Kathy Favret Michelle DeLima	Jimmy Stevens	ALHT/Gaspard
Fire Science Technology, AAS Fire Science Technician, CTS	Yolanda Skinner Jenny Louis Martin	Mike Nixon	BSTC/Puneky
Health Information Technology, AAS Medical Coding, CAS Medical Registration Specialist, CTS	Raymond Duplessis Diondra DeMolle	Jacqueline Jones	ALHT/Gaspard
Hospitality Management, AAS	Mark McLean	Barry Brantley Vance Roux	BSTC/Puneky
HVAC: Certified Technician, CTS HVAC: Master Technician, TD	Donald Davenport	Ken Ripberger	TECH/Fos
Industrial Maintenance Technology, CTS	Donald Davenport	Ed VanAvery	TECH/Fos
Nursing, AS Practical Nursing, TD Certified Nursing Assistant, TCA	Michael Santos	Debra Skevington Dotty Elder	NURS/Myers
Occupational Therapy Assistant, AAS	Jennifer Limon Janet Colletti	Linda Kelly	ALHT/Gaspard
Respiratory Care Technology, AAS	Michael Santos	Rene Randall	ALHT/Gaspard
Teaching (Gr 1-5), AS	Jennifer Limon Janet Colletti	Lisa Melson	ARHU/Moore

Industrial Maintenance Technology program suspended until Spring 2019.

The Electric Line/Electrician program was not presented.

Next steps were discussed:

Deans submit will “Strengths” in the form of a **press release** to the marketing team.

Programs will work to ensure uniformity in communicating **Program Outcomes**

Program Review recommendations will be submitted to Curriculum Committee for their review.

In February:

Discipline Review and Year #3 of Academic Program Review begins for 2018

Program Faculty and Deans will present their Action Plans from 2017 Reviews