

Inventory Calendar 2021-2022

INVENTORY CALENDAR

September 2021	Inventory Training Sessions
October 2021	Printout for Inventory of Moveable Property distributed to Property Supervisors
January 17, 2022	Completed Inventory Reports returned to Property Control Office
February 1 – 28, 2022	Inventory Reports reviewed
March 7, 2022	Discrepancies from original Inventory Report returned to Property Location Supervisors for “Spring Search”
April 8, 2022	“Spring Search” results to Property Control Office
June 6, 2022	Inventory Report submitted to Louisiana Property Assistance Agency (L.P.A.A.)