# Delgado
### COMMUNITY COLLEGE

**CURRICULUM COMMITTEE MEETING**
*Friday, October 29, 2021, 2:00 p.m.*
*Virtual Meeting via Zoom\*\**

**AGENDA**

I. **Call to Order**

II. **Roll Call**

III. **Call for Public Comments (LA R.S. 42:26, 2010, No. 861, sec 23)**
\*\*Governor's temporary approval for virtual meetings in light of continuing COVID-19 restrictions

IV. **Minutes of meeting of April 30, 2021**

V. **Curriculum Committee Functions – Tim Stamm**

   a) Membership List

   b) Curriculum Development Calendar

   c) Charter: Committee on Curriculum PPM – Policy No. AA-1622.D

   d) The College Curriculum PPM – Policy No. AA-1510.1A

   e) Master Syllabus PPM – Policy No. AA-1503-1A

   f) Board of Regents Approved Academic Degree Terms and Designations – Policy No. 2.11

   g) Board of Regents Definitions of Undergraduate Certificates and Degrees – Policy No. 2.15

   h) Board of Regents Statewide General Education Requirements – Policy No. 2.16
   Note: Table *Statewide General Education Requirements.*

VI. **Curriculum Operations Report – Tim Stamm**

**VII. General Education / Articulation Initiatives – Tim Stamm**

a) Board of Regents for Louisiana Higher Education: Transfer/Articulation Matrix and Common Course Catalog for AY: 2021-2022

b) Articulation Agreement: University of Holy Cross: Associate of Applied Science in Respiratory Care Technology to Bachelor of Science in Health Sciences Curriculum for Respiratory Therapists *Updated agreement*.

c) Articulation Agreement: University of Holy Cross: Associate of Applied Science in Radiologic Technology to Bachelor of Science in Health Sciences Curriculum for Radiologic Technologists.

d) Articulation Agreement: Louisiana State University at Alexandria: Associate of Science in Business Administration to Bachelor of Science in Business Administration.

**VIII. New Business**

a) **Allied Health/SURG**
   **Program Termination:** Certificate of Technical Studies in Surgical Technology. Terminate the C.T.S. in Surgical Technology. The C.T.S. program has been replaced by the A.A.S. in Surgical Technology, and the Certificate-level program is no longer necessary as it does not support current licensure.

b) **Technical Division/ELLT**
   **Program Termination:** Certificate of Technical Studies in Electric Line Technician. Terminate the C.T.S. in Electric Line Technician, as no credit-based courses have been offered since prior to 2015.

c) **Academic Affairs/Curriculum & Program Development**
   **Student Learning Outcomes:** Progress report on the publication of Student Learning Outcomes in the College Catalog. **[Report Only: No action required].**

d) **Technical Division/Barber-Styling**
   **Program Review:** Review/Discussion of the Program Review Report (2019-2020) for the T.D. in Barber-Styling.

e) **Arts & Humanities/Care & Development of Young Children**
   **Program Review:** Review/Discussion of the Program Review Report (2019-2020) for the A.A.S. in Care & Development of Young Children, with related C.T.C. in Child Development Associate (C.D.A.) Preparation.

f) **Technical Division/Cosmetology**
**Program Review:** Review/Discussion of the Program Review Report (2019-2020) for the T.D. in Cosmetology.

g) **Business & Technology/Culinary Arts**
**Program Review:** Review/Discussion of the Program Review Report (2019-2020) for the A.A.S. in Culinary Arts, the C.T.S. in Culinary Arts: Line Cook, and the C.T.S. in Culinary Management.

h) **Business & Technology/Electrical-Electronics Engineering Technology**
**Program Review:** Review/Discussion of the Program Review Report (2019-2020) for the A.S. in Electrical-Electronics Engineering Technology.

i) **Technical Division/Motor Vehicle Technology**
**Program Review:** Review/Discussion of the Program Review Report (2019-2020) for the A.A.S. in Motor Vehicle Technology, the C.T.S. in Motor Vehicle Technology, and the C.T.C. in Motor Vehicle Maintenance and Light Repair.

j) **Allied Health/Nuclear Medicine Technology**
**Program Review:** Review/Discussion of the Program Review Report (2019-2020) for the P.A.C. in Nuclear Medicine Technology.

k) **Allied Health/Pharmacy Technician**
**Program Review:** Review/Discussion of the Program Review Report (2019-2020) for the C.T.S. in Pharmacy Technician.

l) **Allied Health/Veterinary Technology**
**Program Review:** Review/Discussion of the Program Review Report (2019-2020) for the A.A.S. in Veterinary Technology.

m) **Arts & Humanities/Visual Communications-Graphic Design**
**Program Review:** Review/Discussion of the Program Review Report (2019-2020) for the A.A.S. in Visual Communications-Graphic Design, with related C.T.S. in Digital Photography.

n) **Arts & Humanities/Anthropology & Geography**
**Program Review:** Review/Discussion of the Discipline Review Report (2019-2020) for Anthropology & Geography.

o) **Allied Health/Fitness & Wellness**
**Program Review:** Review/Discussion of the Discipline Review Report (2019-2020) for Fitness & Wellness.

p) **Communication/French**
   **Program Review:** Review/Discussion of the Discipline Review Report (2019-2020) for French.

q) **Arts & Humanities/History**
   **Program Review:** Review/Discussion of the Discipline Review Report (2019-2020) for History.

r) **Arts & Humanities/Humanities**
   **Program Review:** Review/Discussion of the Discipline Review Report (2019-2020) for Humanities.

s) **Arts & Humanities/Music**
   **Program Review:** Review/Discussion of the Discipline Review Report (2019-2020) for Music.

t) **Allied Health/Physical Education**
   **Program Review:** Review/Discussion of the Discipline Review Report (2019-2020) for Physical Education.

u) **Curriculum & Program Development**
   **Revision to Regents Academic Policies:** Revision of AcAf: 2.04: Letters of Intent for New Academic Programs (does not apply to Community and Technical Colleges) *and* 2.05: Proposals for New Academic Programs/Research Units. **[Review/Advisement and Discussion Only; no action required, will require future, annual review and approval re: AcAf: 2.05]**.

IX. **Consent Agenda**

a) **Business & Technology/HOST**
   **Course/Lab Fee Revision:** HOST-101: Introduction to Hospitality Industry. Change the course/lab fee of HOST-101: Introduction to Hospitality Industry *from* $60.00 *to* $97.00. The *increase* in course/lab fee is required to address the cost of two imbedded Industry Based Certification (IBC) examinations: Certified Guest Service Professional (Guest Service Gold) and Certified Hospitality & Tourism Management Professional.

b) **Allied Health/RATH**
   **Change of Program Description:** Post-Associate Certificate in Radiation Therapy. Change the program description of the P.A.C. in Radiation Therapy to include a reference to safety: "The mission of the Delgado Community College Radiation Therapy Program (RATH) is to provide students with both academic and clinical instruction, which will prepare them to function safely as competent, compassionate, entry-level radiation therapists who respond professionally and

ethically to patients and other team members of the radiation oncology facility and healthcare team."

## X.  Old Business

a) **Business & Technology/CULA**
**Concept of a New Instructional Program:** Career and Technical Certificate in Basic Commercial Cooking.  The Concept Proposal was approved by the Curriculum Committee April 17, 2020; however, contained prerequisite errors that prevented the seven (7) credit-hour program from being completed without a hidden prerequisite.  Due to curriculum revisions, the issue has been resolved.

b) **Business & Technology/CULA**
**Withdrawal of Concept of a New Instructional Program:** Career and Technical Certificate in Basic Commercial Baking.  The Concept Proposal was approved by the Curriculum Committee April 17, 2020.

c) **Business & Technology/CULA**
**Program Revision:** Certificate of Technical Studies in Culinary Management.  Revise the C.T.S. in Culinary Management: Required Courses in Major: DELETE: PAST-101: Introduction to Baking and Pastry as an OR choice with CULA-101: Introduction to Culinary Arts; DELETE: PAST-102: Baking and Pastry Skills Lab I as an OR choice with CULA-102: Basic Culinary Skills.  ADD: CULA-109: Concepts in Culinary Arts as an OR choice with CULA-102: Basic Culinary Skills.  DELETE: CULA-213: Nutrition for the Culinary Professional; ADD: BUSG-115: Starting a New Business.  Approved Electives: Delete: BUSG-252: Entrepreneurial Finance from the list of options. Total program hours **increase** *from* 27 *to* 28-29.  Adjust suggested sequence to reflect changes, specifically First Semester: Delete: PAST-101 as an OR choice with CULA-101; Second Semester: Delete: PAST-102 as an OR choice with CULA-102; ADD: CULA-109 as an OR choice with CULA-102; Delete: CULA-213: Nutrition for the Culinary Professional and ADD: BUSG-115: Starting A New Business.  Semester hours increase *from* 13 *to* 14 or 15. Total program hours **increase** *from* 27 *to* 28-29.  Approved by Curriculum Committee February 26, 2021; however, low completion concerns: 2020-2021: 10; 2019-2020: 6; 2018-2019: 2; 2017-2018: 1; 2019-2017: 2.

d) **General Education/Humanities/FREN/SPAN/CMST**
**SACSCOC Core Requirement 9.3 General Education:**  Discussion of SACSCOC Board of Trustees interpretation statement regarding Core Requirement 9.3: General Education, and potential impacts for Delgado's list of courses that may be used to fulfil General Education Humanities Requirements.
**[Review/Advisement and Discussion Only; no action required]**.

XI.  **Next Meeting**        November 19, 2021

XII.  **Adjournment**