



Delgado Community College
 Joey Georgusis Center for Children
 615 City Park Avenue • New Orleans, LA 70119
 Phone: 504.671.6542

Provider-Parent/Guardian Child Care Contract

This contract is made between the parent(s)/guardians: _____ Start Date of Enrollment: _____

_____ name of parent/guardian(s)

_____ address of parents/guardian(s)

and Delgado Community College Joey Georgusis Center for Children for the care of the following children:

_____ child's name and date of birth

Full-time attendance Fee: _____ Part-time attendance Fee: _____

_____ child's name and date of birth

Full-time attendance Fee: _____ Part-time attendance Fee: _____

_____ child's name and date of birth

Full-time attendance Fee: _____ Part-time attendance Fee: _____

_____ child's name and date of birth

Full-time attendance Fee: _____ Part-time attendance Fee: _____

*Part-time childcare attendance is for a maximum of 12 days per calendar month. Each approved additional day beyond 12 days per month will be charged at \$50 per day.)

The total payment for care is \$ _____ a month to be paid in two (2) installments of \$ _____
 and reflects the following rate:

- Community Rate – 6 weeks – 12 months Community Rate – 13 months – 4 years
 Campus Parents/Grandparents Delgado Full-Time Student Part-Time Childcare Attendance

Payment is due to the provider in advance of care and paid by the 1st and the 15th day of each month. Payment can be made online or in the Bursar's Office. Parents/guardians are responsible for any third-party co-payments or reimbursements. If payment is not received within five (5) calendar days after its due date, a late fee of \$25.00 will be assessed and future services may be suspended until payment is received.

Monthly tuition rates cover the following hours of operation:

TIMES	Monday – Friday
Drop Off	7:30 am – 9:00 am
Pick Up	3:30 pm - 5:30 pm

The above times and days are not flexible. If parent is going to be late picking up or dropping off the child, every effort must be made to contact the provider. A late pick up fee of \$ 25.00 may be charged if child is not picked up within 15 minutes of the centers closing time. An additional \$ 5.00 may be charge per minute thereafter.

Payments during Holidays, Vacations, and Other Absences:

Parents/guardians are responsible for the tuition even when their children are unable to attend due to illness or other personal reasons, vacations, Center closures for teacher and staff training, and temporary closures due to unforeseen circumstances such as weather emergencies, epidemics, etc.

Childcare payments are charged for all calendar days except for the Winter Break between the end of the fall semester and the beginning of spring semester.

Payments will not be reduced or waived for partial attendance for any reason.

If your child becomes sick while in the Center's care, they must be picked up within thirty (30) minutes of being notified.

Additional charges/Requirements:

Registration and processing of the child care application requires a non-refundable registration of \$300 per child per year.

Additional fees *may* be charged for special activities. Parents/guardians will receive advance notice of such activities.

Materials/supplies shall be replenished at the parent/guardian's expense as necessary.

Each child's Louisiana Immunization Record must be up-to-date.

A full list of all fees and rate plans can be found in the Childcare Center Handbook.

Termination Procedures:

This contract may be terminated by the parent(s) or the provider. A two (2) week notice prior to the last date of care is required. If adequate notice is not given, parents/guardians will be responsible for the two (2) weeks' tuition.

The provider may immediately terminate this contract without any notice if payment is not made on time.

Failure to Pay/Dishonored Payments:

A fee of \$25 or five percent of the amount of the returned payment, whichever is greater, will be assessed for all returned checks and/or credit card chargebacks. A returned check or credit card chargeback will require the parent/legal guardian to pay by cashier's check or money order for the semester in which the check was written or the chargeback was incurred, plus the next semester in which childcare services are provided. Only in a case of a bank or card issuer error will the returned chargeback penalties be removed. Failure to pay the returned check or credit card chargeback fees and additional charges will result in a discontinuance of childcare services.

Withholding of services: If a parent/guardian has any outstanding financial obligations, Delgado reserves the right to withhold future services including but not limited to childcare services, registration, transcript requests, issuing diplomas, use of facilities, and other services as deemed appropriate by the College.

In the event the parent/guardian becomes delinquent in paying charges or defaults in repaying charges, the debts may be transferred to the State of Louisiana Attorney General's Office, the Louisiana Office of Debt Recovery, or another external agency for collection. All collection fees incurred shall be at the expense of the parent/guardian.

Other:

- *If the provider chooses not to enforce any portion of the contract, it does not give up the provider's right to enforce any other portion of the contract.*
- *The contract can be revised at any time by the provider if necessary.*

Signatures:

The signatures below indicate agreement with this contract and with the written policies in the Childcare Center Handbook. In addition, I understand that the contents of the Child Care Handbook and contract are subject to change. I understand that any such revisions will supersede, modify, or eliminate the current contents of the Child Care Handbook and/or Contract.

_____	_____	_____
Parent/Guardian Name	Parent/Guardian Signature	Date
_____	_____	_____
Parent/Guardian Name	Parent/Guardian Signature	Date
_____	_____	_____
Account/LoLA ID	Authorized Childcare Representative	Date

Effective 1/1/2022