



CURRICULUM COMMITTEE MEETING

Friday, April 26, 2024 2:00 p.m.

City Park Campus, Dolphin Den, Student Life Center (Building #23, First Floor)

MINUTES

I. Call to Order The meeting was called to order at 2:04 pm by Dr. Rosaria Guastella, Chair.

II. Roll Call

Present Were:	John Arbour	Alcindo Frye
	Jennifer Bennett	Harold Gaspard
	Peter Cho	Sarah Inman
	Maria Cisneros	Larisia Jones
	Caitlin Cooper	Tara LaFrance
	Theresa DeGruy	Shawn Loht
	Elizabeth Duett	Michael Santos
	Joan Ellis	Sara Strickland
	Leslie Falkins	Cristina Alvarado-Suarez
	Jennifer Fernandez	Arlanda Williams
		Kenneth Williams

Attending to	Malene Arnaud-Davis	Michelle Greco
Other Business:	Abdrelrahim Ayyad	Pam Kemp
	Jesse Boyd	Nichole Labat
	Angela Camaille	Randolph Marinoni, Jr.
	Emily Cospers	Alexander McMillian
	Emmett Davis	Vance Roux
	Ty Delger	David Sanders
	Raymond Duplessis	Traci Smothers
	Lilian Gamble	Tim Stamm
	Janet Gauthier-Stephens	Erin von Steuben
		Theodore Walley

Guests:	Peggy D'Antonio	Jackson Moss
	Jenn Dupre	Tach Parulan
	Shawte Lofton	Beth Weindel

III. **Call for Public Comments (LA R.S. 42:26, 2010, No. 861, sec 23)**

IV. **Minutes of meeting of March 22, 2024**

The minutes of the meeting of March 22, 2024 were reviewed and approved as presented. **[Motion: Jennifer Fernandez; Second, Elizabeth Duett; Carried, Unanimously]**

V. **Curriculum Operations Report-Rosaria Guastella**

VI. **New Business**

- a) *The Agenda was reordered and items were combined for discussion. Original Placement Items VI. a to VI. c.*

School of Business/ACCT

Program Revision: Career and Technical Certificate: Quickbooks

Delete: ACCT 201: Principles of Accounting I

Add: ACCT 205: Introduction to Financial Accounting

School of Business/ACCT

Program Revision: Certificate of Technical Studies: Accounting Technology: Account Clerk

Delete: ACCT 201: Principles of Accounting I

Delete: ACCT 202: Principles of Accounting II

Add: ACCT 205: Introduction to Financial Accounting

Total credit hours change from 21 to 18

School of Business/ACCT

Program Revision: Associate of Applied Science: Accounting

Delete: ACCT 201: Principles of Accounting I from Required Courses in Major

Delete: ACCT 202: Principles of Accounting II from Required Courses in Major

Delete: ECON 202: Microeconomics from Required Related Category

Delete: Required Related Category

Add: ACCT 205: Introduction to Financial Accounting to Required Courses in Major

Add: MARK 201: Principles of Marketing to Required Courses in Major

Add: ECON 202: Microeconomics to Required Courses in Major

Motion to accept items **[Motion: Jennifer Bennett; Second: Jennifer Fernandez; Carried, Unanimously]**.

- b) *The Agenda was reordered. Original Placement Item VI.d.*

School of Business/Business and Management

Program Revision: Associate of Applied Science Business and Management:

Add Concentration: Maritime Management

New Course: MANG 210: Maritime Management

Course Goal: The goal of this course is to provide students with an introduction to the

basic knowledge and skills needed to begin preparation for a career in maritime management.

Course Description: Introduces you to the basic knowledge and skills required to prepare for a career in maritime management. You will learn the fundamentals of organizing, training, and managing personnel; planning, coordinating, and managing workloads; applying effective resource management skills; assessing, addressing, and mitigating risks; managing emergencies; understanding maritime conventions and issues impacting the maritime industry.

New Course: MANG 2XX: Maritime Seminar

Course Goal: The goal of this course is for students to be exposed to or demonstrate a working knowledge of current maritime issues and trends. This goal could be achieved through attending seminars, professional development, non-academic credit opportunities, earning industry-based certifications and attending maritime related professional organization meetings.

Course Description: Focus on trends and issues in the maritime management industry. You will develop a deep understanding of the maritime management industry and its current trends and issues, as well as the skills necessary for success in this field.

Concentration Courses: Maritime Management

MANG 210 Maritime Management (3) *NEW*

MANG 220 Introduction to Operations Management (3)

MANG 229 Supply Chain Management (3)

MANG 226 Organizational Leadership (3)

Choose 6 credits from the following:

FPTC 101: Organization for Fire Protection

FPTC 221: Hazardous Materials

MANG 2XX: Maritime Seminar (*NEW*)

Motion to accept item [**Motion: Kenneth Williams; Second: Alcindo Frye; Carried, Unanimously**].

- c) *The Agenda was reordered and items were combined for discussion. Original Placement Items VI. e to VI. q.*

School of Business/Business and Management

Program Revision: Associate of Applied Science Business and Management: Concentrations in Entrepreneurship/Small Business Management, General Business, Human Resources Management/Leadership, Logistics Management, Real Estate, Maritime Management (*new*)

Delete: ACCT 201: Principles of Accounting I from Required Courses in Major

Delete: ECON 202: Microeconomics from Required Related Category

Delete: Required Related Category

Add: ACCT 205: Introduction to Financial Accounting to Required Courses in Major

Add: ECON 202: Microeconomics to Required Courses in Major

School of Business/Entrepreneurship

Program Revision: Certificate of Technical Studies: Entrepreneurship

Delete: ACCT 201: Principles of Accounting I

Add: ACCT 205: Introduction to Financial Accounting

School of Business/Retail Management

Program Revision: Certificate of Technical Studies: Retail Management

Delete: ACCT 201: Principles of Accounting I

Add: ACCT 205: Introduction to Financial Accounting

Motion to accept items [**Motion: Michael Santos; Second: Jennifer Bennett; Carried, Unanimously**].

d) *The Agenda was reordered. Original Placement Item VI.h.*

School of Business/Hospitality Management

Program Revision: Associate of Applied Science in Hospitality Management:

Concentrations in Hotel and Lodging Management, Meeting and Event Management, and Restaurant Management

Revise Catalog Program Description to reflect updated concentrations above (see attachment)

Delete: HOST 200: Hospitality Revenue Management from Required Courses in Major

Delete: HOST 201: Hospitality Law from Required Courses in Major

Delete: HOST 221: Hospitality Marketing from Required Courses in Major

Add: HOST 104: Hotel Systems and Operations Management to Required Courses in Major

Add: ACCT 205: Introduction to Financial Accounting to Required Courses in Major

Add: BUSL 250: Legal Environment of Business to Required Courses in Major

Add: BUSG 224: Business Computer Applications to Required Courses in Major

Add: MANG 201: Principles of Management to Required Courses in Major

Add: MARK 201: Principles of Marketing to Required Courses in Major

Add: CMST 230: Public Speaking to Required Courses in Major

Area of concentration: change from 14-15 to 15

Delete: CMST 231: Interpersonal Communication from Required Related Courses

Delete: SOCI 250: Studies in Cultural Diversity from Required Related Courses

Delete: MANG 201: Principles of Management from Required Related Courses (moved to Required)

Delete: Humanities Requirement from General Education (Humanities Requirement met in Required Courses in Major-CMST)

Delete: Social/Behavioral Science Requirement from General Education

(Social/Behavioral Requirement met in Required Related Courses—ECON 201)

Revise Suggested Sequence for Hotel and Lodging Management Concentration (see attachment)

Revise Suggested Sequence for Meeting and Event Management Concentration (see attachment)

Revise Suggested Sequence for Restaurant Management Concentration (see attachment)

Total Credit Hours: change from 60-63 to 60

Motion to accept item [**Motion: Jennifer Bennett; Second: Michael Santos; Carried, Unanimously**].

e) *The Agenda was reordered. Original Placement Item VI.i.*

School of Business/Hospitality Management

Program Revision: Certificate of Technical Studies in Hospitality Management

Delete: CULA 214: Restaurant and Hospitality Supervision from Required Courses in Major

Delete: HOST 200: Hospitality Revenue Management from Required Courses in Major

Delete: HOST 201: Hospitality Law from Required Courses in Major

Delete: HOST 221: Hospitality Marketing from Required Courses in Major

Delete: Approved Elective from Required Courses in Major

Add: BUSG 224: Business Computer Applications to Required Courses in Major

Add: MANG 201: Principles of Management to Required Courses in Major

Add: MARK 201: Principles of Marketing to Required Courses in Major

Revise Suggested Sequence (see attachment)

Total Credit Hours: change from 24 to 18

Motion to accept item [**Motion: Michael Santos; Second: Peter Cho; Carried, Unanimously**].

f) *The Agenda was reordered and items were combined for discussion. Original Placement Items VI. j to VI. q.*

School of Business/ACCT

Change of Course Prerequisite: ACCT 201: Principles of Accounting I

Delete all prerequisites

School of Business/ACCT

Change of Course Prerequisite: ACCT 205: Introduction to Financial Accounting

Delete all prerequisites and note

School of Business/ACCT

Change of Course Prerequisite: ACCT 211: Managerial Accounting

Delete: ACCT 201: Principles of Accounting I

Add: ACCT 205: Introduction to Financial Accounting

School of Business/ACCT

Change of Course Prerequisite: ACCT 215: Tax Accounting-Corporations

Delete: ACCT 201: Principles of Accounting I

Add: ACCT 205: Introduction to Financial Accounting

School of Business/ACCT

Change of Course Prerequisite: ACCT 218: Payroll

Delete: ACCT 201: Principles of Accounting I

Add: ACCT 205: Introduction to Financial Accounting

School of Business/ACCT

Change of Course Prerequisite: ACCT 230: Governmental Accounting

Delete: ACCT 201: Principles of Accounting I

Add: ACCT 205: Introduction to Financial Accounting

School of Business/ACCT

Change of Course Prerequisite: ACCT 240: Excel for Accounting

Delete: ACCT 201: Principles of Accounting I

Delete: ACCT 202: Principles of Accounting II

Add: ACCT 205: Introduction to Financial Accounting

School of Business/ACCT

Change of Course Prerequisite: ACCT 275: Advanced Accounting Projects

Delete: ACCT 201: Principles of Accounting I

Delete: ACCT 202: Principles of Accounting II

Delete: ACCT 221: Computerized Accounting Using Peachtree

Delete: BUSG 129: Introduction to Business

Add: ACCT 205: Introduction to Financial Accounting

Motion to accept items [**Motion: Michael Santos; Second: Peter Cho; Carried, Unanimously**].

- g) The Agenda was reordered and items were combined for discussion. Original Placement Items VI. r to VI. w.

School of Business/BUSG

Change of Course Description: BUSG 115: Starting a New Business

New Description: This course is designed to introduce the skills needed for students to effectively organize, develop, create, and manage their own business. Topics include evaluating business opportunities, assessing the skills needed by an entrepreneur, calculating the resource requirements for the new venture, identifying appropriate sources of finance, and evaluating the risk associated with business ventures.

Old Description: Business opportunities, skills needed by an entrepreneur, resource requirements for the new venture, appropriate sources of finance, and risk associated with business ventures. Prerequisite(s): Completion of Developmental Reading requirements. Eligibility for ENGL 101.

School of Business/BUSG

Change of Course Description: BUSG 145: Principles of Banking

New Description: An overview of the banking industry. Topics include the language

and documents of banking, checking process, teller functions, deposit functions, and the role of the bank in the community.

Old Description: An overview of the banking industry. Topics include the language and documents of banking, checking process, teller functions, deposit functions, and the role of the bank in the community. Course may be offered on campus, hybrid, or online.

School of Business/BUSG

Change of Course Description: BUSG 151: Stock and Market Investing

New Description: Introduces the student to the basics of investing. This course addresses basic investment issues like risk, return, liquidity, marketability, and diversification. The course discusses market operations, portfolio planning and management, and how to evaluate potential stock investments. Bonds, common stock, preferred stock, and other securities are also explored. Course/Lab Fee \$15

Old Description: Introduces the student to the basics of investing. Addresses basic issues as risk, return, liquidity, marketability, and diversification. Discusses market operations for both listed and unlisted stocks, how to evaluate potential stock investments using fundamental analysis, the mechanics of margin buying, and the pros and cons of international diversification. Bonds, common stock, and preferred stock are explored. Course/Lab Fee \$15

School of Business/BUSG

Change of Course Description: BUSG 165: Consumer Lending

New Description: loan policy, generating applications, learning about the credit investigation, and the evaluation of the decisions that go into every loan application are explored in detail.

Old Description: Forming a loan policy, generating applications, learning about the credit investigation, and understanding the evaluation and decisions that go into every loan application. May be offered in a traditional classroom setting, hybrid, or online.

School of Business/BUSG

Change of Course Description: BUSG 240: Business Communication

New Description: Students will develop written and oral communication skills, as well as honing effective voice qualities and presentation skills for delivering impactful oral reports and speeches. Through practical exercises and feedback sessions, students will refine their ability to articulate ideas persuasively and engage audiences effectively.

Prerequisite(s): ENGL 101 or ENGL 110.

Old Description: Advanced techniques of written and oral communication, word usage, organization, and style. Includes business letters and reports. Emphasizes development of effective voice qualities and presentation of oral reports and speeches.

Prerequisite(s): ENGL 101.

School of Business/BUSG

Change of Course Description: BUSG 275: Internship

New Description: Through supervised internships, students will gain valuable hands-on experience in their field of study/concentration, allowing them to apply theoretical knowledge to real-world situations. The course is designed to provide students with the opportunity to gain hands-on work experience, develop and refine professional skills, and build a network of industry contacts. Students will work a minimum of 120 hours in an approved job setting. Students may use existing jobs or find their own internships. Internships must be approved by the instructor. . Prerequisite(s): Permission of department/division. Course/Lab Fee \$30

Old Description: Capstone course where students apply and further develop skills and knowledge learned on the job. In addition to completing readings and assignments, student must be employed a total of 120 hours in an approved job setting related to their major/concentration. Prerequisite(s): Permission of department/division. Course/Lab Fee \$30

Motion to accept items [**Motion: Michael Santos; Second: Peter Cho; Carried, Unanimously**].

- h) *The Agenda was reordered. Original Placement Item VI.i.*
The Agenda was reordered and items were combined for discussion. Original Placement Items VI. x to VI. y.

School of Business/BUSG

Change of Course Prerequisite: BUSG 129: Introduction to Business
Delete "Completion of Developmental Reading Requirements"

School of Business/BUSG

Change of Course Prerequisite: BUSG 252: Entrepreneurial Finance
(Replace ACCT 201 with ACCT 205; Delete CMIN 201)

Prerequisite: BUSG 115; ACCT 111 or ACCT 205; BUSG 224

Motion to accept items [**Motion: Jennifer Bennett; Second: Michael Santos; Carried, Unanimously**].

- i) *The Agenda was reordered. Original Placement Item VI.z.*

School of Business/CULA

Change of course lecture/lab hours: CULA 209: Dining Room and Beverage Service:
from 2/2/3 to 3/0/3

Motion to accept item [**Motion: Jennifer Bennett; Second: Michael Santos; Carried, Unanimously**].

- j) *The Agenda was reordered and items were combined for discussion. Original Placement Items VI. aa to VI. bb.*

School of Business/MANG

Change of Course Description: MANG 101: Human Relations in Business

New Description: Human relations is at the very core of managerial success. When human relations problems arise, individual's career goals are likely to suffer. This course will allow the student to engage and understand the dynamics of human relations issues that arise due to inadequate interpersonal relations in professional and

social environments. By focusing on your human relations skills, you effectively create a positive environment to connect with others.

Old Description: Theories of human behavior in business situations, ways in which these theories can be applied to customers and co-workers, and experience in setting and measuring human relations goals.

School of Business/MANG

Change of Course Description: MANG 201: Principles of Management

New Description: [LCCN: CMGM 2103]

Introductory course in the field of management. This course is designed to provide students an overview of the management function and its role in organizations and society. This course focuses on the management functions of planning, organizing, leading, and controlling, and how these functions are impacted by domestic and global environmental factors. The fundamentals of management theories and methodologies are applied to current management situations.

Old Description: [LCCN: CMGM 2103]

Survey of administrative and behavioral processes fundamental to successfully operating various types of enterprises. Focuses on the management functions of planning, organizing, leading and controlling organizations and how management functions are impacted by domestic and global environmental factors.

Change of Course Prerequisite: MANG 201: Principles of Management

Add: BUSG 129: Introduction to Business

Motion to accept items [**Motion: Jennifer Bennett; Second: Michael Santos; Carried, Unanimously**]

- k) *The Agenda was reordered and items were combined for discussion. Original Placement Items VI. cc to VI. dd.*

School of Business/MANG

Change of Course Description: MANG 226: Organizational Leadership

New Description: Provides a foundational understanding of the interrelation of the numerous historical and contemporary theories of leadership. This course will help students develop their full potential as leaders. Leadership development areas may include: the power of vision, the importance of ethics, the empowerment of people, leadership principles and theories, understanding people, developing others, and performance management

Old Description: Provides a foundational understanding of the interrelation of the numerous historical and contemporary theories of leadership. After completing this course, students will be able to recognize themselves as individuals capable of leading in various positions and situations and have some understanding of tools they may use and develop in order to maximize their leadership potential within academic, professional, and social environments

School of Business/MANG

Change of Course Description: MANG 275: Project Management

New Description: Teaches the principles of project management, team building and facilitation. Focus is on project planning, scheduling and controlling of both projects and budgets through completion. This course covers the process of building and facilitating effective teams in the workforce. This course includes using software packages designed to manage projects. This capstone course reinforces and builds upon the skills and knowledge students have learned in all of the various disciplines within the business curriculum. It is recommended that students take this course in their final semester. Prerequisite(s): BUSG 240, MANG 201, ACCT 205, BUSG 224.

Old Description: Teaches the principles of project management, team building, and facilitation. Focus is on project planning, schedule, and controlling of both projects and budgets through completion. Covers the process of building and facilitating effective teams in the work force. Includes using software packages designed to manage projects. Prerequisite(s): BUSG 240, MANG 201, ACCT 201 or ACCT 205, and CMIN 201 or BUSG 224.

Change of Course Prerequisite: MANG 275: Project Management

Delete: ACCT 201: Principles of Accounting I

Delete: CMIN 201: Computer & Internet Literacy

Motion to accept items [**Motion: Michael Santos; Second: Jennifer Bennett; Carried, Unanimously**]

l) *The Agenda was reordered. Original Placement Item VI.ee.*

School of Business/MANG

Change of Course Prerequisite: MANG 276: Foundations of Strategic Management

Delete: ACCT 201: Principles of Accounting I

Delete: CMIN 201: Computer & Internet Literacy

Motion to accept item [**Motion: Michael Santos; Second: Jennifer Bennett; Carried, Unanimously**]

m) *The Agenda was reordered. Original Placement Item VI.ff.*

School of Construction Arts and Technical Studies/BARB

Program Revision: Technical Diploma in Barber-Styling

Delete: ADOT 105: Survey of Computer Applications from Required Related Courses

Delete: Required Related Category

Total Credit Hours: change from 49 to 46

Motion to accept item [**Motion: Leslie Falkins; Second: Jennifer Fernandez; Carried, Unanimously**]

n) *The Agenda was reordered. Original Placement Item VI.gg.*

School of Construction Arts and Technical Studies/COSM

Program Revision: Technical Diploma in Cosmetology

Delete: ADOT 105: Survey of Computer Applications from Required Related Courses
Delete: Required Related Category

Add: COSM 260: Cosmetology Theory Review to Required Courses in Major
Motion to accept item [**Motion: Jennifer Bennett; Second: Jennifer Fernandez; Carried, Unanimously**]

- o) *The Agenda was reordered and items were combined for discussion. Original Placement Items VI. hh to VI. ii.*

School of Construction Arts and Technical Studies/COSM

Change of Course Title: COSM 251: *From Facial Services, Massage, and Make-up to Facial Services*

Change of course lecture/lab/credit hours: COSM 251: *from 2/6/3 to 2/5/3*

School of Construction Arts and Technical Studies/COSM

Change of course lecture/lab/credit hours: COSM 122: Manicuring and Pedicuring *from 2/6/3 to 2/5/3* Motion to accept items [**Motion: Jennifer Bennett; Second: Jennifer Fernandez; Carried, Unanimously**]

- p) *The Agenda was reordered. Original Placement Item VI. jj.*

School of Construction Arts and Technical Studies/COSM

Change of course lecture/lab/credit hours: COSM 131: Haircutting *from 2/8/4 to 3/9/4* Motion to accept item [**Motion: Maria Cisneros; Second: Michael Santos; Carried, Unanimously**]

- q) *The Agenda was reordered and items were combined for discussion. Original Placement Items VI. kk to VI. mm.*

School of Construction Arts and Technical Studies/ESTH

Change of Course Prerequisite: ESTH 201: Esthetic Treatments and Alternatives

Delete: COSM 112: Properties: Skin, Scalp, and Hair

Delete: ESTH 100: Introduction to Esthetics

Delete: ESTH 110: Science and Esthetics

School of Construction Arts and Technical Studies/ESTH

Change of Course Prerequisite: ESTH 205: Spa and Alternative Treatments

Delete: COSM 112: Properties: Skin, Scalp, and Hair

Delete: ESTH 100: Introduction to Esthetics

Delete: ESTH 110: Science and Esthetics

School of Construction Arts and Technical Studies/ESTH

Change of Course Title: ESTH 210: *From Advanced Esthetics to Makeup Application*

Change of Course Prerequisite: ESTH 210: Advanced Esthetics

Delete: COSM 112: Properties: Skin, Scalp, and Hair

Delete: ESTH 100: Introduction to Esthetics

Delete: ESTH 110: Science and Esthetics

Motion to accept items [**Motion: Maria Cisneros; Second: Michael Santos; Carried, Unanimously**]

- r) The Agenda was reordered. Original Placement Item VI.nn.

School of Construction Arts and Technical Studies/WLDG

Program Revision: Certificate of Technical Studies in Welding: Flux Cored Arc Welding & Gas Metal Arc Welding (FCAW & GMAW)

Delete: ADOT 105: Survey of Computer Applications

Total Credit Hours change from 24 to 21

Program Revision: Certificate of Technical Studies in Welding: Shielded Metal Arc Welding (SMAW)

Delete: ADOT 105: Survey of Computer Applications

Total Credit Hours change from 24 to 21

Program Revision: Certificate of Technical Studies in Gas Tungsten Arc Welding (GTAW)

Delete: ADOT 105: Survey of Computer Applications

Total Credit Hours change from 24 to 21

Motion to accept item [**Motion: Michael Santos; Second: Jennifer Bennett; Carried, Unanimously**]

- s) The Agenda was reordered and items were combined for discussion. Original Placement Items VI. oo to VI. rr.

School of Construction Arts and Technical Studies/CADD

Change of Course Description: CADD 200: Introduction to Parametric Modeling

New Description: Basic to advanced concepts of parametric drafting, including visualization, design intent, sketching with constraints, 3D modeling graphic representations, parts, assemblies, and more. Students will learn the differences between direct and parametric modeling and how to solve technical problems in parametric modeling and design.

Old Description: Introduction to parametric modeling software used to design mechanical objects. Topics include: constraining sketches using basic geometric construction techniques, application options, importing and exporting files for use in projects, understanding terms related to parametric modeling, rendering, assembly, dimensioning, schedules, and completing a full set of drawings.

Change of Course Prerequisite: CADD 200: Change *from* CADD 125 to None.

School of Construction Arts and Technical Studies/CADD

Change of Course Prerequisite: CADD 201: Introduction to CADD

Change *from* CADD 125 or INTD 125 *to* CADD 125 or ARCH 110.

School of Construction Arts and Technical Studies/CADD

Change of Course Prerequisite: CADD 202: Three Dimensional Applications in CADD

Change *from* CADD 201 *to* CADD 125 or ARCH 110.

School of Construction Arts and Technical Studies/CADD

Change of Course Prerequisite: CADD 212: Architectural Applications in CADD

Change *from* CADD 201 *to* CADD 125 or ARCH 110.

Motion to accept items [**Motion: Jennifer Bennett; Second: Michael Santos; Carried, Unanimously**]

t) *The Agenda was reordered. Original Placement Item VI.ss.*

School of Construction Arts and Technical Studies/CADD

Change of Course Description: CADD 214: MEP Applications in CADD

New Description: Introduction to drafting and designing mechanical, electrical, and plumbing (MEP) systems. Students will learn industry standards, practices, and software tools necessary to create integrated MEP drawings and collaborate effectively with architects, engineer, and contractors.

Old Description: Terminology and techniques used in drafting specific disciplines including HVAC, electronics, mechanical, and plumbing. The class is a hands-on approach to common job applications for electrical, mechanical, and plumbing applications.

Change of Course Prerequisite: CADD 214: Change *from* CADD 201 *to* CADD 212.

Motion to accept item [**Motion: Michael Santos; Second: Jennifer Bennett; Carried, Unanimously**]

u) *The Agenda was reordered. Original Placement Item VI.tt.*

School of Construction Arts and Technical Studies/CADD

Program Revision: Associate of Applied Science: Computer Aided Design and Drafting

Delete the following courses from Required Courses in Major and Replace with 200-level CADD Electives (no change in credit hours):

CADD 202: Three dimensional applications in CADD

CADD 212: Architectural Applications in CADD

CADD 214: MEP Applications in CADD

CADD221: Mechanical Applications in CADD

CADD 231: Structural/Civil Applications in CADD

Delete the following courses from Required Courses in Major and Replace with Approved Electives (ARCH, CIVT, CRPT, ELEC, INCO, MTTC, TECH, THEA, WLDG) (no change in credit hours):

CADD 242: Piping Applications in CADD

CADD 245: Special Topics in CADD

CADD 287: CADD Practicum

Motion to accept item [**Motion: Michael Santos; Second: Jennifer Bennett; Carried, Unanimously**]

v) *The Agenda was reordered. Original Placement Item VI.uu.*

School of Construction Arts and Technical Studies/CADD

Program Revision: Certificate of Technical Studies: Computer Aided Design and Drafting

Delete: CADD 202: Three Dimensional Applications in CADD from Required Courses in Major

Delete: MATH 114: Geometry and Trigonometry from Technology from Required Related Courses

Add: 6 hours of 200-level CADD Elective to Required Courses in Major

(No change in total credit hours for Certificate)

Motion to accept item [**Motion: Michael Santos; Second: Jennifer Bennett; Carried, Unanimously**]

w) *The Agenda was reordered. Original Placement Item VI.vv.*

School of Health Sciences/School of Allied Health/PSOM

Program Revision: Polysomnographic Technology

Change of Program Name: *from* Polysomnographic Technology *to* Sleep Technology

Delete the following courses from Required Related:

PHYS 101: Introduction to Concepts in Physics (3)

BIOL 211: Microbiology of Human Pathogens (3)

BIOL 251: Human Anatomy and Physiology I (3)

BIOL 253: Human Anatomy and Physiology I Lab (1)

BIOL 252: Human Anatomy and Physiology II (3)

BIOL 254: Human Anatomy and Physiology II Lab (1)

Add the following courses to Required Related:

BIOL 161: Introductory Anatomy and Physiology (3)

BIOL 163: Introductory Anatomy and Physiology Lab (1)

HESC 111: Medical Terminology (3)

HESC 112: Advanced Medical Terminology (3)

Add the following course to General Education Requirement

Natural Science (3)

Total Credit Hours: change from 62 to 61

Motion to accept item [**Motion: Elizabeth Duett; Second: Jennifer Bennett; Carried, Unanimously**]

x) *The Agenda was reordered. Original Placement Item VI.ww.*

School of Health Sciences/School of Allied Health/PSOM

Change of Course Description: PSOM 210: Polysomnographic Practicum III

New Description: The practicum is designed to give the student the continued knowledge and skill set working with different patients at night in a clinical sleep environment. Students will be studying advanced surgical techniques. Emphasis will initially be on working with adult patients and later with exposure to pediatric and infant patients. Prerequisite(s): Acceptance into the Sleep Technology program. Course/Lab Fee \$60

Old Description: The practicum is designed to give the student the continued knowledge and skill set working with different patients at night in a clinical sleep environment. The student will have ample opportunity to extend the knowledge and expertise gained from PSOM 120 Practicum I and PSOM 207 Practicum II as well as the other courses. Emphasis will initially be on working with adult patients and later with exposure to pediatric and infant patients. Prerequisite(s): Acceptance into the Polysomnographic Technology program. Course/Lab Fee \$60 Motion to accept item [**Motion: Michael Santos; Second: Peter Cho; Carried, Unanimously**]

y) *The Agenda was reordered. Original Placement Item VI.xx.*

School of Health Sciences/School of Allied Health/ICVT

Final Approval of Curricula: Associate of Applied Science and Post Associate Certificate in Invasive Cardiovascular Technology

Program Description: To prepare competent entry-level cardiovascular technicians in the cognitive (knowledge), psychomotor (skills) and affective (behavior) learning domains for invasive Cardiovascular Technology. Graduates of the program will be eligible to sit for the national board examination administered by Cardiovascular Credentialing international (CCI)

Student Learning Outcomes:

- Apply foundational theory and principles of Invasive cardiovascular technology in the clinical environment.
- Perform in the roles of scrub, circulate, and monitor during cardiovascular diagnostic and therapeutic services.
- Demonstrate competency in defining and assessing anatomy, pathology and physiology associated with the cardiovascular system.
- Assist cardiologists with the performance of cardiac catheterizations and evaluation of hemodynamics.

New Course: ICVT 100 Cardiovascular Anatomy and Physiology

Course Goal: Students will master the foundational theory and knowledge of specific anatomy and physiology of the cardiovascular system, and the role the autonomic nervous system plays on cardiac function.

Course Description: Anatomy and physiology of the cardiovascular system.

New Course: ICVT 101 Rhythm Analysis

Course Goal: Students will use rhythm strips and 12-lead ECG's to master identification of different types of cardiac rhythms.

Course Description: Introduces the principles of electrocardiography, ECG rhythm recognition, and cardiac device therapy.

New Course: ICVT 102 Patient Care and Assessment

Course Goal: Students will focus on the care and assessment of patients undergoing procedures in the cardiac catheterization lab.

Course Description: Introduces the principles of care and assessment pre-procedure, intra-procedure, and post-procedure of patients undergoing invasive cardiovascular procedures.

New Course: ICVT 103 Principles of Radiation

Course Goal: Students will focus on the radiation production and radiation protection in the cardiac catheterization lab.

Course Description: Introduces the principles of radiation production and protection.

New Course: ICVT 110 Aseptic Technique

Course Goal: Students will focus on aseptic technique: hand hygiene, sterile scrub, donning/doffing sterile gown and gloves, gowning and gloving another team member, opening sterile equipment and supplies, cath pack set-up, patient prep and drape, manifold prep, and equipment prep.

Course Description: Introduces the principles of asepsis for the cardiac catheterization laboratory.

New Course: ICVT 111 Aseptic Technique Lab

Course Goal: Students will focus on aseptic technique: hand hygiene, sterile scrub, donning/doffing sterile gown and gloves, gowning and gloving another team member, opening sterile equipment and supplies, cath pack set-up, patient prep and drape, manifold prep, and equipment prep.

Course Description: Focuses on creating and maintaining a sterile environment and the importance of asepsis in the cardiac catheterization laboratory.

New Course: ICVT 120 Invasive Procedures I

Course Goal: Students will focus on cardiac catheterization lab staffing, equipment, management of vascular access sites, angiography, contrast media, hemodynamic pressures, right heart catheterization, heart failure, coronary artery disease, acute MI,

and case study presentations.

Course Description: Introduces the foundational principles and theory of invasive procedures in the cardiac catheterization lab.

New Course: ICVT 125 Invasive Procedures I Lab

Course Goal: Students will focus on the roles and responsibilities of a cardiovascular technologist in the cath lab, including: vascular access and management, basic equipment in the cath lab, scrubbing specific diagnostic and interventional procedures in the cath lab, and emergencies in the cath lab.

Course Description: Provides an opportunity for students to apply the foundational theory and knowledge of the roles and responsibilities of the cardiovascular technologist, in a controlled, simulated setting, during procedures in the cardiac catheterization lab.

New Course: ICVT 130 Pharmacology and Medication Administration

Course Goal: Students will master the foundational theory and knowledge of specific classifications of drugs used in cardiovascular pharmacology, medication administration, and the circulate role of the technologist during cardiovascular procedures in the cath lab.

Course Description: Focuses on the pharmacology and medication administration in the cardiac catheterization lab.

New Course: ICVT 220 Invasive Procedures II

Course Goal: Students will focus on pathophysiology specific to: valvular disease, pericardial disease, cardiomyopathies, hemodynamic support, and shunts.

Course Description: Builds on the foundational principles and theory of invasive procedures in the cardiac catheterization lab, with a heavy focus on pathophysiology.

New Course: ICVT 225 Invasive Clinical Rotation I

Course Goal: Students will focus on the role of the scrub tech during diagnostic and interventional procedures in the cardiac cath lab.

Course Description: Provides the students with an opportunity to perform the roles and responsibilities of a cardiovascular technologist in a supervised clinical setting.

New Course ICVT 250 Invasive Procedures III

Course Goal: Students will focus on advanced interventional technologies, cardiovascular assist devices, intra-procedural data from cardiac and peripheral disease states, and the treatment options for each.

Course Description: Focuses on pathophysiology and treatments for aortic, peripheral, renal, and cerebrovascular disease.

New Course ICVT 255 Invasive Clinical Rotation II

Course Goal: Students will focus on the role of the circulating diagnostic and

interventional procedures and monitor diagnostic procedures.

Course Description: Provides the students with an opportunity to perform the roles and responsibilities of a cardiovascular technologist in a supervised clinical setting.

Motion to accept item [**Motion: Elizabeth Duett; Second: Peter Cho; Carried, Unanimously**]

- z) *The Agenda was reordered. Original Placement Item VI.yy.*
School of Health Sciences/Charity School of Nursing/NURS
Program Revision: Associate of Science in Nursing

Delete: MATH 120: Contemporary Math from General Education Course Option

Delete: MATH 128: Applied Algebra from General Education Course Option
(MATH requirement would be MATH 130 or higher)

Motion to accept item [**Motion: Jennifer Bennett; Second: Theresa DeGruy; Carried, Unanimously**]

- aa) *The Agenda was reordered. Original Placement Item VI.zz.*
~~**School of Liberal Arts, Social Sciences, and Education/CMST**~~
~~**New Course:** CMST 201: AI for Composition and Communication 3/0/3~~

~~**Course Goal:** Students will learn to critically evaluate, responsibly use, and effectively integrate AI tools into their composition and communication processes and practice the skills necessary to adapt to the evolving landscape of AI-assisted writing and content creation.~~

~~**Course Description:** An immersive, learner-centered course that equips students with the knowledge and skills to use artificial intelligence (AI) tools effectively for various composition and communication purposes. Students will explore the ethical implications of AI, develop AI literacy, and apply AI technologies to enhance their writing, research, and multimodal content creation processes. (Cross-listed with ENGL 201)~~ Motion to accept item [**Motion: Jennifer Bennett; Second: Peter Cho; Carried, Unanimously**].

Motion to remove from consideration by Curriculum Committee.
Motion to accept proposal [**Motion: Jennifer Bennett; Second: Peter Cho; Carried, Unanimously**]

- bb) *The Agenda was reordered. Original Placement Item VI.aaa.*
School of Liberal Arts, Social Sciences, and Education/ENGL
New Course: ENGL 201: AI for Composition and Communication 3/0/3

Course Goal: Students will learn to critically evaluate, responsibly use, and effectively integrate AI tools into their composition and communication processes and practice the skills necessary to adapt to the evolving landscape of AI-assisted writing and content creation.

Course Description: An immersive, learner-centered course that equips students with the knowledge and skills to use artificial intelligence (AI) tools effectively for various

composition and communication purposes. Students will explore the ethical implications of AI, develop AI literacy, and apply AI technologies to enhance their writing, research, and multimodal content creation processes. (Cross-listed with CMST 201) Motion to accept item [**Motion: Jennifer Bennett; Second: Peter Cho; Carried, Unanimously**].

cc) *The Agenda was reordered. Original Placement Item VI.bbb.*

School of Liberal Arts, Social Sciences, and Education/ESLN

Change of Course Prerequisite: ESLN 005: Basic Speaking and Listening I

Change *from* none *to* ESL Listening Placement Test score of 49 or less

Motion to accept item [**Motion: Jennifer Bennett; Second: Peter Cho; Carried, Unanimously**].

VII. Consent Agenda

a) **School of Business/BUSG**

Master Syllabus Update: BUSG 128: Electronic Commerce

b) **School of Liberal Arts, Social Sciences, and Education/General Studies**

Program Revision:

Delete concentrations in French, Music Business, Philosophy, Sociology, and Spanish

Provide consistency in curricula across all concentrations: English, Fine Arts, History, Humanities, Music, Psychology, Social Sciences, Theatre

c) **School of Liberal Arts, Social Sciences, and Education/ESLN**

Prerequisite Update: ADD ESL Placement test scores to Banner as noted (see attachment)

Motion to accept items [**Motion: Jennifer Bennett; Second: Peter Cho; Carried, Unanimously**].

VIII. Old Business

a) *The Agenda was reordered and items were combined for discussion. Original Placement Items VIII.a to VIII. h.*

School of Business/MILS

Change of Course Title: MILS 101: Change *from* Dynamics of Leadership *to* Intro to Army & Critical Thinking.

Change of Course Description: MILS 101

New Description: Introduces you to the personal challenges and competencies that are critical for effective leadership and communication. You will learn how the personal development of life skills such as cultural understanding, goal setting, time

management, mental/physical resiliency, and stress management relate to leadership, Officership, and the Army profession. Corequisite: MILS 103; Prerequisite: Permission of School/Division

Old Description: Introduces the personal challenges and competencies that are critical for effective leadership and communication. The focus is on developing basic knowledge and comprehension of Army leadership dimensions, attributes and core leader competencies while gaining an understanding of the ROTC program, its purpose in the Army, and its advantages for the student. Prerequisite: Permission of the Scholarship Enrollment Officer

Change of Course Pre and Corequisite: MILS 101: Change from Prerequisite: Permission of the Scholarship Enrollment Officer to Corequisite: MILS 103 **and** Prerequisite: Permission of School/Division

Change of Course lab/credit hours: MILS 101: Change from 2 lecture/1 lab/2 credit hours to 2 lecture/0 lab/2 credit hour.

School of Business/MILS

New Course: MILS 103: Intro to Army & Critical Thinking Lab 0/1/0:

Course Goal: The course seeks to familiarize students with the essential personal challenges and competencies necessary for effective leadership and communication. Through the exploration of life skills such as cultural understanding, goal setting, time management, mental and physical resilience, and stress management, students will understand their significance in the context of leadership, Officership, and the Army profession. The overarching goal is to equip students with the knowledge and skills to navigate personal and professional challenges, thereby enhancing their effectiveness as leaders within the military context.

Course Description: Fall and Spring Leadership Labs and Base Camp. The focus is on developing basic knowledge and comprehension of Army leadership dimensions, attributes and core leader competencies while gaining an understanding of the ROTC program, its purpose in the Army, and its advantages for the student. Corequisite: MILS 101; Prerequisite: Permission of School/Division.

School of Business/MILS

Change of Course Title: MILS 102: Change from Dynamics of Leadership II to Intro Profession of Arms.

Change of Course Description: MILS 102

New Description: Overviews leadership fundamentals such as setting direction, problem-solving, listening, presenting briefs, providing feedback, and using effective writing skills. You will explore dimensions of leadership attributes and core leader competencies in the context of practical, hands-on, and interactive exercises. Corequisite MILS 104; Prerequisite MILS 101 and Permission of School/Division.

Old Description: Leadership fundamentals such as setting direction, problem solving, listening, presenting briefs, providing feedback, and using effective writing skills. You

will explore dimensions of leadership attributes and core leader competencies in the context of practical, hands-on, and interactive exercises. Explores the Army's leadership philosophy and learn fundamental military concepts. Emphasis on Army leadership will provide the learner a better understanding of the ROTC program, its purpose in the Army, and its advantages for the student. Prerequisite(s): MILS 101 and permission of the Scholarship Enrollment Officer.

Change of Course Pre and Corequisite: MILS 102: Change from Prerequisite: MILS 101 and Permission of the Scholarship Enrollment Officer to Corequisite: MILS 104 **and** Prerequisite: MILS 101 and Permission of School/Division.

Change of Course lab/credit hours: MILS 102: Change from 2 lecture/1 lab/2 credit hours to 2 lecture/0 lab/2 credit hour.

School of Business/MILS

New Course: MILS 104: Intro Profession of Arms Lab 0/1/0:

Course Goal: Personal development of life skills such as cultural understanding, goal setting, time management, mental/physical resiliency, and stress management as they relate to leadership.

Course Description: Fall and Spring Leadership Labs and Base Camp. The key objective is to explore in more detail the Army's leadership philosophy and to learn fundamental military concepts. Emphasis on Army leadership will provide the learner with a better understanding of the ROTC program, its purpose in the Army, and its advantages for the student. Corequisite: MILS 102; Prerequisite: Permission of School/Division.

School of Business/MILS

Change of Course Title: MILS 201: Change from Applied Leadership to Leadership & Decision Making.

Change of Course Description: MILS 201

New Description: Explores the dimensions of creative and innovative tactical leadership strategies and styles by examining team dynamics and two historical leadership theories that form the basis of the Army leadership framework. Aspects of personal motivation and team building are practiced planning, executing and assessing team exercises. While participation in the leadership labs is not mandatory during MILS II year, significant experience can be gained in a multitude of areas and participation in the labs is highly encouraged. Prerequisite MILS 102 and Permission of School/Division.

Old Description: Dimensions of creative and innovative tactical leadership strategies and styles by examining team dynamics and two historical leadership theories that form the basis of the Army leadership framework. Aspects of personal motivation and team building are practiced planning, executing and assessing team exercises. The focus continues to build on developing knowledge of the leadership attributes and core leader competencies through the understanding of Army rank, structure, and duties as well as broadening knowledge of land navigation and squad tactics. Case studies will provide a tangible context for learning the Soldier's Creed and Warrior Ethos.

Prerequisite(s): MILS 102 and permission of the Scholarship Enrollment Officer.

Change of Course Prerequisite: MILS 201: Change from Prerequisite: MILS 102 and Permission of the Scholarship Enrollment Officer to Prerequisite(s): MILS 102 and Permission of School/Division.

Change of Course lab/credit hours: MILS 201: Change from 2 lecture/1 lab/2 credit hours to 2 lecture/0 lab/2 credit hour.

School of Business/MILS

Change of Course Title: MILS 203: Change from Leadership Laboratory to Leadership & Decision-Making Lab.

Change of Course Description: MILS 203

New Description: The focus continues to build on developing knowledge of the leadership attributes and core leader competencies through the understanding of Army rank, structure, and duties as well as broadening knowledge of land navigation and squad tactics. Case studies will provide a tangible context for learning Soldier's Creed and Warrior Ethos. Corequisite: MILS 201; Prerequisite: Permission of School/Division.

Old Description: An extension of classroom work; affords the student the opportunity to apply military skills learned in the classroom in an outdoor environment. Prerequisite: Permission of the Scholarship Enrollment Officer.

Change of Course Pre and Corequisite: MILS 203: Change from Prerequisite: Permission of the Scholarship Enrollment Officer to Corequisite: MILS 201 **and** Prerequisite: Permission of School/Division.

School of Business/MILS

Change of Course Title: MILS 202: Change from Management Techniques to Army Doctrine & Team Development.

Change of Course Description: MILS 202

New Description: Examines the challenges of leading teams in the complex operational environment. The course highlights dimensions of terrain analysis patrolling, and operation orders. Further study of the theoretical basis of the Army Leadership Requirements Model explores the dynamics of adaptive leadership in the context of military operations. Cadets develop greater self-awareness as they assess their own leadership styles and practice communication and team building skills. Case studies give insight into the importance and practice of teamwork and tactics in real world scenarios. Corequisite: MILS 204; Prerequisite: MILS 201 and Permission of School/Division

Old Description: Challenges of leading teams in the complex operational environment. The course highlights dimensions of terrain analysis, patrolling, and operation orders.

Further study of the theoretical basis of the Army Leadership Requirements Model explores the dynamics of adaptive leadership in the context of military operations. Prerequisite: MILS 201 and Permission of the Scholarship Enrollment Officer

Change of Course Pre and Corequisite: MILS 202: Change *from* Prerequisite: MILS 201 and Permission of the Scholarship Enrollment Officer *to* Corequisite: MILS 204 **and** Prerequisite: MILS 201 and Permission of School/Division

Change of Course lab/credit hours: MILS 202: Change *from* 2 lecture/1 lab/2 credit hours *to* 2 lecture/0 lab/2 credit hour.

School of Business/MILS

New Course: MILS 204: Army Doctrine & Team Development Lab 0/1/0

Course Goal: The goal of this course is to provide students with practical outdoor experiences to apply military skills learned in the classroom, thereby enhancing their proficiency and readiness for real-world scenarios.

Course Description: An extension of classroom work; affords the student the opportunity to apply military skills learned in the classroom in an outdoor environment. Corequisite: MILS 202; Prerequisite: Permission of School/Division Motion to accept items [**Motion: Michael Santos; Second: Jennifer Bennett; Carried, Unanimously**].

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|-----|---------------------|---------------------------------------|
| IX. | Next Meeting | TBA |
| X. | Adjournment | The meeting was adjourned at 3:41 pm. |