



**CURRICULUM COMMITTEE
MINUTES**

Friday, September 7, 2007 - 2:00 p.m.

City Park Campus – Lac Maurepas (Building 23, Second Floor)

I. Call to Order

Curriculum Committee Meeting was called to order at 2:10 p.m. by Harold Gaspard, Chair.

II. Roll Call

Present were:	Lester Adelsberg	Leroy Kendrick
	Sal Anselmo	Melissa LaCour
	Jennifer Bennett	Anne LaVance
	Wayne Chalona	Debbie Lea
	Maria Cisneros	Mary Ellen Logan
	Janet Colletti	Patrice Moore
	Greg Dawson	Sallye Raymond
	Patricia Egers	Suzanne Riche
	Harold Gaspard	Dolores Smith
	Thomas Gruber	Tim Stamm
	Sheila Hickman	Dianne Thames

Absent/attending
to other business:

Donna Alley	Mike Nixon
Mary Bartholomew	Wesley Payne
Ashley Chitwood	Warren Punecky
Arnel Cosey	Kim Rugon
Harolyn Cumlet	Vance Roux
Chris Doyle	Deborah Skevington
Sarah Inman	Lauren Tarantino
Cheryl Myers	Elizabeth Wilson

III. Vice Chancellor's Charge for the Curriculum Committee

Vice Chancellor Deborah Lea addressed the committee and reviewed the role, scope, and mission with current members.

IV. Curriculum Committee Functions

The membership list, curriculum calendar, PPM: AA-1622.1D, AA.1510.1A, AA-1503.1, Board of Regents Policy 2.11, Policy 2.15, and Policy 2.16 were distributed and reviewed. Updated membership lists and Curriculum Proposal Coversheet Forms (1510/001) were distributed.

V. Minutes of the Meeting of April 13, 2007

The Minutes of the meeting of April 13, 2007 were reviewed and accepted as written [Motion: Pat Egers; Second: Patrice Moore; Carried, Unanimously].

VI. Curriculum Operations Report

Tim Stamm reported that all curriculum proposals from the April 13, 2007 meeting were reviewed and approved by the Vice Chancellor for Learning & Student Development. Most all curriculum committee actions from the 2006-2007 academic year were included in the 2007-2008 College Catalog with the exception of those requiring review and action by the Louisiana Community & Technical College System and the Board of Regents for Louisiana Higher Education that occurred after the catalog printing deadline. A suggestion was made by Lester Adelsberg to forward committee agendas and minutes to the catalog editor to assist in the process of catalog revision. Tim Stamm reminded the committee that the agenda and approved minutes are available for viewing on the DocuShare intranet site. The proposed concentrations for the Administrative Office Technologies Associate of Applied Science degree program remain under review at the Board level. The proposed Certificate of Technical Studies (CTS) in Entrepreneurship has been approved by the Louisiana Community & Technical College System Board of Supervisors. A proposal to create separate and distinct concentrations in the Culinary Arts Associate of Science degree program was approved at LCTCS; however, was modified by the Board of Regents. As opposed to concentrations, the program modifications were approved as options. A discussion followed regarding the implications of concentrations versus options, the Regents definition of each, and the rationale for modification by the Board of Regents.

VII. General Education Initiatives

A document, "Guide to Quality General Educational Experiences for Two Year College Students," produced jointly by the Louisiana Community & Technical College System and The Board of Regents for Louisiana Higher Education was distributed and reviewed. Additional discussion regarding the classification of History courses and Board of Regents policy interpretation followed.

VIII. New Business

a. Science & Mathematics/BIOL

Course Revision: Removal of BIOL-161: Introductory Anatomy and Physiology and BIOL-163: Introductory Anatomy and Physiology Laboratory from the list of courses approved to meet Natural Sciences General Education Requirements. The course and laboratory counterpart, as designed, are applied in nature and are designed to meet the needs of occupational programs not designed for transfer. Motion to accept proposal [**Motion: Wayne Chalona; Second: Lester Adelsberg; Carried, Unanimously**].

IX. Consent Agenda

a. Allied Health/PTAP

Course Revision: Removal of prerequisite requirement from PTAP-206: Clinical Science II. Students may successfully complete PTAP-206 while being concurrently enrolled in PTAP-205 or without having first taken the course. Motion to accept proposal [**Motion: Sheila Hickman; Second: Pat Egers; Carried, Unanimously**].

- X. Old Business** **None**
- XI. Next Meeting:** **September 21, 2007** (scheduled meeting)
- XII. Adjournment:** 2:50 p.m.