



CURRICULUM COMMITTEE MEETING

Friday, April 29, 2016- 2:00 p.m.

Student Life Center, Dolphin Den – (Building 23, First Floor)

AGENDA

- I. Call to Order**
- II. Roll Call**
- III. Minutes of meeting of April 8, 2016**
- IV. Curriculum Operations Report – Tim Stamm**
- V. New Business**
 - a) **Communication/ENGL**
Change of Course Description: ENGL-112: Writing for Business and Industry. Change the course description of ENGL-112: Writing for Business and Industry to state: “Writing and communication skills for specialized technical areas. Research paper required.” Current description: “Writing and communication skills for specialized vocational areas. Research paper required.” Change of description is designed to reflect the goal of the course as a technical writing course, as opposed to a vocational–technical English composition course.
 - b) **Arts & Humanities/GSTD**
Publication of Suggested Program Sequence: Associate in General Studies. Publication of Suggested Program Sequence in College Catalog.
 - c) **Nursing/PRNU**
Publication of Suggested Program Sequence: Technical Diploma in Practical Nursing. Publication of Suggested Program Sequence in College Catalog, to include unique references to ‘Fall Admission’ and ‘Summer Admission.’
 - d) **Business & Technology/CMIN**
Publication of Suggested Program Sequence: Associate of Applied Science in Computer Information Technology. Publication of Suggested Program Sequence in College Catalog, to include the following concentrations: Programmer/Analyst, Web Design, Information Security/Assurance, and Game Design.

- e) **Arts & Humanities/AALT**
Publication of Suggested Program Sequence: Associate of Arts Louisiana Transfer Degree. Publication of Suggested Program Sequence in College Catalog, to include the following concentrations: Business, Criminal Justice, Humanities, Mass Communication, Fine Arts, and Social Sciences.
- f) **Technical Division/ELEC**
Publication of Suggested Program Sequence: Certificate of Technical Studies in Electrician: Residential. Publication of Suggested Program Sequence in College Catalog.
- g) **Technical Division/ELEC**
Publication of Suggested Program Sequence: Certificate of Technical Studies in Electrician: Commercial. Publication of Suggested Program Sequence in College Catalog.
- h) **Technical Division/ELEC**
Publication of Suggested Program Sequence: Certificate of Technical Studies in Electrician: Small Industrial. Publication of Suggested Program Sequence in College Catalog.
- i) **Technical Division/WLDG**
Publication of Suggested Program Sequence: Certificate of Technical Studies in Welding: Flux Cored Arc Welding & Gas Metal Arc Welding (FCAW & GMAW). Publication of Suggested Program Sequence in College Catalog.
- j) **Technical Division/WLDG**
Publication of Suggested Program Sequence: Certificate of Technical Studies in Welding: Gas Tungsten Arc Welding (GTAW). Publication of Suggested Sequence in College Catalog.
- k) **Technical Division/WLDG**
Publication of Suggested Program Sequence: Certificate of Technical Studies in Welding: Shielded Metal Arc Welding (SMAW). Publication of Suggested Sequence in College Catalog.
- l) **Arts & Humanities/ASLT**
Publication of Suggested Program Sequence: Associate of Science Louisiana Transfer Degree. Publication of Suggested Program Sequence in College Catalog to include the following concentrations: Biological Sciences and Physical Sciences.

m) **Business & Technology/ACCT**

Program Revision: Associate of Applied Science in Accounting. In an effort to make program requirements clearer to students, the addition of a qualifier to the note: “Choose three hours from ACCT courses 212 and above, other than those required in degree” is requested. Currently, the requirement is listed as: “Choose three hours from ACCT courses 212 and above.” (Note: automated degree audit and manual degree audit checkouts would not allow courses required in major to be used more than one time.)

n) **Business & Technology/ACCT**

Change of Program Description: Associate of Applied Science in Accounting. Change the program description of the Associate of Applied Science in Accounting to state: “Accounts prepare the reports and schedules that guide companies in evaluating efficiency, controlling costs, measuring profitability, and meeting regulatory requirements. Delgado’s Associate of Applied Science degree in Accounting acquaints students with the principles, procedures, and theories of organizing and maintaining financial records, preparing financial reports, tracking payroll, and preparing tax returns. The program is accredited by the Accreditation Council of Collegiate Business Schools and Programs (ACBSP), and is designed to train graduates to succeed in careers requiring a two-year degree.” Current description: “The Associate of Applied Science degree program in Accounting is designed to graduate paraprofessionals with the necessary technical skills to obtain employment in accounting and accounting-related professions. Many of the courses offered in the program are transferable to senior institutions. Students wishing to transfer credits to a related Baccalaureate degree program should see the Associate of Science Louisiana Transfer Degree. The Associate of Applied Science degree program in Accounting is accredited by the Association of Collegiate Business Schools and Programs.” The revised description better describes the career fields in which graduates may find employment.

o) **Business & Technology/CMIN**

Program Revision: Associate of Applied Science in Computer Information Technology, with a concentration in Information Security/Assurance. Revise the Concentration in Information Security/Assurance of the Associate of Applied Science in Computer Information Technology as follows: Add: CNET-117: Network Multiunit Systems and CNET-119: Network Multiunit Systems Lab to Required Courses in Major; Delete: CNET-117 and CNET-119 from list of choices, and adjust notation to state: “Select One (1) Lecture with corresponding lab (4 total credit hours)”

p) **Communication/ASLS**

Change of Program Description: Associate of Arts in American Sign Language Interpreting. Revise the program description of the Associate of Arts in American Sign Language Interpreting to state: “The Associate of Arts degree in American Sign Language Interpreting prepares individuals to work in a variety of entry-level settings with a diverse population. Competency in English and American Sign Language (ASL) are necessary. Students will have both in-class and out-of-class experiences with members of the Deaf and interpreting communities. Articulation Agreements with senior colleges allow students to be continue their education in related baccalaureate degree programs. Students interested in transfer should contact their program advisor for information about current agreements, and should contact the transfer institution regarding specific information required for transfer. Graduates are prepared to begin the national certification progress. Those interested should contact the national certifying organization for more information and requirements.” Current description: “The American Sign Language Studies program utilizes a sociolinguistic and cultural approach to the instruction of sign language. This approach best models the language used both formally and informally by the Deaf community and is incorporated into all educational components of the ASLS curriculum. The Associate of Arts (AA) degree in American Sign Language Interpreting provides academic instruction in the field of sign language interpreting. The program prepares interpreters to work in a variety of entry level settings with a diverse population. Upon completion of the degree, students are prepared to sit for the national certification knowledge examination and to seek advanced degrees. National Certification Degree Requirements: In 2003, the Registry of Interpreters for the Deaf (RID) established the following degree requirements: all test candidates must have a degree from an accredited institution to stand for any performance exam. RID established the following timeline: Hearing candidates: Associate degree-effective July 1, 2009; Bachelor degree-effective July 1, 2012 Deaf candidates: Associate degree-effective July 1, 2012; Bachelor degree-effective July 1, 2016

q) **Communication/ASLS**

Change of Course Description: ASLS-101: American Sign Language I. Change the description of ASLS-101: American Sign Language I to state: “Focuses on the basic lexicon and structure of American Sign Language (ASL). Appropriate vocabulary, grammar, and social behavior are introduced to develop conversational skills in ASL. Information about the Deaf community and Deaf culture will be introduced. This course is designed for students who have little or no previous knowledge of ASL. Course instruction is primarily in ASL.” Current description: “Introductory course in American Sign Language using a natural language approach to introduce culturally appropriate signed concepts. Common communicative events and interactions are utilized to acquire a basic

working vocabulary and grammar. Includes development of linguistic and cultural behaviors and awareness of and respect for Deaf culture. Instruction is in ASL without the use of voice.”

r) **Communication/ASLS**

Change of Course Description: ASLS-102: American Sign Language II. Change the course description of ASLS-102: American Sign Language II to state: “Continuation of the study of American Sign Language (ASL) skills with primary focus on refining the use of basic ASL sentence types and further development of conversational strategies. This course emphasizes appropriate grammatical structure, various sentence types, conceptual accuracy, and vocabulary. Information about the Deaf Community and Deaf culture is included. Course instruction is primarily in ASL.” Current description: “Intermediate course in American Sign Language using a natural language approach to increase fluency and speed in conversational settings. Emphasis is on the comprehensive and production of increasingly complex linguistic structures. Instruction is in ALS without the use of voice.”

s) **Communication/ASLS**

Change of Course Prerequisite Requirement: ASLS-102: American Sign Language II. Addition of eligibility for ENGL-101: English Composition I as a prerequisite requirement for ASLS-102: American Sign Language II. Note: ASLS-101 remains as a prerequisite requirement.

t) **Communication/ASLS**

Change of Course Title: ASLS-110: Fingerspelling and Numbering in ASLS. Change the title of ASLS-110: Fingerspelling and Numbering in ASLS *from* ASLS-110: Fingerspelling and Numbering in ASLS *to* ASLS-110: Fingerspelling and Numbers.

u) **Communication/ASLS**

Change of Course Description: ASLS-110: Fingerspelling and Numbers. Change the description of ASLS-110: Fingerspelling and Numbers to state: “Focuses on the comprehension and production of expressive and receptive fingerspelling and numbering skills used in American Sign Language (ASL). A range of contexts and a variety of topics will be utilized to increase proficiency. Information about the Deaf Community and Deaf culture is included. Course instruction is primarily in ASL.” Current description: “Comprehensive study of expressive and receptive fingerspelling and numbering systems used in American Sign Language.”

- v) **Communication/ASLS**
Change of Course Prerequisite Requirement: ASLS-110: Fingerspelling and Numbers. Addition of eligibility for ENGL-101: English Composition I as a prerequisite requirement for ASLS-110: Fingerspelling and Numbers. Note: ASLS-101 remains as a prerequisite requirement.
- w) **Communication/ASLS**
Change of Course Title: ASLS-150: Introduction to Deaf Studies. Change the title of ASLS-150: Introduction to Deaf Studies *from* ASLS-150: Introduction to Deaf Studies *to* ASLS-150: Deaf Culture.
- x) **Communication/ASLS**
Change of Course Description: ASLS-150: Deaf Culture. Change the description of ASLS-150: Deaf Culture to state: “Sociolinguistic and historical perspective to explore the Deaf community’s culture, language, education, political movements, art, and literature. This is not a sign language skills course.” Current description: “Sociolinguistic and historical survey of Deaf culture, language, education, political movements, art and literature, as well as notable figures and organizations.”
- y) **Communication/ASLS**
Change of Course Prerequisite Requirement: ASLS-150: Deaf Culture. Addition of eligibility for ENGL-101: English Composition I as a prerequisite requirement for ASLS-150: Deaf Culture. Note: ASLS-101 remains as a prerequisite requirement.
- z) **Communication/ASLS**
Change of Course Description: ASLS-201: American Sign Language III. Change the description of ASLS-201: American Sign Language III to state: “Builds on skills learned in American Sign Language (ASL) II. Focus is on more complex ASL grammatical features and vocabulary, short stories, narratives, and dialogues. Information about the Deaf Community and Deaf culture is included. Course instruction is primarily in ASL.” Current description: “Advanced course in American Sign Language using a natural language approach to increase mastery and fluency in conversational settings. Emphasis is on the development of narrative skills using classifiers and more advanced ASL linguistic features. Instruction is in ASL without the use of voice.”

- aa) **Communication/ASLS**
Change of Course Description: ASLS-202: American Sign Language IV. Change the description of ASLS-202: American Sign Language IV to state: “Focus is on the expansion and advanced development of ASL vocabulary and grammar. Information about the Deaf Community and Deaf culture is included. Course instruction is primarily in ASL.” Current description: “Advanced ASL course integrating cultural and linguistic competencies in communication events. Emphasis is on idiomatic language usage and mastery of vocabulary and more native-like syntax. Instruction is in ASL without the use of voice.”
- bb) **Communication/ASLS**
Change of Course Prerequisite Requirements: ASLS-202: American Sign Language IV. Change the course prerequisite requirements to state: “ASLS-201, ASLS-220, and ASLS-235.” Current prerequisites: “ASLS-102, ASLS-110, ASLS-150, and Eligibility for ENGL-101.”
- cc) **Communication/ASLS**
Change of Course Title: ASLS-205: ASL Narratives. Change the title of ASLS-205: ASL Narratives *from* ASLS-205: ASL Narratives *to* ASLS-205: Advanced ASL.
- dd) **Communication/ASLS**
Change of Course Description: ASLS-205: Advanced ASL. Change the description of ASLS-205: Advanced ASL to state: “Applied linguistics course on American Sign Language (ASL) discussing increasingly complex constructs, processes, and situations. In-depth information about the Deaf Community’s values and attitudes and Deaf culture are included. Course instruction is primarily in ASL.” Current description: “Advanced ASL course integrating cultural and linguistic competencies in communication events. Emphasis is on idiomatic language usage and mastery of vocabulary and more native-like syntax. Instruction is in ASL without the use of voice.”
- ee) **Communication/ASLS**
Change of Course Prerequisite Requirements: ASLS-205: Advanced ASL. Change the prerequisite requirements of ASLS-205 to state: “ASLS-202, ASLS-261, and ASLS-262.” Current prerequisites: “ASLS-202.”
- ff) **Communication/ASLS**
Change of Course Description: ASLS-220: Introduction to Interpreting. Change the description of ASLS-220: Introduction to Interpreting to state: “Focus is on the history, trends, and issues of the field of sign language interpreting. This is not a sign language skills course.” Current description: “An introductory course that examines the

prevailing theoretical models and professional standards of professional interpreting.”

gg) **Communication/ASLS**

Change of Course Prerequisite Requirements: ASLS-220: Introduction to Interpreting. Change the prerequisite requirements of ASLS-220 to state: “ASLS-102, ASLS-110, ASLS-150, and ENGL-101.” Current prerequisites: “ASLS-102, ASLS-150, and ENGL-101.”

hh) **Communication/ASLS**

Change of Course Title: ASLS-235: Discourse Analysis. Change the title of ASLS-235: Discourse Analysis *from* ASLS-235: Discourse Analysis *to* ASLS-235: ASL/English Translations.

ii) **Communication/ASLS**

Change of Course Description: ASLS-235: ASL/English Translations. Change the description of ASLS-235: ASL/English Translations to state: “Analysis of English and American Sign Language (ASL) texts. Students will examine source material for meaning, conduct self-monitoring for message accuracy, and be introduced to interpreting processes. Information about the Deaf Community and Deaf culture is included. Course instruction is primarily in ASL. This course serves as a transition from language learning to beginning interpretation of American Sign Language and English.” Current description: “In depth study of theoretical frameworks between English and ASL, focusing on social interaction, sociolinguistics, and discourse analysis.”

jj) **Communication/ASLS**

Change of Course Prerequisite Requirements: ASLS-235: ASL/English Translations. Change the prerequisite requirements of ASLS-235: ASL/English Translations to state: “ASLS-102, ASLS-110, ASLS-150, and ENGL-101.” Current prerequisites: “ASLS-102, ASLS-110, and ASLS-150.”

kk) **Communication/ASLS**

Change of Course Description: ASLS-261: English-to-ASL Interpreting. Change the description of ASLS-261: English-to-ASL Interpreting to state: “Focus is on the process of English-to-ASL interpretation. The course emphasizes using expanded vocabulary, semantically appropriate linguistic features, increased language fluency, and ethical decision-making processes. Information about the Deaf Community and Deaf culture is included. Course instruction is primarily in ASL.” Current description: “Advanced interpreting course focusing on the process of English to ASL interpretation using expanded vocabulary, semantically appropriate linguistic features, and increased fluency.”

- ll) **Communication/ASLS**
Change of Course Description: ASLS-262: ASL-to-English Interpreting. Change the description of ASLS-262: ASL-to-English Interpreting to state: “Focus is on the process of ASL-to-English interpretation. The course emphasizes using expanded vocabulary, semantically appropriate linguistic features, and increased language fluency. Information about the Deaf Community and Deaf culture is included. Course instruction is primarily in ASL.” Current description: “Advanced course focusing on the process of ASL to English interpretation using expanded vocabulary, semantically appropriate linguistic features, and increased fluency.”
- mm) **Communication/ASLS**
Course Termination: ASLS-252: Specialized Topics in Interpreting. Delete the course, ASLS-252: Specialized Topics in Interpreting, from the catalog of course offerings. Course is used in the A.A. in American Sign Language Interpreting degree program; however, will be replaced with a new course with content and student learning outcomes aligned with contemporary practices in American Sign Language Studies.
- nn) **Communication/ASLS**
Course Termination: ASLS-263: Interpreting Practicum. Delete the course, ASLS-263: Interpreting Practicum, from the catalog of course offerings. Course is used in the A.A. in American Sign Language Interpreting degree program; however, will be replaced with a new course designed to meet identified needs in the degree program.
- oo) **Communication/ASLS**
New Course: ASLS-265: Special Topics in Interpreting (3-0-3 / 45). Creation of a new course, ASLS-265: Special Topics in Interpreting. The course is designed to provide the student with the ability to analyze and produce specialized vocabulary for meaning and cultural content. Course description: “Advanced interpreting course focuses on the development of vocabulary for specific settings and the development of skills and techniques needed to work with diverse consumers. Information about the Deaf Community and Deaf culture is included. Course instruction is primarily in ASL.”
- pp) **Communication/ASLS**
New Course: ASLS-298: Interpreting Practicum (1-4-3 / 75). Creation of a new course ASLS-298: Interpreting Practicum. The course is designed to develop professional interpreting skills, business practices, and preparation for the national certification exam. Course description: “Capstone course for the American Sign Language Interpreting program. Students will submit and present an ASLS Portfolio documenting experiences in the ASLS Program. Documentation may include, but is not limited to, all course syllabi and assignments, attendance at Deaf events,

networking with professional interpreters, and supervised interpreting experience.”

qq) **Communication/ASLS**

Program Revision: Associate of Arts in American Sign Language Interpreting. Delete: ASLS-252: Specialized Topics in Interpreting and ASLS-263: Interpreting Practicum from Courses Required in Major. Add: ASLS-265: Special Topics in Interpreting and ASLS-298: Interpreting Practicum to Courses Required in Major. Total Program Hours remain the same.

rr) **Communication/ASLS**

Program Revision: Associate of Arts in American Sign Language Interpreting. For all 2XX level courses, place a Registration Restriction on each course to allow only those students declaring the major of Associate of Arts in American Sign Language Studies as eligible to register for the courses.

ss) **Business & Technology/CMIN**

Final Notification of Curriculum: Technical Competency Area in Application Programming.

tt) **Business & Technology/CMIN**

Final Notification of Curriculum: Technical Competency Area in Web Programming.

uu) **Technical Division/WLDG**

Final Notification of Curriculum: Technical Competency Area in Flux Cored Arc Welding & Gas Metal Arc Welding (FCAW & GMAW).

vv) **Academic Affairs/Curriculum & Program Development**

Report: Publication of Program Sequences in College Catalog

ww) **Academic Affairs/Curriculum & Program Development**

Taskforce Report: Report of the Response Time Taskforce. Final draft statement of the taskforce: “Delgado Community College is a learning-centered environment. Faculty members maintain a standard of reasonableness in communicating with students including responding to student requests and returning graded assessments to students within a reasonable time. A statement regarding the time for responding to student requests and returning graded assessments to students shall be included in the course syllabus upon approval from the department chair and/or division dean.”

VI. Consent Agenda

- a) **Allied Health/RESP**
Change of Program Description: Associate of Applied Science in Respiratory Care Technology. Change the program description of the A.A.S. in Respiratory Care Technology to state: “the deadline for application to the program is March 15th.” Currently, the description references an application deadline of April 15th.
- b) **Business & Technology/BUAD**
Change of Program Description: Associate of Science in Business Administration. Add the accreditation statement to the program description of the Associate of Science in Business Administration.
- c) **Business & Technology/BUMG**
Change of Program Description: Associate of Applied Science in Business and Management. Add the accreditation statement to the program description of the Associate of Applied Science in Business and Management.
- d) **Business & Technology/CADD**
Change of Prerequisite Requirements: CADD-245: Special Topics in CADD. Delete: CADD-231: Structural/Civil Applications in CADD as a prerequisite for CADD-245: Special Topics in CADD.
- e) **Business & Technology/CNET**
Change of Prerequisite Requirements: CNET-279: Network Design Lab. Delete CNET-177 and CNET-179 as prerequisites to CNET-279; Add: CNET-117 and CNET-119 as prerequisites to CNET-279.
- f) **Business & Technology/CNET**
Change of Prerequisite Requirements: CNET-277: Network Design. Delete CNET-177 and CNET-179 as prerequisites to CNET-277; Add: CNET-117 and CNET-119 as prerequisites to CNET-277.
- g) **Business & Technology/CIVT**
Change of Prerequisite Requirements: CIVT-256: Design Applications. Delete CIVT-202 as prerequisite to CIVT-256. Add: CIVT-201 as a prerequisite to CIVT-256.
- h) **Business & Technology/CIVT**
Change of Prerequisite Requirements: CIVT-251: Soil Mechanics and Foundation. Deleted CIVT-202 as a prerequisite to CIVT-251. Add: CIVT-201 as a prerequisite to CIVT-251.

- i) **Nursing/PRNU**
Change of Program Description: Technical Diploma in Practical Nursing: Delete references to overall Grade Point Average (GPA); modify note: re: DMTP-101, BIOL-161, and BIOL-163 must be completed within three years of initial enrollment in program; Delete reference to Fall only admission; modify note: re: developmental requirements must be completed prior to enrollment; Delete note: re: contacting admissions' office; modify contact information to include web address and delete mail/phone contact information.

- j) **Nursing/NURS**
Change of Program Description: Associate of Science in Nursing: Modify notes: re: admissions information and admission process to include web address and delete mail/phone contact information.

- k) **Nursing/NURS**
Master Syllabus Revisions: NURS-113, NURS-117, NURS-125, NURS-127, NURS-132, NURS-220, NURS-223, NURS-235

VII. Old Business

VIII. Next Meeting Fall 2016 (TBA)

IX. Adjournment