



CURRICULUM COMMITTEE MEETING

September 23, 2016, 2:00 p.m.

City Park Campus, Bayou St. John, Student Life Center (Building 23, Second Floor)

MINUTES

I. Call to Order

Meeting was called to order at 2:05 p.m. by Harold Gaspard, Chair, Curriculum Committee.

II. Roll Call

Present Were:

Lester Adelsberg	Linda Kieffer
Revaz Akirtava	Cherie LaRocca
Sal Anselmo	Anne LaVance
Malene Arnaud-Davis	Cheryl Myers
Jennifer Bennett	Jim Newchurch
Peter Cho	Jay Randolph
Janet Colletti	Patti Ross
Caitlin Cooper	Vance Roux
Lesha Coulon	Emily Rush
Linda Donahue	Dolores Smith
Raymond Duplessis	Dorothy Smith-Elder
Marcus Etienne	Tim Stamm
Lilian Gamble	Sara Strickland
Harold Gaspard	Tedd Walley
Thomas Gruber	Kiedra M. Williams

**Attending to
Other Business:**

Michael Brezinsky	Claudia Martinez
Vernell Briscoe	Patrice Moore
Maria Cisneros	Warren Punecky
Clint Coleman	Kenneth Ripberger
Arnel Cosey	Jeanne Samuel
Emmett Davis	David Sanders
Tamika Duplessis	Deborah Skevington
Danielle Gandolfo	Janet Gauthier Stephens
Larisa Jones	Darlene Williams
Rhonda King	Leah Wooden
Larissa Littleton-Steib	

Guests:

Nelcia Alexis	Jeffrey Scanlan
Brent Fodera	

III. Curriculum Operations Report – Tim Stamm

IV. Minutes of meeting of August 26, 2016

The Minutes of the August 26, 2016 meeting were reviewed and approved as presented

V. New Business

a) Arts & Humanities/INTD

Program Revision: Associate of Arts in Interior Design. Revise the Associate of Arts in Interior Design: ADD: INTD-298: Interior Design Practicum/Internship to Required Courses in Major; DELETE: INTD-298 from list of approved electives; DELETE: INTD-161: History of Interior Design II from Required Courses in Major.” ADD: INTD-161 to list of approved electives. Justification: adding INTD-298 as a required course will provide the opportunity for students to receive practical training in the design field, and will imbed the existing Certificate of Technical Studies in Kitchen and Bath Design in the Associate of Arts degree program for *all* students, as opposed to only those students who choose the course from the Approved Elective list. Students are exposed to historical perspectives of design in another required course; adding the second course as an elective will provide students the option of more in-depth study of design history. Adjust Suggested Sequence, specifically, second semester and sixth semester to reflect changes. Motion to accept item [**Motion: Jennifer Bennett; Second: Lesha Coulon; Carried, Unanimously**].

b) Technical Division/WLDG

Change of Course Requisite Requirements: WLDG-101: Introduction to Welding Fundamentals. Modify the course requisite requirements of WLDG-101: Introduction to Welding Fundamentals to state: “Co-requisite: TECH-101: NCCER Technical Core.” Currently, the course has no co-requisite requirements. Motion to accept item [**Motion: Lilian Gamble; Second: Janet Colletti; Carried, Unanimously**].

c) Technical Division/CRPT

Change of Course Requisite Requirements: CRPT-120: Building Materials and Estimating. Modify the course requisite requirements of CRPT-120: Building Materials and Estimating to state: “Co-requisite: TECH-101: NCCER Technical Core.” Currently, the course has no co-requisite requirements. Motion to accept item [**Motion: Janet Colletti; Second: Caitlin Cooper; Carried, Unanimously**].

d) The agenda was reordered and items were combined for discussion. Original Placement Item V. d. to. V. e.

Technical Division/MTTC

Change of Course Requisite Requirements: MTTC-231: Basic Lathe. Change the requisite requirements of MTTC-231: Basic Lathe to state: “Co-requisite: MTTC-

212: Introduction to Precision Machining.” Currently, the requisite requirements state: “Prerequisite: MTTC-212: Introduction to Precision Machining.” This change will correct errors in sequencing in the First Semester.

Technical Division/MTTC

Change of Course Requisite Requirements: MTTC-241: Basic Mill. Change the requisite requirements of MTTC-241: Basic Mill to state: “Co-requisite: MTTC-212: Introduction to Precision Machining.” Currently, the requisite requirements state: “Prerequisite: MTTC-212: Introduction to Precision Machining.” This change will correct errors in sequencing in the First Semester. Motion to accept items [**Motion: Ray Duplessis; Second: Janet Colletti; Carried, Unanimously**].

e) **Item Removed from Consideration by Author/Creator**

Technical Division/ELEC

Change of Course Requisite Requirements: ~~ELEC 202: Industrial Wiring. Change the requisite requirements of ELEC 202: Industrial Wiring to state: “Co-requisites: ELEC 252 and ELEC 144. Prerequisites: ELEC 112, ELEC 102, ELEC 124, and TECH 101.” Current requisite requirements: “Prerequisites: ELEC 112, ELEC 102, ELEC 103, ELEC 120, ELEC 124, and TECH 101.” Changes will allow the C.T.S. in Electrician: Small Industrial program sequence to be reduced from three (3) semesters to two (2) semesters.~~

f) **Item Removed from Consideration by Author/Creator**

Technical Division/ELEC

Revision of Published Suggested Sequence: ~~Certificate of Technical Studies in Electrician: Small Industrial. Revise the Suggested Sequence of the C.T.S. in Electrician: Small Industrial, as follows: REMOVE: CCSS 108 and ELEC 202 from Third Semester; DELETE: Third Semester; ADD: CCSS 108 and ELEC 202 to Second Semester, based on course modifications in item ‘f.’~~

g) **Item Removed from Consideration by Author/Creator**

Technical Division/ELEC

Change of Course Requisite Requirements: ~~ELEC 141: Commercial Wiring. Change the requisite requirements of ELEC 202: Industrial Wiring to state: “Co-requisites: ELEC 133 and ELEC 120. Prerequisites: ELEC 112, ELEC 102, ELEC 124, and TECH 101.” Changes will allow the C.T.S. in Electrician: Small Industrial program sequence to be reduced from three (3) semesters to two (2) semesters.~~

h) **Item Removed from Consideration by Author/Creator**

Technical Division/ELEC

Revision of Published Suggested Sequence: ~~Certificate of Technical Studies in Electrician: Commercial. Revise the Suggested Sequence of the C.T.S. in Electrician: Small Industrial, as follows: REMOVE: CCSS 108 and ELEC 141 from Third Semester; DELETE: Third Semester; ADD: CCSS 108 and ELEC 141 to Second Semester, based on course modifications in item ‘h.’~~

- i) *The agenda was reordered. Original Placement Item V. j.*
Technical Division/ELEC
Change of Course requisite requirement: ELEC-112: Basic Electricity. Change the requisite requirement of ELEC-112: Basic Electricity to state: “Co-requisite: TECH-101: NCCER Technical Core.” NCCER requires students receive an NCCER Core certification as prerequisite to advanced profession-specific certifications. Adding TECH-101 as a co-requisite to ELEC-112, a gateway course in three Electrician instructional programs will ensure that students archive core certification prior to advanced coursework in Electrician. Motion to accept item **[Motion: Anne LaVance; Second: Jennifer Bennett; Carried, Unanimously]**.
- j) *The agenda was reordered. Original Placement Item V. k.*
Science & Mathematics/BTEC
New Course: BTEC-283: Techniques in Biofuel Synthesis (1-6-3 / 105). Creation of a new course, BTEC-283: Techniques in Biofuel Synthesis. The goal of the courses is students to gain an understanding of synthetic biology. New techniques build upon those introduced and developed in earlier courses, and include those associated with the modification, design, and assembly of genetic pathways to engineer microbes with novel physiological characteristics. Course description: “Application of knowledge of laboratory techniques to study synthetic biology and biofuel production. The course curriculum is centered on the use of modular biological parts to design regulated metabolic pathways. Engineered cells will then be analyzed for expression of target genes and related physiological activity. Regarding biological fuel production, the focus will be on the deconstruction of cellulose, and biofuel/biofuel additive synthesis, with feedstock design and protein identification being included to a lesser extent. Intended for students admitted to the Science Laboratory Technology degree program.” This course may be used as an elective in the A.A.S. in Science Laboratory Technology. Motion to accept item **[Motion: Anne LaVance; Second: Jennifer Bennett; Carried, Unanimously]**.
- k) *The agenda was reordered. Original Placement Item V. l.*
Science & Mathematics/BTEC
Program Revision: Associate of Applied Science in Science Laboratory Technology, with a concentration in Biotechnology. Revise the Biotechnology concentration of the A.A.S. in Science Laboratory Technology as follows: ADD: BTEC-283: Techniques in Biofuel Synthesis to the list of courses, select three (3) courses from list. Total Concentration and Total Program Hours remain the same. Motion to accept item **[Motion: Lesha Coulon; Second: Lilian Gamble Carried, Unanimously]**.

- l) *The agenda was reordered and items were combined for discussion. Original Placement Items V. l. to V. m.*

Science & Mathematics/SCIE

Change of Course Prerequisite Requirements: SCIE-141: Environmental Science I. Change the prerequisite requirements of : SCIE-141: Environmental Science I to state: "Score of 53 or higher on the Accuplacer Reading Placement Exam, or Composite Score of 65 or higher on the Compass Reading Placement Exam, or Score of 15 or higher on the ACT." Delete: Co-requisite requirement. Current prerequisite requirements: "Prerequisites: "C" or better in MATH-096 and eligibility for ENGL-101; Co-requisite: SCIE-143.

Science & Mathematics/GEOL

Change of Course Prerequisite Requirements: GEOL-131: Natural Disasters. Change the prerequisite requirement of GEOL-131: Natural Disasters to state: "Score of 53 or higher on the Accuplacer Reading Placement Exam, or Score of 65 or higher on the Compass Reading Placement Exam, or Composite Score of 16 or higher on the ACT." Current prerequisites: "Eligibility for ENGL-101." Motion to accept items [**Motion: Jennifer Bennett; Second: Lesha Coulon; Carried by Majority Vote, with three (3) abstaining**].

- m) *The agenda was reordered and items were combined for discussion. Original Placement Items V. o. to V. p*

Allied Health/DMSU

Publication of Suggested Program Sequence: Post-Associate Certificate in Diagnostic Medical Sonography. Publication of Suggested Program Sequence in College Catalog.

Allied Health/EMTE

Publication of Suggested Program Sequence: Certificate of Technical Studies in Emergency Medical Technician-Paramedic. Publication of Suggested Program Sequence in College Catalog. Motion to accept proposals [**Motion: Anne LaVance; Second: Emily Rush; Carried, Unanimously**].

- n) **Academic/Executive Affairs**

Publication of Title IX Statement on Master Syllabus: Publication of the standard Title IX Statement on the Master Syllabus: "Delgado Community College is committed to creating and maintaining an environment in which sexual violence against men and women is not tolerated. Intervening in such instances helps to foster a safe environment for all, while sending a message that this kind of behavior will not be tolerated and is unacceptable in our community. As part of its commitment to providing an educational environment free from discrimination, Delgado Community College complies with Title IX of the Education Amendments, which prohibits discrimination and harassment based upon sex in an institution's education programs and activities. Title IX prohibits sexual harassment, including sexual violence, of students at Delgado Community College sponsored activities and programs whether occurring on-campus or off-

campus. (Contact information to be added to Course Syllabus.)” Motion to accept item **[Motion: Anne LaVance; Second: Jay Randolph; No action, motion modified to table/postpone with Unanimous Agreement]**.

VI. Consent Agenda

- a) *The agenda was reordered and items were combined for discussion. Original Placement Item V. a. to V. g.*

Science & Mathematics/BIOL

Master Syllabus Revision: BIOL-266: Cell Biology Lab. Revision of the Master Syllabus for BIOL-266: Cell Biology Lab to better align with State Common Course Catalog.

Science & Mathematics/SCIE

Change of Course Prerequisite Requirements: SCIE-101: Physical Science I. Revise the prerequisites of SCIE-101 to address Mathematics course redesign: DELETE: Eligibility for MATH-118; ADD: MATH-098 (with a grade of “C” or higher).

Science & Mathematics/SCIE

Change of Course Prerequisite Requirements: SCIE-102: Physical Science II. Revise the prerequisites of SCIE-102 to address Mathematics course redesign: DELETE: Eligibility for MATH-118; ADD: MATH-098 (with a grade of “C” or higher).

Science & Mathematics/SCIE

Change of Course Prerequisite Requirements: SCIE-111: Astronomy/The Solar System. Revise the prerequisites of SCIE-111 to address Mathematics course redesign: DELETE: Eligibility for MATH-118; ADD: MATH-098 (with a grade of “C” or higher).

Science & Mathematics/SCIE

Change of Course Prerequisite Requirements: SCIE-112: Astronomy/Stars and Galaxies. Revise the prerequisites of SCIE-112 to address Mathematics course redesign: DELETE: Eligibility for MATH-118; ADD: MATH-098 (with a grade of “C” or higher).

Science & Mathematics/CHEM

Change of Course Prerequisite Requirements: CHEM-101: Chemistry I (non-science majors). Revise the prerequisites of CHEM-101 to address Mathematics course redesign: DELETE: MATH-099; ADD: MATH-098.

Science & Mathematics/CHEM

Change of Course Prerequisite Requirements: CHEM-141: Chemistry I (Science Majors). Revise the prerequisites of to address Mathematics course redesign: “MATH-099 OR MATH-130, with a grade of “C” or higher.” Current: “High school chemistry or CHEM-101, MATH-094 or higher.”

Science & Mathematics/CHEM

Change of Course Prerequisite Requirements: CHEM-141: Chemistry I (Science Majors). Revise the prerequisites of to address Mathematics course redesign:

“MATH-099 OR MATH-130, with a grade of “C” or higher.” Current: “High school chemistry or CHEM-101, MATH-094 or higher.”

Science & Mathematics/CHEM

Addition of Co-requisite requirements: CHEM-142: Chemistry II (Science Majors). Add: “Co-requisite: CHEM-144 or CHEM-143 and CHEM-144, if CHEM-144 completed without earning a “C” or higher.”

Science & Mathematics/CHEM

Change of Course Prerequisite Requirements: CHEM-144: Chemistry II Lab (Science Majors): DELETE: CHEM-141 and CHEM-143 as prerequisite requirements.

Science & Mathematics/CHEM

Change of Course Prerequisite/Co-requisite Requirements: CHEM-222: Organic Chemistry II. Change the prerequisite requirements of CHEM-222: Organic Chemistry to state: “Prerequisite: CHEM-221; Co-requisite: CHEM-224 OR CHEM-223 and CHEM-224 if CHEM-223 completed without earning a “C” or higher. Current Requirements: “Prerequisite: CHEM-221 and CHEM-223.”

Science & Mathematics/PHYS

Change of Course Prerequisite Requirements: PHYS-222: Physics II (Calculus Based). Delete: MATH-221 as a prerequisite for PHYS-222.

Science & Mathematics/PHYS

Change of Course Prerequisite Requirements: PHYS-222: Physics II (Calculus Based). Change the prerequisite requirements of PHYS-222: Physics II (Calculus Based) to state: “PHYS-221 and PHYS-223 with a grade of “C” or higher.” Current prerequisites: “PHYS-222 and PHYS-224.”

Science & Mathematics/PHYS

Change of Course Prerequisite Requirements: PHYS-141: Physics I (Algebra/Trigonometry Based). Change the prerequisite requirements of PHYS-141: Physics I (Algebra/Trigonometry Based) to state: “Eligibility for ENGL-101 and MATH-131 with a grade of “C” or higher.” Current prerequisites: “Eligibility for ENGL-101, and high school physics or PHYS-101, and MATH-131 with a grade of “C” or higher.

Science & Mathematics/PHYS

Change of Course Prerequisite Requirements: PHYS-142: Physics II (Algebra/Trigonometry Based). Change the prerequisite requirements of PHYS-142: Physics II (Algebra/Trigonometry Based) to state: “PHYS-144 or PHYS-143 and PHYS-144, if PHYS-143 completed without earning a “C” or higher.” Current: “Prerequisite: PHYS-141 and PHYS-143; Co-requisite: PHYS-144.”

Science & Mathematics/GEOL

Change of Course Prerequisite Requirements: GEOL-101: Physical Geology. Change the prerequisite requirements of GEOL-101: Physical Geology to state: “Eligibility for ENGL-101.” Current prerequisites: None.

Science & Mathematics/GEOL

Change of Course Prerequisite Requirements: GEOL-102: Historical Geology. Change the prerequisite requirements of GEOL-102: Historical Geology to state:

“Eligibility for ENGL-101.” Current prerequisites: None.
Motion to accept Consent Agenda [**Motion: Caitlin Cooper; Second: Jennifer Bennet; Carried, Unanimously**].

VII. Old Business

VIII. Next Meeting October 28, 2016

IX. Adjournment Meeting was adjourned at 2:45 p.m.