

**POLICY & PROCEDURES MEMORANDUM**

<b>TITLE:</b>	<b>CHARTER: COMMITTEE ON STUDENT ORGANIZATIONS &amp; ACTIVITIES</b>
<b>EFFECTIVE DATE:</b>	<b>February 15, 2005*</b> <i>(*Title Updates 8/7/17; 6/7/12)</i>
<b>CANCELLATION:</b>	none
<b>CATEGORY:</b>	Student (SA)

**CHARTER**

**FUNCTION**

The Committee on Student Organizations and Activities is a college-wide committee that serves in an advisory capacity to the Vice Chancellor for Student Affairs and works with Student Government Associations (SGAs) and their respective advisors to evaluate and recommend policies relating to student activities and student organizations. The committee is also charged with responsibility for recommending policies and activities that enhance student participation in organizations and activities.

**MEMBERSHIP**

The Committee is appointed by the Chancellor of the College and is composed of representatives of each campus, faculty, staff and students. The Vice Chancellor for Student Affairs and campus representatives, as designated by the Vice Chancellor for Student Affairs, serve as ex-officio members.

**TERMS OF OFFICE**

Each member will serve for three consecutive years; appointments will be staggered. The Director of Student Life serves as chair of the committee.

## **MEETINGS**

The Vice Chancellor for Student Affairs directs the Committee Chair to call the first meeting within one month of appointment of the Committee. Subsequent meetings will be called by the Chair as required to accomplish the responsibility of the Committee.

## **REPORTS**

The Chair of the Committee will prepare and submit the required reports as published in the yearly [Operational Guidelines](#) documenting the progress of the committee, with copies to the committee members.

### *Review Process:*

Student Organizations, Activities and Intramurals Committee 11/16/04

Student Affairs Council 1/18/05

College Council 2/15/05

### *Distribution:*

Distributed Electronically Via the College's Intranet

### *Attachments:*

[Committee Standard Forms](#)