



Unit Plan Assessment Rubric

Planning Unit: _____
Planning Year: _____
Review Date: _____
Reviewer: _____

STANDARDS

1. Unit Mission Statement

Overall

a. Does the unit mission support the college mission?	Yes / No
b. Does the unit mission describe the unit and its characteristics & components?	Yes / No

2. Strategic Goal/College Goal Link

	Outcome 1	Outcome 2	Outcome 3	Outcome 4	Outcome 5
a. Is outcome linked to Strategic Goal(s) and/or College Goal(s)?	Yes / No	Yes / No	Yes / No	Yes / No	Yes / No

3. Measurable Outcomes & Target

Overall

a. Does the unit state at least three desired outcomes that start with verbs?	Yes / No				
b. Is each stated outcome numerically measurable?	Yes / No	Yes / No	Yes / No	Yes / No	Yes / No
c. Is (are) target(s) clearly and objectively stated?	Yes / No	Yes / No	Yes / No	Yes / No	Yes / No
d. Is (are) target(s) related to the stated outcome?	Yes / No	Yes / No	Yes / No	Yes / No	Yes / No

4. Strategy to Accomplish Desired Outcome

a. Does the proposed strategy relate to the stated outcome?	Yes / No	Yes / No	Yes / No	Yes / No	Yes / No
b. Is the proposed strategy likely to achieve the stated outcome?	Yes / No	Yes / No	Yes / No	Yes / No	Yes / No
c. Is the proposed strategy sufficiently detailed?	Yes / No	Yes / No	Yes / No	Yes / No	Yes / No

5. Budget Link

a. Is either "Yes" or "No" budget link clearly indicated for the outcome?	Yes / No	Yes / No	Yes / No	Yes / No	Yes / No
b. If "Yes" is indicated, is amount and type of funds specified?	Yes / No	Yes / No	Yes / No	Yes / No	Yes / No
c. If "Yes", is the evidence documentation of amount and type of funds included?	Yes / No	Yes / No	Yes / No	Yes / No	Yes / No

6. Assessment Methods & Instruments

a. Are the assessment methods and instruments clearly identified?	Yes / No	Yes / No	Yes / No	Yes / No	Yes / No
b. Are the assessment methods and instruments likely to yield the data needed to properly measure the target(s)?	Yes / No	Yes / No	Yes / No	Yes / No	Yes / No

7. Findings and Use of Results

a. Are results clearly stated that link to the target(s)?	Yes / No	Yes / No	Yes / No	Yes / No	Yes / No
a. Is there clear and sufficient evidence of the use of results for improvement?	Yes / No	Yes / No	Yes / No	Yes / No	Yes / No

Overall Rating:

1. **Excellent** 2. **Acceptable** 3. **Needs Work**