



CURRICULUM COMMITTEE MEETING

Friday, September 7, 2018, 2:00 p.m.

City Park Campus, Student Life Center, Lac Maurepas (Building 23, Second Floor)

MINUTES

I. Call to Order The meeting of the Curriculum Committee was called to order at 2:04 pm by Harold Gaspard, Chair.

II. Roll Call

Present Were:	Revaz Akirtava	Sarah Inman
	John Arbour	Jesse Boyd
	Jennifer Bennett	Anne LaVance
	Peter Cho	Monecia Moody
	Maria Cisneros	Cheryl Myers
	Janet Colletti	Patricia Ross
	Caitlin Cooper	David Sanders
	Emily Cospers	Michael Santos
	Malene Arnaud Davis	Deborah Skevington
	Marcus Etienne	Tim Stamm
	Lilian Gamble	Janet Gauthier Stephens
	Harold Gaspard	Darlene Williams
	Michelle Greco	Kiedra Williams

Attending to	Sal Anselmo	Cherie Kay LaRocca
Other Business:	Abdelrahin Ayyad	Patrice Moore
	Jason Briggs	Jim Newchurch
	Clint Coleman	Warren Punecky
	Arnel Cosey	Jay Randolph
	Lesha Coulon	Kenneth Ripberger
	Emmett Davis	Vance Roux
	Raymond Duplessis	Jeanne Samuel
	Tamika Duplessis	Sara Strickland
	Dorothy Elder	Erin vonSteuben
	John Hazzard	Tedd Walley
	Larisia Jones	Arlanda Williams
	Linda Kieffer	Kenneth Williams
		Theo Worrell

Guests: Brandi Matthews

III. Call for Public Comments (LA R.S. 42:26, 2010, No. 861, sec 23)

IV. Minutes of meeting of April 27, 2018

The Minutes of the meeting of April 27, 2018 were reviewed and accepted as written.

V. Curriculum Committee Functions – Tim Stamm

- a) Membership List
- b) Curriculum Development Calendar
- c) Charter: Committee on Curriculum PPM – Policy No. AA-1622.D
- d) The College Curriculum PPM – Policy No. AA-1510.1A
- e) Master Syllabus PPM – Policy No. AA-1503-1A
- f) Board of Regents Approved Academic Degree Terms and Designations – Policy No. 2.11
- g) Board of Regents Definitions of Undergraduate Certificates and Degrees – Policy No. 2.15
- h) Board of Regents Statewide General Education Requirements – Policy No. 2.16
Note: Table *Statewide General Education Requirements*.

VI. General Education / Articulation Initiatives – Tim Stamm

- a) Northshore Technical Community College Transferrable General Education courses.
- b) Central Louisiana Technical Community College Transferrable General Education courses.
- c) Board of Regents for Louisiana Higher Education: Transfer/Articulation Matrix and Common Course Catalog for AY: 2018-2019
- d) Articulation Agreement: Southern New Hampshire: Associate of Science in Business Administration to Bachelor of Science in Business Administration
- e) Articulation Agreement: Louisiana State University Health Sciences Center at New Orleans: Associate of Science in Nursing to Bachelor of Science in Nursing EARN (Early Admission Registered Nurse) Program
- f) Articulation Agreement: Southeastern Louisiana University: Associate of Science in Business Administration to Business Programs (Bachelor's in Accounting, Business Administration, Finance, Management, Marketing, or Supply Chain Management)

VII. Curriculum Operations Report – Tim Stamm

VIII. New Business

- a) **Curriculum & Program Development/Academic Affairs/ Student Learning Outcomes**
Addition to Catalog Program Description: 'Student Learning Outcomes' for all instructional programs. Approval and publication of Student Learning Outcomes for all instructional programs, as approved by Curriculum Committee April 27, 2018. Approval of standard format, with goal of 100 percent completion rate during AY: 2018-2019 for publication in the 2019-2020 College Catalog. Motion to accept proposal [**Motion: Cheryl Myers; Second: Janet Stephens Gauthier; Carried, Unanimously**].

- b) **Arts & Humanities/LATD**
Program Revision: Associate of Arts Louisiana Transfer Degree, with a concentration in Mass Communication. Deletion of the concentration in Mass Communication from the Associate of Arts Louisiana Transfer Degree, as coursework in Mass Communication is no longer offered at the College. Motion to accept proposal [**Motion: Cheryl Myers; Second: Maria Cisneros; Carried, Unanimously**].

IX. Consent Agenda

- a) **Allied Health/FSED**
Change of Program Description: Change the program description of the A.A.S. in Funeral Service Education: Change program accreditation agency contact information to: 922 Mantua Pike, Suite 108, Woodbury Heights, NJ 08097. Phone: (816) 233-3747. Web: www.avfse.org.

- b) **Communication/CASE**
Course Termination: CASE-082: Compute Applied Skills Enhancement

- c) **Communication/CASE**
Course Termination: CASE-084: Computer Applied Skills Enhancement II.

- d) **Allied Health/DSPE**
Course Termination: DSPE-101: Introduction to Direct Support Professional

- e) **Allied Health/DSPE**
Course Termination: DSPE-102: Fundamentals of Communication and Advocacy.

- f) **Allied Health/DSPE**
Course Termination: DSPE-103: Teaching People with Disabilities.

- g) **Allied Health/DSPE**
Course Termination: DSPE-104: Developing, Implementing, and Evaluating Individualized Support.
- h) **Technical Division/ELAP**
Course Termination: ELAP-101: Basic Electricity.
- i) **Technical Division/ELAP**
Course Termination: ELAP-103: Circuits, Magnetism, and Basic AC.
- j) **Technical Division/ELAP**
Course Termination: ELAP-104: A.C. Theory, Meters, and Batteries.
- k) **Technical Division/ELAP**
Course Termination: ELAP-107: Motors, Generators, and Alternators.
- l) **Technical Division/ELAP**
Course Termination: ELAP-109: Electric Motor Control.
- m) **Technical Division/ELAP**
Course Termination: ELAP-110: Electronic Circuit Analysis.
- n) **Technical Division/ELAP**
Course Termination: ELAP-201: Electronic Circuit Analysis II.
- o) **Technical Division/ELAP**
Course Termination: ELAP-203: Fibre Optics.
- p) **Technical Division/MACH**
Course Termination: MACH-108: Blueprint Reading for Machinists.
- q) **Technical Division/MACH**
Course Termination: MACH-110: Machine Shop I.
- r) **Technical Division/MACH**
Course Termination: MACH-115: Principles of Hydraulics.
- s) **Technical Division/MACH**
Course Termination: MACH-202: Machinist Shop II.
- t) **Technical Division/MACH**
Course Termination: MACH-265: Computerized Numerical Control.

- u) **Technical Division/MECH**
Course Termination: MECH-107: Mechanical Drawing.
- v) **Technical Division/MECH**
Course Termination: MECH-109: Metallurgy.
- w) **Technical Division/PFAP**
Course Termination: PFAP-103: Blueprint Reading for Pipefitters.
- x) **Technical Division/PFAP**
Course Termination: PFAP-105: Marine Pipefitting.
- y) **Technical Division/PFAP**
Course Termination: PFAP-201: Marine Engineering.
- z) **Technical Division/PFAP**
Course Termination: PFAP-203: Advanced Blueprint Reading for Pipefitters.
- aa) **Technical Division/PNTG**
Course Termination: PNTG-103: Blueprint Reading for Painters.
- bb) **Technical Division/PNTG**
Course Termination: PNTG-105: Industrial Painting.
- cc) **Technical Division/PNTG**
Course Termination: PNTG-107: Surface Preparation.
- dd) **Technical Division/PNTG**
Course Termination: PNTG-109: Health and Safety.
- ee) **Technical Division/PNTG**
Course Termination: PNTG-111: Special Coatings.
- ff) **Technical Division/PNTG**
Course Termination: PNTG-201: Inspecting Fundamentals.
- gg) **Technical Division/PNTG**
Course Termination: PNTG-205: Spray Painting.
- hh) **Technical Division/SFAP**
Course Termination: SFAP-101: Hull Shipbuilding.
- ii) **Technical Division/SFAP**
Course Termination: SFAP-103: Blueprint Reading for Ship-fitters.

- jj) **Technical Division/SFAP**
Course Termination: SFAP-105: General Ship-fitting Practices.

- kk) **Technical Division/SHMT**
Course Termination: SHMT-103: Blueprint Reading for Sheetmetal.

- ll) **Technical Division/SHMT**
Course Termination: SHMT-107: Layout I.

- mm) **Technical Division/SHMT**
Course Termination: SHMT-201: Layout II.

- nn) **Technical Division/SHMT**
Course Termination: SHMT-203: Layout III.
Motion to accept consent agenda [**Motion: Lilian Gamble; Second: Maria Cisneros; Carried, Unanimously**].

X. Old Business

XI. Next Meeting September 21, 2018

XII. Adjournment The meeting was adjourned at 2:30 p.m.