



CURRICULUM COMMITTEE MEETING

Friday, March 20, 2009 - 2:00 p.m.

City Park Campus – Lac Maurepas (Building 23, Second Floor)

MINUTES

I. Call to Order: The Meeting of the Curriculum Committee was called to order by Harold Gaspard, Chair at 2:08 p.m.

II. Roll Call

Present were:	Lester Adelsberg	Leroy Kendrick
	Sal Anselmo	Melissa LaCour
	Jennifer Bennett	Anne LaVance
	Ashley Chitwood	Claudia Martinez
	Maria Cisneros	Warren Punecky
	Harolyn Cumlet	Sallye Raymond
	Greg Dawson	Vance Roux
	Harold Gaspard	Dolores Smith
	Sheila Hickman	Tim Stamm
	Sarah Inman	Antonette Tardo

Absent/Attending to other business:	Donna Alley	Tom Gruber
	Mary Bartholomew	Patrice Moore
	Bert Chalona	Cheryl Myers
	Rene Cintron	Mike Nixon
	Janet Colletti	Suzanne Riche
	Arnel Cosey	Kim Rugon
	Chris Doyle	Deborah Skevington
	Patricia Egers	Lauren Tarantino
	Ray Gisclair	Dianne Thames

III. Minutes of meeting of February 13, 2009

The Minutes of the meeting of February 13, 2009 were reviewed and accepted as written.

IV. Curriculum Operations Report – Tim Stamm

V. New Business

- a) *Note: The Agenda was reordered and Items combined for discussion. Original Placement Items V. a. to V. c.*

Allied Health/DMSU

Change of Degree Designation: Certificate of Technical Studies in Diagnostic Medical Sonography. Change the degree designation of the Certificate of Technical Studies (CTS) in Diagnostic Medical Sonography from Certificate of Technical Studies (CTS) in Diagnostic Medical Sonography to Post-Associate Certificate (PAC), Diagnostic Medical Sonography. The change has been initiated in response to a new reporting element in Master Course Inventory maintained by the Board of Regents for Louisiana Higher Education. Total program hours, program curriculum, and entrance requirements remain the same. Upon successful completion of the program, students will be awarded a Certificate in Diagnostic Medical Sonography.

Allied Health/NUMT

Change of Degree Designation: Certificate of Technical Studies in Nuclear Medicine Technology. Change the degree designation of the Certificate of Technical Studies (CTS) in Nuclear Medicine Technology from Certificate of Technical Studies (CTS) in Nuclear Medicine Technology to Post-Associate Certificate (PAC), Nuclear Medicine Technology. The change has been initiated in response to a new reporting element in Master Course Inventory maintained by the Board of Regents for Louisiana Higher Education. Total program hours, program curriculum, and entrance requirements remain the same. Upon successful completion of the program, students will be awarded a Certificate in Nuclear Medicine Technology.

Allied Health/RADT

Change of Degree Designation: Certificate of Technical Studies in Radiation Therapy. Change the degree designation of the Certificate of Technical Studies (CTS) in Radiation Therapy from Certificate of Technical Studies (CTS) in Radiation Therapy to Post-Associate Certificate (PAC), Radiation Therapy. The change has been initiated in response to a new reporting element in Master Course Inventory maintained by the Board of Regents for Louisiana Higher Education. Total program hours, program curriculum, and entrance requirements remain the same. Upon successful completion of the program, students will be awarded a Certificate in Radiation Therapy. Motion to accept proposals [**Motion: Anne LaVance; Second: Warren Puneky; Carried, Unanimously**].

- b) *Note: The Agenda was reordered and items combined for discussion. Original Placement Items V. d. to V. f.*
Business & Technology/MOVH
Change of Course Title: MOVH-224: Body and Fender I. Change the title of MOVH-224: Body and Fender I to MOVH-224: Collision Repair I. The change in course title more accurately reflects the content of the course and is the term commonly used in the Motor Vehicle Technology industry. The course title reflects the approved concentration title “Collision Repair” in both the Certificate of Technical Studies and Associate of Applied Science degree programs.
Business & Technology/MOVH
Change of Course Title: MOVH-226: Body and Fender II. Change the title of MOVH-226: Body and Fender II to MOVH-226: Collision Repair II. The change in course title more accurately reflects the content of the course and is the term commonly used in the Motor Vehicle Technology industry. The course title reflects the approved concentration title “Collision Repair” in both the Certificate of Technical Studies and Associate of Applied Science degree programs.
Business & Technology/MOVH
Change of Course Title: MOVH-228: Body and Fender III. Change the title of MOVH-228: Body and Fender III to MOVH-228: Collision Repair III. The change in course title more accurately reflects the content of the course and is the term commonly used in the Motor Vehicle Technology industry. The course title reflects the approved concentration title “Collision Repair” in both the Certificate of Technical Studies and Associate of Applied Science degree programs.
Motion to accept proposals [Motion: Anne LaVance; Second: Leroy Kendrick; Carried, Unanimously].
- c) *Item Removed from by Author/Creator*
~~**Allied Health/MLTS**~~
~~**Course Deletion:** Delete the course, MLTS-105: Structure and Function of the Body Systems from the catalog of course offerings as the information introduced in the course is not required for success in the discipline.~~
- d) *Item Removed from agenda by Author/Creator*
~~**Allied Health/MLTS**~~
~~**Course Revision:** MLTS-104: Introduction to Phlebotomy. Addition of a unit of study focusing on human anatomy and physiology. Course lecture, lab, credit, and contact hours remain the same.~~
- e) *Item Removed from agenda by Author/Creator*
~~**Allied Health/MLTS**~~
~~**Program Revision:** Technical Competency Area in Phlebotomy.~~

~~Delete: MLTS-105: Structure and Function of the Body Systems from required coursework toward Technical Competency Area. Total Credit hours decrease from twelve (12) to ten (10).~~

- f) *The Agenda was reordered. Original Placement Item V. j.*

Business & Technology/HORT

Change of Course Prerequisite Requirement: HORT-113: Environmental Landscape Improvement I to state: "HORT-111: Plant Materials OR Permission of Instructor." Prerequisite currently states: "HORT-101: General Horticulture." HORT-111: Plant Materials prepares students for making plant selections in HORT-113. HORT-101: General Horticulture is helpful but is not needed for success in HORT-113. Motion to accept proposal [**Motion: Ashley Chitwood; Second: Anne LaVance; Carried, Unanimously**].

- g) *The Agenda was reordered. Original Placement Item V. k.*

Business & Technology/HORT

Change of Course Prerequisite Requirements: HORT-120: Horticultural Professionalism. Delete the prerequisite requirement of HORT-101: General Horticulture from HORT-120: Horticultural Professionalism. HORT-120: Horticulture Professionalism is a self-contained course that addresses business ethics and marketing the student as a professional. Prerequisite knowledge of topics introduced in HORT-101: General Horticulture is not necessary for success in HORT-120. Motion to accept proposal [**Motion: Ashley Chitwood; Second Sheila Hickman; Carried, Unanimously**].

- h) *The Agenda was reordered. Original Placement Item V. l.*

Business & Technology/HORT

Change of Course Prerequisite Requirements: HORT-151: Horticultural Internship I. Modify the prerequisite requirement of HORT-151: Horticultural Internship I to state: "HORT-101: General Horticulture AND HORT-110: Soil Science AND HORT-112: Plant Propagation OR HORT-113: Environmental Landscape Improvement I." Prerequisite currently states: "HORT-101: General Horticulture." This course allows the student to work in an industry job in one of many areas of the green industry. HORT-101: General Horticulture along with HORT-110: Soil Science will give the student the base knowledge to apply for an entry-level position in the green industry. If the student will be working in a greenhouse, it will be helpful to have taken HORT-112: Plant Propagation as plant propagation is the focus of greenhouse management. However, if a student is interning in the landscaping field, HORT-113: Environmental Landscape Improvement would be a better choice, as the course provides basic knowledge for the landscaping field. Motion to accept proposal [**Motion: Lester Adelsberg; Second: Anne LaVance; Carried, Unanimously**].

- i) *The Agenda was reordered. Original Placement Item V. m.*
Business & Technology/HORT
Program Revision: Certificate of Technical Studies in Horticulture Technology. Modify the Certificate of Technical Studies in Horticulture Technology as follows: Delete: HORT-114: Turf Grasses from Required Courses in Major; Add: ACCT-111: Fundamentals of Accounting, ACCT-222: Computerized Accounting Using Quickbooks, and SPCH-131: Interpersonal Communication as options to Required Related Courses; Add: HORT-114: Turf Grasses as an option to Approved Electives; Increase Approved Electives credit hours from the range of four (4) to six (6) to the range of six (6) to eight (8). Total program hours remain the same. Motion to accept proposal [**Motion: Sallye Raymond; Second: Lester Adelsberg; Carried, Unanimously**]
- j) *The Agenda was reordered. Original Placement Item V. n.*
Business & Technology/HORT
Program Revision: Associate of Applied Science in Horticulture Technology. Modify the Associate of Applied Science in Horticulture Technology as follows: Delete: HORT-114: Turf Grasses, HORT-160: Horticultural Certification, HORT-201: Greenhouse Management and Production Methods, HORT-204: Irrigation, HORT-213: Environmental Landscape Improvement II, and HORT-222: Landscape Design and Management from Courses Required in Major; Add: ACCT-111: Fundamentals of Accounting, ACCT-222: Computerized Accounting Using Quickbooks, and BUSG-115 as options to Required Related Courses; Delete: SPCH-130: Fundamentals of Speech Communication as an optional Required Related Course; Add an Approved Electives category: students will select eleven (11) or twelve (12) credit hours from the following: HORT-114: Turf Grasses, HORT-160: Horticultural Certification, HORT-213: Environmental Landscape Improvement II, HORT-221: Urban Forestry, HORT-222: Landscape Design and Management, HORT-201: Greenhouse Management and Production Methods, HORT-204: Irrigation. Total Credit hours decrease **from 68 to 62-63**. Motion to accept proposal [**Motion: Ashley Chitwood; Second: Sheila Hickman; Carried, Unanimously**]

VI. Consent Agenda

- a) **Business & Technology/HORT**
Change of Course Prerequisite Requirements: HORT-112: Plant Propagation. Modify the prerequisite requirements of HORT-112: Plant Propagation to state: "HORT-101: General Horticulture OR Permission of Instructor." Prerequisite currently states: "HORT-101: General Horticulture."

- b) **Business & Technology/HORT**
Change of Course Prerequisite Requirements: HORT-114: Turf Grasses. Modify the prerequisite requirements of HORT-114: Turf Grasses to state: “HORT-110: Soil Science OR Permission of Instructor.” Prerequisite currently states: “HORT-110: Soil Science.”
- c) **Business & Technology/HORT**
Change of Course Prerequisite Requirements: HORT-213: Environmental Landscape Improvement II. Delete the prerequisite option of “permission of instructor” from HORT-213: Environmental Landscape Improvement II. HORT-213: Environmental Landscape Improvement II is the second of a three-course sequence; students must take HORT-113: Environmental Landscape Improvement I prior to taking this course.
- d) **Business & Technology/HORT**
Change of Course Prerequisite Requirements: HORT-222: Landscape Design and Management. Delete the prerequisite option of “permission of instructor” from HORT-222: Landscape Design and Management. HORT-222: Landscape Design and Management is the third course of a three-course sequence; students must take HORT-113: Environmental Landscape Improvement I and HORT-213: Environmental Landscape Improvement II prior to taking this course. Motion to accept consent agenda [**Motion; Ashley Chitwood; Second: Anne LaVance; Carried, Unanimously**].

VII. Old Business

- a) **Arts & Humanities/VISC**
Course Master Syllabus Review: VISC-242: Digital Photography (3-3-3/90).
- b) **Arts & Humanities/VISC**
Course Master Syllabus Review: VISC-247: Cartooning/Comic Book Portfolio (3-3-3/90). Motion to accept proposals [**Motion: Ashley Chitwood; Second: Anne LaVance; Carried, Unanimously**].

VIII. Next Meeting: April 3, 2009 (Scheduled Meeting).

IX. Adjournment 2:25 p.m.